



For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 3 4 4 4 5 4 4

Company name in full GDC Engineering Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Benjamin John

Surname Wiles

3 Administrator's address

Building name/number The Shard

Street 32 London Bridge Street

Post town London

County/Region

Postcode S E 1 9 S G

Country

4 Administrator's name ①

Full forename(s) Geoffrey Wayne

Surname Bouchier

① Other administrator

Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number The Shard

Street 32 London Bridge Street

Post town London

County/Region

Postcode S E 1 9 S G

Country

② Other administrator

Use this section to tell us about
another administrator.

AM10

Notice of administrator's progress report

6 Period of progress report

From date	^d 1	^d 5	^m 0	^m 9	^y 2	^y 0	^y 2	^y 2
To date	^d 1	^d 4	^m 0	^m 3	^y 2	^y 0	^y 2	^y 3

7 Progress report

☒ I attach a copy of the progress report

8 Sign and date

Administrator's
signature

Signature

X



X

Signature date	^d 0	^d 5	^m 0	^m 4	^y 2	^y 0	^y 2	^y 3
----------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Lorraine Cox**

Company name **Kroll Advisory Ltd.**

Address **The Shard**
32 London Bridge Street

Post town **London SE1 9SG**

County/Region

Postcode

Country

DX

Telephone **+44 (0) 20 7089 4700**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



Progress Report to Creditors

5 April 2023

GDC Engineering Limited (In Administration)

Joint Administrators' Progress Report for the period from
15 September 2022 to 14 March 2023

Kroll Advisory Ltd.
The Shard
32 London Bridge Street
London
SE1 9SG

Contents

- 1 Introduction
- 2 Creditor Summary
- 3 Progress of the Administration
- 4 Outcome for Creditors
- 5 Other Matters
- 6 Fees, Expenses and Pre-Administration Costs
- 7 Future Strategy

Appendices

- 1 Statutory Information
- 2 Receipts and Payments Account
- 3 Analysis of Expenses Incurred to Date
- 4 Analysis of Time Charged
- 5 Narrative of Work Carried Out During the Reporting Period
- 6 Statement of Creditors' Rights
- 7 Definitions
- 8 Notice About This Report
- 9 Revised Fee Estimate and Expenses Estimate
- 10 Fee Narrative
- 11 Notice of Seeking a Decision of Creditors by Correspondence
- 12 Voting Form
- 13 Notice of Invitation to Form a Committee and Nomination Form
- 14 Proof of Debt Form

1. Introduction

The Joint Administrators were appointed on the Appointment Date by the Directors of the Company.

This progress report provides an update on the Administration of the Company. It should be read in conjunction with the Joint Administrators' Previous Progress Reports and the Proposals.

The Joint Administrators' have also explained their future strategy for the Administration and how likely it is that they will be able to pay each class of creditor.

You will find other important information in this progress report such as the costs the Joint Administrators have incurred.

A glossary of the abbreviations and definitions used throughout this document is attached at Appendix 7.

Please also note that an important legal notice about this progress report to creditors is attached at Appendix 8.

2. Creditor Summary

This progress report covers the Reporting Period.

Summary of Proposals

- The Joint Administrators Proposals for achieving the purpose of the Administration, namely achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration), were deemed approved by creditors on 10 May 2022.
- There were no major amendments to, or deviations from these Proposals.

Progress to Date

- Following the sale of part of the Company's business and assets, the Company's main residual asset is the book debt ledger. The Joint Administrators commenced book debt collections following their appointment and the collection is ongoing, with the assistance of the Purchaser. A total of £11,836 was recovered in the Reporting Period.
- The Joint Administrators have completed their standard investigations into the Company affairs. There will be no further investigations into the affairs of the business or the conduct of the Directors, all matters are in the process of being concluded.

Outcome for Creditors

- The Company does not have a secured creditor.

- No primary Preferential Creditors have been identified. The Joint Administrators have received written confirmation from HMRC in relation to its interim claim as a secondary Preferential Creditor totalling £567,228. It is currently anticipated that there will be sufficient funds to enable a distribution to HMRC in its capacity as secondary Preferential Creditor.
- It is not anticipated that there will be sufficient realisations to enable a distribution to the non-preferential unsecured creditors.

Please note, this progress report provides creditors with an account of the progress of the Administration in the Reporting Period. The Previous Progress Reports are available to view at <http://micro.kroll.com/ukrestructuring> and paper copies can be provided free of charge by writing to Lorraine.Cox@kroll.com. Unless otherwise stated, all amounts in this progress report and appendices are stated net of VAT.

3. Progress of the Administration

This section provides an update on the Joint Administrators' strategy for the Administration and the progress during the Reporting Period.

3.1 Strategy and Progress to Date

The Joint Administrators continue to realise property in order to achieve a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration).

During the Report Period the Joint Administrators have continued to realise the book debts, deal with VAT and corporation tax matters and agree settlement for action taken against a former director regarding a misfeasance claim.

3.2 Asset Realisations

Realisations during the Reporting Period are set out in the attached receipts and payments account at Appendix 2.

Summaries of the most significant realisations during the Administration are provided below:

3.2.1 Bank Interest

Bank interest of £98 was received in the Reporting Period.

3.2.2 Contribution to Costs from the Purchaser

During the Reporting Period, £43 has been received from the Purchaser in respect of contributions to costs in regard to the collection of the debtor ledger.

3.2.3 Prepayments

As per the Joint Administrators' Previous Progress Reports, the SOA listed prepayments of £18,583. The Joint Administrators have concluded that there is no recoverability of this asset.

3.2.4 Book Debts

The SOA listed a notes receivable balance of £127,556. This balance does not include the amounts typically classified as book debts, namely the outstanding invoices per the Company's accounting software as at the Appointment Date, and solely relates to a notes receivable amount. The Joint Administrators are still investigating the recoverability of the notes receivable balance.

During the Reporting Period, £11,836 has been realised from the book debts. A total of £71,135 has been realised during the Cumulative Period.

The debtor ledger continues to be collected by the Joint Administrators, with the assistance of the Purchaser, who has been engaged under the sale purchase agreement given the prior relationships with the debtors. The Purchaser is entitled to a commission rate of 30% on recoveries. £7,155 has been paid to date from estate funds in connection with book debts recovered by the Purchaser.

The Joint Administrators will provide an update in their next report on the collection of the outstanding book debts and the recoverability of the notes receivable balance. It is expected that final book debts will be concluded prior to the next anniversary date of the Administration.

3.2.5 Investigations

The Joint Administrators reviewed the affairs of the Company to find out if there were any actions which could be taken against third parties to increase recoveries for creditors.

The Joint Administrators have a statutory obligation to file a report with BEIS concerning the conduct of all Directors of the Company that served in the three years prior to the Joint Administrators appointment. The Joint Administrators have filed their confidential report with BEIS regarding the conduct of the Directors of the Company.

The Joint Liquidators consider that there is a claim against a former director for misfeasance for a breach of fiduciary duties to the Company. The Solicitors were instructed to assist with the settlement of this claim. A settlement agreement has been signed and returned by the relevant party and it is anticipated that the settlement sum of £25,000 will be received into the estate within the next 30 days and a further £25,000 to be received within the next 60 days.

If any creditor has any information concerning the Company affairs that they would like to bring to the Joint Administrators' attention, please do so in writing to Lorraine Cox as Lorraine.Cox@kroll.com.

3.3 Costs

Payments made in the Reporting Period are set out in the attached receipts and payments account at Appendix 2.

A summary of the most significant expenses paid in the Reporting Period are provided below:

3.3.1 Accountants Fees

The Accountant was instructed to prepare and submit the Company's corporation tax services. During the Reporting Period, £1 050 was incurred and paid.

3.3.2 Corporation Tax Charges

During the Reporting Period, £4,725 was paid to HMRC for corporation tax charges.

3.3.3 Debt Collection Costs

During the Reporting Period, £7,155 was paid to Stellar Blu Solutions Ltd, the Purchaser, in fees in respect of assisting with the book debt recoveries.

3.3.4 Investigations Agent

The Joint Administrators instructed the Investigation Agent to undertake asset discovery investigations with a £900 fee paid during the Reporting Period.

3.3.5 Legal Fees

During the Reporting Period, £4,961 was paid to the Solicitors in relation to their fees for providing legal advice in regard to a claim brought against a Director.

3.3.6 Pension Processing Costs

During the Reporting Period the Joint Administrators paid £30 to Smart Pension in relation to pension processing costs.

3.4 Fees and Expenses

The Joint Administrators have detailed the costs incurred during the Reporting Period, whether paid or unpaid, in the schedule of expenses attached at Appendix 3. Any additional costs will be detailed in future progress reports.

