

Company No. 3506460
Charity No. 1068324

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2001

 *Clement*
Keys



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CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2001

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CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)

CHARITY INFORMATION

Registered Number:	3506460
Charity Number:	1068324
Objects:	To promote the benefit of the inhabitants of the Castle Vale and Kingsbury areas of Birmingham
Address:	The Sanctuary Tangmere Drive Castle Vale Birmingham B35 7PX
Registered Office:	41 Church Street Birmingham B3 2RT
Bankers:	Unity Trust Bank Plc Nine Brindley Place 4 Oozells Square Birmingham B1 2HB
Auditors:	Clement Keys Nettleton House Calthorpe Road Edgbaston Birmingham B15 1RL
Solicitors:	The Wilkes Partnership 41 Church Street Birmingham B3 2RT

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)

DIRECTORS' AND TRUSTEES' REPORT
31 MAY 2001

The trustees, who are also directors of the charity for the purposes of the Companies Act, present their report and the audited financial statements for the year ended 31 May 2001. The trustees have adopted the Provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and financial statements of the charity.

Governing document and principal activity

The charity, Castle Vale Community Care Partnership is constituted as a company limited by guarantee. It is governed by the Memorandum and Articles of Association of the company. The principal activity of the company is to promote the benefit of the inhabitants of Castle Vale, Birmingham, West Midlands and surrounding areas of the Kingsbury Electoral ward ("the Area of Benefit") and in particular: -

- to provide a community centre for the use and benefit of the inhabitants of the Area of Benefit;
- to provide social and recreational facilities in the interests of social welfare with the object of improving the conditions of life of the inhabitants of the Area of Benefit or such of them as need those facilities because of their youth, age, infirmity, disability, poverty or social or economic circumstances;
- to promote the health, care, nursing and general well being of men, women and children who are chronically ill, sick, injured or elderly people who are permanently disabled or who are or have been mentally handicapped and people who have health related problems, especially, in all cases, those of limited means;
- to relieve sickness generally and in particular through providing facilities for primary health care;
- to promote good health (both mental and physical) among the inhabitants of the Area of Benefit;
- to relieve poverty;
- to advance education.

Review of activities and achievements

Since inception the Board structure has evolved to that set out below. The Board is committed to the principles of good corporate governance and will maintain appropriate policies in connection with this issue.

- Finance sub-committee
- Personnel sub-committee
- Fundraising sub-committee

The charity commenced leasing the community centre building on the 10 August 1999. By February 2000, the building was fully functional.

The charity is governed by its Board of Trustees which is responsible for formulating its strategies and policies including the approval of budgets and the exercising of financial controls.

Review of finances

The results for the year are shown in the statement of financial activities on page 8. The financial statements indicate that assets are available and adequate to meet the obligations of the charity.

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)

DIRECTORS' AND TRUSTEES' REPORT
31 MAY 2001
(continued)

Treasurer's Report

During the year, the most important measure has been that The Sanctuary has been fully occupied by our Tenant Partners, who have provided essential, front line services, to an ever increasing number of our community.

During the year ended 31 May 2001, Castle Vale Community Care Partnership made a deficit of £779 before transfers to other reserves, however this was after the benefit of a one off donation of £13,397 from the Community Fund.

Also in the year ended 31 May 2002 our income from Birmingham Health Authority will be lower by £11,870.

The major challenge facing the Board of Castle Vale Community Care Partnership remains the establishment of secure funding. There is now a degree of urgency in this respect, given that the current Birmingham Health Authority grant expires in only 5 months time, February 2002. This will in effect reduce income by £40,000 from 2001 levels.

The Board remains committed to securing replacement funding and additional revenue to ensure the sustainability of Castle Vale Community Care Partnership and a full strategic review is currently underway to ensure that Castle Vale Community Care Partnership plays its full part in the continued development of the Community of Castle Vale.

