

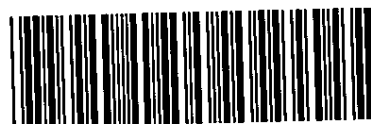
# WU07

## Notice of progress report in a winding-up by the court



Companies House

SATURDAY



A10      \*A6JFU2BV\*      18/11/2017      #434  
COMPANIES HOUSE

### 1 Company details

Company number    0   3   5   3   8   7   9   6

Company name in full    Killby & Gayford (Consolidation) Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s)    Danny

Surname    Dartnaill

### 3 Liquidator's address

Building name/number    Thames Tower

Street    Level 12

Station Road

Post town    Reading

County/Region

Postcode    R   G   1   1   L   X

Country

### 4 Liquidator's name ①

Full forename(s)    Shay

Surname    Bannon

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number    Thames Tower

Street    Level 12

Station Road

Post town    Reading

County/Region

Postcode    R   G   1   1   L   X

Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

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**6** Period of progress report

From date	1	5	1	0	2	0	1	6
To date	1	4	1	0	2	0	1	7

**7** Progress report

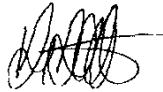
☒ The progress report is attached

**8** Sign and date

Liquidator's signature

Signature

X



X

Signature date	1	6	1	1	2	0	1	7
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WU07

Notice of progress report in a winding-up by the court



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Danny Dartnaill
Company name	BDO LLP
Address	Thames Tower
	Level 12
	Station Road
Post town	Reading
County/Region	
Postcode	R G 1 1 L X
Country	
DX	
Telephone	0118 925 4400



**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



**Important information**

All information on this form will appear on the public record.



**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Killby & Gayford (Consolidation) Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**

Statement of Affairs	From 15/10/2016 To 14/10/2017	From 15/10/2013 To 14/10/2017
COST OF REALISATIONS		
Sec. of State Other Statutory Fees	NIL	2,235.00
Petitioner's Fees	NIL	(1,165.00)
Bank Charges	88.00	352.00
	<u>(88.00)</u>	<u>(1,422.00)</u>
	<u>(88.00)</u>	<u>(1,422.00)</u>
REPRESENTED BY ISA		(1,422.00)
		<u>(1,422.00)</u>

TO ALL KNOWN MEMBERS & CREDITORS

15 November 2017

Our Ref 00236440/C2/DD/VN

Please ask for  
Vicki Noonan  
0151 237 4422  
[BRCMT@bdo.co.uk](mailto:BRCMT@bdo.co.uk)

Dear Sirs

**Killby & Gayford (Consolidation) Limited - In Compulsory Liquidation ('the Company')**  
**Registered number: 03538796**

This is the Joint Liquidators' annual progress report in respect of this Liquidation, covering the period 15 October 2016 to 14 October 2017.

## 1. Statutory Information

The Joint Liquidators are Danny Dartnaill (officeholder No: 10110) and Shay Bannon (officeholder No: 8777) of BDO LLP, Thames Tower, Level 12, Station Road, Reading, RG1 1LX, appointed following a compulsory winding-up order of the Court on 15 October 2013. The Joint Liquidators may also be contacted via Vicki Noonan at [BRCMT@bdo.co.uk](mailto:BRCMT@bdo.co.uk).

Enclosed is a Receipts and Payments account for your information showing an overdrawn balance of £1,422, analysed to show activity in the last year compared to the whole of the Liquidation covering the period from 15 October 2013 to 14 October 2017.

## 2. Receipts

The receipts and payments shown are largely self-explanatory, although the following require specific comment:

### Inter-company Position

As detailed in previous reports, the Company is part of a large construction services group. The Company is owed £12.1m from a connected company, Killby & Gayford (Holdings) Limited, which was placed into Creditors' Voluntary Liquidation on 24 April 2013.

It is anticipated that the Company will receive a dividend payment in the region of £20k in respect of the debt due from Killby & Gayford (Holdings) Limited.

Killby & Gayford (Holdings) Limited will not be in a position to make a dividend payment to the Company until the asset realisations of the main trading entity within the group, Killby & Gayford Limited, have been concluded. It was anticipated that the dividend payment would be received within 6-12 months of the previous report, however, due to a delay in concluding the

book debt realisations of the main trading entity it is anticipated that it will be a further 6-12 months from now until the dividend is received.

