

Please complete in typescript,
or in bold black capitals.

CHWP000

APPOINTMENT of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

Company Number 3616858

Company Name in full Xchanging Limited

Date of appointment
Day Month Year
1 7 1 2 2 0 0 3

Date of Birth
Day Month Year
0 3 1 0 1 9 5 8

Appointment form

Appointment as director



as secretary



Please mark the appropriate box. If appointment is as a director and secretary mark both boxes.

NAME

*Style / Title

*Honours etc

Notes on completion
appear on reverse.

Forename(s) Richard

Surname Houghton

Previous
Forename(s)

Previous
Surname(s)

†† Tick this box if the
address shown is a
service address for
the beneficiary of a
Confidentiality Order
granted under the
provisions of section
723B of the
Companies Act 1985

†† Usual residential
address

36 Onslow Road

Post town

Walton on Thames

Postcode KT12 5BA

County / Region

Surrey

Country

England

†Nationality

Irish

†Business occupation

CEO & HEAD OF
BUSINESS SERVICES

†Other directorships
(additional space overleaf)

togethr HR Services Limited, HR Holdco Limited, HR Enterprise Limited,

I consent to act as ** director / secretary of the above named company

Consent signature

R Houghton

Date 20th December 2003

* Voluntary details.

† Directors only.

**Delete as appropriate

A director, secretary etc must sign the form below.

Signed

Chris Fussell

Date 20th December 2003

(* director / secretary / administrator / administrative receiver / receiver-manager / receiver)

You do not have to give any contact
information in the box opposite but if you
do, it will help Companies House to
contact you if there is a query on the
form. The contact information that you
give will be visible to searchers of the
public record.

Chris Fussell

Tel 020 7780 6999

DX number

DX exchange



When you have completed and signed the form please send it to the
Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff
for companies registered in England and Wales or
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB
for companies registered in Scotland DX 235 Edinburgh

Company Number 3616858

† Directors only.

† Other directorships

Xchanging Procurement Services (Holdco) Limited (resigned 25/10/2000), Xchanging Procurement Services Limited (resigned 25/10/2000), Caradon UK Doors & Windows Holding Limited (resigned 21/05/1999), Catnic Limited (resigned 23/03/1999), CDW Products Limited (resigned 05/03/1999), Curador Limited (resigned 01/03/1999), Gerberit Limited (resigned 03/02/1999), Housingagent Services Limited (resigned 05/03/1999)

NOTES

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

Other directorships.

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant

- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.