In accordance with Section 276 of the Companies Act 2006.

CH03

Change of secretary's details

BLUEPRINT OneWorld

You can use the WebFilling service to file this form online. Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to change
the details of an individual who is a
secretary.

What this form is NOT for
You cannot use this form if you are
changing the details of a corporate
secretary. To do this, please use
form CH04 'Change of corporate
secretary's details'.



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Company number	0	3	4	· [6	- F	1	1		5	→ Filling in this form Please complete in typescript or in
Company name in full	The	e F	irs	t S	tee bold black capitals.					
	Limited									All fields are mandatory unless specified or indicated by *
2	Sea	ret	ary's	CU						
litle*	Mr				•	O Current details This information is used to identify				
ull forename(s)	Sidney									your details on the public record.
Surreme	Bar	ri	.е							
3	Date	90	f cha	nge	of c	letai	s			
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details			comp		he ap	ils				
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Building name/number	395 Service address This is the address that								Service address This is the address that will appear of	
Street	Kir	ıg	Str	eet						the public record. This does not have to be your usual residential address.
		•				Please state The Company's				
Post town	Abe	erc	leen	ı		Registered Office if your service address is recorded in the company's				
County/Region	unty/Region									register of secretaries as the company's registered office.
Postcode	A	E	. 2	4	.	5	R	₹ [P	If you provide your residential addres
Country	<u>'</u>	<u> </u>								

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6	Signature									
	I am signing this form on behalf of the company.	Societas Europaea If the form is being filed on behalf of a								
Signature	X Prington X	Societas Europaea (SE) please delete director and insert details of which organ of the SE the person signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006.								
	This form may be signed by: Director • Secretary, Person authorised • Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.									

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Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name Laura Gairdner Company name FirstGroup plc Address 395 King Street Aberdeen County/Region Postcode Α В Country Scotland 01224 650043 Checklist We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have entered in Section 3 the date of change of details.
- ☐ You have entered the relevant change of details.
 ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address),
 DX or LP (Legal Post in Scotland) number.
- ☐ You have signed the form.

Important information

Please note that all information on this form will appear on the public record.

☑ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED236 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS. DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk