

Administrator's progress report

Name of Company Coull Limited	Company number 03523419
In the Bristol District Registry [full name of court]	Court case number 183 AA 08

(a) Insert full name(s) and
address(es) of
administrator(s)

We Timothy Colin Hamilton Ball and Roderick John Weston of Mazars LLP, Clifton Down House,
Beaufort Buildings, Clifton, Bristol, BS8 4AN

administrators of the above company attach a progress report for the period

from	to
1 April 2009	30 September 2009

(b) Insert dates

Signed Timothy Colin Hamilton Ball,
Joint Administrator

Dated 30 September 2009

Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

Wesley Depass Mazars LLP	
Clifton Down House Beaufort Buildings	
Bristol, BS8 4AN	Tel 0117 973 4481
DX Number	DX Exchange



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COMPANIES HOUSE

When you have completed and signed this form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

WEDNESDAY

Coull Limited - In Administration (the "Company")

Administrators' final progress report covering the period 1 October 2008 to 30 September 2009

To all known creditors

1. Statutory information

- 1.1. I was appointed Joint Administrator of the Company together with Mr Roderick Weston on 1 October 2008 in the Bristol District Registry under Court reference 183 AA of 2008. My address is Clifton Down House, Beaufort Buildings, Clifton, Bristol, BS8 4AN. The application for the appointment of an Administrator was made by the Directors.
- 1.2. My partner and I are both authorised to act as Insolvency Practitioners by the Institute of Chartered Accountants in England and Wales.
- 1.3. The trading address of the Company was The Television Centre, Bath Road, Bristol, BS4 3HG. The business traded under the name Coull Limited.
- 1.4. The registered office of the Company is Mazars LLP, Clifton Down House, Beaufort Buildings, Clifton, Bristol, BS8 4AN, having previously been The Television Centre, Bath Road, Bristol, BS4 3HG. The Company's registered number is 03523419.
- 1.5. All acts required to be done by the Joint Administrators, may be done by either or both, acting jointly or alone.

2. Details of progress

- 2.1. I have complied with my statutory obligations and filed my proposals, progress report, and the appropriate notices at Companies House.

Sale of Business and Assets

- 2.2. As reported previously in my proposals, dated 25 November 2008, the business and assets of the Company were sold to Couller Limited for £50,000 on 1 October 2008. Full details in respect of this sale were reported previously, but creditors may recall that the agreement provided an element of the sale price to be deferred. Following the completion of the sale an initial sum of £36,000 was paid by the purchaser, with the remaining £14,000, in respect of the goodwill element of the sale, payable by way of five monthly payments.
- 2.3. Initially the deferred payments due from Couller Limited were, due to various reasons, not forthcoming. With the assistance of solicitors, however, I have recovered all monies due under the sale of business contract. Furthermore, the purchaser made a contribution to my legal costs of £528.

Leasehold premises

- 2.4. The Company traded from leasehold premises. Prior to my appointment, the Company had fallen into rent arrears, and had vacated the premises in breach of the lease agreement. As a result of this the Company was deemed to have surrendered the lease to the Landlord. Accordingly, the Company had no formal interest in the property from which it traded.

As a result, no realisations have been possible in this regard.

Other Matters

- 2.5. I have complied with the statutory and other duties placed upon me as Administrator, including submitting a return or report to the Department for Business Enterprise & Regulatory Reform in respect of the conduct of the Company's directors. I am unable, however, to comment on the contents of these returns or reports.
- 2.6. I have secured and taken possession of the Company's books and records.

3. Administrators' receipts and payments

- 3.1. A summary of receipts and payments covering the period from the 1 October 2008 to 30 September 2009 is attached at ***Appendix A***.

4. Liabilities

4.1. Secured Creditors

HSBC Bank Plc ("the Bank") has the benefit of a legal debenture dated 28 July 2004 and registered on 29 July 2004, conveying fixed and floating charges over the Company's assets.

At the date of my appointment the Bank was owed some £36,445 in respect of the Company's overdrawn bank account and £52,954 in respect of a DTI guaranteed loan.

Realisations in respect of the Company's goodwill, of £13,996, are caught under the Bank's fixed charge, and a dividend of £13,996 has been paid to the Bank in this respect.

