

REGISTERED COMPANY NUMBER: 03596496 (England and Wales)

REGISTERED CHARITY NUMBER: 1073963

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018

FOR

LIFELONG FAMILY LINKS

Leroy Reid & Co
Chartered Certified Accountants
and Registered Auditors
299 Northborough Road
Norbury
London
SW16 4TR

LIFELONG FAMILY LINKS
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FOR THE YEAR ENDED 31ST MARCH 2018

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LIFELONG FAMILY LINKS
REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2018

TRUSTEES

Ms Natasha Cheryl Blake
Mrs June Douglas
Ms Jacqueline Johnson
Ms Ehi Ethel Odia
Ms Sandra Nyamekye Yamoah

REGISTERED OFFICE

Laburnum Court
1 Barstow Crescent
Palace Road
SW2 3NS

REGISTERED COMPANY NUMBER 03596496 (England and Wales)

REGISTERED CHARITY NUMBER 1073963

INDEPENDENT EXAMINER

Leroy Reid & Co
Chartered Certified Accountants
and Registered Auditors
299 Northborough Road
Norbury
London
SW16 4TR

LIFELONG FAMILY LINKS
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our objectives are:

- (i) To develop and deliver a range of services which complement and/or supplement those provided by statutory and other support agencies, and to work towards ensuring that current statutory and non-statutory services respond to legislative changes and evidence based on good practice.
- (ii) To participate in a range of local partnerships to share information, good practice and resources to enable the development of responsive services with change over time as children's and adult's needs and wishes change.
- (iii) To provide a range of accessible and relevant information and advice about a wide range of issues important to children and adults with learning disabilities and their carer.
- (iv) To support people with learning disabilities to be at the centre of planning and help ensure that family members and friends are partners in planning, and to involve as many agencies and individuals as is necessary to improve the lives of children and adults with learning disabilities.

Our Aims

Lifelong Family Link will work in partnership with children/young people and adult with a learning disability, their carer, relatives and community based service providers to develop Flexible services within the community.

We will work to ensure that the views of children and adults with a learning disability remain at the heart of our work and at the heart of the work of others.

We will do this by remaining financially strong and by recruiting, retaining and developing excellent staff and strong leadership.

Our values

We believe that everyone is entitled to an active and fulfilling existence, full human and civil rights and to feel valued as a member of the community.

We seek to reduce the disadvantage and discrimination experience by children and adults with learning disability.

We support user empowerment and the development of services that are responsive to users needs and wishes.

We recognise that family and friends of children and adults with learning disabilities may experience disadvantage and discrimination as a result of their caring and responsibilities. We seek to support them in their role and not disadvantage them further by our work.

LIFELONG FAMILY LINKS
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity has now been operating under the name Lifelong Family Links for about 6 years now, making it 36 years and delivering services to disabled children and young people. The Charity has several projects in L.B Lambeth and two projects in L.B Southwark.

The charity has also be operating, the LFL Children Contact Centre (LFLCCC) which started in January 2015. We have applied for The National Association Children Contact centre (NACCC) accreditation for supported contact and have received it early on in the year. We have 14 families currently accessing the services. The aim is to develop the service to a very high standard. We have applied for (NACCC) accreditation for supervised contact in July 2018.

The organisation is still delivering After School Club sessions, 4 days per week now, Mondays independent skill group (funded by short breaks), Tuesday Art & Craft, along with healthy cooking and eating sessions, weekly Saturday Clubs and Friday Youth club, Holiday Play schemes, and activities that encompass a health and wellbeing theme, such as allotment visits, cycling, Martial art, wall climbing, Drama & Dance, multi-sports along with, 1:1 linking/spot purchase services, which has vastly increase in 2018.

The Southwark Befriending Project and the Health and Well-being support Project to elderly adults and adults with learning difficulties in LB Southwark, has been refunded until March 2019. The project has not grown in the last year but we predict lots of improvements as Southwark are re-strategizing ways of delivering services in Southwark. LFL has been part of these support forum and working party.

