

Please complete in typescript,  
or in bold black capitals.

CHFP036

# 288a

## APPOINTMENT of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

Company Number

03424986

Company Name in full

TRANSCOPIC RECORDS LIMITED

Date of  
appointment

Day Month Year  
0 7 0 1 2 0 05

†Date of  
Birth

Day Month Year

**Appointment form** Appointment as director

as secretary

†Date of Birth Please mark the appropriate box. If appointment is as a director and secretary mark both boxes.

NAME \*Style / Title

\*Honours etc

Notes on completion  
appear on reverse.

Forename(s)

PORTLAND REGISTRARS LIMITED

Surname

Previous  
Forename(s)

Previous  
Surname(s)

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under the provisions of section 723B of the Companies Act 1985

†† Usual residential address

Post town

LONDON

Postcode

W1S 2XA

County / Region

Country

†Nationality

†Business occupation

†Other directorships  
(additional space overleaf)

I consent to act as \*\* director / secretary of the above named company

Consent signature

*Steffen on behalf of*

Date

14 - 1 - 05

\* Voluntary details.

† Directors only.

\*\*Delete as appropriate

A director, secretary etc must sign the form below.

Signed

*Graham*

Date

12:1:2005

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record..

(\*\*a director / secretary / administrator / administrative receiver / receiver manager / receiver)

Portland Registrars Limited

1 Conduit Street

London W1S 2XA

Tel

DX number

DX exchange

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

for companies registered in England and Wales or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in Scotland

DX 235 Edinburgh



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