Directors and trustees

The directors of the company (who are also the trustees of the charity) during the year were as follows:

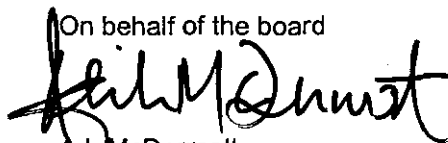
Dr P G Beighton
P Harlon
R Woolgrove
R Temple Cox (resigned November 2000)
I Bingham (resigned 31 October 2000)
J Newton
A L McDermott
B Houle
D Douglas (appointed December 2000)

C Gaffan
S Craddock
B Lunn
J Hill
The Reverend D Miller
L Horton (appointed December 2000, deceased)
H A Gillis (resigned 6 July 2000)
E Horton (appointed December 2000)

Auditors

Clement Keys have agreed to offer themselves for re-appointment as auditors of the company.

41 Church Street
Birmingham
B3 2RT

On behalf of the board

A L McDermott
Secretary

26 September 2001

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)

CHAIRMAN'S REPORT FOR YEAR ENDING 31 MAY 2001

I am delighted to have been given this opportunity to chair Castle Vale Community Care Partnership over the last twelve months and I am encouraged by the progress that has been made. Ably managed by Debbie Bigwood and with thought provoking direction from the Board, we have made considerable progress in setting the direction for the next period ahead.

We have set up an enhanced staffing structure and have contracts to sustain. We have begun the process of reducing operating costs. The Board has devised sub groups to focus on personnel, strategy, fund raising and finance. We are pro-actively looking at and revising our Business plan and reviewing our lease arrangements with the tenants. We have a close working and prospering relationship with Father Darren Miller and the Church Urban Fund, which has resulted in many successful ventures this last year, ably lead by Howard Drummond.

However, we are most mindful that our funding from Birmingham Health Authority runs out in February 2002. The Board is actively pursuing alternative sources of funding to ensure the sustainability of The Sanctuary, and from this we can build further our long-term strategy.

Much good work has been generated from the many organisations at the Sanctuary over the last year and for this and the work of the Board I would like to thank Debbie, her team, the tenants and Board members for their own time and effort in making this happen!

Thank you



Chris Gaffan
Chairman

August 2001

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Company and charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing those financial statements, the trustees have:

- (a) select suitable accounting policies and then applied them consistently;
- (b) made judgments and estimates that are reasonable and prudent;
- (c) stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the accounting regulations.

**AUDITORS' REPORT TO THE MEMBERS' OF CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)**

We have audited the financial statements on pages 7 to 14 which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 9 and 10.

Respective responsibilities of directors and auditors

As described on page 5 the directors, (who also act as trustees for the charitable activities of The Castle Vale Community Care Partnership) are responsible for the preparation of financial statements in accordance with United Kingdom law and accounting standards. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

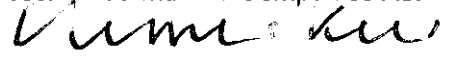
We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud, or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charitable company as at 31 May 2001 and of incoming resources and application of resources including its income and expenditure in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Edgbaston
26 September 2001


Clement Keys
Chartered Accountants
Registered Auditor

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)
BALANCE SHEET
31 MAY 2001

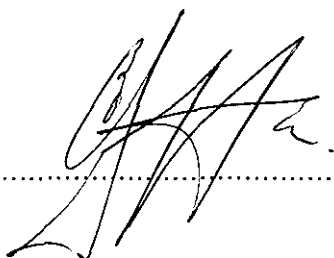
	Notes	2001	2000
		£	£
FIXED ASSETS			
Tangible fixed assets	2	27,297	35,033
CURRENT ASSETS			
Debtors	3	6,179	9,686
Cash at bank and in hand		<u>204,264</u>	<u>188,470</u>
		210,443	198,156
CREDITORS – amounts falling due within one year	4	(19,009)	(13,679)
NET CURRENT ASSETS		191,434	184,477
NET ASSETS		<u>218,731</u>	<u>219,510</u>
REPRESENTED BY			
Unrestricted funds:			
General Fund	5	94,812	89,981
Community Services Fund	5	80,000	80,000
Property Fund	5	7,812	2,812
Restricted funds	5	<u>36,107</u>	<u>46,717</u>
		218,731	219,510

These financial statements have been prepared in accordance with the provisions of part VII of the Companies Act 1985 applicable to small companies.