LFL is hoping to work with a number of different partners in the coming year amongst which, are Walcot consultant, Lambeth Children and Adolescent Mental Health services (CAMHS), The Lambeth Multi- Agency Team (MAT), Family and Children's Services -Royal Borough of Kensington & Chelsea, Wandsworth Borough Social Services, Fulham social services, Lambeth Short Break Team, CAF/CASS, Mary Sheridan Centre for Child Health, Lloyds Employment Law Consultancy and NACCC.

LFL has been recognised for delivering quality and much needed short break services. The specialised care services are targeted to a much more challenging group of children and young people with behavioural difficulties, communication needs, including mental health and social exclusion. The projects offers a range of activities to stimulate disabled children and young people and encourage their social and emotional development not only by participating in activities specifically designed for CYP with ASD disabilities but also by promoting integration and socialisation with peers in universal settings in a safe, nurturing, supportive environment. Moreover we are working on outcomes that will develop emotional resilience and help them feel more positive about themselves.

New staff, volunteers and trustees are put through an induction programme to support them in their roles. Training is also provided both face to face and online. These cover areas such as (Paediatric First Aid, Moving and Handling, Food Hygiene, Autism awareness, dealing challenging behaviours, Fire Prevention, Health & Safety, Safeguarding, Safe administering of Medicine, Makaton and Midas) and regular supervision, along with DBS (Disclosure and Barring Service) checks through an online system. We also require all staff to have 2 references. These checks are to protect our venerable adults and young people. More senior staff are offered leadership training and NVQ level 3, in social care. All policies and procedures are updated annually.

The management committee considers that the performance of the charity for 2018/19 has been most acceptable and a vast improvement from previous years. However, the charity would not be able to provide such a wide range of services to its stake holders without the support of the staff and volunteers and its very committed Director, Deputy Manager and trustees. Without they leadership and dedication the organisation has been much more stable in 2018.

Lifelong Family Links is still working with lower level of office staff than is needed to run the charity due to the funding situation. Funding from Short Breaks comes an end in March 2019 and the funding is based on young people attending the projects.

Lifelong Family Links have 4 full- time, office staff and 2 volunteers and a pool of 12 support/play workers. They have been changes to the staffing and we have a much stable group of staff team.

1:1 LINKING

Lifelong Family Links provides 1-1 support services to 49 young people, who are either on Direct Payment or Lambeth Children with Disabilities on a spot purchase order, which we refer to as 'Core' funding. We are aware there are many families who prefer this service and potentially are on the waiting list. We have proved through our performance that we can deliver changes in our services, challenging behaviours.

LIFELONG FAMILY LINKS
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018

ACHIEVEMENT AND PERFORMANCE

Charitable activities

PLAYSCHEMES

Lifelong Family Links continues to provide out of School Activities for young people with special needs within the borough. Holiday Play schemes are one of our most requested short break services that we provide. The Play scheme has a structured day with on-site activities like drama, sensory play, health cooking. Multi-sport Off-site activities such as trips to the seaside, Hewitt's farm in Kent, football sessions, wall climbing, cycling are also offered. The attendance has increased to 15-21 children per day over all projects. YLC had for the last two year funded part of our play scheme. This has been a great help, as it has enable us to deliver a better project and offer more activities for the young people.

FAMILY REFERRALS

Referrals come from social workers in the Mat team, Early intervention, Children with disabilities team other charitable organisations and self-referrals. Within a week we are contracted to respond to all referrals where an initial assessment is carried out and families are registered with LFL to have access to the services we provide. We are in the process of restructuring our charges/fees for the new financial year, 2019/20.

FAMILY OUTINGS

LFL provides families outings mainly during the School Holiday period. Families and their children had the opportunity to visit Thames Motor Yacht Club 'Day on the River' and Harbour Park Day at Littlehampton Seaside. These outing are well received and we tend to be over subscribed.

AFTER SCHOOL CLUB

The charity runs After School Club sessions which offers 12 hours of respite per week for parents, over four days, Monday to Thursday during term time. There is a transport service to drop the children home after the sessions, which has proved to be in demand. The transport service was introduced for a small number of children in local mainstream schools who were not provided with Transport. The ASC provide, healthy eating, rambling, multi sports, and sensory play.

