

CARYMOOR ENVIRONMENTAL TRUST

ACCOUNTS

YEAR ENDED 31 MARCH 2010

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Registered Charity number 1089668

Company registration number 03605584

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CARYMOOR ENVIRONMENTAL TRUST

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2010

This document forms the annual report of the trustees of Carymoor Environmental Trust for the year ended 31 March 2010

STRUCTURE, GOVERNANCE AND MANAGEMENT

The governing document of the trust is the Memorandum and Articles of Association

The charity is constituted as a company limited by guarantee

The charity registration number is 1089668 The company registration number is 3605584

The names of all the trustees of the charity at the year end and on the date the report was approved were

David Bates (appointed 13 August 2010)
Dan Cooke
James Hamish Craig
Gillian Mary Brandon Craig (resigned 13 August 2010)
Ian Stuart Davies (resigned 13 August 2010)
Henry Hobhouse
Edward Jonathan Philip Marshall
William Arthur Peter Moon
Jon Pring
David Watson

The company secretary is William Arthur Peter Moon

The method of appointment or election of trustees to this charity is as follows A prospective trustee is invited to serve in recognition of their ability to contribute to the success and development of the trust, being proposed by an existing trustee Their curriculum vitae is then considered by a meeting of the trustees The new trustee is then formally invited to serve by the Chairman of Trustees Upon acceptance, the trustee is duly appointed against signature, in accordance with the charity's Memorandum and Articles of Association, 3(b)

The principal office and registered office of the company is Dimmer Lane, Castle Cary, Somerset, BA7 7NR

The names and addresses of other relevant organisations are as follows

Auditors	Max Foote Associates Limited, 26-27 Lower Woodcock Street, Castle Cary, Somerset, BA7 7BH
Bankers	Lloyds TSB, Somerton Branch, PO Box 1000, BX1 1LT
Solicitors	Bartlett Gooding & Weelen, 57 High Street, Shepton Mallet, Somerset, BA4 5AQ

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The charity's Memorandum and Articles of Association were approved by the charity commission at the time of registration and incorporate any and all restrictions called for by that body prior to registration

A summary of specific investment powers and their authority is contained within the Memorandum and Articles of Association, 10 (1)

The trustees have been authorised by the charity commission to take advantage of dispensation from disclosure of the description 'Limited' in the company name

The charity's objects are to promote the protection, preservation and improvement of the natural environment for the benefit of the public and to advance the education of the public in all environmental and ecological matters by the provision of an educational centre in Dimmer and in particular

- a) to establish, or secure the establishment of, for the benefit of the public (which term shall include individuals, commercial concerns, public bodies and every other type of entity or organisation) a centre in Dimmer to be known as Carymoor Environmental Trust ("Centre") to advance, foster and increase public knowledge, education and awareness of and interest in all matters concerning environmental and ecological issues ("Environmental Issues") and to arrange or provide for or join in arranging and providing for
 - i) research facilities,
 - ii) educational and information resources, facilities and displays,
 - iii) exhibitions, conferences, training courses, attractions, meetings, lectures, classes and seminars in each case connected with Environmental Issues, and
 - iv) to provide a public forum or meeting place for those visiting or making use of the Centre together with ancillary recreational and refreshment facilities
- b) to maintain and promote the Centre and its objectives and facilities whether alone or in conjunction with others for the benefit of the public
- c) to promote, support, encourage and facilitate projects and developments which will produce benefits for the public through their approach to Environmental Issues, and
- d) to advance public education in all aspects of sustainability including, without limitation, resource and energy use, waste, ecology, health, technology, agriculture and biodiversity

The trustees have an organisational risk assessment and the trustees and Chief Executive are actively managing the high risk areas

An induction programme is carried out for new trustees to allow them to meet staff members and discuss their work, introduce the roles of the committees and advisory groups and understand their roles and responsibilities as members of the Board of Trustees

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OBJECTIVES AND ACHIEVEMENTS

Work was completed on reviewing the trust's activities and production of a new Strategic Plan which sets out clear objectives for the coming 5 year period

Our outreach education programme, delivered through the Somerset Waste Action Programme (SWAP), had another successful year and we have now worked with all but one of Somerset's schools. Funded by the Somerset Waste Partnership, the team again exceeded contractual targets making 263 visits to schools and 189 visits to community groups and public events. All together this means that they worked with approximately 26,000 individuals over the course of the year.

