# NORTHERN PAPER BOARD LIMITED FINANCIAL STATEMENTS 28 FEBRUARY 2013



ArmstrongWatson®
Accountants & Financial Advisers

# **COMPANY INFORMATION**

**DIRECTORS** 

J F Curran

P A Curran

COMPANY SECRETARY

P A Curran

REGISTERED NUMBER

03503260

REGISTERED OFFICE

Engine Shed Lane

Skipton

North Yorkshire BD23 1TX

INDEPENDENT AUDITORS Armstrong Watson

Chartered Accountants & Statutory Auditors

Number 3

Acorn Business Park

Keighley Road Skipton North Yorkshire

**BD23 2UE** 

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#### DIRECTORS' REPORT FOR THE YEAR ENDED 28 FEBRUARY 2013

The directors present their report and the financial statements for the year ended 28 February 2013

#### **DIRECTORS' RESPONSIBILITIES STATEMENT**

The directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgments and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **PRINCIPAL ACTIVITIES**

The principal activity of the company during the year was that of paper, board and fabric merchants

#### **BUSINESS REVIEW**

The directors aim to present a balanced and comprehensive review of the development and performance of the business during the year and its position at the year end. The review is consistent with the size and non-complex nature of the business and is written in the context of the risks and uncertainties faced.

The key financial performance indicators are those that communicate the financial performance and strength of the company as a whole. These being turnover, gross margin and return on capital employed.

The directors have implemented a strategy to enable growth, entering new markets and diversifying the business, based on a 3-10 year plan. As a result turnover has increased by approximately £473,000 (5 7%) due to this strategy, and it is hoped that the growth plans will gather pace

The gross profit margin has increased by approximately £200,000 (1 3%) during the year as a result of efficiencies obtained through the use of robots creating less waste and increased capacity. Difficulties bringing the robots into production have meant that the margin is lower than the directors would have hoped

#### DIRECTORS' REPORT FOR THE YEAR ENDED 28 FEBRUARY 2013

Return on capital employed is 25% (2012 - 30%) and is calculated by operating profit divided by total assets less current liabilities

Over the past four years the company has continued to invest in production technology to meet the ever changing needs of their customers and the boxes they use. The company is investing heavily in research and development to develop specialist technologies to increase capacity and improve profit margins.

#### **RESULTS**

The profit for the year, after taxation, amounted to £456,700 (2012 - £408,805)

#### **DIRECTORS**

The directors who served during the year were

J F Curran P A Curran

#### PRINCIPAL RISKS AND UNCERTAINTIES

#### **Financial Risk**

The company's operations expose it to a variety of financial risks that include the effect in changes in credit, liquidity and interest rate risk. The company has in place a risk management programme that seeks to limit the adverse effects on the financial performance of the company by monitoring levels of debt finance and the related finance costs. The company does not use derivative financial instruments to manage interest rate costs and as such no hedge accounting is applied.

#### Credit Risk

The company has implemented policies that require appropriate credit checks on customers before sales are made

#### **Liquidity Risk**

The directors believe that the company has sufficient funds available to support its activities in the future

#### **DISCLOSURE OF INFORMATION TO AUDITORS**

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that

- so far as that director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- that director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the company's auditors are aware of that information

# DIRECTORS' REPORT FOR THE YEAR ENDED 28 FEBRUARY 2013

# **AUDITORS**

The auditors, Armstrong Watson, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006

This report was approved by the board and signed on its behalf

JF Curran

Date 15 November 2013

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF NORTHERN PAPER BOARD LIMITED

We have audited the financial statements of Northern Paper Board Limited for the year ended 28 February 2013, set out on pages 6 to 18 The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As explained more fully in the Directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www frc org uk/auditscopeukprivate

#### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 28 February 2013 and of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### **OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF NORTHERN PAPER BOARD LIMITED

#### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

David Richmond (Senior statutory auditor)

for and on behalf of Armstrong Watson Chartered Accountants Statutory Auditors Skipton

15 November 2013

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 28 FEBRUARY 2013

	Note	2013 £	2012 £
TURNOVER	1,2	8,767,624	8,294,524
Cost of sales	_	(7,100,703)	(6,827,623)
GROSS PROFIT		1,666,921	1,466,901
Administrative expenses	_	(1,086,833)	(955,991)
OPERATING PROFIT	3	580,088	510,910
Interest receivable and similar income		474	405
Interest payable and similar charges	6 _	(2,419)	(2,419)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		578,143	508,896
Tax on profit on ordinary activities	7 _	(121,443)	(100,091)
PROFIT FOR THE FINANCIAL YEAR	15 =	456,700	408,805

