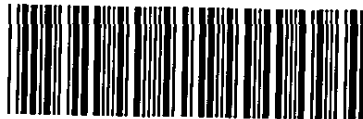


REGISTERED NUMBER: 3508373 (England and Wales)

**Abbreviated Unaudited Accounts**  
**For The Year Ended 28th February 2008**  
**for**  
**UK Property Bureau Management Limited**

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COMPANIES HOUSE

**UK Property Bureau Management Limited**

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**For The Year Ended 28th February 2008**

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**UK Property Bureau Management Limited**

**Company Information**

**For The Year Ended 28th February 2008**

**DIRECTOR:**

Mr M D Schirn

**SECRETARY:**

Mr G Foremann

**REGISTERED OFFICE:**

Meridian House  
7 The Avenue  
Highams Park  
London  
E4 9LB

**BUSINESS ADDRESS:**

76 Oak Hill Crescent  
Woodford Green  
Essex  
IG8 9PN

**REGISTERED NUMBER:**

3508373 (England and Wales)

**ACCOUNTANTS:**

Reynolds & Company  
Chartered Accountants  
Meridian House  
7 The Avenue  
London  
E4 9LB

**UK Property Bureau Management Limited****Abbreviated Balance Sheet**  
**28th February 2008**

	Notes	28.2.08 £	28.2.07 £
<b>FIXED ASSETS</b>			
Tangible assets	2	280	560
<b>CURRENT ASSETS</b>			
Debtors		3,557	2,599
Prepayments and accrued income		-	198
Cash at bank		3,358	7,928
		<u>6,915</u>	<u>10,725</u>
<b>CREDITORS</b>			
Amounts falling due within one year		<u>6,911</u>	<u>10,129</u>
<b>NET CURRENT ASSETS</b>		<u>4</u>	<u>596</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>284</u>	<u>1,156</u>
<b>PROVISIONS FOR LIABILITIES</b>		<u>38</u>	<u>-</u>
<b>NET ASSETS</b>		<u><u>246</u></u>	<u><u>1,156</u></u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	3	100	100
Profit and loss account		146	1,056
<b>SHAREHOLDERS' FUNDS</b>		<u><u>246</u></u>	<u><u>1,156</u></u>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 28th February 2008.

The members have not required the company to obtain an audit of its financial statements for the year ended 28th February 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges his responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The notes form part of these abbreviated accounts



**UK Property Bureau Management Limited**

**Abbreviated Balance Sheet - continued**  
**28th February 2008**

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the director on 19th December 2008 and were signed by:

A handwritten signature in black ink, appearing to read 'M D Schirn', is written over a horizontal dotted line.

Mr M D Schirn - Director

The notes form part of these abbreviated accounts

## UK Property Bureau Management Limited

### Notes to the Abbreviated Accounts For The Year Ended 28th February 2008

#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

##### **Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 25% on cost

##### **Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### 2. TANGIBLE FIXED ASSETS

	Total £
<b>COST</b>	
At 1st March 2007	
and 28th February 2008	2,150
<b>DEPRECIATION</b>	
At 1st March 2007	1,590
Charge for year	280
At 28th February 2008	1,870
<b>NET BOOK VALUE</b>	
At 28th February 2008	280
At 28th February 2007	560

#### 3. CALLED UP SHARE CAPITAL

Authorised, allotted, issued and fully paid:

Number:	Class:	Nominal value:	28.2.08 £	28.2.07 £
100	Ordinary	1	100	100

**UK Property Bureau Management Limited**

**Notes to the Abbreviated Accounts - continued**  
**For The Year Ended 28th February 2008**

**4. TRANSACTIONS WITH DIRECTOR**

The following loan to directors subsisted during the years ended 28th February 2008 and 28th February 2007:

	28.2.08 £	28.2.07 £
<b>Mr M D Schirn</b>		
Balance outstanding at start of year	2,599	-
Balance outstanding at end of year	3,557	2,599
Maximum balance outstanding during year	<u>3,557</u>	<u>2,599</u>

During the year the company loaned money to the director, Mr M Schirn. This was on an interest free basis with no fixed repayment period. The outstanding loan is included within other debtors.

**5. RELATED PARTY DISCLOSURES**

During the year the company charged the director, Mr M Schirn £254 (2007: £1,014) for management services in relation to property owned by him. The service was provided on an arm's length basis. As at the 28th February 2008 all rent and commission was fully paid.





**Chartered Accountants' Report to the Director**  
**on the Unaudited Financial Statements of**  
**UK Property Bureau Management Limited**

**The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to five) have been prepared.**

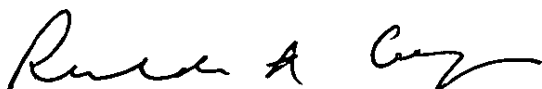
In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company for the year ended 28th February 2008 which comprise the Profit and Loss Account, the Balance Sheet, the Cash Flow Statement, the Statement of Total Recognised Gains and Losses and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's director, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's director that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's director, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 28th February 2008 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



Reynolds & Company  
Chartered Accountants  
Meridian House  
7 The Avenue  
London  
E4 9LB

Date: 19th December 2008