Summaries of the most significant expenses which have been incurred in the Reporting Period but have not been paid are provided below:

Significant expenses incurred but not paid

Joint Administrators' time costs	£39,499	Total time costs incurred in the Reporting Period are £39,499 (see Appendix 4). £77,000 was paid during the Reporting Period. See section 6 for further details in relation to the Joint Administrators' fees.
---	---------	--

4. Outcome for Creditors

4.1 Secured Creditors

According to the SOA, the Company did not have any secured creditors and no secured creditor claims have been received. Further, there are no charges registered at Companies House.

4.2 Preferential Creditors

Ordinary Preferential Creditors

Following the sale of the business and assets of the Company to the Purchaser, the Company's three employees were transferred pursuant to TUPE to the Purchaser. Accordingly, it is anticipated there will be no primary Preferential Creditor claims in relation to the employees.

Secondary Preferential Creditors

As detailed in the Directors' SOA, the estimated secondary Preferential Creditor claims total £644,085, which is made up of amounts owed to HMRC in respect of PAYE and VAT.

HMRC have submitted an interim Preferential Creditor claim in the Administration of £567,228. The Joint Administrators are currently liaising with HMRC to establish the final claim in order that a distribution can be made.

Based on current information, it is anticipated there will be sufficient realisations to pay a dividend to the Preferential Creditor.

4.3 Non-Preferential Unsecured Creditors

According to the SOA, non-preferential unsecured creditors total £763,260 as at the Appointment Date. Claims received to date from non-preferential unsecured creditors total £495,078.

Based on the current information, it is anticipated that there will be insufficient realisations to enable a distribution to the non-preferential unsecured creditors of the Company.

4.4 Prescribed Part

The Prescribed Part provisions do not apply as there are no registered qualifying floating charges.

5. Other Matters

5.1 Decision Procedure

The Joint Administrators outlined their original fee estimate for time costs in the Proposals. On 19 May 2022, the Preferential Creditors agreed that the Joint Administrators remuneration be fixed on the basis of time properly given by them and their staff in attending to matters arising in the Administration. The Preferential Creditors also approved the Joint Administrators' fee estimate in the sum of £165,354, as set out in the Proposals.

The Joint Administrators require a decision of creditors for approval of the Joint Administrators' revised Fee Estimate and the Joint Administrators' discharge from liability. A notice seeking a decision of creditors by correspondence is attached at Appendix 11 and a voting form is attached at Appendix 12. Details of the Joint Administrators' revised Fee Estimate and a description of how the estimate is prepared are shown at Appendices 10 and 11 respectively.

The Joint Administrators are requesting approval of the following resolutions:

1. Where a creditors' committee is formed, the Joint Administrators will seek to obtain approval from the creditors' committee.
2. Where a creditors' committee is not established, the Joint Liquidators' revised fee estimate, in the total sum of £190,139.76 plus VAT is approved.
3. Where a creditors' committee is not established, the Joint Administrators be discharged from all liability in respect of any actions as Joint Administrators upon filing their final receipts and payments account with the Registrar of Companies or their appointment otherwise ceasing.

5.2 Creditors' Committee

No creditors committee has been established in the Administration to date.

5.3 Receipts and Payments Account

A detailed Receipts and Payments account for the Reporting Period and the Cumulative Period is shown in Appendix 2.

5.4 Statement of Creditors' Rights

Further information regarding the remuneration and expenses of the Joint Administrators, including creditors' rights to challenge such costs is provided at Appendix 6, Statement of Creditors' Rights.

6. Fees, Expenses and Pre-Administration costs

6.1 Fees and expenses

6.1.1 Time costs

As detailed at section 5.1 of this report, the Joint Administrators' remuneration was approved to be drawn based on time properly given by them and their staff with a fee estimate in the sum of £165,354.

Time has been charged in six-minute units. Details of the time charged for the Reporting Period are attached at Appendix 4.

Time costs incurred in the Reporting Period total £44,688, which represents 111 hours at an average hourly rate of £404.

Time costs incurred in the Cumulative Period total £165,462, which represents 428 hours at an average hourly rate of £387.

In accordance with SIP 9, the Joint Administrators have provided further narrative detail of the time costs incurred to date at Appendix 5.

6.1.2 Fees

In the Reporting Period the Joint Administrators have drawn remuneration of £77,000 in accordance with the fee approval approved by the Preferential Creditors on 19 May 2022.

It is anticipated that a further £24,678 of time costs will be incurred in progressing and concluding the Administration. The estimated total cost of the Administration will therefore exceed the original fee estimate and, on this basis, the Joint Administrators are seeking a revised fee estimate of £190,139.76 as detailed at Appendices 9 and 10.

Details of the total fees drawn to date by Joint Administrators are detailed in the Receipts and Payments account attached at Appendix 2.

6.1.3 Expenses

Expenses are any payments from the Administration which are neither an Administrator's remuneration nor a distribution to a creditor or member. Expenses also include disbursements. Disbursements are payments which are first met by the Administrator and then reimbursed to the Administrator from the Administration.

Expenses are divided into those that do not need approval before they are charged to the Administration (Category 1 Expenses) and those that do (Category 2 Expenses).

Category 1 Expenses are payments to persons providing the service to which the expense relates who are not an associate of the Administrator.

Category 2 Expenses are payments to associates or which have an element of shared costs and require approval from creditors in the same manner as the Administrator's remuneration, whether paid directly from the estate or as a disbursement.

The Joint Administrators provided in the Proposals an estimate of the expenses for the Administration, totalling £22,422. This was for information purposes only and could possibly change over the course of the Administration. Creditors have been kept updated of any variations with associated reasons in the Previous Progress Reports.

Appendix 3 also details the expenses incurred and paid in the Reporting Period and the Cumulative Period.

In the Reporting Period, Category 1 Expenses of £18,821 were incurred, all of which were paid in the same period.

In the Cumulative Period, Category 1 Expenses incurred totalled £46,431 were incurred, of which £32,246 have been paid.

Category 2 Expenses incurred in the Cumulative Period totalled £35, these have not yet been paid.

A revised expense estimate is provided at Appendix 9 of this report.

6.1.4 Additional information

Also attached at Appendix 5 is a narrative summary of the work carried out to assist creditors in understanding the progress of the Administration, the associated costs and expenses of the related activities and the financial benefit to creditors.

Details of how to obtain further information relating to the fees and expenses of the Joint Administrators is set out in Appendix 6.

6.2 Pre-Administration costs

Pre-Administration costs are fees, charges and expenses incurred by the Joint Administrators or their firm, or another person qualified to act as an insolvency practitioner before the Company entered Administration but with a view to it doing so.

Pre-Administration costs	Paid (£)	Unpaid (£)	Total (£)
Kroll fees	6,692.00	0.00	6,692.00
SIA – Agents' fees	4,000.00	0.00	4,000.00
Shoosmiths - Legal fees	2,916.69	0.00	2,916.69
Shoosmiths – Disbursements	0.00	123.60	123.60
Total	13,608.69	123.60	13,732.29

On 19 May 2022, the pre-Administration costs of £13,732 were approved by the Preferential Creditors, to be paid out of the assets of the Company. The pre-Administration costs have been drawn in full in the Cumulative Period.

The Solicitors confirmed that their unpaid disbursements have been reallocated within their system and therefore this amount will not be billed to the Company. The amount has been included for completeness but will not be payable and therefore all pre-Administration costs have been settled in the Cumulative Period.

7. Future strategy

7.1 Future Conduct of the Administration

The Joint Administrators will continue to manage the affairs, the business and the property of the Company in order to achieve the purpose of the Administration. This will include but not be limited to:

- Concluding book debt collections;
- Recovering sums due into the Administration from a misfeasance claim;
- Paying outstanding costs of the Administration;
- Paying a dividend to Preferential Creditors; and
- Dealing with other statutory matters and duties including VAT and completing corporation tax returns.

7.2 Extension of the Administration

An Administration automatically comes to an end after one year unless an extension is granted by the Court or with the creditors consent.

The Joint Administrators issued a notice to creditors seeking a decision of creditors by deemed consent that the period of the Administration be extended by 12 months to 14 March 2024 for the following reasons:

- Pay the outstanding costs of the Administration.
- Recover remaining book debts.
- Recover settlement of a misfeasance claim.
- Pay a dividend to Preferential Creditors.
- Deal with other statutory matters and duties including finalising tax matters.

Following a decision of the Company creditors, in accordance with Rule 3.54 of the Insolvency (England and Wales) Rules 2016, the Administration was extended by 12 months to 14 March 2024.