Approved by the Directors on 26 September 2001.


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Director


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Director

The notes on pages 9 to 14 form part of these accounts.

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MAY 2001

	Restricted Funds £	Unrestricted Funds £	Total 2001 £	Total 2000 £
Incoming resources				
Donations	-	50	50	55
Rents receivable	-	43,060	43,060	28,624
Grant from Birmingham Health Authority	-	39,850	39,850	36,126
Bank interest receivable	-	9,509	9,509	10,965
Other income	-	13,397	13,397	339
Capital grant	-	-	-	<u>56,925</u>
Total incoming resources	-	105,866	105,866	<u>133,034</u>
Resources Expended				
Management and administration of the charity	<u>(10,610)</u>	<u>(96,035)</u>	<u>(106,645)</u>	<u>(104,508)</u>
Total Resources Expended	<u>(10,610)</u>	<u>(96,035)</u>	<u>(106,645)</u>	<u>(104,508)</u>
Net Incoming Resources at 31 May 2001	(10,610)	9,831	(779)	28,526
Fund Balances at 1 June 2000	<u>46,717</u>	<u>172,793</u>	<u>219,510</u>	<u>190,984</u>
Fund Balances at 31 May 2001	<u>36,107</u>	<u>182,624</u>	<u>218,731</u>	<u>219,510</u>

The notes on pages 9 to 14 form part of these accounts

All of the above results are derived from continuing activities.

The Statement of Financial Activities contains all the recognised gains and losses of the year and it reflects the continuing operations of the company.

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
31 MAY 2001

1 Accounting policies

The following policies have been applied consistently in preparing the accounts of the company.

(a) Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with applicable Accounting Standards.

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in October 2000 and applicable accounting standards.

(b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

(c) Grants

Grants in respect of capital expenditure are treated as deferred income and credited to profit and loss account over the expected useful economic lives of the relevant assets.

Grants relating to revenue items are credited to profit and loss account in the same period as that in which the related expenditure is charged.

(d) Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

(e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to that category. Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

(f) Depreciation

Tangible fixed assets are capitalised and included at cost including any incidental expenses of acquisition.

CASTLE VALE COMMUNITY CARE PARTNERSHIP
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NOTES TO THE FINANCIAL STATEMENTS
31 MAY 2001

Depreciation continued...

Depreciation is provided at the following annual rates on a straight line basis to write off the cost less the estimated residual value of the assets over their expected useful economic lives:

Office equipment	25%
Fixtures & Fittings	25%
Plant & Machinery	25%

(g) Leasing

Payments under an operating lease are charged to the income and expenditure account on a straight line basis over the term of the lease.

CASTLE VALE COMMUNITY CARE PARTNERSHIP
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NOTES TO THE FINANCIAL STATEMENTS
31 MAY 2001

2 TANGIBLE FIXED ASSETS

	Plant & Machinery £	Office equipment £	Fixtures & fittings £	Total £
Cost or Valuation				
1 June 2000	30,935	7,248	7,057	45,240
Additions	-	472	2,402	2,874
	<hr/>	<hr/>	<hr/>	<hr/>
31 May 2001	30,935	7,720	9,459	48,114
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
1 June 2000	7,734	1,235	1,238	10,207
Charge for year	7,734	1,638	1,238	10,610
	<hr/>	<hr/>	<hr/>	<hr/>
31 May 2001	15,468	2,873	2,476	20,817
	<hr/>	<hr/>	<hr/>	<hr/>
Net book value				
31 May 2001	15,467	4,847	6,983	27,297
	<hr/>	<hr/>	<hr/>	<hr/>
31 May 2000	23,201	6,013	5,819	35,033
	<hr/>	<hr/>	<hr/>	<hr/>

3 DEBTORS

	2001 £	2000 £
Amounts falling due within one year		
Other debtors	4,212	6,886
Prepayments and accrued income	1,967	2,800
	<hr/>	<hr/>
	6,179	9,686
	<hr/>	<hr/>

