Company Registration No. 03545205 (England and Wales)
KMS (UK) LTD  ANNUAL REPORT AND FINANCIAL STATEMENTS  FOR THE YEAR ENDED 31 DECEMBER 2018

## **COMPANY INFORMATION**

Directors Mrs M N Gates

Mr C Gates

Company number 03545205

Registered office 1st - 4th Floors

203 Victoria Street

London SW1E 5NE

Auditor Arram Berlyn Gardner LLP

30 City Road London EC1Y 2AB

# CONTENTS

	Page
Strategic report	1
Directors' report	2 - 3
Independent auditor's report	4 - 5
Statement of comprehensive income	6
Statement of financial position	7
Statement of changes in equity	8
Statement of cash flows	9
Notes to the financial statements	10 - 19

### STRATEGIC REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2018

The directors present the strategic report for the year ended 31 December 2018.

#### Fair review of the business

The performance of the business, despite the huge challenges presented by Brexit, continues to remain reasonably consistent and robust.

There has been little change in the potentially negative overall effects of a "no deal" Brexit since the last strategic report to the UK economy. Our hope is that Parliament will be able to prevent a no deal Brexit.

The weak pound means that the UK will continue to be a more attractive destination for visitors, with, it is hoped, a commensurate increase in hotel occupancy levels.

This provides the business with an opportunity to be highly selective in seeking prospective clients willing to trade at realistic market rates for the provision of housekeeping employees.

Therefore, future growth will be dependent on selecting the right clients to partner during a challenging period.

### Principal risks and uncertainties

As indicated in the previous strategic report, as a company with a large number of EU workers, the principal risk to the business remains the future status of these citizens as a result of Brexit, compounded with the possibility of EU workers not receiving preferential access.

There continues to be upward pressure on wages within the hospitality supply sector as the employee recruitment market contracts. This continues to require careful planning and costing policies to ensure that that the company continues to attract the right candidates whilst maintaining acceptable margins and competitive pricing.

### Key performance indicators

Primary KPI's are

- A maintenance of GP% 9.85% through to 2020
- An increase in wage rates not exceeding 5.5% in April 2020, in order to maintain wage rate market competitiveness
- . To continue to comply with the strict legislative requirements and compliance

Secondary KPI's are:

- A decrease in average aged debtor days from 45 days to 38 days
- A reduction in overall management costs through restructuring

### **Future Outlook**

In the meantime, our priority is to maintain the highest levels of service to our loyal existing client base and retain our exiting workforce, through the continued ethical treatment of our employees, further investment in technology and the focus on excellent customer service.

On behalf of the board

Mr C Gates **Director**8 August 2019

## **DIRECTORS' REPORT**

### FOR THE YEAR ENDED 31 DECEMBER 2018

The directors present their annual report and financial statements for the year ended 31 December 2018.

### Principal activities

The principal activity of the company continued to be that of the provision of housekeeping services to the hospitality industry.

#### **Directors**

The directors who held office during the year and up to the date of signature of the financial statements were as follows:

Mrs M N Gates Mr C Gates

### Results and dividends

The results for the year are set out on page 6.

Ordinary dividends were paid amounting to £482,000 (2017: £410,000). The directors do not recommend payment of a final dividend.

### Disabled persons

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the company continues and that the appropriate training is arranged. It is the policy of the company that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

### **Employee involvement**

The company's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information about matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the company's performance.

### **Auditor**

Arram Berlyn Gardner LLP were appointed as auditor to the company and in accordance with section 485 of the Companies Act 2006, a resolution proposing that they be re-appointed will be put at a General Meeting.

## **DIRECTORS' REPORT (CONTINUED)**

### FOR THE YEAR ENDED 31 DECEMBER 2018

#### Statement of directors' responsibilities

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures
  disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Statement of disclosure to auditor

So far as each person who was a director at the date of approving this report is aware, there is no relevant audit information of which the company's auditor is unaware. Additionally, the directors individually have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditor is aware of that information.