A notice of extension is available for viewing and downloading from the Creditors' Portal. You will need to input the following details to access the Creditors' Portal:

Case Code: GDC Engineering ~ (In Administration) ~ Kroll Advisory Ltd.

Unique password: (As previously detailed to each Creditor)

If you would prefer to be sent a paper copy, please contact Lorraine Cox of this office.

7.3 Future reporting

The Joint Administrators will provide a further progress report within one month of 15 September 2023 or earlier if the Administration has been completed prior to that time.

If you require further information or assistance, please do not hesitate to contact Lorraine Cox.

Yours faithfully
For and on behalf of
GDC Engineering Limited



Benjamin Wiles
Joint Administrator

The affairs, business and property of the Company are being managed by the Joint Administrators, Benjamin John Wiles and Geoffrey Wayne Bouchier, who act as agents for the Company and without personal liability. Both are licensed by the Insolvency Practitioners Association.

Appendix 1

Statutory Information

Company information

Company and trading name	GDC Engineering Limited		
Date of incorporation	3 October 1997		
Registered Number	03444544		
Company Director(s)	Bradley Foreman and Robert Miller		
Company Secretary	Robyn Larson		
Shareholders	GDC Engineering GmbH (100%)		
Trading address	307 Aviation Way Aviation Business Park Hurn Christchurch BH23 6NW		
Registered office	Current: C/O Kroll Advisory Ltd. The Shard 32 London Bridge Street London SE1 9SG	Former: 307 Aviation Way Aviation Business Park Hurn Christchurch BH23 6NW	

Administration information

Administration Appointment	The Administration appointment granted in High Court of Justice, Business and Property Courts of England and Wales, Company and Insolvency List (ChD) CRM-2022-000577		
Appointor	Directors		
Date of Appointment	15 March 2022		
Joint Administrators	Benjamin Wiles and Geoffrey Bouchier		
Original purpose	Achieving a better result for the Company's creditors as a whole than would be likely if the company were wound up (without first being in Administration)		
Functions	The functions of the Joint Administrators are being exercised by them individually or together in accordance with Paragraph 100(2) of Schedule B1		
Current Administration expiry date	14 March 2024		

Prescribed part

The Prescribed Part is not applicable in this case.

Application of EC Regulations

These proceedings have been defined as the Main Proceedings under Article 3 of the EC Regulations.

Appendix 2

Receipts and Payments Account

GDC Engineering Limited (In Administration)

Joint Administrators' Receipts and Payments Account for the Cumulative Period and Reporting Period

Statement of Affairs (£)		Reporting Period from 15 September 2022 to 14 March 2023	Cumulative Period from 15 March 2021 to 6 April 2023
	Asset Realisations		
82,627.00	Business Contracts	-	82,622.28
1.00	Business Licences	-	1.00
167,418.00	Cash at Bank and on Hand	-	131,975.90
4,500.00	Computer Hardware and Software	-	4,500.00
	Debtors	11,836.06	71,135.05
1.00	Customer List and Database	-	1.00
	Furniture and Fixtures	-	-
1.00	Goodwill	-	1.00
1.00	Intellectual Property	-	1.00
	Bank Interest	97.93	106.72
	Contribution to Costs from Purchaser	42.52	5,542.51
1.00	Sellers Records	-	1.00
		11,976.51	295,887.46
	Costs of Realisations		
	Debt Collection Costs	7,155.00	7,155.00
	Insurance	-	256.64
	Agents pre-insolvency Fees	-	4,000.00
	Pension Contributions	-	5,499.99
	Pension Processing Costs	30.00	30.00
	Investigation Agent	900.00	900.00
	Pre-insolvency Remuneration	-	6,692.00
	Telephone	-	394.98
	Joint Administrators' Remuneration	77,000.00	137,000.00
	Joint Administrators' Disbursements	-	225.00
	Accountants Fees	1,050.00	1,050.00
	Agent / Valuers Fees	-	1,000.00
	Legal Fees	4,960.50	10,128.00
	Corporation Tax Charges	4,725.49	4,725.49
	Legal Fees pre-insolvency	-	2,916.69
	Stationery & Postage	-	119.34
	Storage Costs	-	441.99
	Re-direction of Mail	-	216.00
	Statutory Advertising	-	103.50
		(95,820.99)	(182,854.62)
	Secondary Preferential Creditors		
(644,085.00)	HMRC	-	-
		-	-
	Unsecured Creditors		
(25,232.00)	HMRC	-	-
(367,489.00)	Inter- Company	-	-
(87,374.00)	Pension Contributions	-	-
(283,164.00)	Trade and Expense Creditors	-	-
		-	-
(1,152,794.00)		(83,844.48)	113,032.84
	Represented By		
	Floating Bank Account	(67,614.46)	113,032.84
	Total	(67,614.46)	113,032.84

Appendix 3 Analysis of Expenses Incurred

Joint Administrators' Expenses: comparison with estimate

Expenses	Original expenses estimate £	Actual expenses incurred in the Reporting Period £	Actual expenses incurred in the Cumulative Period £	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
Brecher LLP Legal Fees and Disbursements	15,000.00	Nil	5,167.50	
Shoosmiths LLP Legal Fees and Disbursements		4,960.50	4,960.50	
LB Group Limited Accountant's Fees	3,000.00	1,050.00	1,050.00	
SIA Group Asset Ingenuity Ltd Agent's/Valuer's fees	Nil	Nil	1,000.00	Not included on the original expense estimate but required to obtain an independent valuation of the Company's assets
Courts Advertising Limited Statutory advertising	207.00	Nil	103.50	
Accurate Mailing Services Limited Stationery and postage	119.34	Nil	119.34	
Total Data Management Limited Storage Costs	3,000.00	Nil	441.99	
AON UK Limited Statutory bond	225.00	Nil	225.00	
AUA Insolvency Risk Services Limited Insurance	715.48	Nil	256.64	
ERA Solutions Limited Employment Rights Agents	120.00	Nil	Nil	
NC Investigation Services (NCIS) Ltd Investigation Agent	Nil	900.00	900.00	Not included on the original expense estimate but required to complete asset discovery investigations
Stellar Blu Solutions Ltd Debt Collection Costs	Nil	3,550.82	21,340.52	Not included on the original expense estimate but required to assist with book debt collections
HM Revenue and Customs Corporation tax charges	Nil	4,725.49	4,725.49	Not included on the original expense estimate but dependent on asset realisations
EC2 Master Limited Pension Contributions	Nil	Nil	5,499.99	Not included on the original expense estimate but required for employee pension scheme contributions
Royal Mail Redirection of Post	Nil	Nil	216.00	Not included on the original expense estimate but required to redirect post from the Company trading address to the Joint Administrators' offices

Expenses	Original expenses estimate £	Actual expenses incurred in the Reporting Period £	Actual expenses incurred in the Cumulative Period £	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
EE Limited Telephone	Nil	Nil	394.98	Not on the original expense estimate but required for trading
Smart Pension Limited - Pension processing costs	Nil	30.00	30.00	Not included on the original expense estimate but required for employee pension scheme
Travel	Nil	Nil	35.00	
TOTAL	22,386.82	15,216.81	46,466.45	

Notes

The above costs exclude VAT.

Previous Progress Reports have informed creditors of an increase in the original estimate.

Joint Administrators' Expenses: Category 1 and Category 2

Category 1 Expenses			Reporting Period		Cumulative Period	
Company	Activity	Fee Basis	Incurred (£)	Paid (£)	Incurred (£)	Paid (£)
Shoosmiths LLP	Legal Advice and Disbursements	Time costs	4,960.50	4,960.50	4,960.50	4,960.50
Brecher LLP	Legal Advice and Disbursements	Time costs	Nil	Nil	5,167.50	5,167.50
NC Investigation Services (NCIS) Ltd	Investigation Agent Fees	Fixed fee	900.00	900.00	900.00	900.00
Stellar Blu Solutions Ltd	Debt Collection Costs	Time costs	7,155.00	7,155.00	21,340.52	7,155.00
HM Revenue and Customs	Corporation Tax Charges	As incurred	4,725.49	4,725.49	4,725.49	4,725.49
SIA Group Asset Ingenuity Ltd	Agent Fees	Fixed Fee	Nil	Nil	1,000.00	1,000.00
LB Group Ltd	Accounting Fees	Fixed fee	1,050.00	1,050.00	1,050.00	1,050.00
AON UK Limited	Bond	Fixed fee	Nil	Nil	225.00	225.00
AUA Insolvency Risk Services Limited	Insurance	Fixed fee	Nil	Nil	256.64	256.64
EC2 Master Limited	Pension Contributions	Fixed fee	Nil	Nil	5,499.99	5,499.99
Royal Mail	Redirection of Mail	Fixed fee	Nil	Nil	216.00	216.00
Accurate Mailing Services Limited	Stationery and Postage	As incurred	Nil	Nil	119.34	119.34
Courts Advertising Limited	Statutory Advertising	As incurred	Nil	Nil	103.50	103.50
Total Data Management Limited	Storage Costs	Fixed fee	Nil	Nil	441.99	441.99
EE Limited	Telephone	As incurred	Nil	Nil	394.98	394.98
Smart Pension Limited	Pension Processing Costs	Fixed fee	30.00	30.00	30.00	30.00
Total			18,820.99	18,820.99	46,431.45	32,245.93

Category 2 Expenses			Reporting Period		Cumulative Period	
Company	Activity	Fee Basis	Incurred (£)	Paid (£)	Incurred (£)	Paid (£)
Kroll	Travel	As incurred	Nil	Nil	35.00	0.00
Total			Nil	Nil	35.00	35.00

Notes

The above costs exclude VAT.