This year's SWAP school competition - "Dig it, Grow it, Cook it, Eat it" - was run in partnership with Viridor and South West in Bloom. The response from schools was very high with 50 schools taking part and receiving a tonne of compost and 14 awarded prizes for submitting their competition scrapbooks. With continued support from our partners, we hope to repeat and expand the competition next year.

Funding from the Department for International Development was secured through GLEAN for a project to link rural schools from Somerset with urban Bristol schools which has got off to a promising start. Four schools are participating in the project, focussing on development of their school grounds and sharing their experiences. The project will run until December 2010.

The on-site education work of the trust continued to develop and diversify and as a result visitor numbers reached a record high with over 2,000 visitors during the summer term alone. The wildlife-themed "Wild Days Out" for primary schools proved to be very popular and attracted more than 1,000 participants over the year, a significant number of whom were first time visitors to the centre. Funding was secured through the Somerset Community Foundation to run a project over the summer months with local after school clubs and nurture groups, with around 30 children attending the weekly half day activity sessions.

The programme of public activities held at the centre was expanded to include four seasonal wild life themed open mornings, two days of activities as part of the national "Big Draw" in October and a family tree planting day in December which contributed to the "Tree O' Clock" world record attempt. These events were all well attended.

Work continued on the interpretation project funded by Viridor Credits with a range of new materials either installed or in preparation. These include new interpretation panels, an electronic information pack and a bird box-camera and viewing screen.

Volunteers continued to make a valuable contribution to the conservation and education work of the trust. Regular conservation volunteers and larger groups from BTCV, Elmwood School and Connexions contributed over 400 practical volunteering days at the centre. The SWAP supported Compost Champions scheme went from strength to strength. Two additional training days were run during the year bringing the number of volunteers signed up to the programme up to 43.

Towards the end of the year we were commissioned by NHS Somerset to produce a directory of volunteering opportunities for individuals with mental health issues and to co-ordinate a county wide programme of outdoor taster days. The majority of this work will be delivered in the next financial year but work has already begun on surveying providers who may be included in the directory.

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The habitat creation and land restoration work we have carried out on and around the capped area of landfill continues to mature and increase the biodiversity of the site. Bee orchids were found growing in two locations, their first record at Carymoor, and the spotting of a green hairstreak takes the number species of butterfly recorded to thirty. Wasp spiders had a very good year with increased numbers and the discovery of females with egg sacs amongst the uncut grassland, confirming the presence of a resident breeding population of these spectacular invertebrates.

FUTURE PLANS

Over the next year we plan to further expand the events programme with a festival of wildlife, Carymoor's Wild Summer, taking place between June and September. We will be seeking funding to allow upgrading and improvement of the centre facilities. There will be further work on the wider site with the inclusion of additional habitat and sustainability demonstration features and completion of a long term wetland habitat creation project.

FINANCIAL REVIEW

In addition to the existing contractual funding streams a £40,000 donation was received from Viridor. This is the first payment under a 3 year sponsorship agreement.

Two projects funded by Viridor Credits, as distributors of the Landfill Communities Fund, came to an end at the end of March 2010. Funding for a few small projects have also been secured through grants from Somerset Community Foundation (SCF) and Global Learning Network (GLEAN).

Income from school groups was up on the previous year, mostly due to the new Wild Days Out.

The Staff were given an across the board 2.5% pay rise.

The accounts are prepared in accordance with the Companies Act 2006, Charities Act 1993 and SORP 2005.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

ON BEHALF OF THE BOARD


J H Craig, Chairman

Dated 17 December 2010

CARYMOOR ENVIRONMENTAL TRUST
STATEMENT OF TRUSTEES' RESPONSIBILITIES
YEAR ENDED 31 MARCH 2010

The trustees (who are also the directors of Carymoor Environmental Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the trustees are required to

- select suitable accounting policies and apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware there is no relevant audit information of which the charitable company's auditors are unaware, and the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and the integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CARYMOOR ENVIRONMENTAL TRUST

We have audited the financial statements of Carymoor Environmental Trust for the year ended 31 March 2010 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely for the for the members, as a body, in accordance with section 495 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the members of the charity those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

The Trustees' (who are also the Directors of Carymoor Environmental Trust for the purposes of company law) responsibilities for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the charity's financial statements give a true and fair view are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and have been properly prepared in accordance with the Companies Act 2006.