SWIMMING CLUB

The weekly swimming activity has been very popular and we continue to receive funding from BBC Children in Need. It is a 39-week programme running for two hours that has given our young people the opportunity to learn to swim the funding also pays for a swim coach each session. Each swimmer will then be awarded with a certificate after completion of the course. We now have a number of young people that have achieved level 6 in swimming.

ALLOTMENT VISITS

The allotment project has not been that popular this year. The young people have learnt to plant seeds, water, and cultivate plants and learn about the benefits of healthy eating and enjoying the cooking sessions in the Afterschool sessions and Saturday club sessions

CYCLING CLUB

The Cycling club was part of the after school club session but come to an end in this financial year because of funding. We have now introduced it to the Play scheme and it runs for 1 hour each session. It has proven to be very successful and there is a great demand for this activity. A number of our young people have graduated from 3 wheel bicycles to 2 wheel bicycles and they really enjoy the activity.

LIFE SKILLS

We will work with 45 young people over 3 years. Each student will have an interview and if the project is mutually judged to be suitable, a personalised learning plan will be developed with the full participation of the young person. An induction path will then be mapped out to guide them during the project. Learning plans will be developed with consideration to the young person's own interests and abilities.

Participants will follow a personal development programme accredited by ASDAN, a charitable curriculum development and awarding organisation offering a range of nationally approved qualifications. LFL has successfully run ASDAN accredited courses before and achieved a 100% pass rate. The project's customised ASDAN programme has been specifically developed to support the skills needed for a successful transition to adulthood and independent living.

LIFELONG FAMILY LINKS
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018

ACHIEVEMENT AND PERFORMANCE

Charitable activities

SOUTHWARK

LFL has been delivering services in Southwark from April 2012 and the funding is due to end in March 2019. The Council has extension the contract. The funding is for Wellbeing planning project and a Befriending and Social Interaction project.

The project has been empowering adults with disabilities and learning disabilities to make life choices that lead to healthy and fulfilling lives and also provide staff (paid and volunteers) recruited from the local community to work as befrienders with disabled adults of all kinds, encouraging and supporting them in social interaction.

Lifelong Family Links Children Contact Centre (LFLCCC)

LFL Children Contact Centre was set up in January 2015 to provide a safe, comfortable, friendly and neutral environment for parents and children who live apart to spend time together. Access to the Centre is by a referral that can be made by a parent, solicitor, courts, family mediator, social worker, CAFCASS officer and family support worker. Both parties on referral form are separately assessed before contact commences. Our services include Supported Contact, Supervised Contact and Handing Over / Pick Up and Drop Off (PUDO). The cost of the contact are as follows, One-off Administration Fee - £35
Supported Contact - £20 per hour; Supervised Contact - £65 per hour and Handing Overs - £20 per session.

We currently have 3 staff including 1 volunteers. The Supported Contact service is covered by 2 staff whilst the Supervised Contact by a staff and also the input from the Director. Currently we have 14 active families using the centre providing a safe, neutral and comfortable place for children to see their non-resident parent or family, these sessions are supported but where a child is risk assessed and if found to be at risk, this requires a supervisor to observe and record contact sessions. We also assist in building and sustaining positive relationship between a child and members of their non-resident family to ensure the physical safety and emotional well-being of the families. I have increase our numbers mainly due to referrals from our neighbouring borough of Wandsworth.

FINANCIAL REVIEW

Principal funding sources

During the financial year, LFL has successfully secured funding from various sources

- o Young Lambeth Cooperative (YLC)
- o Lambeth Short Breaks (ends 2019)
- o Southwark council (ends in March 2019)
- o BBC Children In Need (ends in October 2018)
- o Walcot Foundation
- o LFL Children Contact Centre
- o Sir Walter St John's Educational Charity
- o CAFCASS
- o Aiming High
- o Axis Foundation
- o Baily Thomas Charitable Fund

FUNDING

BBC Children in Need funding has been extended for 2 years from April 2016. The project has promoted a Healthier life style through sport activities, for example swimming, football and cycling. We hope these programmes will improve both the children and young people in Lambeth and the adults in Southwark life styles, keeping them fit and active as well eating more fruits and vegetables in their diet.