On behalf of the board

Mr C Gates

Director

8 August 2019

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF KMS (UK) LTD

#### Opinion

We have audited the financial statements of KMS (UK) Ltd (the 'company') for the year ended 31 December 2018 which comprise the statement of comprehensive income, the statement of financial position, the statement of changes in equity, the statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2018 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the strategic report and the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

# INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF KMS (UK) LTD

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

### Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

John Donohoe FCA (Senior Statutory Auditor) for and on behalf of Arram Berlyn Gardner LLP

14 August 2019

Chartered Accountants Statutory Auditor

30 City Road London EC1Y 2AB

KMS (UK) LTD

# STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2018

		2018	2017
	Notes	£	£
Turnover Cost of sales	3	12,519,570 (11,273,029)	12,072,971 (10,942,183)
Gross profit		1,246,541	1,130,788
Administrative expenses		(622,837)	(569,097)
Operating profit	4	623,704	561,691
Interest receivable and similar income	8	11,938	7,816
Profit before taxation		635,642	569,507
Tax on profit	9	(128,729)	(120,000)
Profit for the financial year		506,913	449,507

The Statement of Comprehensive Income has been prepared on the basis that all operations are continuing operations.

## STATEMENT OF FINANCIAL POSITION

### AS AT 31 DECEMBER 2018

		2018	8	2017	•
	Notes	£	£	£	£
Fixed assets					
Tangible assets	11		4,522		3,854
Current assets					
Debtors	13	2,084,509		1,785,556	
Cash at bank and in hand		252,650		332,459	
		2,337,159		2,118,015	
Creditors: amounts falling due within one					
year	14	(2,062,305)		(1,867,406)	
Net current assets			274,854		250,609
Total assets less current liabilities			279,376		254,463
Capital and reserves					
Called up share capital	17		100		100
Profit and loss reserves	18		279,276		254,363
Total equity			279,376		254,463

The financial statements were approved by the board of directors and authorised for issue on 8 August 2019 and are signed on its behalf by:

Mr C Gates

Director

Company Registration No. 03545205

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2018

		Share capital lo	Profit and ss reserves		
	Notes	£	£	£	
Balance at 1 January 2017		100	214,856	214,956	
Year ended 31 December 2017: Profit and total comprehensive income for the year Dividends	10	- -	449,507 (410,000)	449,507 (410,000)	
Balance at 31 December 2017		100	254,363	254,463	
Year ended 31 December 2018: Profit and total comprehensive income for the year Dividends	10	-	506,913 (482,000)	506,913 (482,000)	
Balance at 31 December 2018		100	279,276	279,376	

## STATEMENT OF CASH FLOWS

### FOR THE YEAR ENDED 31 DECEMBER 2018

		2018	8	201	7
	Notes	£	£	£	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	21		(407.400)		4.005.507
Income toyon held			(137,108)		1,205,527
Income taxes paid			(114,247) ———		(60,436)
Net cash (outflow)/inflow from operating act	ivities				
· · · · · · · · · · · · · · · · · · ·			(251,355)		1,145,091
Investing activities					
Purchase of tangible fixed assets		(2,960)		(768)	
Interest received		11,938		7,816	
Net cash generated from investing activities			8,978		7,048
Financing activities					
Dividends paid		(482,000)		(410,000)	
Net cash used in financing activities			(482,000)		(410,000)
•					
Net (decrease)/increase in cash and cash					
equivalents			(724,377)		742,139
Cash and cash equivalents at beginning of year			327,527		(414,612)
			- <u></u> -		
Cash and cash equivalents at end of year			(396,850)		327,527
Relating to:					
Cash at bank and in hand			252,650		332,459
Bank overdrafts included in creditors payable			•		,
within one year			(649,500)		(4,932)

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2018

### 1 Accounting policies

#### Company information

KMS (UK) Ltd is a private company limited by shares incorporated in England and Wales. The registered office and principal place of business is 1st - 4th Floors, 203 Victoria Street, London, SW1E 5NE.

#### 1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary a mounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

### 1.2 Going concern

At the time of approving the financial statements, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Turnover

Turnover is recognised at the fair value of the consideration received or receivable for services provided in the normal course of business, and is shown net of VAT. The fair value of consideration takes into account trade discounts, settlement discounts and volume rebates.

