Fieldhouse Services Limited

Registered Office: 55 Denmark Hill, Camberwell, London SE5 8RS

Company Registration Number 03498784

ACCOUNTS AS AT 31 January 2004





Company Registration Number 03498784

Pages	
1	Contents
2	Company Details
3	Report of the Directors
4	Report of the Accountant
5	Profit & Loss Account
6 - 7	Balance Sheet
8 - 11	Notes to Financial Statements
12	Profit & Loss Account
13 - 16	Schedule to Profit & Loss Account
17	Capital Allowance
18	Tax Computation

YEAR ENDED 31 JANUARY 2004

Registration Number

03498784

Company Directors

Mr James Benedict Saunders Lawrence

Company Secretary

Miss Sharon Dam

Registered Office

55 Denmark Hill Camberwell London SE5 8RS

Accountants

Accountancy Business Centre (UK) Ltd

55 Denmark Hill

Camberwell

London SE5 8RS

Bankers

TBA

Advisors

TBA

Solicitors

TBA

DIRECTORS REPORT

The Directors present their report to the members together with the annual accounts for the year ended 31 January 2004.

PRINCIPAL ACTIVITY

The principal activity of the company during the year under review was that of providing printing and binding services.

BUSINESS REVIEW AND FUTURE DEVELOPMENTS

The state of the company's affairs and the results for the period are as per by the attached financial statements.

DIRECTORS AND THEIR INTERESTS

The Directors of the company and their interest in shares of the company are set out below. There were no changes in the composition of the board of directors during the period ended.

Mr James Benedict Saunders Lawrence

8 Ordinary £1 shares

REPORTING ACCOUNTANTS

The Directors consider that for the year ended 31 January 2004 the company was entitled to exemption from a statutory audit under S249A of the Companies Act 1995.

Under the provisions of the Act, the Directors have appointed The Accountancy Business Centre (UK) Limited as reporting accountants. Their report is shown on page 4 of the financial statements.

CLOSE COMPANY PROVISION

The company is a close company with the provisions of the Income and Corporation Taxes Act 1988.

SMALL COMPANY EXEMPTION

The Directors have taken advantage in the preparation of their report, of special exemptions applicable to small companies.

Conqueror Legal Limited

Company Secretary

11 September 2004

DIRECTORS REPORT

Accountants report to the members on the unaudited financial statements of

FIELDHOUSE SERVICES LIMITED

In accordance with instructions given to us we have prepared financial statements for the company for the year ended 31 January 2004 according to the accounting provisions of the Companies Act 1985.

The Directors of the company have confirmed that the company is totally exempt from audit requirements under the provisions of subsection 1 of section 249A of the Companies Act 1985 and as a result we have not carried out an audit.

The financial statements on pages 5 - 8 are therefore based on the information supplied and explanations given to us by the Directors.

Accountancy Business Centre (UK) Limited

Reporting Accountants

55 Denmark Hill Camberwell London SE5 8RS

11 September 2004

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2004

	Notes	2004 £	2003 £
TURNOVER		503227	529798
Cost of Sales		(253670)	(219077)
GROSS PROFIT		249557	310721
Administration		(194692)	(305759)
OPERATING PROFIT	2	54865	4962
Interest Receivable Interest Payable		<u> </u>	71 (558)
PROFIT ON ORDINARY ACTIVITES BEF	FORE TAX	54865	4475
Tax on profit on ordinary activites	3	(10424)	(3319)
		44441	1156
Less Dividend		(38500)	
Retained Profit / (Loss) for the Year		5941	1156
Balance B / Fwd		62523	61367
RETAINED PROFIT FOR THE YEAR	11	68464	62523

None of the company's activities were acquired or discontinued during the above two financial years.

There are no recognised gains or loses in 2003 or 2004 other than the profit during the year.

BALANCE SHEET AS AT 31 JANUARY 2004

FIXED ASSETS	Notes	2004 £	2004 £	2003 £	2003 £
Tangible Assets	4		-		-
CURRENT ASSETS					
Stock Debtors Cash in Bank and in Hand	5	3568 111047 14272 128887	-	3568 119292 15617	
CURRENT LIABILITIES					
Creditors Directors Loan Account	6	59144 -		7 4675 -	
CURRENT ASSETS LESS CURRENT I	LIABILITIES	59144	69743	74675	63802
TOTAL ASSETS LESS CURRENT LIA	BILITIES	-	69743	_	63802
CREDITORS - Amount falling due after than one year	rm 7				
Provisions for liabilities and charges	10		1269		1269
NET ASSETS		=	68474	=	62533
REPRESENTED BY					
Called up share capital Profit & Loss Account	9 11		10 68464		10 62523
SHAREHOLDERS FUNDS	n (_	68474	=	62533
	Page 6				

Page 6

BALANCE SHEET (Continuation) AS AT 31 JANUARY 2004

For the year ended 31 January 2004 the company was entitled to the exemption under subsection of the section 249AA(1) of the Companies Act 1985.