All amounts relate to continuing operations

There were no recognised gains and losses for 2013 or 2012 other than those included in the Profit and loss account

The notes on pages 9 to 18 form part of these financial statements

#### BALANCE SHEET AS AT 28 FEBRUARY 2013

	Note	£	28 February 2013 £	£	29 February 2012 £
FIXED ASSETS					
Tangible assets	8		964,346		753,994
CURRENT ASSETS					
Stocks	9	509,286		594,872	
Debtors	10	2,115,517		1,874,472	
Cash at bank		768,203		466,163	
		3,393,006		2,935,507	
CREDITORS amounts falling due within one year	11	(2,063,176)		(2,002,210)	
NET CURRENT ASSETS			1,329,830		933,297
TOTAL ASSETS LESS CURRENT LIABILIT	IES		2,294,176		1,687,291
CREDITORS. amounts falling due after more than one year	12		(410,626)		(12,747)
PROVISIONS FOR LIABILITIES					
Deferred tax	13		(113,481)		(61,175)
NET ASSETS			1,770,069		1,613,369
CAPITAL AND RESERVES					
Called up share capital	14		2		2
Profit and loss account	15		1,770,067		1,613,367
SHAREHOLDERS' FUNDS	16		1,770,069		1,613,369

The financial statements were approved and authorised for issue by the board and were signed on its behalf by

J F Curran Director

Date 15 November 2013

The notes on pages 9 to 18 form part of these financial statements

# CASH FLOW STATEMENT FOR THE YEAR ENDED 28 FEBRUARY 2013

	Note	2013 £	2012 £
Net cash flow from operating activities	18	512,289	554,974
Returns on investments and servicing of finance	19	(1,945)	(2,014)
Taxation		(89,886)	(93,763)
Capital expenditure and financial investment	19	(408,072)	(364,042)
CASH INFLOW BEFORE FINANCING	<del></del>	12,386	95,155
Financing	19	289,654	(20,828)
INCREASE IN CASH IN THE YEAR		302,040	74,327
RECONCILIATION OF NET CASH FLOW TO FOR THE YEAR ENDED 28 F			т
			2012 £
		2013	2012
FOR THE YEAR ENDED 28 F		13 2013 £	2012 £
FOR THE YEAR ENDED 28 F  Increase in cash in the year  Cash (inflow)/outflow from (increase)/decrease in debt and		2013 £ 302,040	2012 £ 74,327
Increase in cash in the year  Cash (inflow)/outflow from (increase)/decrease in debt and lease financing  CHANGE IN NET DEBT RESULTING FROM CASH FLOWS		2013 £ 302,040 (289,654) 12,386	2012 £ 74,327 20,828 95,155
FOR THE YEAR ENDED 28 F  Increase in cash in the year  Cash (inflow)/outflow from (increase)/decrease in debt and lease financing		2013 £ 302,040 (289,654)	2012 £ 74,327 20,828

The notes on pages 9 to 18 form part of these financial statements

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

#### 1 ACCOUNTING POLICIES

# 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards

#### 12 Turnover

Turnover comprises revenue recognised by the company in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts

Revenue is recognised when goods are dispatched

#### 1 3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases.

Plant and machinery Motor vehicles Fixtures and fittings 15% on cost 25% on cost

- 25% on cost

# 14 Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

#### 15 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

# 1 6 Deferred taxation

Full provision is made for deferred tax assets and liabilities arising from all timing differences between the recognition of gains and losses in the financial statements and recognition in the tax computation

A net deferred tax asset is recognised only if it can be regarded as more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted

Deferred tax assets and liabilities are calculated at the tax rates expected to be effective at the time the timing differences are expected to reverse

Deferred tax assets and liabilities are not discounted

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

#### 1 ACCOUNTING POLICIES (continued)

# 1.7 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at rates of exchange ruling at the balance sheet date

Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction

Exchange gains and losses are recognised in the Profit and loss account

#### 1.8 Research and development

Development costs are capitalised within intangible assets where they can be identified with a specific product or project anticipated to produce future benefits, and are amortised on the straight line basis over the anticipated life of the benefits arising from the completed product or project

