Registered number 03422709

First Advantage Europe Ltd
Report and Accounts
31 December 2019

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# First Advantage Europe Ltd Report and accounts Contents

|                              | Page |
|------------------------------|------|
| Company information          | 1    |
| Director's report            | 2    |
| Independent auditor's report | 4    |
| Profit and loss account      | 6    |
| Balance sheet                | 7    |
| Notes to the accounts        | a    |

# First Advantage Europe Ltd Company Information

#### Director Bret T Jardine

Auditors
Taylor Rushby Limited
The Coach House
Headgate
Colchester
Essex
CO3 3BT

Registered office 30th Floor, 40 Bank Street Canary Wharf London E14 5NR

Registered number 03422709

#### First Advantage Europe Ltd

Registered number:

03422709

**Director's Report** 

The director presents his report and accounts for the year ended 31 December 2019.

#### Principal activities

The company's principal activity during the year continued to be the provision of pre-employment screening services.

#### Directors

The following persons served as directors during the year:

Bret T Jardine

#### Director's responsibilities

The director is responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the director to prepare accounts for each financial year. Under that law the director has elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the director is required to:

- · select suitable accounting policies and then apply them consistently;
- · make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable him to ensure that the accounts comply with the Companies Act 2006. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

First Advantage Europe Ltd

Registered number:

03422709

**Director's Report** 

#### Disclosure of information to auditors

The director confirms that:

- so far as he is aware, there is no relevant audit information of which the company's auditor is unaware; and
- he has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditor is aware of that information.

#### Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 26 August 2020 and signed on its behalf.

Bret T Jardine

Director

#### First Advantage Europe Ltd Independent auditor's report to the member of First Advantage Europe Ltd

#### Opinion

We have audited the accounts of First Advantage Europe Ltd for the year ended 31 December 2019 which comprise the Profit and Loss Account, the Balance Sheet and notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the accounts:

- give a true and fair view of the state of the company's affairs as at 31 December 2019 and of its profit for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out below, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In accordance with the exemption provided by FRC's Ethical Standard - Provisions Available for Audits of Small Entities, we have prepared and submitted the company's returns to the tax authorities and assisted with the preparation of the accounts

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the directors have not disclosed in the accounts any identified material uncertainties that may cast significant doubt
  about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve
  months from the date when the accounts are authorised for issue.

#### Other information

The other information comprises the information included in the report and accounts, other than the accounts and our auditor's report thereon. The directors are responsible for the other information. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the directors' report has been prepared in accordance with applicable legal requirements.

# First Advantage Europe Ltd Independent auditor's report to the member of First Advantage Europe Ltd

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- · certain disclosures of directors' remuneration specified by law are not made; or
- · we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the accounts in accordance with the small companies regime and take
  advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare
  a strategic report.

#### Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Nicholas Taylor

(Senior Statutory Auditor) for and on behalf of

Taylor Rushby Limited Accountants and Statutory Auditors

26 August 2020

The Coach House Headgate

Colchester

Essex CO3 3BT

# First Advantage Europe Ltd Profit and Loss Account for the year ended 31 December 2019

|   | 2019<br>£   | 2018<br>£   |
|---|-------------|-------------|
| Turnover                                | 5,340,866   | 4,256,669   |
| Cost of sales                           | (2,832,828) | (2,605,726) |
| Gross profit                            | 2,508,038   | 1,650,943   |
| Administrative expenses                 | (2,105,221) | (1,950,444) |
| Operating profit/(loss)                 | 402,817     | (299,501)   |
| Interest receivable<br>Interest payable | 80<br>(16)  | 32          |
| Profit/(loss) before taxation           | 402,881     | (299,469)   |
| Tax on profit/(loss)                    | -           | •           |
| Profit/(loss) for the financial year    | 402,881     | (299,469)   |

First Advantage Europe Ltd

Registered number:

03422709

**Balance Sheet** 

as at 31 December 2019

|                                 | Notes |             | 2019<br>£   |             | 2018<br>£   |
|---------------------------------|-------|-------------|-------------|-------------|-------------|
| Fixed assets<br>Tangible assets | 4     |             | 69,730      |             | 45,221      |
| Current assets                  |       |             |             |             |             |
| Debtors                         | 5     | 2,638,657   |             | 2,264,214   |             |
| Cash at bank and in hand        |       | 803,062     |             | 780,053     |             |
|                                 |       | 3,441,719   |             | 3,044,267   |             |
| Creditors: amounts falling du   |       |             |             |             |             |
| within one year                 | 6     | (4,091,278) |             | (4,072,198) |             |
| Net current liabilities         |       |             | (649,559)   |             | (1,027,931) |
| Net liabilities                 |       | •           | (579,829)   | -           | (982,710)   |
| Capital and reserves            |       |             |             |             |             |
| Called up share capital         |       |             | 4,502,751   |             | 4,502,751   |
| Profit and loss account         |       |             | (5,082,580) |             | (5,485,461) |
| Shareholder's funds             |       | -           | (579,829)   | -           | (982,710)   |

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Bret T Jardine

Director

Approved by the board on 26 August 2020

#### 1 Accounting policies

#### Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

#### **Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from rendering of services. Turnover from the rendering of services is recognised as services are completed in accordance with the contracts.

#### Tangible fixed assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Office equipment Computers Furniture, fixtures and fittings over four years over three years over seven years

#### **Debtors**

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

#### Creditors

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

#### Taxation

A current tax liability is recognised for the tax payable on the taxable profit of the current and past periods. A current tax asset is recognised in respect of a tax loss that can be carried back to recover tax paid in a previous period.

#### Provisions

Provisions (le liabilities of uncertain timing or amount) are recognised when there is an obligation at the reporting date as a result of a past event, it is probable that economic benefit will be transferred to settle the obligation and the amount of the obligation can be estimated reliably.

## Foreign currency translation

Transactions in foreign currencies are initially recognised at the rate of exchange ruling at the date of the transaction. At the end of each reporting period foreign currency monetary items are translated at the closing rate of exchange. Non-monetary items that are measured at historical cost are translated at the rate ruling at the date of the transaction. All differences are charged to profit or loss.

#### Leased assets

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. All other leases are classified as operating leases. Operating lease payments are recognised as an expense on a straight line basis over the lease term.

#### Pensions

Contributions to defined contribution plans are expensed in the period to which they relate.

#### 2 Audit information

The audit report is unqualified.

Senior statutory auditor:

Nicholas Taylor

Firm:

Taylor Rushby Limited

Date of audit report:

26 August 2020

| 3 | Employees  | 2019<br>Number | 2018<br>Number                |
|---|--|----------------|-------------------------------|
|   | Average number of persons employed by the company                      | 86             | 77                            |
| 4 | Tangible fixed assets  |                | Furniture<br>and<br>equipment |
|   | Cost At 1 January 2019 Additions At 31 December 2019                   |                | 148,902<br>56,430<br>205,332  |
|   | Depreciation At 1 January 2019 Charge for the year At 31 December 2019 |                | 103,681<br>31,921<br>135,602  |
|   | Net book value At 31 December 2019 At 31 December 2018                 |                | 69,730<br>45,221              |

| 5 | Debtors  | 2019<br>£ | 2018<br>£ |
|---|--|-----------|-----------|
|   | Trade debtors  Amounts owed by group undertakings and undertakings in which  | 965,504   | 589,692   |
|   | the company has a participating interest                                     | 1,577,099 | 1,592,219 |
|   | Other debtors  | 96,054    | 82,303    |
|   |  | 2,638,657 | 2,264,214 |
| 6 | Creditors: amounts falling due within one year                               | 2019<br>£ | 2018<br>£ |
|   | Trade creditors Amounts owed to group undertakings and undertakings in which | 207,594   | 211,011   |
|   | the company has a participating interest                                     | 2,978,849 | 3,240,174 |
|   | Taxation and social security costs   | 269,203   | 171,675   |
|   | Other creditors  | 635,632   | 449,338   |
|   |  | 4,091,278 | 4,072,198 |
| 7 | Other financial commitments  | 2019<br>£ | 2018<br>£ |
|   | Total future minimum payments under non-cancellable operating leases         | 403,198   | 505,944   |

# 8 Related party transactions

The company has taken advantage of the exemption in Financial Reporting Standard 102, paragraph 33.1A, from disclosing transactions with other group companies.

#### 9 Controlling party

The company was wholly owned by STG-Fairway B.V., a corporation registered in The Netherlands.