Invoices are raised on a weekly basis and an accrual is made at the year end for un-invoiced services that were rendered during the period.

### 1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings Over the lease term Plant and equipment 20% straight line

### 1.5 Impairment of fixed assets

At each reporting period end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

### 1 Accounting policies

(Continued)

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit or loss.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss.

### 1.6 Cash at bank and in hand

Cash at bank and in hand are basic financial assets and include cash in hand, deposits held at call with banks and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

### 1.7 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's statement of financial position when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

### Other financial assets

Other financial assets are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in profit or loss.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

### 1 Accounting policies

(Continued)

### Impairment of financial assets

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in profit or loss.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in profit or loss.

### Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

### Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

### Other financial liabilities

Derivatives, including interest rate swaps and forward foreign exchange contracts, are not basic financial instruments. Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value. Changes in the fair value of derivatives are recognised in profit or loss in finance costs or finance income as appropriate, unless hedge accounting is applied and the hedge is a cash flow hedge.

Debt instruments that do not meet the conditions in FRS 102 paragraph 11.9 are subsequently measured at fair value through profit or loss. Debt instruments may be designated as being measured at fair value though profit or loss to eliminate or reduce an accounting mismatch or if the instruments are measured and their performance evaluated on a fair value basis in accordance with a documented risk management or investment strategy.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

### 1 Accounting policies

(Continued)

### Derecognition of financial liabilities

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

#### 1.8 Equity instruments

Equity instruments issued by the company are recorded at the proceeds received, net of transaction costs. Dividends payable on equity instruments are recognised as liabilities once they are no longer at the discretion of the company.

### 1.9 Taxation

The tax expense represents the sum of the tax currently payable.

#### Current tax

The tax currently payable is based on taxable profit for the year. Taxable profit differs from net profit as reported in the income statement because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

### 1.10 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to profit or loss on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the leases asset are consumed.

### 1.13 Factored debts

Amounts due in respect of invoice discounting are separately disclosed as current liabilities. The company can use these facilities to draw down against the value of certain sales invoices. The management and collection of trade debtors remains within the company.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

### 2 Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### **Critical judgements**

The following judgements (apart from those involving estimates) have had the most significant effect on amounts recognised in the financial statements.

### Holiday Pay Accrual

The holiday pay accrual is recognised as the company has a legal obligation to provide all employees with the statutory amount of holiday during their period of work. Due to high staff turnover, the company does not have a holiday year however employees accrue holiday as they work and are entitled to carry forward any unused days.

The amount of the accrual is calculated on the basis of the holiday entitlement of the staff member apportioned over the number of days remaining in the financial year.

2018

2017

### 3 Turnover and other revenue

	Townson and head head as head as	2018 £	2017 £
	Turnover analysed by class of business Housekeeping	12,519,570	12,072,971
		2018 £	2017 £
	Other significant revenue		
	Interest income	11,938 <del></del>	7,816
		2018	2017
	The second section of the sect	£	£
	Turnover analysed by geographical market UK	12,519,570	12,072,971
4	Operating profit		
		2018	2017
	Operating profit for the year is stated after charging:	£	£
	Depreciation of owned tangible fixed assets	2,292	2,382
	Operating lease charges	41,993	57,260

Other interest income

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

5	Auditor's remuneration	2040	2017
	Fees payable to the company's auditor and associates:	2018 £	2017 £
	For audit services	42.000	0.750
	Audit of the financial statements of the company	13,000	8,750 ———
6	Employees		
	The average monthly number of persons (including directors) employed by the comp	any during the ye	ear was:
		2018	2017
		Number	Number
	Cleaning staff Admin	698 14	<b>725</b> 9
		712	734
	Their aggregate remuneration comprised:		
		2018 £	2017 £
	Wages and salaries	10,853,723	10,432,044
	Social security costs Pension costs	655,742 106,930	640,612 87,150
		11,616,395	11,159,806
7	Directors' remuneration		
		2018 £	2017 £
	Remuneration for qualifying services	16,320	16,320
8	Interest receivable and similar income		
		2018 £	2017 £
	Interest income	44.000	7.040