We also report to you whether, in our opinion, the information given in the Trustees' Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept adequate accounting records, if the charity's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if disclosures of trustees' remuneration specified by law are not made.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

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OPINION

In our opinion

- the financial statements give a true and fair view of the state of the charity's affairs as at 31 March 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice,
- the financial statements have been prepared in accordance with the Companies Act 2006, and
- the information given in the Trustees' Report is consistent with the financial statements



Sian Hill FCCA
Senior Statutory Auditor

For and on behalf of
Max Foote Associates Limited,
Statutory Auditors
26-27 Lower Woodcock Street
Castle Cary
Somerset BA7 7BH

Date 17 December 2010

CARYMOOR ENVIRONMENTAL TRUST
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2010

	Note	2010 Unrestricted Fund £	2010 Restricted Funds £	2010 Total £	2009 Total £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	42,191	15,000	57,191	239,080
Activities for generating funds	3	31,858	-	31,858	36,961
Investment income		67	-	67	666
Incoming resources from charitable activities	4	10,960	282,676	293,636	332,490
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TOTAL INCOMING RESOURCES		85,076	297,676	382,752	609,197
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RESOURCES EXPENDED					
Costs of generating funds		-	-	-	-
Charitable activities	5	71,423	292,874	364,297	377,636
Governance costs	6	14,501	-	14,501	6,854
		-----	-----	-----	-----
TOTAL RESOURCES EXPENDED		85,924	292,874	378,798	384,490
		-----	-----	-----	-----
NET INCOMING RESOURCES FOR THE PERIOD		(848)	4,802	3,954	224,707
TOTAL FUNDS BROUGHT FORWARD		94,512	130,195	224,707	224,707
		-----	-----	-----	-----
TOTAL FUNDS CARRIED FORWARD	11	93,664	134,997	228,661	449,414
		=====	=====	=====	=====

CARYMOOR ENVIRONMENTAL TRUST

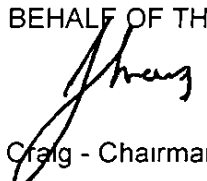
BALANCE SHEET AT 31 MARCH 2010

	Note	2010 £	2009 £
FIXED ASSETS			
Tangible assets	8	120,747	136,794
CURRENT ASSETS			
Debtors	9	137,277	15,039
Cash at bank and in hand		88,991	133,427
		<u>226,268</u>	<u>148,466</u>
CREDITORS			
Amounts falling due within one year	10	(118,354)	(60,553)
NET CURRENT ASSETS		<u>107,914</u>	<u>87,913</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>228,661</u>	<u>224,707</u>
FUNDS OF THE CHARITY			
Unrestricted funds	11	93,664	94,512
Restricted funds	11	134,997	130,195
		<u>228,661</u>	<u>224,707</u>

The accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and the financial reporting standard for smaller entities (effective January 2007)

The accounts were approved by the trustees on 17 December 2010.

ON BEHALF OF THE TRUSTEES


J H Craig - Chairman

CARYMOOR ENVIRONMENTAL TRUST

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2010

1 ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are set out below and have been consistently applied within the same accounts

a) Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with SORP 2005 and the FRSSE (effective April 2008)

b) Cash flow statement

The company has taken advantage of the exemption in FRS1 available for small companies from the requirement to prepare a cash flow statement

c) Depreciation

Depreciation has been computed to write off the cost of tangible fixed assets less residual value over their expected useful lives using the following rates -

Leasehold building	Over 25 years
Plant and equipment	15 - 20% reducing balance method
Office and computer equipment	Over 3 to 5 years

Fixed assets costing less than £250 are not capitalised

d) Accounting for income

School visits, tours and courses

School visits, tours and courses are accounted for on a receivable basis

Projects overheads charges

The funding for certain projects may include provision for an overheads charge. The charges are recognised in the accounts as unrestricted income on an accruals basis

