
New Hathaway Community Association

(A Company Limited by Guarantee)

(Company Number 3427384)

(Charity No 1066841)

Report and Financial Statements for the year ended 31 March 2012

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New Hathaway Community Association

(Company Number 3427384)

(Charity No 1066841)

LEGAL AND ADMINISTRATIVE INFORMATION

Directors and Trustees: Sheila Brown
Pam A Lynas

Company Secretary: Pamela Beadle

Registered Office: Hathaway Crescent
Manor Park
London
E12 6LR

Company Number : 3427384

Registered Charity Number: 1066841

Bankers: Barclays Bank PLC
Leicester
LE87 2BB

Independent Examiners' : Glory Community Accounting Services
318 Barking Road
Plaistow
London
E13 8HL

New Hathaway Community Association

Trustees' Annual Report for the year ended 31 March 2012

The trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31 March 2012. The trustees have adopted the Statement of Recommended Practice (SORP), *Accounting and Reporting by Charities*, issued in March 2005 in preparing the annual report and financial statements of the charity.

Structure, Governance and Management

Governing Document

The New Hathaway Community Association is a charitable company limited by guarantee and a registered charity governed by its memorandum & articles of Association. Charity number 1066841 and Company number 3427384. In the event of the Company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Management Committee

The Directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association members of the Management Committee must be appointed from members of the company, although persons with a particular skill to contribute to the company may be appointed to attend and contribute to management committee meetings but shall not be entitled to vote.

Trustee Induction and Training

All new trustees must go through an induction process at the start of their work with the organisation. This process aims to familiarise them with the aims, objectives and structures of the organisation, as well as the policies and procedures which are likely to be of relevance to their work. Induction of new Management Committee members takes place during the new committee member's first month in post and is the responsibility of the Chair of the Management Committee.

The Management Committee meets approximately every three months, with day-to-day management delegated to a salaried Manager. In addition, individual members of the Management Committee maintain regular contact with the Manager to supervise and assist when necessary in different areas of the charity's work.

The obligations of Management Committee members

- The main documents which set out the operational framework for the charity including the Memorandum and Articles
- The current financial position as set out in the latest published accounts
- Future plans and objectives.

New Hathaway Community Association

Trustees' Annual Report for the year ended 31 March 2012 (continued)

Objectives and Activities

The Company is registered as a Charity and was set up by a Memorandum and Articles of Association on 2 September 1997. The Principal activity of the organisation has been the operation of the Community Centre. The facilities in the Community Centre are available for hire quiz nights, family nights, after school club holiday play scheme, youth clubs and education sessions are a large part of the usage for the Community surrounding the centre in the London Borough of Newham. The Board of Directors took decision to adopt SORP 2005 to prepare this year Accounts.

Achievements and performance in the year ended 31 March 2012:

The New Hathaway Community Association is a service provider that runs a variety of activities throughout the week for the local community and for those that reside in the London Borough of Newham. The following activities that we provide are:

- Warm Centre for those over the age of 50: massage, bingo, music, signing and lunch soup and roll with tea or coffee and biscuits
- Art / Café workshop for those over the age of 50
- The New Hathaway after School Club / Holiday Play Scheme runs throughout the year, Monday to Friday which has 34 children on register age 4-11 years, this project has been successfully running for 14 years
- Parenting groups workshops
- Health review, Nutritionist / Advice, Benefits and welfare advice
- Carers & Toddlers Group, Messy Play
- The Community Centre also hire out the hall for private functions for those that to private functions for those that to hire the hall for birthday parties, wedding, christening and for religious celebrations
- Running Early Intervention Team Programme Children Centre
- Non-Contact Boxing
- Textile Workshop

Future Plan:

The charities are planning to continue all of the above activities in next year. We are hoping to get more funds to continue these activities.

New Hathaway Community Association

Trustees' Annual Report for the year ended 31 March 2012(continued)

Financial Review

The Trustees are very grateful to London Borough of Newham to support us to run our activities. The charity had Income for the year ended in restricted funds by £102,460 and unrestricted funds £58,823 giving total funds at the end of year was £161,283 and total expenditure was £156,398. Total funds carried forward £13,105.

