

# Tynedale Crossroads Care Limited (A company Limited by Guarantee)

**Report and Accounts** 

Year Ended 31 March 2001



# TYNEDALE CROSSROADS CARE LIMITED (A COMPANY LIMITED BY GUARANTEE)

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TRUSTEES' REPORT For the Year Ended 31 March 2001

The trustees present their report and financial statements for the year ended 31 March 2001.

### Principal activity

The principal activity of the company continues to be that of care for the public benefit to help sufferers of many different problems, both mental and physical by offering a respite service through the provision of community based care attendants. Much of the activity is delivered under contract to the Social Services Departments of Northumberland County Council.

### Review of activity

Tynedale Crossroads Care Limited continues to provide care to the community largely under contract to the Social Services Department of Northumberland County Council which care continues to grow and is reflected in the increasing demand for the service we provide. This demand creates its own problems in management and staffing and we must thank the co-ordinators and Care Attendants whose unstinting efforts enable us to provide a high standard of service.

### Management and corporate governance

Tynedale Crossroads Care Limited is a company limited by quarantee, not having a share capital, and a Registered Charity. In the event of the company being wound up, each member undertakes to contribute to the assets of the company such amounts as may be required, not exceeding one pound.

It is governed by its Memorandum and Articles of Association, and is a member of Association of Crossroads Care Attendant Schemes Limited and abides by the standards of the Association.

#### Legal and administrative information

Charity Registration Number:

515460

Company Registration Number: 3536392

G. Robinson

Chairman:

S. Hope

Treasurer:

Secretary:

P. Taylor

Registered Office:

Unit 1, Burn Haugh Estate, Burn Lane, Hexham, Northumberland.

**Bankers** 

**Auditors** 

Lloyds TSB Priestpopple Stokoe Rodger & Co 24 Lansdowne Terrace

Hexham

Gosforth

Northumberland

Newcastle upon Tyne

#### **Trustees**

The trustees at 31 March 2001 and those who served during the year are as follows:

G Robinson (Chairman)

S Hope (Treasurer)

R Bartlett

M Forster

A King-Lewis

M Makin

M Ward

TRUSTEES' REPORT (continued) For the Year Ended 31 March 2001

### **Auditors**

Stokoe Rodger & Co have expressed their willingness to continue in office as auditors and a resolution proposing their re-appointment will be submitted at the Annual General Meeting.

By order of the Board

Company Secretary

Date: 🗡

8-3-2002

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### REPORT OF THE AUDITORS TO THE MEMBERS OF TYNEDALE CROSSROADS CARE LIMITED

We have audited the accounts on pages 5 to 8, which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), under the historical cost convention and on the basis of the accounting policies set out on page 7.

### Respective responsibilities of trustees and auditors

As described on page 3 the company's trustees are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

#### Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the company as at 31 March 2001 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Stokoe Rodger & Co Chartered Accountants and

Star Larger or la

Registered Auditor

13/3/02

# STATEMENT OF FINANCIAL ACTIVITIES For the Year Ended 31 March 2001

	<u>Unrestric</u> 2001	<u>ted Fund</u> 2000
INCOMING RESOURCES		
Service Agreement Northumberland SS Client contributions Donations Private services Interest Covenants Adjustment (overpayment refunded)	208,529 48,301 5,545 36,933 354 300 <u>830</u> 300,792	190,842 30,692 3,673 15,586 156 200 
OUTGOING RESOURCES		
Wages, salaries and travel Rent/rates Auditors remuneration Telephone Insurance/fees Meetings/training Petty cash, stationery, postage and sundries Depreciation	283,410 3,973 1,250 1,971 4,342 320 2,292 383 297,941	227,841 3,451 - 1,602 2,422 726 2,429 - - 238,471
Net surplus for the year	2,851	2,678
Balance brought forward at 1 April 2000	12,128	9,450
Balance carried forward at 31 March 2001	<u> 14,979</u>	_12,128

### BALANCE SHEET At 31 March 2001

	<u>Notes</u>	<u>2001</u>	<u>2000</u>
Fixed Assets	6	767	-
Current Assets			
Cash at bank Debtors	5	8,384 <u>12,121</u> 20,505	12,128 
Creditors: amounts falling due within one year	7	<u>( 6,293</u> )	<u> </u>
Net Current Assets		14,212	<u>12,128</u>
Total Assets Less Liabilities		14,979 <del></del>	12,128
Capital and Reserves			
Operating fund	8	<u>14,979</u>	<u>12,128</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

The financial statements were approved by the Board on  $\frac{2}{3}$ /2/02

Chairman.

### NOTES TO THE ACCOUNTS For the Year Ended 31 March 2001

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:-

Computer equipment - straight line over 3 years

### **Statement of Recommended Practice (SORP)**

The recommendation of SORP2 (Accounting by Charities) have been followed in the preparation of these accounts.

### 2. OPERATING (DEFICIT)/SURPLUS

This is stated after charging:

	2001	2000
Auditors remuneration	1,250	_
Depreciation of tangible fixed assets	383	-

#### 3. TRUSTEES EMOLUMENTS

There were no trustees emoluments during the year.

### 4. STAFF COSTS

	Wages and salaries Social security costs	2001 273,074 10,336 283,410	2000 219,532 8,309 227,841
	The average number of employees during the period was as follows:		
	Care attendants Office and management	41 3 44	
<b>5</b> .	DEBTORS		
		2001	2000
	Northumberland Social Services	4,471	-
	Client contributions	3,028	-
	Private services	<u>4,622</u>	
		<u> 12,121</u>	

## NOTES TO THE ACCOUNTS For the Year Ended 31 March 2001

### 6. TANGIBLE FIXED ASSETS

	Computer Equipment
Cost Additions At 31 March 2001	<u>1,150</u> <u>1,150</u>
<b>Depreciation</b> Charge for year At 31 March 2001	<u>383</u> <u>383</u>
Net Book Value At 31 March 2001	<u>767</u>

### 7. CREDITORS: Amounts falling due within one year

	2001	2000
Accruals	1,250	-
Taxes and social security costs	<u>5,043</u>	
	<u>6,293</u>	

### 8. RECONCILIATION OF MOVEMENT OF FUNDS

	Operating fund
At 1 April 2000	12,128
Net surplus for the year	<u>2,851</u>
At 31 March 2001	<u>1</u> 4,979