

Registered Company Number 3445246

Registered Charity Number 1071422

Constitution Hill Limited

Directors' and Trustees' Report and Financial Statements

for the year ended 31 March 2001



Constitution Hill Limited

Directors' and trustees' report for the year ended 31 March 2001

The trustees present their report for the year ended 31 March 2001.

Objects, Principal Activities and Organisation of the Charity

Constitution Hill Limited is a registered Charity (Charity Number 1071422). It is incorporated as a company limited by guarantee with no profit or gain. It is governed by a memorandum and articles of association.

The Charity's object and its principal activity is to advance the education of the public through conservation of the Aberystwyth Cliff Railway for the public benefit and through the encouragement of voluntary work in support of the Aberystwyth Cliff Railway.

The site is leased from Cyngor Sir Ceredigion for 99 years from July 1998 at a peppercorn rent. The lease consists of the top and bottom station with a track on which a funicular railway runs, and the land at the summit on which a Camera Obscura and café is built. The café and Camera Obscura is rented to a no profit/gain community business which involves and trains people with learning disabilities.

The company is managed by the Management Committee who are elected by the members at the Annual General Meeting of the Company. The Management Committee may at any time co-opt up to three persons to the Management Committee. Members of the Management Committee are also appointed as Directors of the Company. The Management Committee meet regularly to manage its affairs. The charity employs a manager to operate the Cliff Railway.

Development, activities and achievements

The company has continued to improve the site by completing a new disabled friendly toilet block and has developed a sheltered garden on the summit. Again, we are indebted to the number of volunteers who have helped with the gardens and regular maintenance.

This year we have spent time holding events on the hill to promote the railway and other facilities. A very successful Teddy Bears' picnic was held in August 2000, and various musical activities have also been held.

Future developments

There have been grant applications submitted for a new visitors' centre on the summit to replace the hundred year old café. We wait to see whether we are successful. We are also committed to completing the disabled access on the site by 2004 when it is our statutory obligation to do so.

Grants received during the year ended 31 March 2001

CADW	6,344 for renovation of the bottom station
Manifold Trust	2,500 for renovation of the bottom station
Town Council	88 for clowns
Ceredigion County Council	430 for signposts
North Ceredigion Post	201 for gardens
Shell	1,000 for gardens
Powergen	324 for gardens
Wales Tourist Board	226 for signposts
Ceredigion County Council	10,000 for new Cafe

Constitution Hill Limited

Directors' and trustees' report for the year ended 31 March 2001 continued

Risks

The trustees have identified major risks to which the charity is exposed. These risks have been reviewed and systems established to mitigate their possible effect on the charity.

Directors and Trustees

The directors who are also the trustees of the charity who served during the period are as stated below:

Pamela Marsden
Mona Morris
John Andrews
Richard Lewis
Llinos Roberts Young
Adele Griffiths
Margaret Walters

appointed 6 November 2000

Trustees' Responsibilities

The Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approval

This report was approved by the board of directors and trustees on 3rd October 2001 and signed on their behalf by

Pamela Marsden

Trustee

Constitution Hill Limited

Accountants' Report to the Members on the Unaudited Financial Statements of Constitution Hill Limited

We report on the financial statements for the year ended 31 March 2001 set out on pages 4 to 12.

Respective responsibilities of directors and reporting accountants

As described on page 1 the charity's trustees who are also the directors of Constitution Hill Limited are responsible for the preparation of financial statements, and they consider that the charity is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion to you.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the charity, and making such limited enquiries of the trustees of the charity as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

- a) the financial statements are in agreement with the accounting records kept by the company under Section 221 of the Companies Act 1985;
- b) having regard only to, and on the basis of, the information contained in those accounting records, the financial statements have been drawn up in a manner consistent with the accounting requirements specified in subsection (6) of Section 249C, so far as applicable to the company.
- c) having regard only to, and on the basis of, the information in the accounting records, the company satisfied the requirements of section 249A(4) or (5), for the financial year in question, and did not fall within section 249B(1)(a) to (f) at any time within that financial year.

3rd October 2001

Davies & Lewis
Chartered Certified Accountants and
Reporting Accountants
Oregon House
Powell Street
Aberystwyth
Ceredigion
SY23 1QQ

Davies & Lewis

Constitution Hill Limited

Statement of Financial Activities for the year ended 31 March 2001

	Note	2001 Restricted £	2001 Unrestricted £	2001 Total £	2000 Total £
Incoming Resources					
Ticket Sales		-	76,561	76,561	81,666
Membership		-	421	421	380
Grants & Donations	2	67,366	1,248	68,614	40,999
Rent Receivable		-	2,970	2,970	2,692
Location fee		-	-	-	1,059
Investment income: bank interest		-	300	300	97
Total Incoming Resources		<u>67,366</u>	<u>81,500</u>	<u>148,866</u>	<u>126,893</u>
Outgoing Resources					
Direct Charitable Expenditure					
Site running costs	3	10,265	65,190	75,455	79,589
Other Expenditure					
Administration	4	-	1,523	1,523	1,897
Interest payable	5	-	6,157	6,157	6,538
Total Outgoing Resources		<u>10,265</u>	<u>72,870</u>	<u>83,135</u>	<u>88,024</u>
Net Movements in Funds	6	57,101	8,630	65,731	38,869
Total Funds Brought Forward					
As stated last year		61,837	36,900	98,737	62,740
Prior year adjustment	8	(353)	3,225	2,872	-
		61,484	40,125	101,609	62,740
Total Funds Carried Forward		<u>118,585</u>	<u>48,755</u>	<u>167,340</u>	<u>101,609</u>