Reserves Policy:

The charity aims to hold £5,000 in reserve for contingencies such as redundancies and urgent repairs or in case of sudden withdrawal of funding.

Risk Assessment:

The Management Committee continues to keep under review the major risks to which the charity may be exposed.

External Risks:

The significant external risk is that of funding. The Management Committee has developed a Reserves Policy to address any sudden withdrawal of core funding and we are seeking to increase our reserves in future years.

Internal Risks:

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of service for all operational aspects of the charitable company. These procedures are kept under constant review by the Management Committee to ensure they continue to meet the needs of the charity.

Public Benefit:

The organisation helps the community by providing services to the local community people. We offer different type of services to the community people to get benefit from the organisation.

New Hathaway Community Association

Trustees' Annual Report for the year ended 31 March 2012(continued)

Responsibilities of the Trustees

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent , and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis

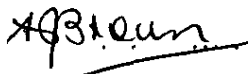
The trustees is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

The trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report, in the case of each trustee

- so far as the trustees is aware, there is no relevant audit information of which the company's auditors are unaware , and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

Approved by the Trustees and signed on their behalf by

Sheila Brown (Directors / Trustees)



Date 01 - 11-2012

Independent Examiners Report to the Board Members of New Hathaway Community Association

I report on the attached Financial Statements for the year ended 31 March 2012, which are set on pages 7 to 11 and have been prepared on an accrual basis

Respective responsibilities of Management Committee and Examiner:

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

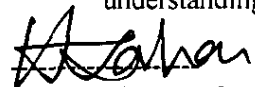
Basis of Independent Examiner's Statement:

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- 1) Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charitieshave not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached


Hasina Jahan (M Com, MAAT)
Glory Community Accounting Services
318 Barking Road
Plaistow
London E13 8HL

Glory Community Accounting Services
318 Barking Road
Plaistow
London E13 8HL

Date. 24/10/12

London E13 8HL
Plaxton
318 Barking Road
Glory Community Accounting Services

New Hathaway Community Association

(Company Number 3427384)

(Charity No 1066841)

Statement of Financial Activities For the year ended 31 March 2012

Incoming Resources	Notes	Unrestricted Funds £	Restricted Funds £	2012 Total £	2011 Total £
Incoming resources from generated funds					
Voluntary Income	2	-	102,460	102,460	53,804
Other Incoming Resources	3	58,823	-	58,823	49,306
Total Incoming Resources		58,823	102,460	161,283	103,111
Resources Expended					
Direct Charitable Expenditure	4	52,025	102,873	154,898	103,585
Governance cost	5	1,500	-	1,500	1,000
Total Resources Expended		53,525	102,873	156,398	104,585
Net Incoming /(Outgoing) resources		5,298	(413)	4,884	(1,474)
Total Funds brought forward		5,386	2,835	8,221	9,695
Total Funds carried forward		10,684	2,422	13,105	8,221

The Company's Income and Expenditures all relate to continuing activities

Movements in reserves and all recognised gains and losses are shown above

New Hathaway Community Association

(Company Number 3427384)

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Balance Sheet as at 31 March 2012

	Notes	2012 Total £	2011 Total £
Fixed Assets	6	2,100	234
Current Assets			
Cash at Bank / in hand		15,062	11,120
Current Liabilities			
Creditors			
amount falling due within one year	7	<u>(4,056)</u>	<u>(3,133)</u>
Net Current Assets		<u>11,006</u>	<u>7,987</u>
Total Net Assets		<u>13,105</u>	<u>8,221</u>
Accumulated Funds:			
Unrestricted Fund		10,684	5,386
Restricted Fund		<u>2,422</u>	<u>2,835</u>
Total Funds		<u>13,105</u>	<u>8,221</u>

For the year ended 31 March 2012 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Director's responsibilities

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts,
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the board of Directors and signed on their behalf by

 ... Sheila Brown (Directors / Trustees) Date 01-11-2012

New Hathaway Community Association

(Company Number 3427384)

(Charity No 1066841)

Notes of the Financial Statements for the year ended 31 March 2012

1. Accounting Policies

a) The financial statements have been prepared under the historic cost convention, and in accordance with applicable accounting standards and following the Statement of Recommended Practice (SORP 2005). Exception has been taken from preparing a cash flow statement on the grounds that the charity qualifies as a small charity.

b) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy.

c) Resources Expended

Resources expended are recognised in the Statement of Financial Activities when the liability is incurred.