Restored land management fee

Restored land management fee is accounted for on a receivable basis

SWAP project funding

Revenue grant funding is accounted for on a receivable basis

Donations

Donations are accounted for when they are received

CARYMOOR ENVIRONMENTAL TRUST

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2010

1 ACCOUNTING POLICIES (CONTINUED)

e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings appropriate to the organisation. Support costs are those costs incurred directly in support of expenditure on the objects of the Charity. Management and governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements. Support costs are allocated to the charity's activities either based on staff numbers or actual usage where this can be reliably determined.

f) Funds structure

Unrestricted fund

Income within this fund has been generated by the Charity and the use of such income has not been restricted to a particular purpose. In addition to meeting the costs of activities in furtherance of the charity's objects, the unrestricted fund has to pay for the general administration of the Trust.

Restricted funds

These are funds restricted to a particular purpose. During the period the Trust had four restricted funds.

The Projects fund represents funds generated from the landfill tax credit scheme which can be spent on approved projects and then reclaimed.

The SWAP fund represents funds received in order to run the Somerset Waste Action Partnership scheme.

The Butterfly Bank fund represents funds donated to establish the butterfly bank.

The Somerset Community Foundation fund represents funds received for a specific project.

CARYMOOR ENVIRONMENTAL TRUST

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2010

2 INCOMING RESOURCES FROM GENERATED FUNDS

	Unrestricted funds £	Restricted funds £	Total funds 2010 £	2009 £
<u>Voluntary income</u>				
Donation - Viridor for re-establishment of Carymoor	40,000	-	40,000	70,000
Donation - The Co-operative	-	-	-	300
Grant - Cultivating Wellbeing project	-	12,000	12,000	-
Grant - Environment Agency for SWAP building	-	-	-	9,500
Grant - Somerset Community Foundation	-	-	-	1,200
Grant - Glean	-	3,000	3,000	-
Grant - Compost champions	-	-	-	5,219
Grant - Rainwater harvesting project	-	-	-	672
Donations	2,191	-	2,191	544
Transfer of fixed assets from Somerset Wildlife Trust	-	-	-	151,645
	42,191	15,000	57,191	239,080

3 INCOMING RESOURCES FROM GENERATED FUNDS

<u>Activities for generating funds</u>				
Restored land management fee	21,453	-	21,453	23,161
Projects overheads charge	7,760	-	7,760	9,842
Odour surveys	1,320	-	1,320	1,590
Income from wind turbine	907	-	907	2,140
Employers online filing incentives	175	-	175	-
Consultancy	224	-	224	-
Retail sales	19	-	19	228
	31,858	-	31,858	36,961

4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

Somerset Waste Action Programme

Service level agreement	-	179,380	179,380	189,584
Underspend from Somerset Wildlife Trust	-	-	-	31,867
School visits	-	13,032	13,032	13,032
Compost Champions	-	3,586	3,586	-
Nappy sales	-	1,618	1,618	-
	-	197,616	197,616	234,483

Environmental and ecological projects

Landfill communities fund	-	85,060	85,060	87,341
	-	85,060	85,060	87,341

Education and increasing awareness

School visits	2,739	-	2,739	8,382
Hire of premises	2,163	-	2,163	2,014
Wild days out, other visitors and courses	6,058	-	6,058	270
	10,960	-	10,960	10,666

	10,960	282,676	293,636	332,490
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CARYMOOR ENVIRONMENTAL TRUST

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2010

5 RESOURCES EXPENDED

	Activities undertaken directly £	Support Costs £	Total 2010 £	Total 2009 £
CHARITABLE ACTIVITIES				
Somerset Waste Action Programme	155,596	38,353	193,949	228,042
Environmental and ecological projects	97,561	-	97,561	94,379
Education and increasing awareness	13,062	59,725	72,787	55,215
	266,219	98,078	364,297	377,636
6 GOVERNANCE COSTS	3,278	11,223	14,501	6,854