The Joint Administrators' choice of professional advisors was based on their perception of the experience and ability of the respective firms/individuals to perform their work, the complexity and nature of the assignment and the basis of their fee.

Kroll, being the employer of the Joint Administrators and the staff working on the Administration, is considered an associate of the Administrators.

It is considered that these expenses are fair and reasonable and proportionate to the Administration.

Appendix 4

Analysis of Time Charged

GDC Engineering Limited (In Administration)

Analysis of the Joint Administrators' time costs for the Reporting Period

Classification of Work Function	Hours				Total Hours	Time Cost (£)	Avg. Hourly Rate (£)
	Managing Director	Manager	Senior	Assistant			
Administration & Planning							
Case review & Case Diary management	0.00	3.50	0.90	2.30	6.70	2,494.00	372.24
Cashiering & accounting	0.00	6.10	5.60	4.60	16.30	5,441.66	333.84
Dealings w/ directors & management (inc associated updates/reporting)	0.00	4.10	0.00	0.00	4.10	2,103.50	513.05
Statutory matters (Meetings & Reports & Notices)	5.00	3.90	13.70	5.35	27.95	10,419.19	372.78
Strategy planning & control (incl engagement financial control)	5.00	8.80	6.80	0.40	21.00	11,488.02	547.05
Tax Compliance / Planning	0.00	2.40	12.95	0.20	15.55	3,509.20	225.67
Creditors							
Dealings with creditors and employees	0.00	3.50	1.85	0.00	5.35	2,486.73	464.81
Prof claims adjudication & distribution	0.00	0.00	0.70	0.10	0.80	269.00	336.25
Investigations							
Financial review & investigations (S238/239 etc)	1.00	2.10	1.60	0.00	4.70	2,536.00	539.57
Realisation of Assets							
Book debts	0.00	6.40	1.40	0.40	8.20	3,941.00	480.61
Total Hours	11.00	40.80	45.50	13.35	110.65		403.87
Total Fees Claimed (£)	8,285.00	20,672.00	13,187.30	2,544.00		44,688.30	

GDC Engineering Limited (In Administration)

Analysis of the Joint Administrators' time costs for the Cumulative Period

Classification of Work Function	Hours				Total Hours	Time Cost (£)	Avg. Hourly Rate (£)
	Managing Director	Manager	Senior	Assistant			
Administration & Planning							
Case review & Case Diary management	0.00	5.20	4.60	11.20	21.00	8,073.50	384.45
Cashiering & accounting	0.00	12.90	8.10	25.10	46.10	15,646.66	339.41
Dealings w/ directors & management (inc associated update	0.00	5.60	3.10	3.60	12.30	5,490.00	446.34
IPS set up & maintenance	0.00	0.00	0.00	0.30	0.30	56.00	186.67
Insurance	0.00	0.00	1.00	0.20	1.20	521.00	434.17
Statement of affairs	0.00	0.20	0.00	3.70	3.90	1,508.00	386.67
Statutory matters (Meetings & Reports & Notices)	5.00	8.00	25.20	74.95	113.15	40,034.19	353.82
Strategy planning & control (incl engagement financial contr	20.00	11.80	14.80	27.25	73.85	36,075.97	488.50
Tax Compliance / Planning	0.00	2.90	15.35	6.80	25.05	6,556.20	261.72
Creditors							
Dealings with creditors and employees	0.00	12.20	6.75	20.35	39.30	14,624.23	372.12
Non Pref Creditors / Employee claims handling	0.00	0.00	0.00	2.80	2.80	930.00	332.14
Pref claims adjudication & distribution	0.00	0.00	0.70	0.10	0.80	269.00	336.25
Secured Creditors	0.00	0.40	0.60	0.00	1.00	471.00	471.00
Investigations							
CDDA & reports & Communication	0.00	0.20	4.00	16.20	20.40	7,444.00	364.90
Financial review and investigations (S238/239 etc)	2.00	4.00	7.30	22.10	35.40	13,765.50	388.86
Realisation of Assets							
Book debts	0.00	7.40	2.70	5.70	15.80	6,899.50	436.68
Freehold and Leasehold Property	0.00	0.90	0.00	0.20	1.10	535.00	486.36
Hire Purchase and Lease Assets	0.00	0.00	0.00	0.20	0.20	76.00	380.00
Other Tangible Assets	0.00	0.00	0.60	0.70	1.30	407.00	313.08
Plant & Machinery & Fixtures & Motor Vehicles	0.00	0.00	0.30	0.00	0.30	133.50	445.00
Sale of business	0.00	7.70	3.00	1.80	12.50	5,946.00	475.68
Total Hours	27.00	79.40	98.10	223.25	427.75		386.82
Total Fees Claimed (£)	20,285.00	40,205.50	35,503.75	69,468.00		165,462.25	

Appendix 5

Narrative of Work Carried Out for the Reporting Period

The key areas of work have been:

SIP 9 narrative for the Reporting Period

Administration and Planning	<ul style="list-style-type: none">• Monitoring and reviewing the Administration strategy;• Briefing staff on the Administration strategy and matters in relation to workstreams;• Regular case management and reviewing of process including regular team update meetings and calls;• Reviewing and authorising junior staff correspondence and other work;• Dealing with queries arising during the Appointment;• Reviewing matters affecting the outcome of the Administration;• Liaising with the Solicitor regarding various instructions, in particular the agreement of a misfeasance claim for the benefit of the creditors;• Filing corporation tax returns;• Complying with internal filing and information recording practices, including documenting strategy decisions;• Filing notice of the extension of the Administration;• Preparing statutory receipts and payments accounts;• Making payments from the estate's bank account;• Renewing bonding and complying with statutory requirements;• Ensuring compliance with all statutory obligations within the relevant timescales;• Uploading information to the Creditors' Portal;• Drafting and publishing progress reports;• Running decision procedures;• Reviewing time costs to date and producing analysis of time incurred which is compliant with SIP 9;• Monitoring the fees and expenses estimates;• Working on tax returns relating to the periods affected by the Administration;• Liaising with the Accountant;• Analysing VAT related transactions; reviewing the Company's duty position to ensure compliance with duty requirements; and• Dealing with post appointment tax compliance.
Creditors	<ul style="list-style-type: none">• Updating the list of unsecured creditors;• Responding to enquiries from creditors regarding the

- Investigations
- Administration and submission of their claims;
 - Reviewing completed forms submitted by creditors recording claim amounts and maintaining claim records;
 - Liaising with HMRC in regard to their final claim;
 - Drafting a statutory progress report; and
 - Filing notice of the extension of the Administration.
- Asset Realisations
- Reviewing pre-appointment transactions;
 - Dealing with the Solicitor in regard to the misfeasance claim; and
 - Documenting investigations.
-
- Liaising with the Purchaser in respect of book debts
 - Liaising with Agents;
 - Reviewing outstanding debtors and management of debt collection strategy;
 - Seeking legal advice in relation to book debt collections;
 - Liaising with third parties regarding costs incurred;
 - Reviewing and agreeing invoices;
 - Reviewing costs incurred to ensure recorded accurately; and
 - Arranging payments to agents and solicitors in a timely manner.

Appendix 6

Statement of Creditors' Rights

Rule numbers refer to Insolvency (England & Wales) Rules 2016 (as amended)

Section or paragraph numbers refer to Insolvency Act 1986

If you require a copy of any relevant rule or section, please contact Lorraine Cox at Lorraine.Cox@kroll.com.