Deferred research and development costs are reviewed annually, and where future benefits are deemed to have ceased or to be in doubt, the balance of any related research and development is written off to the Profit and loss account

#### 1.9 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year

#### 2 TURNOVER

All turnover arose within the United Kingdom

#### 3. OPERATING PROFIT

The operating profit is stated after charging

	2013	2012
	£	£
Depreciation of tangible fixed assets		
- owned by the company	148,978	129,789
- held under finance leases	48,742	21,530
Auditors' remuneration	4,300	5,000

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

# 4 STAFF COSTS

Staff costs, including directors' remuneration, were as follows

		2013 £	2012 £
	Wages and salaries Social security costs Other pension costs	294,529 29,386 2,758	295,332 29,796 4,865
		326,673	329,993
	The average monthly number of employees, including the director	rs, during the year was a	s follows
		2013 No.	2012 <i>N</i> o
	Production Administration	10 6	10 6
		16	16
5	DIRECTORS' REMUNERATION		
		2013 £	2012 £
	Remuneration	84,757	80,563
6.	INTEREST PAYABLE		
		2013 £	2012 £
	On finance leases and hire purchase contracts	2,419	2,419
7	TAXATION		
		2013 £	2012 £
	Analysis of tax charge in the year		
	Current tax (see note below)		
	UK corporation tax charge on profit for the year Adjustments in respect of prior periods	144,444 (75,307)	89,886 -
		<del></del>	

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

# 7 TAXATION (CONTINUED)

Total current tax	69,137	89,886
Deferred tax (see note 13)		
Origination and reversal of timing differences	52,306	10,205
Tax on profit on ordinary activities	121,443	100,091
Factors affecting tax charge for the year		
The tax assessed for the year is lower than (2012 - lower than) the UK of 24% (2012 - 26%) The differences are explained below	standard rate of corp	poration tax in the
	2013 £	2012 £
Profit on ordinary activities before tax	578,143	508,896
Profit on ordinary activities multiplied by standard rate of corporation tax in the UK of 24% (2012 - 26%)	138,754	132,313
Effects of.		
Expenses not deductible for tax purposes, other than goodwill amortisation and impairment Capital allowances for year in excess of depreciation Tax on capitalised revenue expenditure Tax chargeable at higher rates adjustment Adjustments to tax charge in respect of prior periods Marginal relief	1,754 4,603 - 856 (75,307) (1,523)	1,842 (6,821) (32,223) 619 - (5,844)
Current tax charge for the year (see note above)	69,137	89,886

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

# 8. TANGIBLE FIXED ASSETS

9.

TANOIDEE TIALD ACCETO				
	Plant and machinery £	Motor vehicles £	Fixtures and fittings	Total £
Cost				
At 1 March 2012 Additions	1,270,164 371,654	102,816 20,750	92,500 <u>15,668</u>	1,465,480 408,072
At 28 February 2013	1,641,818	123,566	108,168	1,873,552
Depreciation				
At 1 March 2012 Charge for the year	606,843 156,701	41,206 29,142	63,437 11,877	711,486 197,720
At 28 February 2013	763,544	70,348	75,314	909,206
Net book value				
At 28 February 2013	<u>878,274</u>	53,218	<u>32,854</u>	964,346
At 29 February 2012	663,321	61,610	29,063	753,994
The net book value of assets held under as follows	er finance leases o	or hire purchase	e contracts, inclu	ded above, are
		2	8 February 2013 £	29 February 2012 £
Plant and machinery Motor vehicles			361,441 35,232	- 56,763
			<u> 396,673</u>	56,763
STOCKS				
		2	8 February 2013 £	29 February 2012 £
Raw materials			509,286	594,872

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

	DOLITOON IND AND NOT JOURN		
	Between two and five years	215,926	12,747
		28 February 2013 £	29 February 2012 £
	Obligations under finance leases and hire purchase contracts, inclu	uded above, are payal	ole as follows
		410,626	12,747
	Net obligations under finance leases and hire purchase contracts Trade creditors	215,926 194,700	12,747
	Amounts failing due after more than one year	28 February 2013 £	29 February 2012 £
12.	CREDITORS: Amounts falling due after more than one year		
	The hire purchase creditors are secured against the items to which	they relate	
		2,063,176	2,002,210
	Other creditors Accruals and deferred income	109,123 14,661	450 13,908
	Directors current accounts	524,202	453,440
	Corporation tax Other taxation and social security	144,444 164,705	89,886 142,558
	Net obligations under finance leases and hire purchase contracts Trade creditors	107,754 998,287	21,279 1,280,689
		2013 £	2012 £
11	CREDITORS: Amounts falling due within one year	28 February	29 February
		2,115,517	1,874,472
	Prepayments and accrued income	7,537	8,556
	Trade debtors Other debtors	2,032,673 75,307	1,865,916 -
		2013 £	2012 £
10	DEBTORS	28 February	29 February