Reserves policy

The Trustees have established a reserves policy to enable the charity to function effectively and meet its obligations in the event of a decline in our income or a major cost. Having considered the relevant risks of changes in income and expenditure, the trustees have determined that the appropriate level of reserves is in the range £200,000 to £300,000 would be reasonably adequate for a charity of our size.

LIFELONG FAMILY LINKS
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018

FUTURE PLANS

What we shall achieve in 2018 to 2021

(a) Clear shared vision of our future

We are conscious that LFL needs a clear shared vision of where it wants to be in five years' time, or there is a risk that we will focus on short-term challenges and pay insufficient attention to the long term sustainability of the business. Preparing this plan has involved Trustees, staff, young people, parents/carers, partners and other stakeholders and we are confident that we have identified a way forward that not only builds on existing expertise but tackles the emerging social agenda and the field of disabilities in general.

Our strategy therefore is to build on our expertise of working with young people who have a disability and have challenging behaviours and/or complex needs (Short break Projects) together with people with disabilities and/or mental health issues and are in need of a befriender (Southwark Project) and to focus more sharply on generating evidence required to demonstrate that we are meeting our outcomes. This will also assist us to meet the demands of payment by results. The Southwark Projects will continue for a further 2 year on the bases of a lead provider dealing with the seven organisations and the council dealing with one organisation as a pilot scheme. Funding levels remain the same during this period.

(b) Developing good working relationships

In addition, we need to develop good working relationships with local employers, in order to secure work placements for those young people who are nearly work ready, and with providers who will help young people to find jobs such as, Amicus Horizon, employment exchange, wheels for wellbeing, Oasis Venture, Sunshine Art, Active living Support, CWD and Southwark Works.

We also aim to form closer partnerships with other providers so that we can replicate the collaborative approach we have followed in Lambeth and Southwark in order to gain more contracts.

(c) Focus on marketing

There will be major changes in the way services are purchased and provided in the next five years. Personal health budgets will enable us to provide services to people who have not been referred by secondary/Lambeth or Southwark social care teams. This transition from a block contract to individual contracting needs to be handled carefully otherwise it could destabilise the organisation.

Marketing our services needs to be robust and ongoing. Ensuring we have a high profile in Lambeth and Southwark among purchasers, people in need of support and other providers is crucial and require using social media and the website effectively.

We have managed to secure a number of new contracts, YLC, (play scheme), Walcot Foundation for 3 years, Baily Thomas 1 year Short break services for 2 years, and Southwark for further 1 years.

The organisation is looking extremely good. The hall, toilets and rooms have been redecorated, new furniture and new play equipment. We have had a full clean out and made ready for the forth coming challenges the organisation will face in the coming years.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The organisation is a charitable company limited by guarantee, incorporated on 10th July 1998 and registered as a charity on 15th February 1999. The company was established under a memorandum of Association which established the objects and power of the charitable company and is governed under its Articles of Association. In event of the company being wound up members are required to contribute an amount not exceeding £10.

The company changed their name from Lambeth Family Link to Lifelong Family Link on 3rd December 2012.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

LIFELONG FAMILY LINKS
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

The supervised centre is also has the input of the Director. Currently we have 14 active families using the centre providing a safe, neutral and comfortable place for children to see their non-resident parent or family, these sessions are supported but where a child is risk assessed and if found to be at risk, this requires a supervisor to observe and record contact sessions. We also assist in building and sustaining positive relationship between a child and members of their non-resident family to ensure the physical safety and emotional well-being of the families. I have increase our numbers mainly due to referrals from our neighbouring borough of Wandsworth.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Lifelong Family Links for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 10th October 2018 and signed on its behalf by:

Ms Natasha Cheryl Blake - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LIFELONG FAMILY LINKS

Independent examiner's report to the trustees of Lifelong Family Links ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Association of Chartered Certified Accountants which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Ebenezer Okai BSc FCCA
Association of Chartered Certified Accountants
Leroy Reid & Co
Chartered Certified Accountants
and Registered Auditors
299 Northborough Road
Norbury
London
SW16 4TR