Information for creditors on remuneration and expenses of Administrators

Information regarding the fees and expenses of Administrators, including details of Kroll's expense policy and hourly charge out rates for each grade of staff that may undertake work on this case, can be viewed and downloaded from the Kroll website at:

<https://www.kroll.com/en-gb/services/restructuring-advisory/creditor-guides-and-employee-fact-sheets>

Click on the document - Creditor Guides (amended for changes introduced by the Insolvency (England & Wales) Rules 2016 from 6 April 2017) – Administrations.

Should you require a copy (at no cost), please contact this office.

Creditors' requests for further information

If you would like to request more information about the Joint Administrators' remuneration and expenses disclosed in this progress report, you must do so in writing within 21 days of receiving this progress report.

Requests from unsecured creditors must be made with the concurrence of at least 5% in value of unsecured creditors (including, the unsecured creditor making the request) or with the permission of the Court.

Creditors' right to challenge our remuneration and expenses

If you wish to challenge the basis of the Joint Administrators' remuneration, the remuneration charged, or the expenses incurred during the period covered by this progress report, you must do so by making an application to Court within eight weeks of receiving this progress report.

Applications are by unsecured creditors (including the unsecured creditors making the challenge) or with the permission of the Court.

The full text of the relevant rules can be provided on request by writing to Lorraine Cox at Lorraine.Cox@kroll.com.

Appendix 7

Definitions

Word or Phrase	Definition
the Accountants	LB Group Limited (Company Number: 02796741) of Swift House, Ground Floor, 18 Hoffmans Way, Chelmsford, CM1 1GU, the Accountants instructed to assist with filing corporation tax returns and dealing with tax matters
the Act	The Insolvency Act 1986 (as amended)
the Agents	SIA Group Asset Ingenuity Limited (Company Number: 07371821), independent agents who were instructed to value and sell the assets of the Company
the Appointment Date	15 March 2022, being the date of appointment of the Joint Administrators
BEIS	Department for Business, Energy and Industrial Strategy
Category 1 Expenses	The Joint Administrators' expenses, in dealing with the Administration, to persons providing the service to which the expense relates and who are not an associate of the Administrator. These expenses can be paid without prior approval
Category 2 Expenses	The Joint Administrators' expenses, in dealing with the Administration, to associates or where there is an element of shared costs. Such expenses require approval by creditors before payment
the Company	GDC Engineering Limited (In Administration) (Company Number: 03444544)
the Creditors' Portal	www.ips-docs.co.uk where certain documents will be uploaded in accordance with the Rules. Details on how to access to Creditors' Portal were provided in the Joint Administrators' first communication to creditors
the Cumulative Period	The period from 15 March 2022 to 14 March 2023
the Directors	Bradley Foreman and Robert Miller, the Directors of the Company
EC Regulation	EC Regulation on Insolvency Proceedings 2000
GDC Engineering GmbH	The 100% shareholder of the Company. Registered under Germany Companies Register. Address: Design Offices, Highlight Towers, Mies-Van-Der-Rohe 8, Tower 1, Munich, Germany, 80807

Word or Phrase	Definition
HMRC	HM Revenue and Customs
the Investigation Agent	NC Investigations Services Limited (Company Number: 7014564) of 42 Brent Avenue, South Woodham Ferrers, Chelmsford, CM3 5SQ, instructed to discover any unidentified assets of the Company
the Joint Administrators	Benjamin John Wiles and Geoffrey Wayne Bouchier both of Kroll Advisory Ltd., The Shard, 32 London Bridge Street, London, SE1 9SG Contact name: Lorraine Cox Telephone number: +353 43 33 44615 Email address: lorraine.cox@kroll.com
Kroll	Kroll Advisory Ltd., The Shard, 32 London Bridge Street, London, SE1 9SG
PAYE	Pay As You Earn
Preferential Creditor/s	A creditor with a claim that ranks in priority to other unsecured creditors, to floating charge holders and the Prescribed Part. Preferential debts are either 'ordinary', such as certain employee claims, or 'secondary', such as HMRC's claims for VAT and PAYE income tax, which will rank for payment after the ordinary preferential claims are paid in full.
the Prescribed Part	Pursuant to Section 176A of the Act where a floating charge is created after 15 September 2003 a designated amount of the Company's net property (floating charge assets less costs of realisation) shall be made available to unsecured creditors
Previous Progress Reports	The Joint Administrators Statement of Proposals dated 27 April 2022; and Progress Report to creditors dated 6 October 2022
the Purchaser	Stellar Blu Solutions Ltd (Company Number: 14111801), the Purchaser of the business and/or assets of the Company, also providing assistance to recover the debtor ledger
the Reporting Period	The period 15 September 2022 to 14 March 2023
RPS	Redundancy Payments Service
the Rules	The Insolvency (England & Wales) Rules 2016 (as amended)

Word or Phrase	Definition
SIP 9	Statement of Insolvency Practice 9 – Industry best practice for Insolvency Practitioners in relation to disclosure of remuneration and expenses
Smart Pension	Smart Pension Limited (Company Number: 09026697), the pension company
SOA	Statement of Affairs, documentation supplied by the Director outlining the Company's financial position as at the Appointment Date
the Solicitors	Brecher LLP (Company Number: OC372975), the Solicitor instructed to provide legal advice in relation to the sale of the Company's business and assets Shoosmiths LLP (Company Number: OC374987), the Solicitor instructed to provide legal advice in relation to antecedent transactions
TUPE	The Transfer of Undertaking (Protection of Employment) Regulations 2006
VAT	Value Added Tax

Appendix 8 Notice about this Report

This report has been prepared by Benjamin Wiles and Geoffrey Bouchier, the Joint Administrators of the Company, solely to comply with their statutory duty to report to creditors under the Insolvency (England and Wales) Rules 2016 on the progress of the Administration, and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purposes, or in any other context.

This report has not been prepared in contemplation of it being used, and is not suitable to be used, to inform any investment decision in relation to the debt of any financial interest in the Company or any other company in the same group.

Any estimated outcomes for creditors included in this report are illustrative only and cannot be relied upon as guidance as to the actual outcomes for creditors.

Any person that chooses to rely on this report for any purpose or in any context other than under the Insolvency (England and Wales) Rules 2016 does so at their own risk. To the fullest extent permitted by law, the Joint Administrators do not assume any responsibility and will not accept any liability in respect of this report to any such person.

Benjamin Wiles and Geoffrey Bouchier are authorised to act as insolvency practitioners by the Insolvency Practitioners Association.

The Joint Administrators are bound by the Insolvency Code of Ethics.

The Joint Administrators act as agents for the Company and contract without personal liability. The appointments of the Joint Administrators are personal to them and, to the fullest extent permitted by law, Kroll does not assume any responsibility and will not accept any liability to any person in respect of this progress report or the conduct of the Administration.

Appendix 9

Revised Fee Estimate and Expenses Estimate

GDC Engineering Limited (In Administration)

Analysis of the Joint Administrators' time costs for the duration of the Administration

Classification of Work Function	Hours Managing Director	Director	Manager	Senior	Analyst	Assistant	Total Hours	Time Cost (£)	Avg. Hourly Rate (£)
Administration & Planning									
Case Review and Case Diary Management	0.00	0.00	5.20	4.60	0.00	11.20	21.00	8,073.50	384.45
Cashiering and Accounting	0.00	0.00	13.90	8.10	3.00	26.10	51.10	17,321.70	338.98
Dealings with Directors and Management	0.00	0.00	5.60	3.10	0.00	3.60	12.30	5,490.00	446.34
IPS Set Up and Maintenance	0.00	0.00	0.00	0.00	0.00	0.30	0.30	56.00	186.67
Insurance	0.00	0.00	0.00	1.00	0.00	0.20	1.20	521.00	434.17
Statement of affairs	0.00	0.00	0.20	0.00	0.00	3.70	3.90	1,508.00	386.67
Statutory Matters (Meetings, Reports and Notices)	7.00	3.50	13.00	25.20	8.00	84.95	141.65	50,826.69	358.82
Strategy, Planning and Control	20.50	0.00	12.80	14.80	0.00	28.25	76.35	37,183.47	487.01
Tax Compliance / Planning	0.00	0.50	4.40	15.35	0.00	9.80	30.05	8,211.20	273.25
Creditors									
Dealings with Creditors and Employees	0.00	0.50	12.20	6.75	0.00	21.85	41.30	15,206.70	368.20
Preferential Claims Handling, Adjudication and Distribution	0.00	0.00	1.00	0.00	2.00	6.30	9.30	2,735.00	294.09
Non Preferential Creditors / Employee Claims Handling	0.00	0.00	0.00	0.70	0.00	0.10	0.80	269.00	336.25
Secured Creditors	0.00	0.00	0.40	0.60	0.00	0.00	1.00	471.00	471.00
Investigations									
CDDA, Reports and Communication	0.00	0.00	0.20	4.00	0.00	16.20	20.40	7,444.00	364.90
Financial review and investigations (S238/239 etc)	4.00	2.00	6.00	7.30	0.00	27.10	46.40	18,555.50	399.90
Realisation of Assets									
Book Debts	0.50	1.00	8.90	2.70	0.00	8.20	21.30	9,169.50	430.49
Freehold and Leasehold Property	0.00	0.00	0.90	0.00	0.00	0.20	1.10	535.00	486.36
Other Intangible Assets	0.00	0.00	0.00	0.00	0.00	0.20	0.20	76.00	390.00
Other Tangible Assets	0.00	0.00	0.00	0.60	0.00	0.70	1.30	407.00	313.08
Plant, Machinery, Fixtures and Motor Vehicles	0.00	0.00	0.00	0.30	0.00	0.00	0.30	133.50	445.00
Sale of business	0.00	0.00	7.70	3.00	0.00	1.80	12.50	5,946.00	475.68
Total Hours	32.00	7.50	92.40	98.10	13.00	250.75	493.75		385.09
Total Fees Claimed (£)	24,210.00	4,687.50	47,160.50	35,503.75	4,160.00	74,418.00		190,139.76	