Statement of Movement in Funds Available for Future Activities

Net Movement in Funds	57,101	8,630	65,731
Increase in net book value of fixed assets on acquisition of assets:			
Cost of acquisitions	58,072	17,096	75,168
Depreciation	(8,538)	(10,072)	(18,609)
	<u>(49,534)</u>	<u>(7,024)</u>	<u>(56,559)</u>
Net Movement in Funds Available for Future Activities	<u>7,567</u>	<u>1,606</u>	<u>9,172</u>

Notes 1 to 15 form part of these financial statements

Constitution Hill Limited

**Balance Sheet
as at 31 March 2001**

		2001		2000	
	Note	£	£	£	£
Fixed Assets	9		226,352		169,793
Current Assets					
Debtors & Prepayments	10	7,915		2,593	
Investment bond		4,891		-	
Cash at bank and in hand		<u>2,620</u>		<u>6,247</u>	
		15,426		8,840	
Less: Liabilities Due Within 1 Year	11	<u>(37,239)</u>		<u>(20,754)</u>	
Net Current Liabilities			(21,813)		(11,914)
Total Assets Less Current Liabilities			<u>204,539</u>		<u>157,879</u>
Creditors: amounts falling due after more than one year	12		(37,199)		(56,270)
Net Assets			<u><u>167,340</u></u>		<u><u>101,609</u></u>
Represented by:					
Unrestricted Funds			48,755		40,141
Restricted Funds	14		118,585		61,468
			<u><u>167,340</u></u>		<u><u>101,609</u></u>

The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

Notes 1 to 15 form part of these financial statements

Constitution Hill Limited

Balance Sheet (continued)

**Director's statements required by Section 249B(4)
for the year ended 31 March 2001**

In approving these financial statements as directors of the company we hereby confirm:

- a) that for the period stated above the company was entitled to the exemption conferred by Section 249A(2) of the Companies Act 1985.
- b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the period ended 31 March 2001 and
- c) that we acknowledge our responsibilities for:
 - 1) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
 - 2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its net movement of funds for the period then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

The financial statements were approved by the Board on 3rd October 2001 and signed on its behalf by

Patricia Mander

Notes 1 to 15 form part of these financial statements.

Constitution Hill Limited

Notes to the Accounts for the year ended 31 March 2001

1. Accounting Policies

1.1 Basis of preparation of the Accounts.

The Accounts are prepared under the historical cost convention and include the results of the charity's operations which are described in the Directors' and trustees' report and all of which are continuing.

The Accounts have been prepared in accordance with the Statement of Recommended Practice for Charity Accounts (2000) and the Financial Reporting Standard for Smaller Entities.

The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement.

1.2 Tangible fixed assets for use by the charity and depreciation

Tangible fixed assets for use by the charity are stated at cost less depreciation. Assets costing less than £100 are not capitalised.

Depreciation is provided at rates calculated to write off the cost of fixed assets less their estimated residual value, over their expected useful lives on the following basis:

Leasehold Property	Straight line over the life of the lease.
Improvements to land and buildings	Straight line over the life of the lease.
Equipment	Straight line basis over 10 or 4 years.

1.3 Voluntary income and donations

Voluntary income and donations are accounted for as received by the charity. Advertising income and locations fees are shown net of value added tax.

1.4 Grants received

Grants received towards capital expenditure have been credited to a restricted fund and transferred to a fixed asset restricted fund as the expenditure is incurred. Depreciation of the assets is charged against the fixed asset restricted fund.

Grants towards revenue expenditure are credited to a restricted fund and released as the expenditure is incurred.

1.5 Management and administration expenses

Administration expenditure includes all expenditure not directly related to the charitable activities.

1.6 Value Added Tax

Value added tax is recoverable by the charity. Expenses are shown net of value added tax.

1.7 Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are reflected in the Statement of Financial Activities as incurred.