15th October 2018

LIFELONG FAMILY LINKS
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2018

		Unrestricted funds £	Restricted fund £	2018 Total funds £	2017 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	21	-	21	-
Charitable activities	4				
Charitable activities		-	433,999	433,999	190,634
Investment income	3	64	-	64	262
Other income	5	52,203	-	52,203	45,800
Total		<u>52,288</u>	<u>433,999</u>	<u>486,287</u>	<u>236,696</u>
EXPENDITURE ON					
Charitable activities	6				
Charitable activities		-	313,786	313,786	278,328
NET INCOME/(EXPENDITURE)		<u>52,288</u>	<u>120,213</u>	<u>172,501</u>	<u>(41,632)</u>
Transfers between funds	16	<u>120,213</u>	<u>(120,213)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>172,501</u>	<u>-</u>	<u>172,501</u>	<u>(41,632)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>190,253</u>	<u>-</u>	<u>190,253</u>	<u>231,885</u>
TOTAL FUNDS CARRIED FORWARD		<u>362,754</u>	<u>-</u>	<u>362,754</u>	<u>190,253</u>
CONTINUING OPERATIONS					

All income and expenditure has arisen from continuing activities.

LIFELONG FAMILY LINKS
STATEMENT OF FINANCIAL POSITION
AT 31ST MARCH 2018

	Notes	2018 £	2017 £
FIXED ASSETS			
Tangible assets	12	18,280	23,117
CURRENT ASSETS			
Debtors	13	138,511	24,894
Cash at bank and in hand		<u>213,604</u>	<u>147,542</u>
		352,115	172,436
CREDITORS			
Amounts falling due within one year	14	(7,641)	(5,300)
NET CURRENT ASSETS		<u>344,474</u>	<u>167,136</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>362,754</u>	<u>190,253</u>
NET ASSETS		<u>362,754</u>	<u>190,253</u>
FUNDS	16		
Unrestricted funds		362,754	190,253
Restricted funds		<u>-</u>	<u>-</u>
TOTAL FUNDS		<u>362,754</u>	<u>190,253</u>

LIFELONG FAMILY LINKS
STATEMENT OF FINANCIAL POSITION - CONTINUED
AT 31ST MARCH 2018

The charitable company is entitled to exemption from audit under
Section 477 of the Companies Act 2006 for the year ended 31st March 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended
31st March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
preparing financial statements which give a true and fair view of the state of affairs of the charitable company as
at the end of each financial year and of its surplus or deficit for each financial year in accordance with the
- (b) requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act
2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the
special provisions of Part 15 of the Companies Act 2006 relating to
charitable small companies.

The financial statements were approved by the Board of Trustees on 10th October 2018 and were signed on its behalf by:

Mrs June Douglas -Trustee

LIFELONG FAMILY LINKS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST MARCH 2018

	Notes	2018 £	2017 £
Cash flows from operating activities:			
Cash generated from operations	18	<u>65,998</u>	<u>(59,281)</u>
Net cash provided by (used in) operating activities		<u>65,998</u>	<u>(59,281)</u>
Cash flows from investing activities:			
Interest received		<u>64</u>	<u>262</u>
Net cash provided by (used in) investing activities		<u>64</u>	<u>262</u>
Change in cash and cash equivalents in the reporting period		<u>66,062</u>	<u>(59,019)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>147,542</u>	<u>206,561</u>
Cash and cash equivalents at the end of the reporting period		<u>213,604</u>	<u>147,542</u>

LIFELONG FAMILY LINKS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2018

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2018	2017
	£	£
Gifts	-	-
Donations	21	-
	<u>21</u>	<u>-</u>

3. INVESTMENT INCOME

	2018	2017
	£	£
Deposit account interest	64	262
	<u>64</u>	<u>262</u>

LIFELONG FAMILY LINKS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018

4. INCOME FROM CHARITABLE ACTIVITIES

	2018	2017
	Charitable activities	Total activities
	£	£
Lambeth Council	333,258	49,575
Southwark Council	46,973	47,834
BBC Children in Need	28,280	26,104
Young Lambeth Co-op	15,000	22,336
Walcot Foundation	-	22,361
Linking services (service users)	10,488	22,424
	<u>433,999</u>	<u>190,634</u>