GDC Engineering Limited (In Administration)
Joint Administrators' Progress Report to Creditors
5 April 2023

GDC Engineering Limited (In Administration)									
Joint Administrators' Expenses Estimate for the Administration									
Notes	Company	Type of Expense	Activity	Fee Basis	Original Estimate (£)	Amount Paid (£)	Amount Incurred (£)	Total Forecasted Expenses (£)	
1	Category 1 Expenses								
2	Professional Advisors								
3	Brecher LLP	Legal Fees and Disbursements	Legal advice in relation to the sale of the business and assets.	Time Costs	15,000.00	5,167.50	5,167.50	5,167.50	
4	LB Group	Accountancy Fees	Preparation of post-Appointment tax returns.	TBC	3,000.00	1,050.00	1,050.00	2,250.00	
5	NC Investigations Services (NCIS) Ltd	Investigation Fees	Asset discovery investigations	Fixed Fee	-	900.00	900.00	900.00	
6	SIA Group Asset Ingenuity Ltd	Agents / Valuer Fees	Independent valuation of assets	Fixed Fee	-	1,000.00	1,000.00	1,000.00	
7	Shoosmiths LLP	Legal Fees and Disbursements	Legal advice in relation to the DLA account settlement	Time Costs	-	4,960.50	4,960.50	11,961.00	
8	Stella Blu Solutions Ltd	Debt Collection Costs	Collection of the debtor ledger with the assistance of the Purchaser	30% of collections	-	7,155.00	21,340.52	21,855.00	
	Other Costs								
9	Accurate Mailing Services Limited	Statutory Compliance	Stationery and postage.	As Incurred	119.34	119.34	119.34	119.34	
10	Courts Advertising Limited	Statutory Compliance	Statutory advertising.	Fixed Fee Per Unit	207.00	103.50	103.50	207.00	
	EC2 Master Limited	Pension Contributions	Pension contributions	-	-	5,499.99	5,499.99	5,499.99	
	EE Limited	Telephone rental	Telephone rental	Usage	-	394.98	394.98	394.98	
	HM Revenue and Customs	Corporation Tax Liability	Corporation Tax Liability	-	-	4,725.49	4,725.49	4,725.49	
11	Total Data Management Limited	Storage Costs	Storage costs for the Company's books and records.	Fixed Fee Per Unit	3,000.00	441.99	441.99	3,000.00	
12	AON UK Ltd	Statutory Compliance	Bordereau	Fixed Fee	225.00	225.00	225.00	225.00	
13	AUA Insolvency Risk Services Limited	General Insurance	Insurance over the Company's assets	As Incurred	715.48	256.64	256.64	256.64	
14	Royal Mail Group Ltd	Mail redirection	Redirection of Company mail	Fixed Fee	-	216.00	216.00	216.00	
15	ERA Solutions Limited	Professional Fees and Disbursements	Organisation of pension claims	Fixed Fee	120.00	0.00	0.00	-	
16	Smart Pension Limited	Pension Processing Cost	Payment of pension contribution	Fixed Fee	-	30.00	30.00	30.00	
	Total Category 1 Expenses				22,386.82	32,245.93	46,431.45	57,807.94	
17	Category 2 Expenses								
18	Sundry				35.00	0.00	35.00	35.00	
	Total Category 2 Expenses				35.00	0.00	35.00	35.00	
	Total Estimated Expenses				22,421.82	32,245.93	46,466.45	57,842.94	

Notes to the Estimated Expenses Schedule

- 1 Category 1 Expenses are payments to independent third parties where there is specific expenditure directly referable to the Administration.
2 The Joint Administrators' choice of professional advisors is based on their perception of the experience and ability of the respective firms / individuals to perform the work, the complexity and nature of the assignment and the basis of their fee.
- 3 The Solicitors have been engaged in order to assist with the sale of the Company's business and assets.
4 The Joint Administrators instructed the Accountants to complete post-appointment tax returns. This has no direct benefit to creditors but is necessary to comply with tax regulations.
5 The Investigation Agent was instructed to identify assets of the Company that were not disclosed on the SOA.
6 The Agents provided an independent valuation of the Company's assets.
7 Shoosmiths were engaged to recover funds as a result of a misfeasance claim against a Director. This is the final invoice.
8 Debt collection costs have been incurred in respect of the Purchaser assisting with book debt recoveries at a rate of 30% of all recoveries.
9 It is usually more cost effective to employ an external agent to print and mail circulars to creditors and members.
10 Statutory advertising of the Notice of Appointment in the London Gazette was required under insolvency legislation.
11 Books and records of the Company will be stored off site with an external provider for at least the duration of the Administration plus one year. In addition, it is a statutory requirement that books and records of the Joint Administrators must be kept for six years after the conclusion of the Administration.
12 It is a statutory requirement for insolvency practitioners to have a bond on each case to which they are appointed. The cost is based on the value of the assets.
13 The Joint Administrators are required to take out insurance cover for the Company's assets.
14 The cost of redirecting mail at the Appointment Date.
15 The Joint Administrators may be required to instruct ERA Solutions Limited to assist with dealing with the completion of the RP15 and pension claims as this is more cost effective.
16 The cost of processing unpaid pension contributions to the employees.
17 Category 2 Expenses are costs that are directly referable to the Joint Administrators but not to a payment to an associate. All Category 2 Expenses need approval before payment from the Administration estate.
18 These are sundry expenses that the Joint Administrators incurred in dealing with the Administration. These Category 2 Expenses were agreed by creditors on 19 May 2022.

These estimates may change over the course of the Administration, but creditors will be informed of any variations with associated reasons in the Joint Administrators' progress reports.

Kroll, being the employer of the Joint Administrators and the staff working on the Administration, is considered an associate of the Joint Administrators.

It is considered that these expenses are fair and reasonable and proportionate to the Administration.

The Joint Administrators have the authority to pay Category 1 Expenses without the need for any prior approval from the creditors of the Company.
Category 2 Expenses are to be approved in the same manner as the Joint Administrators' remuneration.

Appendix 10

Fee Narrative

GDC Engineering Limited (In Administration)

Benjamin Wiles and Geoffrey Wayne Bouchier were appointed as Joint Administrators of the Company on 15 March 2022.

Introduction

The following information is provided to creditors to enable them to consider and agree the Joint Administrators' remuneration. It is a summary of key issues, to assist creditors in understanding the strategy of the Administration, the associated costs and expenses of the related activities and the financial benefit to creditors.

This document should be read in conjunction with the Joint Administrators' Statement of Proposals which provides further details of the assets, liabilities and estimate return to creditors.

Estimated Fees and Expenses

The Joint Administrators propose that their fees will be based on Kroll's time costs properly incurred.

The ability for the Joint Administrators to draw fees is dependent on asset realisations and the authority of creditors. Creditors are asked to approve the basis of the fees and the revised Fee Estimate, which effectively acts as a cap on the fees that can be drawn (subject to the Joint Administrators' ability to seek an increase in the approved amount from creditors if appropriate),.

The amount expected to be drawn in fees over the life of the case is shown in Appendix 9, Revised Fee Estimate.

Appendix 9 also illustrated the Joint Administrators estimate of the expenses for the whole of the Administration and if for information purposes only (and does not require approval by any class of creditor). This estimate may change over the course of the Administration, but creditors will be informed of any variations with associated reasons in the Joint Administrators' progress reports.