Charitable expenditure comprises those costs incurred by the Charity in the release of its activities and services for its beneficiaries.

d) Governance Costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity.

e) Tangible Fixed Assets

Equipment and other tangible fixed assets are capitalised where the cost is £200 or more. Depreciation is calculated on straight line method to the extent such that the cost of the asset is spread over the asset's useful lives and is charged at 25% per annum on cost.

2. Voluntary Income

	Unrestricted Funds	Restricted Funds	2012 Total	2011 Total
	£	£	£	£
London Borough of Newham	-	102,460	102,460	52,109
LBN - Go For Its Grants	-	-	-	1,695
Total	-	102,460	102,460	53,804

3. Other Incoming Resources

After School / Breakfast Club	44,069	-	44,069	36,669
Hall hire / Room rental	14,712	-	14,712	11,678
Other Income	43	-	43	65
Holiday Scheme / Raffle Tickets	-	-	-	894
Total	58,823	-	58,823	49,306

New Hathaway Community Association

(Company Number 3427384)

(Charity No 1066841)

Notes of the Financial Statementsf for the year ended 31 March 2012

4. Direct Charitable Expenditure	Unrestricted Funds	Restricted Funds	2012 Total	2011 Total
	£	£	£	£
Staff Costs	18,036	72,145	90,181	58,235
Trinity Centre / Creche / Pre School	-	29,162	29,162	-
Small Sports Equipment	7,104	-	7,104	9,590
Event & Activities / Outing & Trip	7,576	-	7,576	4,795
Care Taking	3,694	-	3,694	4,403
Educational supplies	2,507	-	2,507	908
Telephone / Internet	1,250	-	1,250	932
Postage / Printing / Stationery	4,346	-	4,346	5,252
Publicity	-	1,566	1,566	-
Insurance	1,087	-	1,087	933
Thraphy / Artist fee	1,056	-	1,056	4,485
Payroll expenses	1,123	-	1,123	361
CRB Check	58	-	58	-
Rate	509	-	509	1,279
Repair & Maintenance	619	-	619	1,543
Staff Training / Planning	329	-	329	1,000
TV Licence	667	-	667	146
Cleaning	352	-	352	935
Transport / Travel expenses	459	-	459	815
Depreciation expenses	801	-	801	134
OFSTED	50	-	50	510
Legal fee	14	-	14	15
Refreshments	138	-	138	2,492
Sundry expenses	252	-	252	995
Refund	-	-	-	1,202
Breakfast Club	-	-	-	2,624
Total	52,025	102,873	154,898	103,585

New Hathaway Community Association

(Company Number 3427384)

(Charity No 1066841)

Notes of the Financial Statements for the year ended 31 March 2012

5. Governance cost	Unrestricted Funds	Restricted Funds	2012 Total	2011 Total
	£	£	£	£
Bookkeeping & Accountancy fee	1,500	-	1,500	1,000
Total	1,500	-	1,500	1,000

	Office Equipment	Computer	2012 £	2011 £
6. Fixed Assets				
Cost	2,666	536	3,202	536
Accumulated Depreciation	-	302	302	168
Charge for the year	667	134	801	134
Total	667	436	1,103	302
Net book Value at 31.03 12	2,000	100	2,100	234

7. Creditors: amounts falling due within one year	2012 £	2011 £
Bookkeeping & Accountancy fee	1,500	1,000
Payroll expenses	291	127
Social Securities	2,265	2,006
Total	4,056	3,133