4.2. Preferential Creditors

At the date of my appointment, preferential creditors' claims were anticipated to amount to approximately £5,833. This is in respect of claims for arrears of wages and unpaid holiday pay from certain former employees, who were made redundant in August 2008.

Regrettably, there were insufficient funds available to enable a dividend to be paid to the Company's preferential creditors.

4.3. Unsecured Creditors

At the date of my appointment, I was advised that unsecured creditors' claims amounted to approximately £374,050, inclusive of employees' unsecured claims.

Regrettably, there were insufficient funds available in the Administration to allow a dividend to be paid to unsecured creditors, following payment of the costs of the Administration and after allowing for the claims of the Company's secured creditors.

5. Prescribed Part

5.1 In accordance with Section 176A of the Insolvency Act 1986, a proportion of the Company's net assets are to be set aside for the benefit of the Company's unsecured creditors where the Company has granted a floating charge after 15 September 2003. This is calculated as being 50% of the first £10,000 of net property and 20% of net property thereafter subject to a maximum fund of £600,000. Net property is defined as being the realisations from assets subject to the floating charge after costs and after settlement of the preferential creditors' claims

5.2 Unfortunately, given the level of asset realisations and the costs of the Administration there were insufficient funds to allow any payment from the Prescribed Part.

6. Administrators' remuneration

6.1. As part of the sale of the business, referred to at paragraph 2.2, the purchaser paid an additional sum of £10,000 in respect of the pre-appointment costs of Mazars LLP and solicitors, Thring Townsend LLP, in relation to the consideration of the proposed pre-packaged sale of the business. My firm's pre-appointment costs totalled £7,641, which represented some 34 hours of time at an average hourly charge out rate of £222. Only £5,139 of these fees could be paid, however, due to the fact that the fees of Mazars LLP and the solicitors combined exceeded the agreed sum of £10,000. The balance of £4,861 was paid to my solicitors, Thring Townsend LLP.

6.2. The Company's secured and preferential creditors approved, by correspondence, a resolution that I should charge my remuneration on the basis of the time properly given by me and my staff in attending to matters arising in the Administration and that I may draw my fees as and when funds are available. The Company's secured and preferential creditors also authorised that I may charge my allocated disbursements in line with the method and quantum set out in my proposals.

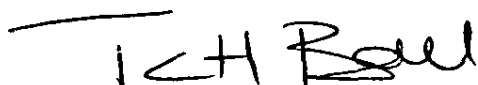
6.3. For creditors' convenience, my firm's latest charge out rates that are applicable to the grades of staff involved with this case are set out at *Appendix B*. In addition, the bases of charging allocated disbursements, previously agreed by creditors, is also set out again at *Appendix B*.

- 6.4. At 30 September 2009, my firm's time costs to date for dealing with matters arising in the Administration are estimated to amount to £30,304, which represents some 216 hours of my time and my staffs' time which has been incurred in dealing with this case, at an average hourly rate of £140. As at 30 September 2009, fees of £26,977 will have been drawn in this respect, with the remaining balance of £3,327 being written off by my firm.
- 6.5. An analysis of the time costs incurred by my staff and I is attached at **Appendix C**, analysed by reference to the grade of staff involved with the case and type of work undertaken.
- 6.6. The Administrators' disbursements to date total £438. All these disbursements will have been repaid to my firm, as at 30 September 2009. My disbursements comprise of the following:-

	£
Statutory Advertising	175
Administrators' specific insurance bond	143
Postage	120
Total	<u>438</u>

7. Ending the administration

- 7.1. My proposals for the Administration were accepted by the creditors without modification. During the course of my appointment my Proposals have been fully implemented.
- 7.2. There is no prospect of a dividend to unsecured creditors. In accordance with Schedule B1 to the Insolvency Act 1986, the administration automatically ends on 30 September 2009.
- 7.3. Form 2.30B, Notice of automatic end of administration, has, therefore, been filed at Companies House.



T C H Ball
Joint Administrator

Dated 30 September 2009

Authorised to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England and Wales

The affairs, business and property of the Company are being managed by the Joint Administrators.