The ultimate controlling party was STG-Fairway Holdings LLC, a United States corporation which is controlled by affliates of Symphony Technology Group. STG-Fairway Holdings LLC draws up consolidated financial statements.

On 31 January 2020 Symphony Technology Group and other equity holders of STG-Fairway Holdings LLC sold their interests in STG-Fairway Holdings LLC to a private equity fund manageged by Silver Lake Partners. After the transactions, STG-Holdings LLC changed its name to First Advantage Holdings LLC and is still regarded to be the ultimate controlling party.

## 10 Other information

First Advantage Europe Ltd is a private company limited by shares and incorporated in England and Wales. Its registered office is:

30th Floor, 40 Bank Street
Canary Wharf
London
E14 5NR

# First Advantage Europe Ltd Detailed profit and loss account for the year ended 31 December 2019 This schedule does not form part of the statutory accounts

|                                      | 2019<br>£   | 2018<br>£   |
|--------------------------------------|-------------|-------------|
| Sales                                | 5,340,866   | 4,256,669   |
| Cost of sales                        | (2,832,828) | (2,605,726) |
| Gross profit                         | 2,508,038   | 1,650,943   |
| Administrative expenses              | (2,105,221) | (1,950,444) |
| Operating profit/(loss)              | 402,817     | (299,501)   |
| Interest receivable Interest payable | 80<br>(16)  | 32<br>-     |
| Profit/(loss) before tax             | 402,881     | (299,469)   |

# First Advantage Europe Ltd Detailed profit and loss account

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for the year ended 31 December 2019

This schedule does not form part of the statutory accounts

|  | 2019      | 2018        |
|--|-----------|-------------|
|  | £         | £           |
| Sales  |           |             |
| Sales  | 5,340,866 | 4,256,669   |
|  |           |             |
| Cost of sales  |           |             |
| Interview and search costs   | 2,098,397 | 2,029,715   |
| Direct labour  | 680,583   | 542,367     |
| Social Security costs  | 53,848    | 33,644      |
|  | 2,832,828 | 2,605,726   |
|  |           |             |
| Administrative expenses  |           |             |
| Employee costs:  |           |             |
| Wages and salaries   | 846,075   | 815,328     |
| Pensions   | 110,065   | 68,396      |
| Medical insurance and other benefits   | 40,999    | 54,908      |
| Social Security costs  | 179,957   | 149,265     |
| Recruitment and relocation expenses  | 1,888     | 31,966      |
| Staff training and welfare   | 3,652     | 14,884      |
| Travel and subsistence   | 97,177    | 89,096      |
| Redundancy costs   | 3,750     | 9,500       |
| Entertaining   | 1,524     | 1,869       |
| -  | 1,285,087 | 1,235,212   |
| Premises costs:  |           | <del></del> |
| Rent, rates and service charges  | 227,427   | 215,576     |
| Light and heat   | 25,749    | 23,605      |
| Cleaning and maintenance   | 30,825    | 30,947      |
|  | 284,001   | 270,128     |
| General administrative expenses:   |           |             |
| Telecommunications costs   | 84,274    | 83,903      |
| Stationery, postage and printing   | 8,840     | 9.400       |
| Subscriptions  | 1,306     | 116         |
| Bank charges   | 8,097     | 7,325       |
| Insurance  | 12,694    | 14,487      |
| Loss/(profit) on foreign currency translation  | 25,207    | 58,322      |
| Computer costs   | 189,941   | 91,277      |
| Repairs and maintenance  | 28,627    | 10,709      |
| Depreciation   | 31,921    | 21,243      |
| Bad debt recovery  | 3,140     | (23,749)    |
| Sundry expenses  | -         | (78)        |
| ,,,  | 394,047   | 272,955     |
| Legal and professional costs:  |           |             |
| Audit fees   | 6,302     | 5,500       |
| Legal fees   | 1,000     | 1,517       |
| Consultancy fees   | 8,007     | 14,649      |
| Management and support fees  | 88,510    | 95,889      |
| Marketing expenses   | 38,267    | 55,194      |
| Other legal and professional   |           | (600)       |
| The second of the second secon | 142,086   | 172,149     |
|  |           |             |
|  | 2,105,221 | 1 950 444   |
|  | 2,100,221 | 1,950,444   |