### **3. Payments**

An amount of £88 has been incurred in banking fees during the period of this report.

### **4. Progress of the Liquidation**

Killby & Gayford (Holdings) Limited is currently not in a position to pay the expected dividend to the Company. Nor will it be in such a position until the conclusion of asset realisations of Killby & Gayford Limited, the main trading entity within the group.

When this dividend payment has been received and outstanding expenses from the preceding Administration appointment are discharged, arrangements will be made for the Company to be dissolved.

### **5. Assets**

The assets that remain to be realised are as follows:

#### **Inter-company Debtor**

As previously mentioned under receipts, the only remaining asset is a dividend expected from the Liquidation of Killby & Gayford (Holdings) Limited.

I can confirm that there are no assets of a peculiar or special nature which cannot be sold. Consequently there has been no distribution of unsold assets to creditors, as mentioned in Rules 18.10/14.13 of the Insolvency (England & Wales) Rules 2016.

### **6. Future Prospects**

#### **Secured Creditors**

The Company has two secured creditors. The first ranking chargeholder, Lloyds Banking Group Plc, has been paid in full from the group companies.

The second, Growth Capital Partners ('GCP'), which is owed £6,075,000 from the Killby & Gayford group, will suffer a significant shortfall.

#### **Preferential Creditors**

As detailed in previous reports, according to the books and records of the Company, it did not have any employees. As such there are no preferential creditors in this matter.

#### **Unsecured Creditors**

On present information there will be insufficient funds available to enable a dividend payment to be made to unsecured creditors.

**7. Prescribed Part**

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted a floating charge to a secured creditor, a proportion of the net property of a company must be made available purely for the unsecured creditors. Based on current information it is estimated that after allowing for costs the value of the Company's net property will be below the prescribed minimum of £10,000 and therefore the prescribed part will not apply.

**8. Investigations**

As this is a Compulsory Liquidation, the duty to investigate the affairs of the Company and also the conduct of the directors remain with the Official Receiver who will carry out their own investigations. If any creditor believes that they may have any information that would assist the Official Receiver in their enquiries, they should write to the Official Receiver at The Observatory, Chatham Maritime, Brunel Way, Chatham ME4 4AF.

**9. Liquidators' Remuneration**

Pursuant to the Rules, the Joint Liquidators are obliged to fix their remuneration in accordance with Rule 18.16. This permits remuneration to be fixed either:

- (1) As a percentage of the assets realised and distributed; and/or
- (2) By reference to the time the Joint Liquidators and the staff have spent attending to matters in the liquidation as set out in the fees estimate; and/or
- (3) As a set amount; and/or
- (4) As a combination of the above.

The creditors approved the Joint Administrators' remuneration on a time cost basis in the preceding Administration. In accordance with Rule 4.127 of the Insolvency Rules 1986, the Joint Liquidators' remuneration is fixed on the same basis as that of the Joint Administrators. It should be noted that Rule 4.127 of the Insolvency Rules 1986 has now been replaced by Rule 18.20 of the Insolvency (England and Wales) Rules 2016. However, the Joint Liquidators would first need to seek the approval of a Fees Estimate for the period of the Liquidation before drawing any remuneration.

To date, the Joint Liquidators have not drawn any fees in the Liquidation.

I attach two schedules detailing the time costs incurred to date. The first schedule covers the period of this report, 15 October 2016 to 14 October 2017. This records time costs of £3,799 which represents 16 hours spent at an average charge out rate of £237 per hour.

The second schedule covers the whole period of the Liquidation and records time costs of £11,919 which represents 45 hours spent at an average charge out rate of £265 per hour.

For guidance, I enclose a document that outlines the policy of BDO LLP in respect of fees and disbursements.

**10. Disbursements**

Where disbursements are recovered in respect of precise sums expended to third parties there is no necessity for these costs to be authorised. These are known as category 1 disbursements.

Liquidators often charge expenses for example printing, stationery, photocopying, telephone and electronic communications, which cannot economically be recorded in respect of a specific case. Such expenses, which are apportioned to cases, require the approval of the creditors, before they can be drawn and these are known as category 2 disbursements. The policy of BDO LLP is not to charge any category 2 disbursements of this type.