The Joint Administrators act as agents of the Company and without personal liability

Coull Limited – In Administration

Joint Administrators' Summarised Receipts & Payments
for the period from 1 October 2008 to 30 September 2009

	Estimated to realise per Directors' Statement of Affairs £	Receipts/ Payments from 31 March 2009 to 30 September 2009 £	Total Receipts/ Payments to date £
RECEIPTS			
Book debts	18,253	-	18,253
IT and office furniture etc	16,000	-	16,000
Goodwill (incl. intellectual Property)	13,996	-	13,996
Contribution from Couller Ltd towards costs incurred pre-appointment	-	10,000	10,000
Stock/WIP	1,750	-	1,750
Contribution from Couller Ltd towards legal costs incurred in relation to deferred consideration	-	-	528
Customer contracts	1	-	1
	<u>50,000</u>	<u>10,000</u>	<u>60,528</u>
PAYMENTS			
Distribution to Bank under its fixed charge		13,996	13,996
Joint Administrators' fees		26,977	26,977
Joint Administrators disbursements		438	438
Legal fees		2,092	7,672
Mazars LLP's pre appointment costs		-	5,139
Pre-appointment legal costs		4,861	4,861
Agents' fees		-	950
Statutory advertising		-	176
Bank charges		152	214
Insurance of assets		-	105
		<u>48,516</u>	<u>60,528</u>
Balances in hand			<u><u>Nil</u></u>

Coull Limited – In Administration

Guidance for creditors on charge out rates and allocated disbursements

Charge out rates

The following grades of personnel have worked on this case. Their current charge-out rates are set out below (effective from September 2009).

Grade of personnel	Hourly charge out rate (£)
Partner	345
Manager/Senior Manager	225-275
Administrators	70-150
Cashier	90
Secretary	70

In common with other professional firms, my firm's charge out rates increase from time to time over the period of the administration of the case.

Allocated disbursements

The Company's secured and preferential creditors approved, by correspondence, the charging of the following allocated expenses:

- Meeting room charge for statutory meetings, charged at £60 per meeting summoned (members' and creditors' meetings on the same day treated as one meeting)
- Document storage – £3.53 per box per annum, based on the cost charged by the storage company for storage of boxes and files of records and allocated on the basis of the number of boxes per case and a one-off cost of £2.62 per box for the acquisition of the storage boxes. The cost of destroying the records is currently £1.60 per box.
- Facsimiles are charged at £1 per page and photocopying is charged at a cost of 5p per page.
- Business rate mileage, at a cost of between 40p and 80p per mile in relation to the running costs of different classes of vehicle.

It should be noted that the above costs might increase from time to time. However, this would only be as a result of inflationary increases or in line with increases from my suppliers.

Coull Limited – In Administration**Administrators' time analysis**

The Administrators' time costs are further analysed below, for the benefit of creditors, by reference to the grade of staff involved with the case and the tasks on which they have been engaged:-

	Hours					
Grade of staff	Partner	Senior Manager/ Manager	Administrators and other support staff	Total hours per activity	Total time costs per activity £	Average hourly rate per activity £
Classification of work function						
Administration & planning	0.1	-	4.1	4.2	370	88
VAT and taxation matters	0.8	6.4	12.0	19.2	2,385	124
Investigations	3.1	5.6	2.3	11.0	2,208	201
Securing and realising assets	6.1	11.4	5.9	23.4	4,594	196
Employees	1.6	3.9	10.9	16.4	2,214	135
Correspondence with creditors	4.2	10.2	11.6	26.0	4,259	164
Reporting	1.3	13.8	30.1	45.2	5,461	121
Distributions	-	0.2	1.0	1.2	145	121
Cashiering	0.7	4.2	16.2	21.1	2,296	109
Statutory reporting & compliance	2.4	12.3	26.9	41.6	5,281	127
Estimated closure costs	0.7	2.0	4.0	6.7	1,091	163
Total hours per grade of staff	21.0	70.0	125.0	216.0		
Total time costs per grade of staff (£)	6,731	13,199	10,374		30,304	
Average hourly rate per grade of staff (£)	321	189	83			140