Strategy

Administration and Planning

The role of a Joint Administrator is highly regulated, being required to conform to insolvency legislation, industry best practice policies (Statements of Insolvency Practice) and relevant case law. Consequently, the Joint Administrators are obliged to undertake many activities that do not provide a financial benefit to creditors.

In addition, throughout the course of the Administration, the Joint Administrators will regularly review the strategy and complete case reviews every six months. These activities do not necessarily provide a direct

financial benefit to creditors; however, these are necessary to ensure that the Administration runs efficiently.

The Joint Administrators' have incurred time costs £113,962 to date in respect of Administration and Planning representing 297 hours at an average charge out rate of £384 and have comprised the following tasks:

- Regular correspondence with management to review and update strategy and monitor progress;
- Dealing with queries arising during the appointment;
- Complying with anti-money laundering checks, bribery act and ethical checks;
- Advertising the Administration appointment and notifying all relevant stakeholders;
- Setting up the Administration on our internal systems and on the Creditors' Portal;
- Companies House and Court filings;
- Calculating and obtaining the insolvency practitioner's bond;
- Reviewing matters affecting the outcome of the Administration;
- Liaising with legal advisors regarding various instructions, including agreeing content of the engagement letter;
- Internal strategic discussions and meetings and completing case reviews;
- Cashiering and accounting tasks to reconcile the estate bank account; and
- Preparing the Joint Administrators' Statement of Proposals and subsequent Progress Reports.

Total time costs for the Administration are expected to total £129,192 and are likely to include:

- Performing periodic and strategic case reviews at the six-monthly intervals;
- Filing notices with Companies House;
- Dealing with tax compliance and returns including a final corporation tax return;
- Preparing progress reports to creditors every six months;
- Dealing with queries raised in the Administration;
- Preparing a final report to creditors;
- Complying with internal filing and information recording practices, including documenting strategy decisions;
- Holding a decision procedure;
- Arranging the storage the books and records of the Company for the statutorily required length of time;
- Making and receiving payments from the Administration bank account; and
- Internal strategic discussions and meetings to conclude the appointment.

It is expected that all grades of staff will be involved in these tasks and therefore the average charge out rate is expected to be in line with the average expected charge out rate for the Administration.

Time costs in this category mostly do not have a financial benefit to creditors, however, are incurred either in accordance with statutory requirements, or to ensure efficient progression of the case.

Creditors

The Joint Administrators have incurred time costs of £16,294 in respect of Creditors, representing 44 hours at an average charge out rate of £371, in relation to the following tasks:

- Review completed forms submitted by creditors, recording claim amounts and maintaining claim records;
- Dealing with credit correspondence, emails and telephone conversations regarding their claims in the Administration;
- Maintaining up-to-date creditor information and claims status on the case management system;
- Adjudicating Preferential Creditor claims;
- Liaising with the Company's pension provider in relation to the Administration;
- Liaising with HMRC to obtain a final claim; and
- Maintaining the Creditors' Portal.

The Joint Administrators' and their staff will continue to liaise with creditors to assist them with submitting their claims in the Administration. This work will only provide a financial benefit to the Secondary Preferential Creditor, HMRC, since there are insufficient asset realisations to enable a dividend to non-preferential unsecured creditors.

Total time costs for the Administration and relating to Creditors are expected to total £18,682 and are likely to include a minimal level of further work, including:

- Maintaining up-to-date creditor information and claims status on the case management system;
- Maintaining the Creditors' Portal;
- Adjudicating and agreeing the Secondary Preferential Creditor claim from HMRC; and
- Declaring and paying a dividend to the Secondary Preferential Creditor.

Investigations

It is a statutory requirement that the Joint Administrators provide a report to the Secretary of State on the conduct of the Directors in their management of the Company to determine their fitness to act in such a role. This will entail a broad level of investigation to ensure that best practice standards are met, and the Fee Estimate reflects this standard.

The Joint Administrators' time costs incurred to date in respect of Investigations total £21,210, compared with the previous fee estimate of £20,565. Time has been incurred in relation to the following tasks:

- Review of bank statements;
- Investigation of any potential claims with regard to antecedent transactions or other litigation;
- Obtaining records from third parties;
- Logging and reviewing any creditor complaints and concerns regarding Directors' conduct;
- Internet and social media searches;
- Liaising with the Solicitor in regard to settling a claim brought against a former director;
- Completion of the Kroll's investigation work program;
- Instructing the Investigation Agents; and
- Statutory reporting requirements to the Secretary of State in respect of the Directors' conduct and any resulting correspondence with the BEIS.

Further time costs of £4,790 are expected to be incurred in concluding an antecedent transaction. This will have a direct benefit to creditors as they relate to the recovery of funds via a settlement agreement of £50,000 to be received into the Administration. These funds will form part of the distribution to the Secondary Preferential Creditor.

Realisation of Assets

The fundamental duty of an Administrator is that of the recovery and realisation of the assets, the Joint Administrators' powers are designed to ensure the effective discharge of this duty. The Joint Administrators must recover the assets of the Company for the benefit of the creditors and ultimately the members and must realise the same to affect the best possible distribution. These time costs result in a direct benefit to creditors, as they achieve a sale of assets resulting for the Administration estate.

The Joint Administrators' time costs incurred to date in respect of the Realisation of Assets total £13,997, representing 31 hours at an average charge out rate of £452 and have comprised the following tasks:

- Corresponding with the Company's landlord regarding the vacation of its premises;
- Liaising with the bank to ensure receipt of the Company's cash at bank;
- Corresponding with interested parties;
- Dealing with the sale of the business and assets;
- Liaising with the Agents in relation to the Company's tangible assets and the realisation strategy for the same;
- Communicating with landlords regarding property occupation;
- Investigating prepayments and ensuring receipt of funds where applicable;
- Investigating the inter-company position;
- Liaising with the Agents and the Solicitors regarding their costs; and
- Liaising with the Purchaser to recover the book debts

The Joint Administrators further time costs are expected to total £2,270 and will include concluding the collection of book debts and settling debt collection fees.

Estimated Return to Creditors

Secured Creditors

According to the SOA, the Company did not have any secured creditors and no secured creditor claims have been received. Further, there are no charges registered at Companies House.

Preferential Creditors

Ordinary Preferential Creditors

Following the sale of the business and assets of the Company to the Purchaser, the Company's three employees were transferred pursuant to TUPE to the Purchaser. Accordingly, there are no Primary Preferential Creditor claims in relation to the employees.

Secondary Preferential Creditors

As detailed in the Directors' SOA, the estimated Secondary Preferential Creditor claims total £644,085, which is made up of amounts owed to HMRC in respect of PAYE and VAT.

HMRC have submitted an interim Preferential Creditor claim in the Administration of £567,228. The Joint Administrators are currently liaising with HMRC to establish a final claim.

Based on current information, it is anticipated there will be sufficient realisations to pay a dividend to the Secondary Preferential Creditor.

Non-preferential Unsecured Creditors

According to the SOA, non-preferential unsecured creditors total £763,260 as at the Appointment Date. Claims received to date from non-preferential unsecured creditors total £495,078.

There are insufficient realisations to enable a distribution to the non-preferential unsecured creditors of the Company.

Appendix 11

Notice of Seeking a Decision of Creditors by Correspondence

Notice of seeking a decision of Creditors by correspondence

Name of Company GDC Engineering Limited	Company Number 03444544
In the The High Court of Justice in England & Wales, Business and Property Court, Insolvency and Companies List (ChD) <div>[full name of court]</div>	Court case number CR-2022-000577

(a) Insert full
name(s) and
address(es) of
the administrators

We (a)

Benjamin John Wiles and Geoffrey Wayne Bouchier of The Shard, 32 London Bridge
Street, London, SE1 9SG

(b) insert full name
and address of
registered office
of the company

hereby give notice to the creditors of (b) GDC Engineering Limited of The Shard, 32
London Bridge Street, London, SE1 9SG

(c) insert number of
decisions enclosed

that, enclosed are three proposed decisions for your consideration. Please indicate
below whether you are in favour or against each proposed decision.

Repeat as
necessary for
the number of
decisions required

Proposed Decision 1
That, where a creditors' committee is not established, the Joint Liquidators' revised fee
estimate, in the total sum of £190,139.76 plus VAT is approved.

I am *in Favour/Against

*delete as
applicable

Proposed Decision 2
That, where a creditors' committee is not established, the Joint Administrators be
discharged from all liability in respect of any actions as Joint Administrators upon filing
their final receipts and payments account with the Registrar of Companies or their
appointment otherwise ceasing.

I am *in Favour/Against

Proposed Decision 3

Where a creditors' committee is formed, the Joint Administrators will seek to obtain approval from the creditors' committee.

