# **CSTIM Limited**

Report and Accounts December 31, 1998



Rees Pollock Chartered Accountants

## **Directors**

K R Alcock J S Dallas D S Hay A J S Summers

## Secretary

R Lindsay

## **Auditors**

Rees Pollock 7 Pilgrim Street London EC4V 6DR

## **Bankers**

Barclays Bank plc 99 Hatton Gardens London EC1N 8DN

## Solicitors

Lindeman Lindsay 513 Africa House 64/78 Kingsway Holborn London WC2B 6BG

# Registered Office

Lindeman Lindsay 513 Africa House 64/78 Lingsway London WC2B 6BG

# Company Number

3548695

# DIRECTORS' REPORT

The directors present their report and accounts for the period ended December 31, 1998.

## Results and dividends

The profit for the period, after taxation, amounted to £143,458.

## Review of the business

The company was incorporated on April 14, 1998 and commenced trading on May 4, 1998.

The company's principal activity during the year was that of providing advisory services to companies engaged in investment management.

# Directors and their interests

The directors who served during the year and their interests in the share capital of the company were as follows:

At December 31, 1998 Ordinary shares

K R Alcock J S Dallas	(appointed May 7, 1998) (appointed April 21, 1998)	4,150
D S Hay AJS Summers	(appointed September 15, 1998)	4,150
Chettleburghs Limited	(appointed October 22, 1998) (appointed on incorporation, resigned April 14, 1998)	-

## Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

<u>DIRECTORS' REPORT</u> (continued)

## Year 2000

The company is currently undertaking a full review of all its computer systems and other relevant equipment to ensure that they are able to operate effectively after December 31, 1999. The company believes that all of its operating systems will have been modified where necessary and that the problem will not pose a significant operational threat. The euro situation is also being monitored.

## Directors' responsibilities

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors confirm that these accounts comply with these requirements.

## **Auditors**

Rees Pollock were appointed as first auditors to the company and a resolution to re-appoint them will be put to the members at the Annual General Meeting.

ON BEHALF OF THE BOARD

K R Alcock Director

February 12, 1999



7 Pilgrim Street London EC4V 6DR Telephone 0171 329 6404 Fax 0171 329 6408

# REPORT OF THE AUDITORS TO THE MEMBERS OF <a href="Maintenance: CSTIM LIMITED">CSTIM LIMITED</a>

We have audited the accounts on pages 5 to 13 which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 8.

## Respective responsibilities of directors and auditors

As described on pages 2 and 3 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

## Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

#### Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the company at December 31, 1998 and of its profit for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

Rees Pollock

**Chartered Accountants** 

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Registered Auditor

February (2, 1999



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Rees Pollock

**Chartered Accountants** 

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Registered Auditor

February (2, 1999

# PROFIT AND LOSS ACCOUNT FOR THE PERIOD ENDED DECEMBER 31, 1998

	Notes	1998 £
Turnover	2	1,076,036
Cost of sales		(744,380)
Gross profit		331,656
Administrative expenses		(148,217)
Operating profit	3a	183,439
Bank interest receivable Bank interest payable		4,654 (5,413)
Profit on ordinary activities before taxation		182,680
Taxation charge on profit on ordinary activities	5	(39,222)
Profit after taxation		143,458
Dividends paid		-
Retained profit for the financial year	10	£143,458
Retained profit carried forward		£143,458

There were no recognised gains or losses in 1998 other than the profit for the period.

All amounts relate to continuing activities.

There is no difference between the amounts as reported above and the amounts on an unmodified historical basis.

The notes on pages 8 to 13 form part of these accounts

# BALANCE SHEET AT DECEMBER 31, 1998

·	Notes	1998
Fixed assets		£
Tangible	6	39,581
Comment assets		
Current assets Debtors	7	318,110
Cash at bank and in hand	14	160,975
Cash at bank and in hand	17	
		479,085
Creditors: amounts falling due within one year	8	(242,593)
Net current assets		236,492
Total assets less current liabilities		275,073
Creditors: amounts falling due after more than one	year 9	(122,615)
		01.50 4.50
		£153,458
Capital and reserves:		
Called up share capital	11	10,000
Profit and loss account		143,458
Shareholders' equity funds	12	£153,458
1 /		

Approved by the Board on February 12, 1999

J S Dallas

Directors

K R Alcock

The notes on pages 8 to 13 form part of these accounts

# CASH FLOW STATEMENT

# FOR THE YEAR ENDED DECEMBER 31, 1998

	Notes		1998
	110105	£	£
Net cash inflow from operating activities	3c		40,303
Returns on investment and servicing of finance			
Interest received		4,654	
Interest paid		(5,413)	
Net cash outflow from returns on investment and	l servicing of finance		(759)
Capital expenditure and financial investment			
Payments to acquire tangible fixed assets			(47,548)
Net cash flow before financing			(8,004)
Financing			
Share capital subscribed		10,000	
Bank loans		100,000	
Bank loan repayments		(12,121)	
Shareholders loans		71,100	
Net cash inflow from financing			168,979
Increase in cash	14		£160,975

#### NOTES TO THE ACCOUNTS AT DECEMBER 31, 1998

## 1. Accounting policies

#### Accounting convention

The accounts are prepared under the historical cost convention and in accordance with applicable Accounting Standards.