5. OTHER INCOME

	2018	2017
	£	£
Other income	9,954	29,531
Lifelong Family Links Children Contact Centre	42,249	16,269
	<u>52,203</u>	<u>45,800</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs	Totals
	(See note 7)	(See note 8)	
	£	£	£
Charitable activities	<u>249,680</u>	<u>64,106</u>	<u>313,786</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2018	2017
	£	£
Staff costs	228,557	198,421
Sundries	827	627
Volunteers	4,693	5,031
Outing and refreshments	8,130	5,570
Staff welfare	375	298
Staff training	2,261	2,523
Depreciation	4,837	6,177
	<u>249,680</u>	<u>218,647</u>

8. SUPPORT COSTS

	Other	Governance costs	Totals
	£	£	£
Charitable activities	<u>59,611</u>	<u>4,495</u>	<u>64,106</u>

Support costs, included in the above, are as follows:

LIFELONG FAMILY LINKS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018

8. SUPPORT COSTS - continued

Other

	2018	2017
	Charitable	Total
	activities	activities
	£	£
Office rental and garage	11,892	14,183
Insurance	1,933	1,902
Telephone	5,663	5,257
Printing, postage and stationery	1,481	2,747
Database and IT support	2,423	3,128
Repairs and maintenance	817	1,156
Cleaning	2,016	2,010
Motor running cost	8,320	9,083
Membership and subscription	570	1,033
Legal and Professional	23,583	14,304
Advertising	572	253
Bank charges	102	81
Travel cost	239	161
	<u>59,611</u>	<u>55,298</u>

Governance costs

	2018	2017
	Charitable	Total
	activities	activities
	£	£
Auditors' remuneration	<u>4,495</u>	<u>4,383</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2018	2017
	£	£
Examiner fees	3,308	3,150
Accountancy	1,187	1,233
Depreciation - owned assets	<u>4,837</u>	<u>6,177</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2018 nor for the year ended 31st March 2017.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31st March 2018 nor for the year ended 31st March 2017.

LIFELONG FAMILY LINKS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018

11. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2018	2017
Admin and centre staff	<u>30</u>	<u>27</u>

No employees received emoluments in excess of £60,000.

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1st April 2017 and 31st March 2018	<u>12,568</u>	<u>62,525</u>	<u>9,901</u>	<u>84,994</u>
DEPRECIATION				
At 1st April 2017	10,929	45,425	5,523	61,877
Charge for year	<u>541</u>	<u>3,420</u>	<u>876</u>	<u>4,837</u>
At 31st March 2018	<u>11,470</u>	<u>48,845</u>	<u>6,399</u>	<u>66,714</u>
NET BOOK VALUE				
At 31st March 2018	<u>1,098</u>	<u>13,680</u>	<u>3,502</u>	<u>18,280</u>
At 31st March 2017	<u>1,639</u>	<u>17,100</u>	<u>4,378</u>	<u>23,117</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Trade receivable	133,260	19,905
Other debtors	3,657	3,174
Prepayments	<u>1,594</u>	<u>1,815</u>
	<u>138,511</u>	<u>24,894</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Other creditors	4,333	2,150
Accrued expenses	<u>3,308</u>	<u>3,150</u>
	<u>7,641</u>	<u>5,300</u>

LIFELONG FAMILY LINKS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2018

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted fund £	2018 Total funds £	2017 Total funds £
Fixed assets	18,280	-	18,280	23,117
Current assets	352,115	-	352,115	172,436
Current liabilities	(7,641)	-	(7,641)	(5,300)
	<u>362,754</u>	<u>-</u>	<u>362,754</u>	<u>190,253</u>

16. MOVEMENT IN FUNDS

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2018.

18. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2018 £	2017 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	172,501	(41,632)
Adjustments for:		
Depreciation charges	4,837	6,177
Interest received	(64)	(262)
Increase in debtors	(113,617)	(3,248)
Increase/(decrease) in creditors	2,341	(20,316)
Net cash provided by (used in) operating activities	<u>65,998</u>	<u>(59,281)</u>

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