# TRURO SCHOOL (ENDOWMENT FUND) LIMITED ACCOUNTS AND REPORT FOR THE YEAR ENDED 31ST AUGUST 2010

The company is a registered charity no. 1070969 and the registered company no. is 3582642

TUESDAY



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### Year ended 31 August 2010

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### TRUSTEES AND ADVISORS

### **TRUSTEES**

The Trustees, who are also the Directors of the Company for the purposes of the Companies Acts, who served during the year were

Mr P K Smith Mr R R Cowie Mr G Russell (Headmaster of Truro School) (Governor of Truro School)

(Governor of Truro School)

Clauses 29, 30 and 32 of the Articles of Association provide that at each annual general meeting one-third of the Trustees shall retire but may be reappointed and that the retiring Trustee shall be the one who has been longest in office. Accordingly Mr R R. Cowie will retire at the next annual general meeting but offers himself for reappointment

### **ADVISORS**

Auditors

haysmacintyre Fairfax House 15 Fulwood Place London WC1V 6AY

**Bankers** 

HSBC plc

17 Boscawen Street

Truro

Cornwall TR1 2Q7

Solicitors

Rickerbys

Ellenborough House Wellingtons Street

Cheltenham

Gloucestershire GL50 1YD

Registered Office

Truro School Trennick Lane

Truro

Cornwall TR1 1TH

### TRUSTEES REPORT

The Trustees present their annual report together with the accounts and auditors report. These have been prepared under the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" revised 2005. The financial statements comply with all statutory requirements and the requirements of the charity's governing document.

### **OBJECTS**

The objects as set out in the Memorandum of Association are the provision of education or the grant of educational bursaries for pupils attending, or to attend, Truro School More specifically the Trustees' policy is to build up a designated fund ('Bursaries Fund') from donations from Truro School, alumni and others and use the income accruing on the investment of the fund as General Fund income to provide bursaries for children who, with the demise of the Government Assisted Places Scheme, could not otherwise attend Truro School

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees of the Company are appointed in accordance with the Articles of Association. It has been agreed by the First Trustees that the minimum number of Trustees shall for the time being, be and remain at three. The Trustees ongoing training is addressed in conjunction with the operation of Truro School, a connected charity, to whom the surpluses achieved by the Company are transferred.

### FINANCIAL ACTIVITIES AND RESULTS

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the Charity

In line with the objectives as stated above, the charity continued its efforts during the year to attract further donations and made a contribution of £16,270 to help fund the bursaries provided by Truro School in the same year

The financial results for the year are set out in the Statement of Financial Activities on page 5

### **RESERVES POLICY**

At 31 August 2010, the charity had unrestricted funds of £577,850 These included investments valued at £403,743 and deposits with Methodist Church CFB amounting to £215,482 The Trustees aim to increase the reserves so as to provide more income to enable the charity to fulfil its objects

The policy will be reviewed by the Trustees on an annual basis

### **GRANTS POLICY**

The Trustees' policy is to donate the majority of the investment income to Truro School to help it meet the cost of bursaries awarded to pupils under its own assisted places scheme

### INVESTMENT POWERS, POLICY AND PERFORMANCE

The investment powers are derived from the Trustee Investment Act 2000. The policy of the charity is to invest in the investment funds of the Methodist Church Central Finance Board so as to ensure professional management and to provide returns in line with the relevant indices. During the year the investments performed in line with this policy.

### **RISK REVIEW**

The Trustees have complied with the requirements of the Charities SORP 2005 and confirm that the major risks to which the charity is exposed have been reviewed and steps taken to mitigate them

### TRUSTEES REPORT (continued)

### **CONNECTED CHARITY**

Truro School (Endowment Fund) Ltd is closely related to Truro School Two Governors and the Headmaster of the school serve as Trustees of the Company The two charities are also administered by the same staff

### ASSETS COVER FOR FUNDS

The Charity's assets are sufficient to meet its obligations

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of Truro School (Endowment Fund) Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including income and expenditure, of the Charitable Company for that period In preparing these financial statements, the Trustees are required to

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the Charities SORP,
- Make judgements and estimates that are reasonable and prudent,
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time of the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as each of the Trustees is aware

- There is no relevant audit information of which the Charitable Company's auditor is unaware, and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

### **AUDITORS**

haysmacintyre offer themselves for reappointment and a resolution will be put to the general meeting

Approved by the Trustees at their meeting on 22 March 2011 and signed on their behalf by

Robert Cowie (Trustee)

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF TRURO SCHOOL (ENDOWMENT FUND) LTD

We have audited the financial statements of Truro School (Endowment Fund) Ltd for the year ended 31 August 2010 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes These financial statements have been prepared under the accounting policies set out therein

This report is made solely to the Charitable Company's members, as a body, in accordance with Section 495 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's members as a body, for our audit work, for this report, or for the opinions we have formed

### Respective Responsibilities of Trustees and Auditors

The Trustees', who are also the directors of the company for the purposes of company law, responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statement of Trustees' Responsibilities

Our responsibility is to audit the financial statements in accordance with the relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and have been prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the Charitable Company has not kept adequate accounting records, if the Charitable Company's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it

### Basis of Audit Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Charitable Company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

In our opinion

- o The financial statements give a true and fair view of the state of the Charitable Company's affairs as at 31 August 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- The financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice,
- o The financial statements have been prepared in accordance with the Companies Act 2006, and
- o The information given in the Trustees' Report is consistent with the financial statements

David Sewell (Senior Statutory Auditor)