4 CREDITORS: amounts falling due within one year

	2001 £	2000 £
Amount owed to Castle Vale Housing Action Trust	10,984	-
Accruals and deferred income	8,025	13,679
	<hr/>	<hr/>
	19,009	13,679
	<hr/>	<hr/>

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
31 MAY 2001

5 Statement of Funds

	At 1 June 2000 £	Income £	Expenditure £	Transfers £	At 31 May 2001 £
General Fund	89,981	105,866	(96,035)	(5,000)	94,812
Community Services Fund	80,000	-	-	-	80,000
Property Fund	2,812	-	-	5,000	7,812
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total unrestricted funds	172,793	105,866	(96,035)	-	182,624
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Restricted funds:					
Capital Fund	46,717	-	(10,610)	-	36,107
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total restricted funds	46,717	-	(10,610)	-	36,107
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total funds	219,510	105,866	(106,645)	-	218,731
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The general fund represents the free funds of the charity which are not designated for particular purposes.

The capital fund represents the net book value of assets purchased and amounts unspent from a capital grant received in the year ended 31 May 2000. The fund balances are reduced by the depreciation charged on the assets and any further capital items purchased.

6 Analysis of net assets between funds

	Restricted funds £	Unrestricted funds £	Total £
Fund balances at 31 May 2001 are represented by:			
Tangible fixed assets	27,297	-	27,297
Current assets	8,810	201,633	210,443
Current liabilities	-	(19,009)	(19,009)
	<hr/>	<hr/>	<hr/>
Total net assets	36,107	182,624	218,731
	<hr/>	<hr/>	<hr/>

7 Members guarantee

Every member of the company undertakes to contribute to the assets of the company in the event of the same being wound up while he/she is a member or within one year after he/she ceases to be a member for payment of the debts and liabilities of the company contracted before he/she ceases to be a member and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required not exceeding £1.

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
31 MAY 2001

8 Staff Costs

	2001 £	2000 £
Wages and salaries	41,214	44,314
Social security costs	2,783	2,726
	<u>43,997</u>	<u>47,040</u>

The directors did not receive any remuneration during the period and incurred no expenses requiring reimbursement.

9 Taxation

The company has charitable status and consequently has no liability for taxation on the activities it undertakes at the present time.

10 Capital Commitments

	2001 £	2000 £
Contracted but not provided	-	-
	<u>-</u>	<u>-</u>

11 Guarantees and other financial commitments

Financial commitments under non-cancellable operating leases will result in the following payments falling due in the year to 31 May 2002.

	2001 Premises £	2001 Office equipment £	2000 Premises £	2000 Office equipment £
In the next year	-	-	-	-
In 2 to 5 years	-	2,148	-	2,148
Over 5 years	4,000	-	4,000	-
	<u>4,000</u>	<u>2,148</u>	<u>4,000</u>	<u>2,148</u>

10 Cash flow statement

The company has taken advantage of the exemption provided by Financial Reporting Standard 1 and has not prepared a cash flow statement for the year.

CASTLE VALE COMMUNITY CARE PARTNERSHIP
(A Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
31 MAY 2001

11 Management and Administration of the Charity

	2001	2000
	£	£
Staff salaries	41,214	44,314
Employers national insurance	2,783	2,726
Motor expenses	-	215
Recruitment costs	224	374
Training	10	967
Printing and stationery	1,301	7,305
Postage	479	377
Telephone	2,291	2,564
Advertising and promotion	341	791
Refreshments	814	608
Legal and professional fees	4,432	-
Audit remuneration	3,381	1,502
Equipment leasing	2,143	2,030
Depreciation	10,610	10,208
Rates	2,935	-
Sundry expenses	53	3,138
Rent	4,404	2,875
Water rates	1,142	870
Heat and light	8,935	7,678
Cleaning	9,682	6,334
Insurance	4,524	4,048
Repairs and maintenance	4,455	2,472
Sundry establishment expenses	492	591
Security	-	2,521
	<hr/>	<hr/>
	106,645	104,508
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