

# The Violence Initiative

(A company limited by guarantee)

## DIRECTORS' REPORT AND FINANCIAL STATEMENTS

for the year ended

31 March 2004



Company Registration No. 3606900  
Charity Registration No. 1076721

# The Violence Initiative

## DIRECTORS' AND OFFICERS

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Directors and Trustees	T Moody-Stuart P J Evans J S Broadwood D Buckley D M Alexander P van Veen
Secretary	T Moody-Stuart
Company number	3606900
Charity registration no.	1076721
Registered Office	12 Gleneagles Court Brighton Road Crawley West Sussex RH10 6AD
Accountants	Baker Tilly 12 Gleneagles Court Brighton Road Crawley West Sussex RH10 6AD
Place of Business	First Floor 260 Langham Road London N15 3NP
Bankers	Barclays Bank Plc The Old Bank High Street Lewes BN7 2JP

# The Violence Initiative

## DIRECTORS' REPORT

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The directors and trustees present their report and financial statements for the year ended 31 March 2004.

### STATUS

The charitable company was incorporated on 30 July 1998 and is limited by guarantee with members liability limited to £1.

Charity registration which was granted by the Charity Commission on 23 July 1999. Charity Registration No 1076721.

### CHARITABLE OBJECTIVES

The company offers a not-for-profit service for the benefit of the public, whereby individuals of sound mind without restriction whatsoever due to gender, income, social status, ethnicity or age, who realise that they are violent, are welcomed and respected in voluntarily addressing this issue.

Meetings are arranged cost-free in a safe and pleasant place between individuals who want to cease violent behaviour and like-minded volunteers. Then as a member of a self-help group, using games and drama, each person evolves his or her own method of sustaining the change. In this way violence is reduced for the family and community as a whole. Leaflet information and personal links are maintained with local Police Domestic Violence Unit, Probation officers, NACRO, Victim Support, Hospitals A&E, libraries, ethnic social clubs etc. The process is initiated through the individual, by telephone or by dropping in to the company's place of business.

### ORGANISATION AND GOVERNANCE

The following individuals, who are directors for the purposes of company law and trustees for the purposes of charity law held office in the year 1 April 2003 to 31 March 2004:

T Moody-Stuart	
P J Evans	
J S Broadwood	
P van Veen	
D M Alexander	
D Buckley	(appointed April 2003)

J C Moody-Stuart retired as a director on 26 November 2003.

### REVIEW OF THE BUSINESS

*tvi* operates to reduce the levels of violence in society through a desire to change from the individual perpetrators of violence themselves. Through a combination of one to one sessions, group meetings and the *tvi* "Looking at Life" course, perpetrators are helped first to recognise, then to address, the roots of their violent behaviour, accepting this is their sole responsibility. Attendance at all *tvi* sessions is entirely voluntary, reflecting the importance to the efficacy of the process of guiding and building upon the individual's own wish to change their behaviour. Currently *tvi* has the capacity to work with 100 – 150 users per year. This is a small number compared with the known demand (based on enquiries) and a tiny proportion of the estimated demand nationwide. Of regular attendees 40% completed a full course of 12 one to one sessions, a significant achievement in the light of the voluntary nature of the programme. The Looking-at-Life courses were also well subscribed. The success achieved by *tvi* is reflected by the fact that 100% of those who completed the course of one to one sessions or the Looking-at-Life course consider that they have been helped by the process and also by the award to Neil Watson, as chief executive, of the Community Initiative Peace Award from Haringey Council in 2003.

# The Violence Initiative

## DIRECTORS' REPORT

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Other than its ongoing provision of services to an ever broader section of the community, a significant aim of *tvi* in 2003/2004 was to obtain more diverse funding for the project, securing the future of the organisation. *tvi* often faces disbelief from society that it focuses on perpetrators rather than victims of violence (although frequently perpetrators were themselves originally a victim) and we recognise that *tvi* must meet and counter such scepticism in order to obtain sustainable funding. In consequence, *tvi*'s expenditure on fundraising increased significantly in the course of the year, in particular with the employment of a fundraiser in June 2003. These efforts bore fruit with the receipt by *tvi* of external funding grants of in excess of £45,000 annually for the years 2004, 2005 and 2006. Of particular significance was the award by the Indigo Trust of funding equivalent to the cost of Neil Watson's salary for those three years, and of £10,000 annually awarded by Garfield Trust. In addition *tvi* is now receiving regular funding from a number of private individuals.

These successes are not reflected in the present accounts, as the grants in question were received after the end of the 2003/4 fiscal year. However, it is important to note that *tvi*'s increased fundraising expenditure had positive results, notwithstanding the less positive impression that might be given by the figures in the formal accounts. Not only do such significant awards in respect of core funding contribute greatly to the financial security of organisation, but by providing evidence of diversity of funding they also in themselves provide evidence of the value which is attached to *tvi*'s activities by external funding organisations. Sir Mark Moody-Stuart remains *tvi*'s principal source of funding, but the contributions made by the Indigo Trust, Garfield Trust and our other donors mean that this year *tvi*'s gratitude must be extended to more people and organisations than ever before.