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

# 13. DEFERRED TAXATION

		28 February 2013 £	29 February 2012 £
	At beginning of year Charge for year (P&L)	61,175 52,306	50,970 10,205
	At end of year	113,481	61,175
	The provision for deferred taxation is made up as follows		
		28 February 2013 £	29 February 2012 £
	Accelerated capital allowances	113,481	61,175
14	SHARE CAPITAL		
		28 February 2013 £	29 February 2012 £
	Allotted, called up and fully paid		
	95 (2012 - 2 ordinary shares of £1 each) Ordinary A shares of £0 01 each 95 Ordinary B shares of £0 01 each 5 Ordinary C shares of £0 01 each 5 Ordinary D shares of £0 01 each	0 95 0.95 0 05 0 05	2 - - -
		2	2
15	RESERVES		
			Profit and loss account £
	At 1 March 2012 Profit for the financial year Dividends Equity capital		1,613,367 456,700 (300,000)
	At 28 February 2013		1,770,067

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

# 16 RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS

		28 February 2013 £	29 February 2012 £
	Opening shareholders' funds Profit for the financial year Dividends (Note 17)	1,613,369 456,700 (300,000)	1,204,564 408,805 
	Closing shareholders' funds	1,770,069	1,613,369
17	DIVIDENDS		
		2013 £	2012 £
	Dividends paid on equity capital	300,000	-
18	NET CASH FLOW FROM OPERATING ACTIVITIES		
		2013 £	2012 £
	Operating profit Depreciation of tangible fixed assets Decrease/(increase) in stocks (Increase)/decrease in debtors (Decrease)/increase in creditors	580,088 197,720 85,586 (165,738) (185,367)	510,910 151,319 (176,563) 67,273 2,035
	Net cash inflow from operating activities	512,289	554,974
19	ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN CAS	6H FLOW STATEM	ENT
		2013 £	2012 £
	Returns on investments and servicing of finance		
	Interest received Hire purchase interest	474 (2,419)	405 (2,419)
	Net cash outflow from returns on investments and servicing of finance		
		(1,945)	(2,014)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

				2013 £	2012 £
	Capital expenditure and financia	l investment			
	Purchase of tangible fixed assets			(408,072)	(364,042)
				2013 £	2012 £
	Financing				
	Other new loans Repayment of finance leases New finance leases			(21,279) 310,933	450 (21,278)
	Net cash inflow/(outflow) from fir	nancing		289,654	(20,828)
20	ANALYSIS OF CHANGES IN NET	FUNDS			
		1 March 2012	Cash flow	Other non-cash changes	28 February 2013
		£	£	£	£
	Cash at bank and in hand	466,163	302,040	-	768,203
	Debt				
	Debts due within one year Debts falling due after more than	(21,279)	(289,654)	203,179	(107,754)
	one year	(12,747)		(203,179)	(21 <u>5,926)</u>
	Net funds				
	=	432,137	12,386		444,523

# 21 PENSION COMMITMENTS

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £2,758 (2012 - £4,865). Contributions totalling £467 (2012 - £450) were payable to the fund at the balance sheet date and are included in creditors.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2013

#### 22 RELATED PARTY TRANSACTIONS

Included in directors current accounts is a balance of £258,356 (2012 £222,967) owing to P A Curran and £265,846 (2012 - £230,473) owing to J F Curran. The loans are interest free and repayable on demand

Included in other creditors due within one year are loan accounts to directors wives, E Curran of £53,000 (2012 - nil) and J Curran of £53,000 (2012 - nil) The loans are interest free and repayable upon demand

During the year the company was charged rent and service charges of £143,006 (2012 - £144,741) by NPB Limited for its use of buildings in its trade. NPB Limited is related through common control.

During the year, dividends of £194,000 (2012 - Nil) were paid to the directors and £106,000 (2012 - Nil) to the wives of the directors

#### 23 CONTROLLING PARTY

The company was under the control of J F Curran and P A Curran throughout the current and previous years