7,816

11,938

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

9	Taxation		
		2018	2017 £
	Current tax	L	L
	UK corporation tax on profits for the current period	128,729	120,000

The actual charge for the year can be reconciled to the expected charge for the year based on the profit or loss and the standard rate of tax as follows:

	2018 £	2017 £
Profit before taxation	635,642	569,507
Expected tax charge based on the standard rate of corporation tax in the UK of		
19.00% (2017: 19.25%)	120,772	109,630
Tax effect of expenses that are not deductible in determining taxable profit	8,159	10,954
Permanent capital allowances in excess of depreciation	(202)	(584)
Taxation charge for the year	128.729	120.000
Taxasor orange for the year	====	====

UK Corporation tax rates were substantively enacted as part of the Finance Bill 2015 on 15 July 2015. This reduced the main rate to 19% from 1 April 2017. Further reductions to the UK Corporation tax rates were substantially enacted as part of the Finance Bill 2016 on 16 March 2016, and remain in place as part of Finance Bill 2017.

This will reduce the main rate to 17% on 1 April 2020.

### 10 Dividends

	2018 £	2017 £
Interim paid	482,000	410,000

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

11	Tangible fixed assets	easehold land	Plant and	Total
		and buildings	equipment	
		£	£	£
	Cost			
	At 1 January 2018	5,016	56,774	61,790
	Additions		2,960	2,960
	At 31 December 2018	5,016	59,734	64,750
	Depreciation and impairment			
	At 1 January 2018	5,016	52,920	57,936
	Depreciation charged in the year	-	2,292	2,292
	At 31 December 2018	5,016	55,212	60,228
	Carrying amount			
	At 31 December 2018	-	4,522	4,522
	At 31 December 2017		3,854	3,854
12	Financial instruments			
			2018 £	2017 £
	Carrying amount of financial assets			
	Debt instruments measured at amortised cost		2,172,682	2,103,897
	Carrying amount of financial liabilities			
	Measured at amortised cost		1,085,877	425,638
13	Debtors			
			2018	2017
	Amounts falling due within one year:		£	£
	Trade debtors		1,545,876	1,576,510
	Corporation tax recoverable		117,335	-
	Other debtors		374,156	194,928
	Prepayments and accrued income		47,142	14,118
			2,084,509	1,785,556

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

		2018	2017
	Notes	£	£
Bank loans and overdrafts	15	649,500	4,932
Trade creditors		14,889	11,889
Corporation tax		251,817	120,000
Other taxation and social security		471,118	1,042,659
Other creditors		421,488	408,817
Accruals and deferred income		253,493	279,109
		2,062,305	1,867,406

Amounts owed under a debt financing arrangement are secured on the trade debtors of the company by way of a fixed and floating charge on all of the company's assets.

The aggregate of secured liabilities amounts to £649,500 (2017: £4,932).

### 15 Loans and overdrafts

		2018 £	2017 £
	Bank overdrafts	649,500	4,932
	Payable within one year	649,500	4,932
16	Retirement benefit schemes	2040	2047
	Defined contribution schemes	2018 £	2017 £
	Charge to profit or loss in respect of defined contribution schemes	106,930	87,150 ————

The company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the company in an independently administered fund.

## 17 Share capital

	2018 £	2017 £
Ordinary share capital		
Issued and fully paid		
100 Ordinary of £1 each	100	100

### 18 Profit and loss reserves

Retained earnings represents accumulated comprehensive income for the year and prior periods less dividends paid.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2018

### 19 Operating lease commitments

### Lessee

Operating lease payments represents rentals payable by the company for office premises. The lease is negotiated for a period of 3 years starting from February 2017 and are fixed for a period of 3 years.

At the reporting end date the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2018 £	2017 £
Within one year Between two and five years	52,500 8,750	52,500 61,250
	61,250	113,750

### 20 Directors' transactions

Dividends totalling £482,000 (2017 - £410,000) were paid in the year in respect of shares held by the company's directors.

The company has entered into advances for its directors as follows:

£
361,031
361,031
2017
£
449,507
120,000
(7,816)
2,382
(175,353)
816,807
1,205,527

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.