Company No: 03437642

REPORT AND FINANCIAL STATEMENTS

28 September 2002

VALENTINE COURT MANAGEMENT LIMITED

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VALENTINE COURT MANAGEMENT LIMITED ACCOUNTS 28 SEPTEMBER 2002

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DIRECTORS AND OFFICER

DIRECTORS

R C Grayson H D Myland H Phillips

SECRETARY

R C Grayson

REGISTERED OFFICE

The Gables Woodhurst Lane Oxted Surrey RH8 9HD

REPORT OF THE DIRECTORS

The Directors submit their Report and the Accounts for the year ended 28 September 2002

RESULTS AND DIVIDENDS

The results of the Company for the year under review are set out in detail on page 3.

The Company does not pay dividends.

PRINCIPAL ACTIVITIES

The principal activity of the Company is the management and maintenance of residential property.

DIRECTORS

The Directors who served during the period and their beneficial and family interests at the end of the period in the shares of the Company were:

Ordinary Shares at 28 September 2002

R C Grayson	500
H D Myland	500
H Phillips	500

TAXATION STATUS

In the opinion of the Directors the Company is not a close company for taxation purposes.

EXEMPTIONS

This Report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board of Directors and signed on behalf of the Board	
Hanyland	Director
31.01.03	Date

1,900

	PROFIT AND LOSS ACCOUNT for the year ended 28 September 2002			
2001 £		Note	2002 £	
10,530	TURNOVER	1(b)	11,250	
10,324	Administrative Expenses	7	10,765	
206	SURPLUS / (DEFICIT) ON ORDINARY ACTIVIT BEFORE TAXATION	IES	485	
48	Tax (Tax Refund) on Surplus on ordinary activities	3	32	
158	SURPLUS FOR YEAR TRANSFERRED TO RESE	RVES	453	
for the y	MENT OF MOVEMENTS ON RESERVES year ended 28 September 2002 RETAINED SURPLUS Balance brought forward Retained Surplus for period		£ 586 453	
586	Balance at 28 September		1,039	
	RESERVE FUND			
	Balance brought forward Received from Lessees		420 1,350	
•	Building Society interest		130	
5,520 5,100	Less: Painting costs		1,900	

RECOGNISED GAINS AND LOSSES

420

The Company has no recognised gains or losses other than those shown above.

The Notes on Page 5 form an integral part of this Account

Balance at 28 September

	BALANCE SHEET 28 September 2002			
2001				2002
£		Note	£	£
	FIXED ASSETS			
4,500	Interest in Freehold Property			4,500
	CURRENT ASSETS			
2,017	Bank Balance		1,160	
1,341	Building Society		2,924	
291	Debtors and Prepayments	4	741	
	- •			
3,649			4,825	
·	LESS: CREDITORS: amounts falli	ng	.,	
2,643	due within one year	5	1,886	
_,		-	1,000	2,939
1,006				2,,,,,
2,000				
5,506	TOTAL ASSETS LESS CURRENT	CITARII ITIES		7,439
====	TOTAL ABBLID BESS CORREIN	DIMBILITIES		7,437
	CAPITAL AND RESERVES			
4,500	Called up share capital	6		4,500
586	Profit and Loss Account	O		•
•		7		1,039
420	Reserve Fund	1		1,900
5 500	CHARRIOI DEDGLERARS FOR	THE I DIMEN TO COLOR		7.400
5,506	SHAREHOLDERS' FUNDS - EQU	ITY INTERESTS		7,439
====				====

The Directors have taken advantage of the exemption conferred by Section 249A(1) of the Companies Act 1985 not to have these Accounts audited and confirm that no notice has been deposited under Section 249B(2) of the Act in relation to the Accounts for this financial period.

The Directors acknowledge their responsibility for ensuring that:

The Notes on page 5 form an integral part of this Statement.

- (i) the Company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
- (ii) the Accounts give a true and fair view of the state of affairs of the Company as at 28 September 2002 and of its surplus for the period then ended in accordance with the requirements of Section 226 and otherwise comply with the requirements of the Companies Act 1985 relating to accounts, so far as applicable to the Company.

The Accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the Board of Directors

Director 31,01,03 Date

NOTES TO THE ACCOUNTS 28 September 2002

1. ACCOUNTING POLICIES

These Accounts have been prepared in accordance with applicable accounting standards issued by UK Accountancy Bodies. The particular accounting policies adopted are described below:

- (a) Accounting convention: the financial statements have been prepared in accordance with the historical cost convention.
- (b) Turnover: this comprises agreed contributions from Lessees towards the running costs of the property.

2. EMPLOYEES

The Company has no employees.

3. TAX ON ORDINARY ACTIVITIES

The purpose of the Company is to defray the cost of managing and maintaining the property making neither profit nor loss; any surplus is set against future contributions. Under Section 42 of the Landlord and Tenant Act 1987 Lessees' contributions for maintenance and the reserve fund are paid into a trust fund, and investment income is chargeable to tax at the 34% rate applicable to trusts.

	chargeable to tax at the 5476 rate applicable to trusts.		
		2002	2001
		£	£
	Trust income tax	32	48
4.	DEBTORS AND PREPAYMENTS		
	Amounts due from Lessees:	15	-
	Other items	409	96
	Prepayments	317	195
		741	291
		741	271
5.	CREDITORS: amounts falling due within one year	,	
	Creditors and accruals	758	996
	Maintenance contributions in advance	1,128	1,647
			*
		1,886	2,643
6.	SHARE CAPITAL		
	Authorised: 4,500 ordinary shares of £1	4,500	4,500
		4.500	4 500
	Issued: 4,500 ordinary shares of £1	4,500	4,500

RESERVE FUND

Lessees' contributions commenced in 1999-00 and have been credited to the Fund. Claims on the Developer for recovery of professional fees and security costs totalling £3,152, and £1,156 in respect of unpaid debts, were made in earlier years. In an out-of Court settlement the Developer refunded £2,700, credited to the Reserve Fund. Unrecovered sums were charged in the 1999-2000 Profit & Loss Account. Exterior and interior redecoration carried out in 2001 was charged to the Reserve Fund.

INCOME AND EXPENDITURE ACCOUNT for the Year ended 28 September 2002

2001 £			£	2002 £
	INCOME			
10,530	Maintenance contributions receivable			11,250
	EXPENDITURE ON PROPERTY MAINTE			
		Note		
1,834	Cleaning		1,850	
604	Electricity		615	
1,852	Gardening		1,638	
1,134	Insurance	(a)	1,833	
	Lift maintenance	(b)	157	
1,333	Managing Agent's fees	(c)	980	
_	Professional fees	(d)	-	
1,048	•	(e)	1,866	
	Telephones in lifts		377	
23	Fire Extinguishers		27	
31	Water		22	
43	Miscellaneous expenses		35	
15			15	
	Entryphone maintenance		-	
1,080	Reserve Fund		1,350	
10,324				10,765
206	SURPLUS /(DEFICIT) FOR THE PERIOD			485

Notes

- (a) Increase mainly due to 100% rise in buildings insurance premium following September 11 2001 and VCML's 2000/01 heavy claims record.
- (b) Maintenance contractor refunded 67% of annual contract charge because of failure to carry out full number of maintenance visits; contractor has been replaced.
- (c) Fees for 2001 included extra charge for managing repainting contracts.
- (d) Accountancy and company secretary services are provided by two Directors without charge.
- (e) Exceptional items in 2002 included improved security lighting (£485), marking boundaries and placing shingle at the main gate (£200), installing mowing strip by outer wall (£230) and new gate light (£90).

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