#### Investments

Investments held as fixed assets are valued at original cost unless, in the opinion of the directors there has been a permanent diminution in value, in which case an appropriate adjustment is made.

Listed investments held as current assets are periodically revalued to current market value and the difference between cost and market value is taken to the profit and loss account.

### Deferred taxation

Deferred taxation is provided using the liability method on all timing differences which are expected to reverse in the future, calculated at the rate at which it is estimated that taxation will be payable.

### Foreign currencies

Transactions in foreign currencies during the year are recorded at the rate ruling at the date of the transaction. Assets and liabilities denominated in foreign currencies are retranslated at the rate of exchange ruling at the balance sheet date. All differences are taken to the profit and loss account.

### **Pensions**

The company makes contributions to an independently administered pension scheme. Contributions are charged to the profit and loss account when they become payable. In addition the company makes contributions to certain employees' personal pension arrangements which are charged to the profit and loss account as they become due.

## Depreciation

Depreciated is provided on all tangible fixed assets so as to write off the cost of each asset evenly over its useful life as follows:

Computer and office equipment - over 3 years Fixtures and fittings - over 3 years

## 2. Turnover

Turnover represents the amounts derived from the provision of services which fall within the company's ordinary activities, all of which are continuing, stated net of value added tax.

# NOTES TO THE ACCOUNTS AT DECEMBER 31, 1998 (continued)

3. Operating profit	
	1998
	£
	~
(a) This is stated after charging:	
Auditors' remuneration	3,500
Depreciation of fixed assets	7,967
Operating lease rentals - land and buildings	21,667
- plant and machinery	1,694
	1998
	£
(b) Directors' remuneration	
Aggregate emoluments	183,078
Contribution to money purchase pension schemes for directors	10,491
Two directors receive pension contributions.	======
(c) Reconciliation of operating profit to net cash inflow	
from operating activities	
	1998
	£
Operating profit	183,439
Depreciation charges	7,967
Increase in debtors	(318,110)
Increase in creditors	167,007
Net cash inflow from operating activities	£40,303

# NOTES TO THE ACCOUNTS AT DECEMBER 31, 1998 (continued)

4. Staff costs			1998
			£
Wages and salaries Social security costs Defined contribution pension costs			501,768 50,117 28,256
			£580,141
The average monthly number of employees during the year	was as follows:		1998
Professionals			No. 8
Administration			1  9 ====
5. Taxation charge on profit on ordinary activities			1998 £
Based on the profit for the year			£39,222
6. <u>Tangible fixed assets</u>			
	Fixtures and fittings £	Computers and office equipment £	Total £
Cost: Additions during the period	810	46,738	47,548
At December 31, 1998	810	46,738	47,548
Depreciation:		=====	=====
Charge for the period	40	7,927	7,967
At December 31, 1998	40	7,927	7,967
Net book value At December 31, 1998	770	38,811	39,581

# NOTES TO THE ACCOUNTS AT DECEMBER 31, 1998 (continued)

7	Dahtana
/.	Debtors

7. <u>Deolors</u>	1998
	£
Trade debtors	262,763
Other debtors	1,080
Prepayments and accrued income	54,267
	£318,110
8. <u>Creditors: amounts falling due within one year</u>	
	1998
	£
Bank loans (see note 10)	36,364
Trade creditors	32,229
Corporation tax	39,222
Other taxes and social security costs	68,619
Other creditors	14,713
Accruals and deferred income	51,446
	£242,593
9. <u>Creditors: amounts falling due after more than one year</u>	
	1998
	£
Shareholders loans (see note 10)	71,100
Bank loan (see note 10)	51,515
	£122,615

The bank loan is secured on all the assets of the company and is repayable by instalments of £3,030 ending June 2001. Interest is at 3.5% over base rate.

1998

## **CSTIM LIMITED**

# NOTES TO THE ACCOUNTS AT DECEMBER 31, 1998

(continued)

# 10. Loans

	1998
Repayable by instalments – bank loan amounts falling due:	£
within one year	36,364
between one and two years	36,364
between two and five years	15,151
	£87,879
Repayable other than by instalments - shareholder loans	
Amounts falling due:	
In five years or more	71,600
	£158,979
	=

## 11. Share capital

	Authorised	Allotted, called up and fully paid
	1998	1998
	No.	£
Ordinary shares of £1 each	20,000	10,000
During the period £10,000 shares were allotted for cash consideration at £1 each.		

# 12. Reconciliation of movements in shareholders' funds

	£
Opening shareholders' equity funds	<u>-</u>
Retained profit for the year	143,458
Ordinary share capital subscribed	10,000
Closing shareholders' equity funds	£153,458
	======

# NOTES TO THE ACCOUNTS AT DECEMBER 31, 1998 (continued)

## 13. Other financial commitments

At December 31, 1998 the company had annual commitments under non-cancellable operating leases as set out below.

1998

Plant and machinery

Operating leases which expire:

within two to five years

2,258

## 14. Reconciliation of net cash flow to movement in net funds and analysis of net funds

		Cash	Other	At December 31,
·	At incorporation	flows	changes	1998
	£	£	£	£
Cash in hand, at bank	-	160,975	-	160,975