

Registered in England and Wales No. 3492137

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2003

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0364 30/09/04

DIRECTORS:

A D Pilcher (Chairman)

P F Sandilands

D A Elliott

SECRETARY:

D A Elliott

REGISTERED OFFICE:

6 The Courtyard Clyffe House Tincleton Dorchester Dorset DT2 8QR

REGISTERED NUMBER: 3492137

BANKERS:

Barclays Bank plc 10 South Street Dorchester Dorset DT1 1BT

SOLICITORS:

Holman Fenwick & Willan

Marlow House Lloyds Avenue

London EC3N 3AL

The Directors present their annual report with the accounts for the Company for the year ended 31<sup>st</sup> December 2003.

### **Principal Activity**

The Company's principal activity is to act as agents for insurers.

#### **Directors**

The Directors in office during the period and their interests in the Company's issued share capital were as follows:

		Shareholding as at	
		31 <sup>st</sup> Dec. 2003	31 <sup>st</sup> Dec. 2002
A D Pilcher	1p ordinary	4,538,596	6,547,530
P F Sandilands	1p ordinary	4,538,596	5,072,758
D A Elliott	1p ordinary	4,538,596	1,995,500

On 9th December 2003, Mr A D Pilcher and Mr P F Sandilands transferred 2,008,934 and 534,162 shares respectively to Mr D A Elliott for considerations based on the value of the Company as at 31st December 2002.

### **Directors' Responsibilities**

Company law requires the directors to prepare accounts in each financial year which give a fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts, and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the Board of Directors

Company Secretary

Date 30K Mark 2004

### Profit and Loss Account for the year ended 31<sup>st</sup> December 2003

		Twelve Months to 31 <sup>st</sup> Decembe 2003	r	Twelve Months to 31 <sup>st</sup> December 2002
Turnover		252,376		166,980
Cost of Sales		200,160		124,180
		52,216		42,800
Expenses		51,727		42,325
Operating Profit		489		475
Interest Payable		-		-
Profit on ordinary activities before taxation		489		475
Taxation		-		-
Profit for the period after taxation	£	489	£	475

### **Continuing Operations**

Turnover derives wholly from continuing operations

### Total recognised gains and losses

The company has no recognised gains or losses other than the profit or loss for the period.

### Balance Sheet As at 31<sup>st</sup> December 2003

As at 51 December	200			31.12.03	
	Note	Cost	Depn	NBV	31.12.02
Fixed Assets			<del></del>	<del></del>	<del></del>
Office Equipment		6,076	3,269	2,807	2,720
Current Assets				<del></del>	
Debtors Cash at Bank	3	5,905 106,789			16,171 20,965
<u>Current Liabilities</u>			112,694		37,136
Creditors and accruals	4	96,131			20,975
			96,131		20,975
Net Current Assets/(	Liabilit	ies)		16,563	16,161
Net Assets/(Liabilitie	:s)			£ 19,370	£ 18,881
Represented by:				<del></del> -	
Issued Share Capital Share Premium A/C Profit & Loss	l 5			220,721 10,096	220,721 10,096
Account B/Fwd. Profit for the year			(211,936) 489	(211,447)	(211,936)
				£ 19,370	£ 18,881

The accounts are prepared in accordance with the special provisions of part VII of the Companies  $Act\ 1985\ relating\ to\ small\ companies.$ 

For the financial period ended 31<sup>st</sup> December 2003 the Company was entitled to exemption from audit under section 249A(1) Companies Act 1985 and no notice has been deposited under Section 249B(2).

The Directors acknowledge their responsibility for:

- i) Ensuring the company keeps accounting records which comply with section 221; and
- ii) Preparing accounts which give a true and fair view of the state of affairs of the company at the end of its financial year, and of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

Signed on behalf of the Board of Directors

Date 30<sup>th</sup> March 2004

### Notes to the Accounts as at 31st December 2003

#### 1. Accounting Policies

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities.

Turnover

Turnover represents invoiced sales and commission excluding VAT.

Tangible Fixed Assets

Depreciation is provided at the following rate:

	Office Equipment	25%	
2.	Operating Profit	31/12/03	31/12/02
	The operating profit is stated after	er charging	
	Depreciation Directors' Emoluments Directors' NIC	1,519 11,900 670	1,117 6,545 655
3.	Debtors		
	Trade	5,905	16,171
4.	Creditors		
	Trade Accruals	76,336 19,795	2,139 18,836
		96,131	20,975

### 5. Called Up Share Capital

Authorised

	Additionacd		
	1p ordinary	260,000	260,000
	Issued		
	1p ordinary	220,721	220,721
6.	Shareholders Funds		
	Share Capital	220,721	220,721
	Share Premium A/C	10,096	10,096
	Profit & Loss Account	(211,447)	(211,936)
		<del></del>	
		19,370	18,881

### Detailed Profit and Loss Account for the twelve months ended 31<sup>st</sup> December 2003

### Sales

Income Received		252,376
less:		
Income paid to third parties		200,160
Overheads		52,216
Salaries Travel Entertaining Office Costs Legal and Accountancy Fees Bank charges and interest Office equipment depreciation Marketing Insurance Sundries	22,161 3,274 1,703 12,070 838 69 1,519 4,815 4,284 994	
	<del></del>	51,727
Profit	£	489