No category 1 or category 2 disbursements have accrued or been paid during the period of this report.

#### 11. Creditors' rights

I provide at the end of this report an extract from the Rules setting out the rights of creditors to request further information and/or challenge the remuneration or expenses within the liquidation. Creditors may access information setting out creditors' rights in respect of the approval of Liquidator's remuneration at <https://www.r3.org.uk/what-we-do/publications/professional/fees>

The Insolvency Service has established a central gateway for considering complaints in respect of Insolvency practitioners. In the event that you make a complaint to me but are not satisfied with the response from me then you should visit <https://www.gov.uk/complain-about-insolvency-practitioner> where you will find further information on how you may pursue the complaint.

The joint office-holders are bound by the Insolvency Code of Ethics when carrying out all professional work relating to this appointment. A copy of the code is at: <http://www.icaew.com/en/members/regulations-standards-and-guidance/ethics/code-of-ethics-d>

If you require any further information please do not hesitate to contact me or my colleague Vicki Noonan at [BRCMT@bdo.co.uk](mailto:BRCMT@bdo.co.uk).

Yours faithfully  
For and on behalf of  
Killby & Gayford (Consolidation) Limited



Danny Dartnaill  
Joint Liquidator  
Authorised by the Institute of Chartered Accountants in England & Wales in the UK

Enc



**Killby & Gayford (Consolidation) Limited - In Liquidation**

In accordance with best practice I provide below details of policies of BDO LLP in respect of fees and expenses for work in relation to the above insolvency.

The current charge out rates per hour of staff within my firm, who may be involved in working on the insolvency, follows:

GRADE	£
Partner	630-741
Manager	278-487
Assistant Manager	251
Senior Administrator	234-251
Administrator	88-212
Other Staff	67-88

This in no way implies that staff at all such grades will work on the case. The rates charged by BDO LLP are reviewed in December and July each year and are adjusted to take account of inflation and the firm's overheads.

Time spent on casework is recorded directly to the relevant case using a computerised time recording system and the nature of the work undertaken is recorded at that time. Units of time can be as small as 3 minutes. BDO LLP records work in respect of insolvency work under the following categories:-

Pre Appointment  
Steps upon Appointment  
Planning and Strategy  
General Administration  
Asset Realisation/Management  
Trading Related Matters  
Employee Matters  
Creditor Claims  
Reporting  
Distribution and Closure  
Other Issues.

Under each of the above categories the work is recorded in greater detail in sub categories. Please note that the 11 categories provide greater detail than the six categories recommended by the Recognised Professional Bodies who are responsible for licensing and monitoring insolvency practitioners.

Where an officeholder's remuneration is approved on a time cost basis the time invoiced to the case will be subject to VAT at the prevailing rate.

Where remuneration has been approved on a time costs basis a periodic report will be provided to any committee appointed by the creditors or in the absence of a committee to the creditors. The report will provide a breakdown of the remuneration drawn and will enable the recipients to see the average rates of such costs.



**1) Other Costs**

Where expenses are incurred in respect of the insolvent estate they will be recharged. Such expenses can be divided into two categories.

**2) Category 1**

This heading covers expenses where BDO LLP has met a specific cost in respect of the insolvent estate where payment has been made to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), land registry searches, fees in respect of swearing legal documents etc. In each case the recharge will be reimbursement of a specific expense incurred.

**3) Category 2**

Insolvency practice additionally provides for the recharge of expenses such as printing, stationery, photocopying charges, telephone, email and other electronic communications eg webhosting, which cannot be economically recorded in respect of each specific case. Such expenses, which are apportioned to cases, must be approved by the creditors in accordance with the Insolvency (England and Wales) Rules 2016, before they can be drawn, and these are known as category 2 disbursements. The current policy of BDO LLP is to recharge this expense on the basis of a figure based upon the number of creditors with whom we have to communicate and report during the insolvency. This is the method of calculation that was historically provided under statutory orders for the Official Receiver.

A further disbursement under this heading is the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. In these cases a charge of 45p per mile is raised which is in line with the HM Revenue & Customs Approved Mileage Rates (median - less than 10,000 miles per annum) which is the amount the firm pays to staff. Where costs are incurred in respect of mileage, approval will be sought in accordance with the Insolvency (England and Wales) Rules 2016 to recover this disbursement.

