

REGISTERED NUMBER: 03445018 (England and Wales)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2017

FOR

TURTLE DOCUMENT MANAGEMENT LIMITED

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FOR THE YEAR ENDED 31 OCTOBER 2017

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TURTLE DOCUMENT MANAGEMENT LIMITED (BY SHARES)

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 OCTOBER 2017**

DIRECTORS:

Mr D L Townsend
Mrs C Townsend

REGISTERED OFFICE:

Suite 2
Rutland House
44 Masons Hill
Bromley
Kent
BR2 9JG

REGISTERED NUMBER:

03445018 (England and Wales)

ACCOUNTANTS:

Grugeon Reynolds Limited
Chartered Accountants
Rutland House
44 Masons Hill
Bromley
Kent
BR2 9JG

BALANCE SHEET
31 OCTOBER 2017

| | 2017 | | 2016 | |
|--|----------|---------|----------|-------|
| | £ | £ | £ | £ |
| FIXED ASSETS | | 706 | | 1,016 |
| CURRENT ASSETS | 25,490 | | 41,935 | |
| CREDITORS | | | | |
| Amounts falling due within one year | (29,642) | | (38,402) | |
| NET CURRENT (LIABILITIES)/ASSETS | | (4,152) | | 3,533 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | (3,446) | | 4,549 |
| CAPITAL AND RESERVES | | (3,446) | | 4,549 |

NOTES TO THE FINANCIAL STATEMENTS

1. AVERAGE NUMBER OF EMPLOYEES

The average number of employees during the year was 1 (2016 - 3) .

2. DIRECTORS' ADVANCES, CREDITS AND GUARANTEES

Included within current assets is a loan to the director Mr D Townsend, which has reduced by £21,947 to £11,298 (2016 £33,245) during the year. This loan is interest-free and repayable on demand.

3. OTHER FINANCIAL COMMITMENTS

The total amount of other financial commitments is £3,510.

**BALANCE SHEET - continued
31 OCTOBER 2017**

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2017 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The financial statements have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 6 March 2018 and were signed on its behalf by:

Mr D L Townsend - Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.