I am *in Favour/Against

TO BE COMPLETED BY CREDITOR WHEN RETURNING FORM

Name of creditor:_____

Signature:_____

Dated:_____

Name in CAPITAL LETTERS and position with creditor or relationship to creditor or other authority for signature

Decision Date

The decisions date is (d) 26 April 2023.

Only to be
completed if the
creditor has not
signed in person

This form must be received at Kroll Advisory Ltd., The Shard, 32 London Bridge Street, London, SE1 9SG by 23:59 hours on 26 April 2023 in order to be counted.

(d) insert
closing/decision
date

Further Information and Guidance

Copies of the following documents are available on the Portal.

(e) insert address to
which form is to be
delivered

(e) insert address to
which form is to be
delivered

Creditors can access the portal at www.ips-docs.com using the Unique ID provided in the letter to creditors.

Alternatively, paper copies of these documents can be requested free of charge. Requests can be made in writing to Lorraine Cox at The Shard, 32 London Bridge Street, London, SE1 9SG or by email to Lorraine.Cox@kroll.com or on +353 433344615.

Creditors Committee

Should you wish for a creditors' committee be established, you must also submit your nomination(s) for membership. Nominations can be submitted using a paper form which is available on portal.

Any nominations for membership can only be accepted if they are received by 23:59 on the decision date and the Joint Administrators are satisfied as to the creditors' eligibility under Rule 17.4.

Please note that where a Creditors' Committee is formed as part of this decision procedure, any votes cast by creditors in relation to proposed decision(s) will be disregarded and requisite approval(s) will be sought from the Committee.

Voting

In order to be entitled to vote we must receive from you by 23:59 hours on the decision date, a proof in respect of your claim in accordance with the Insolvency (England and Wales) Rules 2016, failing which your vote will be disregarded. A proof of debt form is available on portal.

Small debts

Any creditor whose debt is treated as a small debt (i.e. £1,000 or less) must still deliver a proof of debt by 23:59 hours on the decision date if they wish to vote.

Opted out creditors

Any creditor who has opted out from receiving notices may still vote if they submit their vote and provide a proof of debt by 23:59 hours on the decision date.

Delivery of documents

Please allow sufficient time for documents to be delivered by the stated deadlines.

Unless there are exceptional circumstances, a creditor will not be entitled to vote unless a proof of debt, clearly setting out the name and address of the creditor and the amount claimed, has been lodged and admitted for voting purposes.

Unless the contrary is shown, an email is treated as delivered by 9am on the next business day after it was sent.

Request for a Physical Meeting

Creditors who meet one of the thresholds set out in the Insolvency Act 1986 may, within five business days from the date of delivery of this notice, require a physical meeting to be held to consider the proposed decision(s).

In order to do so a creditor must complete and return the physical meeting requisition form, available on portal. The statutory thresholds for requesting a meeting are 10% in value of creditors, 10% in number of creditors, or 10 creditors.

Termination of Correspondence Procedure

If sufficient creditors request a physical meeting, the decision by correspondence procedure will be terminated without a decision being made. The Joint Administrators will then take the necessary steps to convene a physical meeting.

Appeals

A creditor may appeal a decision in accordance with Rule 15.35 by applying to court not later than 21 days after the decision date.

If you require any further details or clarification prior to returning your votes, please contact my office at the details shown.

Authentication

Signed



Benjamin Wiles
Joint Administrator

Dated 5 April 2023

Administrators' postal address: Kroll Advisory Ltd., The Shard, 32 London Bridge Street, London, SE1 9SG

Alternative contact name and details:

Lorraine Cox
Lorraine.Cox@kroll.com
+353 433344615

Address and
contact details for
correspondence

References in this notice to rules and sections are, unless expressly provided otherwise, respectively references to rules of the Insolvency Rules (England and Wales) 2016 and to sections of the Insolvency Act 1986

Appendix 12 Voting Form
Business by Correspondence
GDC Engineering Limited (In Administration)

Company Registration Number: 03444544

Creditor Name

Address

Ref

Resolutions

- | | | |
|----|--|--------------|
| 1. | That, where a creditors' committee is not established, the Joint Liquidators' revised fee estimate, in the total sum of £190,139.76 plus VAT is approved. | *For/Against |
| 2. | That, where a creditors' committee is not established, the Joint Administrators be discharged from all liability in respect of any actions as Joint Administrators upon filing their final receipts and payments account with the Registrar of Companies or their appointment otherwise ceasing. | *For/Against |
| 3. | That where a creditors' committee is formed, the Joint Administrators will seek to obtain approval from the creditors' committee. | *For/Against |

This form must
be signed

Signature Date

Name in CAPITAL LETTERS

Only to be
completed if the
creditor has not
signed in person

Position with creditor or relationship to creditor or other authority for signature

.....

To vote please send this completed form, together with a proof of debt if you have not already lodged one, to: Benjamin John Wiles Joint Administrator, The Shard, 32 London Bridge Street, London, SE1 9SG

Email address: Lorraine.Cox@kroll.com

Voting forms and proofs of debt to be received on or before 26 April 2023 (Decision Date)

Appendix 13 Notice of Invitation to Form a Committee and Nomination Form

Notice of Invitation to Form a Committee

GDC Engineering Limited (In Administration)

Company Number: 03444544

The High Court of Justice in England & Wales, Business and Property Court, Insolvency and Companies List (ChD) Court Number 000577 of 2022

NOTICE OF INVITATION TO FORM A COMMITTEE

The primary purpose of a Committee is to assist the Administrators in fulfilling their duties.

Further detail on the rights, duties and the functions of the Committee can be found here:

<https://www.kroll.com/en-gb/services/restructuring-advisory/creditor-guides-and-employee-fact-sheets>

This is a link to the R3 (Association of Business Recovery Professionals) booklet '**Liquidation / Creditors' Committees and Commissioners: A Guide for Creditors**' issued in conjunction with the Recognised Professional Bodies.

This notice is an invitation to creditors to decide whether a Committee should be established if sufficient creditors are willing to be members of the Committee.

Nominations are therefore invited for membership of the Committee: if you wish to be considered please complete the attached **Nomination for Membership of the Committee** form.

Nominations (plus a completed Proof of Debt if not already provided) must be delivered to:

Benjamin John Wiles
Joint Administrator
Kroll Advisory Ltd.,
The Shard, 32 London Bridge Street, London, SE1 9SG
Email: lorraine.cox@kroll.com

By 26 April 2023 at 23.59

Nominations will only be accepted if the Joint Administrator is satisfied as to the creditor's eligibility.

Therefore, the creditor must have submitted a Proof of Debt, the debt is not fully secured and the proof has not been wholly disallowed for voting purposes, or the proof has not been wholly rejected for the purpose of distribution or dividend.

Signed: 
Benjamin John Wiles
Joint Administrator

Dated 5 April 2023

KROLL

**Nomination for Membership of the Committee* and Consent to Act
GDC Engineering Limited (In Administration)**

Company registration number: 03444544

A Creditor can act in person as a Committee member or appoint a representative to act on their behalf on the Committee.

PART A: Creditor details

..... (Name of creditor),

**consent to act as a member of the Committee in respect of GDC Engineering Limited – In
Administration**

Address of Creditor:

.....

.....

Reference:

I consent further to Committee business being conducted by electronic communication as and when appropriate and for this purpose my/my representative's designated email address is:-

.....

(leave blank if consent is not given)

Part B: Creditor's Representative

The following person is duly authorised by proxy to act as the creditor's representative on the Committee:

Name of Representative:

Address of Representative:

.....

.....

.....

Signature of Representative:

Representative's Tel:

Signature of Creditor or authorised person.....

Name in block letters..... Date.....

Position or relationship with creditor/other authority for signature

.....

Appendix 14

Proof of Debt Form

GDC Engineering Ltd- in Administration Company Registration No. 03444544		
Date of Administration: 15 March 2022		
1.	Name of Creditor (If a company please also give company registration number and if non-UK, country of registration)	
2.	Address of Creditor for correspondence	REF
	Contact telephone number of creditor	
	Email address of creditor	
3.	Total amount of claim, including any Value Added Tax, as at the date of administration, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	
4.	Details of any documents by reference to which the debt can be substantiated (please attach)	
5.	If amount in 3 above includes outstanding uncapitalised interest please state amount	£
6.	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form)	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Particulars of any reservation of title claimed, in respect of goods supplied to which the claim relates	
9.	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	DATE
	Are you the sole member of the creditor?	YES / NO
	Position with or in relation to creditor _____	
	Address of person signing (if different from 2 above)	
Admitted to vote for £		Admitted for dividend for £
Date		Date
Administrator		Administrator