Where applicable, all disbursements will be subject to VAT at the prevailing rate.

**Statement from the Insolvency (England and Wales) Rules 2016 regarding the rights of creditors in respect of the Joint Liquidators' fees and expenses:****Creditors' and members' requests for further information in administration, winding up and bankruptcy**

**18.9.**—(1) The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14—

- (a) A secured creditor;
- (b) An unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
- (c) Members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
- (d) Any unsecured creditor with the permission of the court; or
- (e) Any member of the company in a members' voluntary winding up with the permission of the court.

(2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.

(3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—

- (a) Providing all of the information requested;
- (b) Providing some of the information requested; or
- (c) Declining to provide the information requested.

(4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—

- (a) The time or cost of preparation of the information would be excessive; or
- (b) Disclosure of the information would be prejudicial to the conduct of the proceedings;
- (c) Disclosure of the information might reasonably be expected to lead to violence against any person; or
- (d) The office-holder is subject to an obligation of confidentiality in relation to the information.

(5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.

(6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—

- (a) The office-holder giving reasons for not providing all of the information requested; or
- (b) The expiry of the 14 days within which an office-holder must respond to a request.

(7) The court may make such order as it thinks just on an application under paragraph (6).

**Remuneration and expenses: application to court by a creditor or member on grounds that****Remuneration or expenses are excessive**

**18.34.**—(1) This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

- (a) The remuneration charged by the office-holder is in all the circumstances excessive;
- (b) The basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
- (c) The expenses incurred by the office-holder are in all the circumstances excessive.

(2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—

- (a) A secured creditor,
- (b) An unsecured creditor with either—
  - (i) The concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
  - (ii) The permission of the court, or
- (c) In a members' voluntary winding up—
  - (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or
  - (ii) A member of the company with the permission of the court.

(3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").

**Applications under rules 18.34 and 18.35 where the court has given permission for the application**

**18.36.**—(1) this rule applies to applications made with permission under rules 18.34 and 18.35.

- (2) Where the court has given permission, it must fix a venue for the application to be heard.
- (3) The applicant must, at least 14 days before the hearing, deliver to the office-holder a notice stating the venue and accompanied by a copy of the application and of any evidence on which the applicant intends to rely.
- (4) If the court considers the application to be well-founded, it must make one or more of the following orders—
  - (a) An order reducing the amount of remuneration which the office-holder is entitled to charge;
  - (b) An order reducing any fixed rate or amount;
  - (c) An order changing the basis of remuneration;
  - (d) An order that some or all of the remuneration or expenses in question is not to be treated as expenses of the administration, winding up or bankruptcy;
  - (e) An order for the payment of the amount of the excess of remuneration or expenses or such part of the excess as the court may specify by —
    - (i) The administrator or liquidator or the administrator's or liquidator's personal representative to the company, or
    - (ii) The trustee or the trustee's personal representative to such person as the court may specify as property comprised in the bankrupt's estate;
  - (f) Any other order that it thinks just.
- (5) An order under paragraph (4)(b) or (c) may only be made in respect of periods after the period covered by the relevant report.
- (6) Unless the court orders otherwise the costs of the application must be paid by the applicant, and are not payable as an expense of the administration, winding up or bankruptcy.

**Applications under rule 18.34 where the court's permission is not required for the application**

**18.37.**—(1) on receipt of an application under rule 18.34 for which the court's permission is not required, the court may, if it is satisfied that no sufficient cause is shown for the application, dismiss it without giving notice to any party other than the applicant.