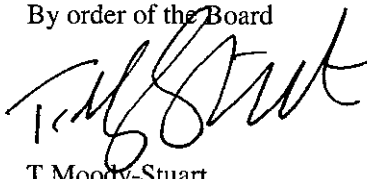
### RESERVES POLICY

Unrestricted funds are held by the charity at a level sufficient to meet its strategic and working capital needs.

### RISK REVIEW

The directors have conducted a review of the major risks to which the charity is exposed and taken appropriate action to mitigate those risks.

By order of the Board



T Moody-Stuart  
Director

16 December 2004

# The Violence Initiative

## ACCOUNTANTS REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF THE VIOLENCE INITIATIVE

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We report on the accounts for the year ended 31 March 2004 set out on pages 5 to 10.

### **Respective responsibilities of trustees and reporting accountants**

As described on page 6 the trustees, who are also the directors of The Violence Initiative for the purposes of company law are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

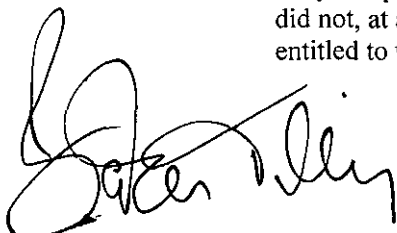
### **Basis of opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

### **Opinion**

In our opinion:

- (a) the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - i the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
  - ii the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) (as modified by section 249A(5)) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).



BAKER TILLY  
Chartered Accountants  
12 Gleneagles Court  
Brighton Road  
Crawley  
West Sussex  
RH10 6AD

13 January 2005

# The Violence Initiative

## STATEMENT OF FINANCIAL ACTIVITIES (including Income & Expenditure Account) for the year ended 31 March 2004

	Notes	2004 £	2003 £
INCOMING RESOURCES (Income)			
Donations		187,593	140,551
Investment income			
Interest receivable		-	23
		<hr/>	<hr/>
TOTAL INCOMING RESOURCES		187,593	140,574
		<hr/>	<hr/>
RESOURCES EXPENDED (Expenditure)			
COST OF GENERATING FUNDS			
Fundraising expenses		20,826	2,525
		<hr/>	<hr/>
Costs of activities in furtherance of the charity:			
Direct charitable expenditure		138,383	103,070
		<hr/>	<hr/>
Management and administration		21,213	21,169
		<hr/>	<hr/>
	2	159,596	124,239
		<hr/>	<hr/>
TOTAL RESOURCES EXPENDED FOR THE YEAR		180,422	126,764
		<hr/>	<hr/>
NET INCOMING RESOURCES FOR THE YEAR		7,171	13,810
FUNDS BROUGHT FORWARD AT 1 APRIL 2003		18,161	4,351
		<hr/>	<hr/>
FUNDS CARRIED FORWARD AT 31 MARCH 2004		25,332	18,161
		<hr/>	<hr/>

All funds are unrestricted.

The operating result for the year arises from the company's continuing operations.

No separate statement of Total Recognised Gains and Losses has been presented as all such gains and losses have been dealt with in the Statement of Financial Activities.

# The Violence Initiative

## BALANCE SHEET

31 March 2004


	Notes	2004 £	2003 £
<b>FIXED ASSETS</b>			
Tangible assets	4	10,294	4,760
		<hr/>	<hr/>
<b>CURRENT ASSETS</b>			
Debtors	5	31,411	2,725
Cash at bank and in hand		3,445	18,724
		<hr/>	<hr/>
		34,856	21,449
		<hr/>	<hr/>
<b>CREDITORS: Amounts falling due within one year</b>	6	(19,818)	(8,048)
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>		15,038	13,401
		<hr/>	<hr/>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		25,332	18,161
		<hr/>	<hr/>
<b>RESERVES</b>			
Accumulated surplus	7	25,332	18,161
		<hr/>	<hr/>

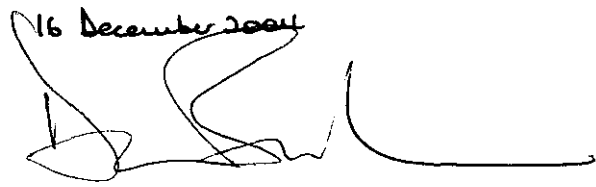
In preparing these financial statements:

- (a) The directors are of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(2) of the Companies Act 1985;
- (b) No notice has been deposited under Section 249B(2) of the Companies Act 1985, and
- (c) The directors acknowledge their responsibilities for:
  - (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
  - (ii) preparing accounts which give a true and fair view of the state of the company as at the end of the financial year and of its deficit for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

These financial statements were approved by the Board on

16 December 2004

  
T Moody-Stuart  
Director

  
D Buckley  
Director

# The Violence Initiative

## ACCOUNTING POLICIES

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### ACCOUNTING CONVENTION

The financial statements have been prepared under the historical cost convention and the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2000).