Members have not required the company to obtain an audit in accordance with section 249B(2) of the Companies Act 1985.

The Directors acknowledge their responsibilities for:

- i \ Ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985 and
- ii \ Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirement of the Act relating to accounts, so far as applicable to the company.

Approved and signed by the Board of Directors on 11 September 2004

Mr James Benedict Saunders Lawrence

Company Director

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2004

1 ACCOUNTING POLICIES

a The financial statements have been prepared under the historical cost convention with the Financial Reporting Standard for Smaller Entities (effective March 2000).

b Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of Value Added Tax and trade discounts.

The turnover and profit are wholly attributed to the company's main activity.

In the opinion of the Directors, none of the turnover of the company is attributable to geographical markets outside the U.K.

c Depreciation

Depreciation is provided on all tangible fixed assets in use at rates calculated to write off costs less estimated residual value of each assets over its expected useful life as follows:

Freehold Property

Motor Vehicles

Fixtures & Fittings

Computer Equipment

Nil

Staight line basis

Staight line basis

d Cash Flow Statement

The company has taken the advantage of exemption in Financial Reporting Standard Number 1 from producing a cash flow statement on the grounds that it is a small company.

e Stocks

Stock is valued at the lower of cost and net realisable value.

f Leasing and Hire Purchase commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the company are capitalised in the balance sheet and depreciated over their useful lives.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

NOTES TO THE FINANCIAL STATEMENTS

2	OPERATING PROFIT					
			2004		2003	
	This is stated after charges		£		£	
	Depreciation of owned fixed assets		-		9201	
	Depreciation of assets held under finance leas	ses	-		-	
	and hire purchases contracts		-		11057	
	Directors Remuneration		8400	_	66000	
			2004		2003	
3	TAXATION		£		£	
	U K Corporation Tax		10424		3319	
	Deferred Tax	_		_		
		-	10424	-	3319	
4	TANGIBLE ASSETS					
		Plant &	Motor	Office		Total
		Machinery	Vehicles	Equipment		
		£	£	£		£
	At Cost	101105	2775	-		103880
	Additions	-	-	-		-
		101105	2775		_	103880
					=	
	Balance B / Fwd	101105	2775	-		103880
	Depreciation	-	-	-		-
	Balance C / Fwd	101105	2775	-		103880
	Net book Value					
	As at 31 January 2004		<u>-</u>	<u>-</u>	<u></u>	<u>-</u>
	As at 31 January 2003	~	-	_	-	-
	Do	~ Q				

NOTES TO THE FINANCIAL STATEMENTS

		2004	2003
5	DEBTORS	£	£
	Trade Debtors	98280	101013
	Other Debtors	12767	18279
		111047	119292
		2004	2003
6	CREDITORS - amounts falling due within one year	£	2003 £
U	CREDITORS - aniounts faming due within one year	ž.	æ.
	Obligations under Finance Lease & H P Contracts	9272	11287
	Trade Creditors	27067	56482
	Corporation Tax	10424	3319
	Other Taxes and Social Security Costs	5123	6827
	Other Creditors	4798	6127
	Directors Loan Account	3127	2615
	Accruals & Deferred Income	<u>9757</u>	11275
		<u>59144</u>	97932
		2004	2003
7	CREDITORS - amounts falling due after one year	£	£
	Obligations under Einenge I once & U Deeptrosts		
	Obligations under Finance Lease & H Pcontracts		
			
		2004	2003
8	LOANS	£	£
-		~	
	Creditors	-	-
	Secured Creditors	11212	11287
		11212	11287
		2004	2003
9	SHARE CAPITAL	£	£
	Authorised Share Capital		
	100 0 1 61 61	100	100
	100 Ordinary £1 Shares	100	100
	Ingred Chara Comital		
	Issued Share Capital		
	100 Ordinary £1 Shares	8	8
	Page 10		
	rage IV		

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2004

2004

2003

10	PROVISIONS FOR LIABILITIES & CHARGES	£		£	
	Deferred Taxation	-		-	
	At 1 February 2003	1269		1269	
	Charged to the Profit and Loss account				
	At 31 January 2004	1269		1269	
	Deferred taxation provided in the accounts and the amo	unts not pro	vided are as	follows :	
		Provided	Potential		Potential
		2004	2004	2003	2003
		£	£	£	£
	Capital Allowances in advance of depreciation	1269	1269	1269	1269
		2004		2003	
11	PROFIT & LOSS ACCOUNT	£		£	
	At 1 February 2003	62523		61367	
	Retained Profit	5941		1156	
	At 31 January 2004	68464		62523	
		2004		2003	
12	OTHER FINANCIAL COMMITMENTS	£		£	
	The company has incurred annual commitments under non cancellable operating leases as set out below:				
	Operating leases which expire				
	Within one year	_		2200	
	Over five years	10000		7800	
		10000		10000	