Constitution Hill Limited

Notes to the Accounts for the year ended 31 March 2001 continued

2. Donations and grants received

	2001	2000
	£	£
Individual Donors	1,248	840
Corporate Sponsors	1,525	2,341
Local Government	48,339	13,260
Other Government Bodies	14,002	4,477
Charitable Trusts	3,500	20,081
	<u>68,614</u>	<u>40,999</u>

3. Direct Charitable Expenses

	2001	2000
	£	£
Site Running Costs:		
Staff Costs	34,542	35,830
Repairs & Maintenance	13,658	18,884
Advertising & Artwork	2,257	2,715
Travel	215	-
Rates, Water, Power & Insurance	6,174	7,901
Amortisation & Depreciation	18,609	14,259
	<u>75,455</u>	<u>79,589</u>

4. Administration Expenditure

	2001	2000
	£	£
Telephone, Postage & Stationery	558	541
Reporting Accountants' Fees	950	600
Legal & Professional Fees	15	176
Irrecoverable income tax on loan interest payments	-	580
	<u>1,523</u>	<u>1,897</u>

5. Interest payable

	2001	2000
	£	£
On loans repayable between two and five years	6,157	2,679
On loans repayable in five years or more	-	3,859
	<u>6,157</u>	<u>6,538</u>

Constitution Hill Limited

Notes to the Accounts for the year ended 31 March 2001 continued

6. Net Movement in Funds for the Year

The net movement in funds for the year is stated after charging:

	2001 £	2000 £
Depreciation of tangible assets – for use by the charity	17,846	13,497
Amortisation of leasehold property	763	763
Reporting Accountants' fee	950	600
	<u> </u>	<u> </u>

7. Staff Costs

No remuneration was paid to trustees in the year, except for the railway manager who received remuneration of £11,232. Trustees' travel expenses of £59 were reimbursed during the year.

	2001 £	2000 £
Wages and Salaries	37,015	35,446
Social Security Costs	1,550	2,183
Staff training	-	656
	<u>38,565</u>	<u>38,285</u>

The average weekly number of staff employed during the year is three full time and two part time involved directly with the railway.

All administration was undertaken by the Trustees voluntarily.

No employees were remunerated in excess of £50,000

8. Prior year adjustment

The prior year adjustment relates to a grant received for part of the site development after completion of the project.

	£
Restricted funds:	
Wages and materials capitalised	2,872
Other expenditure originally charged against unrestricted funds	353
	<u>3,225</u>
Unrestricted funds:	
Expenditure taken to restricted funds	(353)
Net prior year adjustment	<u>2,872</u>

Comparative figures have been restated.

Constitution Hill Limited

Notes to the Accounts for the year ended 31 March 2001 continued

9. Fixed Assets

	Long Leasehold Property £	Improvements to Leasehold Property £	Equipment £	Total £
Cost				
Balance at 1 April 2000	75,535	38,205	83,744	197,484
Additions	-	75,168	-	75,168
Balance at 31 March 2001	<u>75,535</u>	<u>113,373</u>	<u>83,744</u>	<u>272,652</u>
Accumulated Depreciation				
Balance at 1 April 2000	1,526	361	25,804	27,691
Charge for the year	763	1,098	16,748	18,609
Balance at 31 March 2001	<u>2,289</u>	<u>1,459</u>	<u>42,552</u>	<u>46,300</u>
Net Book Value				
As at 31 March 2001	<u>73,246</u>	<u>111,914</u>	<u>41,192</u>	<u>226,352</u>
As at 31 March 2000	<u>74,009</u>	<u>37,844</u>	<u>57,940</u>	<u>169,793</u>

All the fixed assets are used directly for charitable purposes.

Included in additions to fixed assets is £4,380 of assets which were under construction at the year end.

10. Debtors

	2001 £	2000 £
Due within one year:		
VAT	482	1,389
Grants receivable	7,433	-
Prepayments	-	1,204
	<u>7,915</u>	<u>2,593</u>

Constitution Hill Limited

**Notes to the Accounts
for the year ended 31 March 2001 continued**

11. Creditors: amounts falling due within one year

	2001	2000
	£	£
Trade Creditors	13,407	-
Other loans	18,832	18,391
Social security and other taxes	3,460	1,763
Accruals	1,540	600
	<u>37,239</u>	<u>20,754</u>

The amount of £18,832 other loans is secured on the leasehold property known as Cliff Railway House.

12. Creditors: amounts falling due after more than one year

	2001	2000
	£	£
Other loans	<u>37,199</u>	<u>56,270</u>

The amount of £37,199 other loans is secured on the leasehold property known as Cliff Railway House.

13. Analysis of fund balances between the net assets

	Restricted	Unrestricted	Total
	£	£	£
Tangible fixed assets	111,581	114,771	226,352
Net current liabilities	7,004	(28,817)	(21,813)
Long-term loans	-	(37,199)	(37,199)
	<u>118,585</u>	<u>48,755</u>	<u>167,340</u>

Constitution Hill Limited

Notes to the Accounts for the year ended 31 March 2001 continued

14. Restricted Funds

	Balance at 1-4-2000 £	Income 2001 £	Expenditure 2001 £	Balance at 31-3-2001 £
Site fund	60,641	65,097	(8,537)	117,201
Other funds	843	2,269	(1,728)	1,384
Total Restricted Funds	<u>61,484</u>	<u>67,366</u>	<u>(10,265)</u>	<u>118,585</u>

The site fund represents grants received towards site acquisition, improvements and renovations of buildings and acquisition of fixed assets, against which the amortisation of the lease and depreciation of the fixed assets are charged.

15. Going Concern

The directors consider that sufficient funds will be generated in the coming year to finance the payment of creditors as they fall due.