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirements to produce a cashflow statement on the grounds that it is a small company.

### INCOMING RESOURCES

Incoming resources represent the amounts received from donations (including gift aid relief), services rendered and interest received.

### RESOURCES EXPENDED

All expenditure is accounted for on an accruals basis. Management and administrative costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

### TANGIBLE FIXED ASSETS

Fixed assets are stated at historical cost less depreciation.

Depreciation is provided on all tangible fixed assets at rates calculated to write each asset down to its estimated residual value evenly over its expected useful life, as follows:-

Leasehold improvement costs	25% straight line
Computer equipment	25% straight line
Furniture, fixtures and equipment	25% straight line

### PENSION CONTRIBUTIONS

The pension cost charged in the financial statements represents contributions payable by the company during the year into a personal pension plan on behalf of one employee.



# The Violence Initiative

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2004

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1	NET INCOMING RESOURCES	2004 £	2003 £
	Net incoming resources are stated after charging:		
	Depreciation of tangible assets	4,769	9,120
		<hr/>	<hr/>
2	RESOURCES EXPENDED	2004 £	2003 £
	Direct Charitable Expenditure		
	Staff costs	65,590	55,955
	Freelance costs	15,516	-
	Training	2,956	516
	Accommodation	24,502	18,392
	Depreciation	4,769	9,120
	Travel	2,577	4,975
	Support costs	22,473	14,112
		<hr/>	<hr/>
		138,383	103,070
		<hr/>	<hr/>
	Management and Administration		
	Staff costs	12,508	13,614
	Interest payable	36	33
	Legal and professional	4,998	5,463
	Accountancy	1,770	1,651
	Bank charges	1,901	408
		<hr/>	<hr/>
		21,213	21,169
		<hr/>	<hr/>
		<hr/>	<hr/>
		159,596	124,239
		<hr/>	<hr/>

# The Violence Initiative

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2004

3	EMPLOYEES	2004 No.	2003 No.
	The average weekly number of staff employed by the company during the year was:		
	Charitable activities	2	3
	Office and management	1	1
		<u>3</u>	<u>4</u>
		2004 £	2003 £
	Staff costs for the above persons:		
	Wages and salaries	69,121	62,145
	Social security costs	7,364	4,311
	Other pension costs	1,613	3,113
		<u>78,098</u>	<u>69,569</u>

The directors receive no emoluments for the services they provide to the company.

4	TANGIBLE FIXED ASSETS	<i>Furniture, fixtures and equipment</i> £	<i>Computer equipment</i> £	<i>Leasehold Improvements</i> £	<i>Total</i> £
	Cost or valuation				
	At 1 April 2003	1,331	7,441	28,313	37,085
	Additions	8,180	2,123	-	10,303
	At 31 March 2004	<u>9,511</u>	<u>9,564</u>	<u>28,313</u>	<u>47,388</u>
	Depreciation				
	At 1 April 2003	516	3,496	28,313	32,325
	Charge for year	2,378	2,391	-	4,769
	At 31 March 2004	<u>2,894</u>	<u>5,887</u>	<u>28,313</u>	<u>37,094</u>
	Net book value				
	At 31 March 2004	<u>6,617</u>	<u>3,677</u>	<u>-</u>	<u>10,294</u>
	At 31 March 2003	<u>815</u>	<u>3,945</u>	<u>-</u>	<u>4,760</u>

# The Violence Initiative

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2004

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5	DEBTORS	2004 £	2003 £
	Other debtors	31,411	2,725
		<hr/>	<hr/>
6	CREDITORS: Amounts falling due within one year	2004 £	2003 £
	Bank overdraft	519	-
	Taxation and social security	12,513	3,587
	Other creditors and accruals	6,786	4,461
		<hr/>	<hr/>
		19,818	8,048
		<hr/>	<hr/>
7	STATEMENT OF MOVEMENTS ON THE INCOME AND EXPENDITURE ACCOUNT	2004 £	2003 £
	General Fund at 1 April 2003	18,161	4,351
	Net incoming resources	7,171	13,810
		<hr/>	<hr/>
	General Fund at 31 March 2004	25,332	18,161
		<hr/>	<hr/>

The General Fund exists to meet the strategic and working capital needs of the Charity.

### 8 RELATED PARTY TRANSACTIONS

Sir M Moody-Stuart, the father of a director of the company donated £116,000 (2003: £109,500) to the Charity during the year.

### 9 LEGAL STATUS

The company is limited by guarantee. In the event of a winding-up, each member's liability is limited to £1. At 31 March 2004, there were 3 members.