7 ALLOCATION OF SUPPORT COSTS BY ACTIVITY

	Apportionment Method	Somerset Waste Action Programme £	Environmental and ecological projects £	Education and increasing awareness £	Governance £	Total 2010 £	Total 2009 £
Wages and salaries	Headcount	21,863	-	57,785	9,197	88,845	30,017
Staff training and expenses	Headcount	1,409	-	166	83	1,658	567
Insurance	Headcount	3,875	-	456	228	4,559	3,933
Health and safety	Headcount	1,306	-	154	77	1,537	-
Electricity	Headcount	1,653	-	195	97	1,945	651
Rent	Headcount	541	-	64	32	637	-
Rates	Headcount	467	-	55	28	550	486
Telecommunications	Headcount	2,513	-	294	147	2,954	4,970
IT purchases consumables and maintenance	Headcount	1,478	-	174	87	1,739	1,921
Advertising and promotion	Headcount	490	-	57	29	576	212
Printing postage and stationery	Headcount	1,983	-	233	117	2,333	1,843
Sundry expenses	Headcount	775	-	91	46	912	480
Bank charges	Actual costs	-	-	-	-	-	51
Bank interest	Actual costs	-	-	-	60	60	26
Depreciation	Actual costs	-	-	-	995	996	301
		38,353	-	59,724	11,223	109,301	45,458

8 TANGIBLE FIXED ASSETS

	Leasehold buildings £	Plant and machinery etc £	Total £
COST			
At 1 April 2009	117,422	94,618	212,040
Additions	-	815	815
Disposals	-	-	-
At 31 March 2010	117,422	95,433	212,855
DEPRECIATION			
At 1 April 2009	34,347	40,899	75,246
Charge for the year	4,697	12,165	16,862
Eliminated on disposals	-	-	-
At 31 March 2010	39,044	53,064	92,108
NET BOOK VALUE at 31 March 2010	78,378	42,369	120,747
NET BOOK VALUE at 31 March 2009	83,075	53,719	136,794

CARYMOOR ENVIRONMENTAL TRUST

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2010

9 DEBTORS	2010	2009
	£	£
Trade debtors	137,277	15 039
	<u>137 277</u>	<u>15 039</u>
	=====	=====

10 CREDITORS	2010	2009
- amounts falling due within one year	£	£
Trade creditors	10,643	2,385
Taxation and social security	37,983	34,215
Accruals and deferred income	69 728	23,953
	<u>118,354</u>	<u>60,553</u>
	=====	=====

11 MOVEMENTS IN FUNDS	Unrestricted Fund	Restricted Funds Projects	SWAP	Cultivating Wellbeing	Butterfly Bank	Glean Project	Somerset Community Foundation	Total Funds
	£	£	£	£	£	£	£	£
Balance at 1 April 2009	94 512	102 758	26 198	-	39	-	1 200	224 707
Net incoming/(outgoing) resources	(848)	(9 885)	3 667	10 486	(39)	1 773	(1 200)	3,954
	<u>93 664</u>	<u>92 873</u>	<u>29 865</u>	<u>10 486</u>	<u>1,773</u>	<u>-</u>	<u>228,661</u>	
	=====	=====	=====	=====	=====	=====	=====	

The above funds include the following amounts in respect of the net book value of fixed assets which will be written off via the depreciation charge in future years

	2010	2009
	£	£
Restricted funds		
Projects	92 873	101 192
SWAP	1 568	3 242
	<u>94,441</u>	<u>104 434</u>
Total restricted funds		
Unrestricted funds	26 306	32,360
	<u>120 747</u>	<u>136,794</u>
	=====	=====

12 STAFF COSTS	2010	2009
	£	£
Gross wages and salaries	229 328	222,480
Employers national insurance	20 949	19,451
	<u>250 277</u>	<u>241 931</u>
	=====	=====

	2010	2009
	£	£
Average number of employees		
Charitable activities	12	11
Governance	1	1
	<u>13</u>	<u>12</u>
	=====	=====

No employee received remuneration of more than £60,000 in either year

No trustee received remuneration in either year

13 OTHER COST DISCLOSURES	2010	2009
	£	£
Auditors remuneration - Audit	2,500	2,500
- Other work	360	1 663
Depreciation	16,862	21 129
Reimbursement of trustees' expenses	403	-
	<u>=====</u>	<u>=====</u>