- (2) Unless the application is dismissed, the court must fix a venue for it to be heard.
- (3) The applicant must, at least 14 days before any hearing, deliver to the office-holder a notice stating the venue with a copy of the application and of any evidence on which the applicant intends to rely.
- (4) If the court considers the application to be well-founded, it must make one or more of the following orders—
  - (a) An order reducing the amount of remuneration which the office-holder is entitled to charge;
  - (b) An order reducing any fixed rate or amount;
  - (c) An order changing the basis of remuneration;
  - (d) An order that some or all of the remuneration or expenses in question be treated as not being expenses of the administration or winding up or bankruptcy;
  - (e) An order for the payment of the amount of the excess of remuneration or expenses or such part of the excess as the court may specify by —
    - (i) The administrator or liquidator or the administrator's or liquidator's personal representative to the company, or
    - (ii) The trustee or the trustee's personal representative to such person as the court may specify as property comprised in the bankrupt's estate;
  - (f) Any other order that it thinks just.
- (5) An order under paragraph (4) (b) or (c) may only be made in respect of periods after the period covered by the relevant report.
- (6) Unless the court orders otherwise the costs of the application must be paid by the applicant, and are not payable as an expense of the administration or as winding up or bankruptcy.

**Killby & Gayford (Consolidation) Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**

Statement of Affairs	From 15/10/2016 To 14/10/2017	From 15/10/2013 To 14/10/2017
<b>COST OF REALISATIONS</b>		
Sec. of State Other Statutory Fees	NIL	2,235.00
Petitioner's Fees	NIL	(1,165.00)
Bank Charges	88.00	352.00
	(88.00)	(1,422.00)
	(88.00)	(1,422.00)
<b>REPRESENTED BY</b>		
ISA		(1,422.00)
		(1,422.00)

Name of Assignment      **Kilby & Gayford (Consolidation) Limited**      **00236440**  
**Summary of Time Charged and Rates Applicable for the Period From 15/10/2016 to 14/10/2017**

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL		W R I															
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £																
B. Steps on Appointment			1.50	544.50									1.50	544.50	363.0															
D. General Administration			5.75	2,407.00			0.30	37.20	0.45	55.80	0.30	25.50	6.80	2,525.50	371.4															
I. Reporting			0.50	181.50					5.25	351.75	2.30	195.50	8.05	728.75	90.5															
	0.00	0.00	7.75	3,133.00	0.00	0.00	0.30	37.20	5.70	407.55	2.60	221.00																		
<table><tr><td>Net Total</td><td>16.35</td><td>3,798.75</td></tr><tr><td>Secretarial Expense</td><td></td><td>0.00</td></tr><tr><td>Other Disbursements</td><td></td><td>0.00</td></tr><tr><td>Billed</td><td></td><td>0.00</td></tr><tr><td>Grand Total</td><td></td><td>3,798.75</td></tr></table>																Net Total	16.35	3,798.75	Secretarial Expense		0.00	Other Disbursements		0.00	Billed		0.00	Grand Total		3,798.75
Net Total	16.35	3,798.75																												
Secretarial Expense		0.00																												
Other Disbursements		0.00																												
Billed		0.00																												
Grand Total		3,798.75																												

Name of Assignment      **Kilby & Gayford (Consolidation) Limited**      00236440

Summary of Time Charged and Rates Applicable for the Period From 15/10/2013 to 14/10/2017

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL		AV R															
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £																
B. Steps on Appointment			2.25	753.75					0.30	36.30			2.55	790.05	309.8															
D. General Administration			22.00	7,679.75			0.30	37.20	5.75	697.10	1.05	86.25	29.10	8,500.30	292.1															
E. Assets Realisation/Dealing			0.75	272.25									0.75	272.25	363.0															
H. Creditor Claims			0.50	181.50									0.50	181.50	363.0															
I. Reporting			4.75	1,627.50					5.25	351.75	2.30	195.50	12.30	2,174.75	176.8															
	0.00	0.00	30.25	10,514.75	0.00	0.00	0.30	37.20	11.30	1,085.15	3.35	281.75																		
<table><tr><td>Net Total</td><td>45.20</td><td>11,918.85</td></tr><tr><td>Secretarial Expense</td><td></td><td>0.00</td></tr><tr><td>Other Disbursements</td><td></td><td>1,495.00</td></tr><tr><td>Billed</td><td></td><td>0.00</td></tr><tr><td>Grand Total</td><td></td><td>13,413.85</td></tr></table>																Net Total	45.20	11,918.85	Secretarial Expense		0.00	Other Disbursements		1,495.00	Billed		0.00	Grand Total		13,413.85
Net Total	45.20	11,918.85																												
Secretarial Expense		0.00																												
Other Disbursements		1,495.00																												
Billed		0.00																												
Grand Total		13,413.85																												