For and on behalf of haysmacintyre, Statutory Auditor

Fairfax House 15 Fulwood Place London WCIV 6AY

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# STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT

### FOR THE YEAR ENDED 31 AUGUST 2010

COMING RESOURCES	General £	Designated £	Restricted £	Total 2010 £	Total 2009 £
ncoming resources from generating funds Donations and legacies	-	25,852	-	25,852	29,421
Investment income	13,588		1,574	15,162	20,074
tal incoming resources	13,588	25,852	1,574	41,014	49,495
ESOURCES EXPENDED					
naritable activities Grants made – Truro School Assisted					
Places Scheme	16,270	_	_	16,270	22,039
Other	893	-	-	893	1,700
tal resources expended	17,163	-		17,163	23,739
ET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER					
RECOGNISED GAINS AND LOSSES	(3,575)	25,852	1,574	23,851	25,756
realised gains on investment assets	-	25,501	2,954	28,455	(40,117)
OVEMENT IN FUNDS	(3,575)	51,353	4,528	52,306	(14,361)
lances brought forward at					
September 2009	16,270	513,802	61,405	591,477	605,838
lance carried forward at	10.605	5/5 155	65.022	(42.702	591,477
September 2009	16,270	565,155	65,933		591,477 643,783

All amounts are derived from continuing activities

The company had no recognised gains or losses other than those disclosed in the Statement of Financial Activities.

There was no difference between the net incoming resources as stated above and their historical cost equivalent. The notes on pages 7 to 8 form part of these accounts.

### **BALANCE SHEET**

### **AS AT 31 AUGUST 2010**

	Notes	2010 £	2009 £
FIXED ASSETS Investments	2	403,743	375,288
CURRENT ASSETS			
Debtors Methodist Church CFB Deposit Fund Cash in bank	3	27,202 215,482 14,338	33,598 200,409 25,577
		257,022	259,584
CREDITORS amounts due within one year to Truro School		16,982	43,395
NET CURRENT ASSETS		240,040	216,189
TOTAL NET ASSETS		643,783	591,477
REPRESENTED BY			
Unrestricted funds - General Unrestricted funds - Designated – Bursary Fund		12,695 565,155	16,270 513,802
Total unrestricted funds		577,850	530,072
Restricted funds - William Andrew Fund		65,933	61,405
		643,783	591,477

Approved and authorised for issue by the Trustees at their meeting on 22 March 2011 and signed on their behalf by

12.12. Corre Truste

Robert Cowie

P.K. Jni. R Trustee

Paul Smith

The notes on pages 7 to 8 form part of these accounts

### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31 AUGUST 2010

### 1 ACCOUNTING POLICIES

### a) Basis of Preparation

The financial statements have been prepared under the Companies Act 2006 on the historical cost convention as modified by the revaluation of investment assets and in accordance with applicable accounting standards and the Statement of Recommended Practice 'Accounting and Reporting by Charities' revised 2005

### b) Cash Flow Statement

The Trustees have taken advantage of the exemption from the requirement to prepare a cashflow statement under Financial Reporting Statement No 1 (revised) on the basis that it qualifies as a small company

### c) Incoming Resources

Incoming resources are recognised on a receivable basis, as soon as the Charity has entitlement to the income, there is reasonable certainty of receipt and the amount is quantifiable

### d) Resources Expended

Expenditure is recognised on an accruals basis, inclusive of irrecoverable VAT

Charitable activities comprise expenditure associated with the provision of bursaries/scholarships for children, and include both the direct costs and support costs relating to these activities

### e) Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### f) Investment Policy

Income from investments is accounted for as it accrues. Investments are acquired in accordance with the powers available to the Governors. Investments are shown at market value. Realised and unrealised gains and losses are shown in the Statement of Financial Activities.

2.	INVESTMENTS	Holding	Per share	2010 £	2009 £
	Market Value				
	Methodist Church CFB - Managed Mixed Fund - Managed Equity Fund British Telecom 25p Ord	66,160 12,470 19	307 7p 1605 0p 130 9p	203,574 200,144 25 403,743	189,284 185,978 26 375,288
	Cost of investments			415,242	415,242

### NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 AUGUST 2010

3.	DEBTORS	2010 £	2009 £
	Gift aid Donations	1,752 25,450	1,741 31,857
		27,202	33,598

### 4. FUNDS

### Unrestricted Fund

The designated 'Bursaries Fund' represents unrestricted funds retained to provide bursaries for children who, with the demise of the Government Assisted Places Scheme, would not otherwise be able to attend Truro School The Trustee's policy is to build up this fund from donations from Truro School and others, and to use the income accruing on the investment of the fund as General Fund income to fund the bursaries

### Restricted Fund - William Andrew

This relates to a legacy to be used for a scholarship in the name of Mr William Andrew, which will enable pupils to come to Truro School

### 4. TRUSTEES

No Trustees received any expenses or remuneration from the company

### 5. RELATED PARTY TRANSACTIONS

Two of the Trustees are Governors of Truro School and the third is the Headmaster of the school

6.	AUDITOR'S REMUNERATION	2010 £	2008 £
	Audit fees	750	1,585

### 7. ANALYSIS OF NET ASSETS

	Restricted	Unrestricted	Total 2010	Total 2009
	£	£	£	£
Fixed Assets	65,933	337,810	403,743	375,288
Current Assets	-	257,022	257,022	259,584
Current Liabilities	-	(16,982)	(16,982)	(43,395)
				501.455
	65,933	577,850	643,783	591,477
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