PROFIT AND LOSS ACCOUNT

	Notes	2004	2004	2003	2003
		£	£	£	£
TURNOVER	1		503227		529798
COST OF SALES	2	253670	052670	219077	210077
			253670		219077
GROSS PROFIT			249557		310721
EXPENDITURE					
Employee Costs	3	123135		213203	
Premises Costs	4	31370		17931	
Repairs	5	3375		233	
General Administration Expenses	6	4787		15833	
Motor Expenses	7	0		0	
Travel & Subsistence	8	4130		2883	
Advertising, Promotion & Entertainment	9	23828		29445	
Legal & Professional	10	3865		8550	
Bad Debts	11	202		725	
Interest	12	0		0	
Other Financial Charges	13	0		0	
Depreciation	14	0		20258	
Other Expenses	15	0		0	
Total Expenses			194692		309061
PROFIT FOR THE YEAR		- =	54865	_	1660

SCHEDULE TO THE PROFIT AND LOSS ACCOUNT

	Notes	2004 £	2004 £	2003 £	2003 £
Sales	1	x.	T.	£	£
Copying and Binding			503227		529798
			502007	_	<u> </u>
		=	503227	=	529798
Cost of Sales	2				
Paper purchases		69423		61898	
Binding purchases		18101		16306	
Advertising		3224		1979	
Copy Purchases		31701		30440	
Printing Purchases		37694		2402	
Dividers & Cover Sets		3756		4558	
Increase / (Decrease) in Stocks		-		(270)	
Copier Costs		73030		64130	
Postage Costs		16741		34321	
Courier and Delivery Costs		-		3313	
Design Work & Typesetting					
			253670		219077
Employee Costs	3				
Wages & Salaries		87960		166681	
PAYE & NIC Payments		35175		46522	
Staff Welfare					
	•		123135		213203
Premises Costs	4				
Rent		11162		8502	
Rates		12882		4527	
Service Charge		778		541	
Light & Heat		721		1228	
Property Insurance		5827		3133	
Use of Home		-		-	
			31370		17931
SUBTOTAL			408175		450211

SCHEDULE TO THE PROFIT AND LOSS ACCOUNT

	Notes	2004 £	2004 £	2003 £	2003 £
SUBTOTAL			408175		450211
Repairs	5				
Repairs Renewals General Maintenance of Business Machines General Maintenance of Business Premises		3375	_	233	
General Administrative Expenses	6		3375		233
Telephone, Mobile & Facsimile Postage, Printing & Stationery Trade Journals & Subscriptions Cleaning & Laundry Bad Debts		2928 275		3375 176	
Sundries		1584	4787	12282	15833
Motor Expenses Motor Insurance Servicing & Repairs Vehicle Licence Parking Charges Memberships Hire & Leasing Charges Petrol or Diesel	7		o ⁻		0
Travel & Subsistence	8				
Travel Costs Hotel Accommodation Subsistence		4130		2883	
			4130		2883
SUBTOTAL			420467		469160

SCHEDULE TO THE PROFIT AND LOSS ACCOUNT

	Notes	2004 £	2004 £	2003 £	2003 £
SUBTOTAL			420467		469160
Advertising, Promotion & Entertainment	9				
Advertising Promotion Entertainment		23828		29445	
Legal & Professional	10		23828		29445
Accountancy Solicitors Fees Profession Indomnity Insurance		550 1936	-	2500	
Profession Indemnity Insurance Legal & Professional Services		1379	3865	6050	8550
Bad Debts	11				
Bad Debts		202		725	
Interest	12		202		725
Interest on Bank Loans & Overdrafts Interest on Other Loans					
Other Finance Charges	13		0		0
Bank Charges Credit Card Charges H P Interest Leasing Payments					
			0		0
SUBTOTAL			448362		507880

SCHEDULE TO THE PROFIT AND LOSS ACCOUNT

	Notes	2004 £	2004 £	2003 £	2003 £
SUBTOTAL			448362		507880
Depreciation	14				
Motor Vehicles Fixtures & Fitting Computer				20258	
Other Expenses	15		0		20258
			0		0
TOTAL EXPENDITURE		-	448362	 	528138

CAPITAL ALLOWANCES	2004 Motor Vehicles £	2004 Fixtures & Fittings	2004 Computer Equip £	2004 Private Use	2004 C A Claimed £
Balance B / Fwd	13158				
Additions	13158	0	0	0	
WDA	3290				
Balance C / Fwd	9868	0	0	0	3290

FOR THE YEAR ENDED 31 JANUARY 2004

CORPORATION TAX COMPUTATION

Schedule D No. 590 37458 26401

Profit for the Year Add	2004 £	2004 £	2004 £ 54865
Own Consumption (1%) Telephone & Mobile (10%) Motor Expenses (10%) Travel Expenses (10%) Entertainment & Hospitality Meals Costs & Fines Depreciation	292 413		
Motor Vehicles Computer Equipment Fixtures & Fittings Less		705	
Capital Allowances SCHEDULE D1 ASSESSMENT	3290	3290	(2585) 52280
Corporation Tax Due			10424.35
LOSSES BROUGHT FORWARD		9043	
PROFIT FOR THE YEAR PROFIT CARRIED FORWARD	- -	(52280)	