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CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

REPORT OF THE BOARD OF MANAGEMENT

AND ACCOUNTS

Year Ended 31 March 2000

Company No : 3407765

Registered Charity No 1063645

HLB KIDSONS

CHARTERED ACCOUNTANTS

Manchester



CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

ACCOUNTS

for the year ended 31 March 2000

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CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

COMPANY INFORMATION

31 March 2000

Board of Management

Dr Giles Mercer (Chairman)
Mrs Wanda Nash (Vice Chairman)
Phil Sweeney
Mrs Linda Hayes
Rev. Antony Sutch
Sr Frances Orchard IBVM (General Secretary)

Registered Office

Devonshire House
36 George Street
Manchester
M1 4HA

Bankers

HSBC Bank
69 Pall Mall
London
SW1Y 5EY

Auditors

Booth Ainsworth
Chartered Accountants
Ashfield House
Ashfield Road
Cheadle
Cheshire
SK8 1BE

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

REPORT OF THE BOARD OF MANAGEMENT

Year Ended 31 March 2000

Principal Activities and Review of the Year

In March 1999 the Catholic Independent Schools' Conference appointed a new, full-time General Secretary, Sr Frances Orchard IBVM, and acquired a permanent office at St Mary's College, Strawberry Hill. A part-time Secretary, Mrs Linda Gillingham was appointed in September 1999. These developments reflected the increased activities of the CISC. Membership numbers have remained constant throughout this period despite movement in both directions. The number of Associate members has increased slightly.

As well as servicing an increased number of enquiries from members, from the press and from the general public, CISC has worked closely with other Catholic and educational bodies to promote Catholic education. The General Secretary embarked on a new policy of school visits and to date fifty-two schools have been visited, some on more than one occasion. The General Secretary frequently sits on selection committees for new heads and deputy heads of CISC schools.

Just under 200 members and guests attended the annual CISC Conference at the London Forum in January 2000. Conference concluded with a special Millennium Mass in Westminster Cathedral at which Bishop Vincent Nicholls was the chief celebrant. The Cathedral was filled to capacity with the parents, staff, pupils and governors of our schools. Training days on topics of specific interest to our members have been planned with the first of these due to take place in June 2000.

CISC restructured its policy on publications for its members. In place of BRIEF, CISC has produced a twice-termly news-sheet for its members entitled CISC NEWS. In addition, a special arrangement has been entered into with NETWORKING-CATHOLIC EDUCATION TODAY whereby all full members of CISC receive two copies five times a year as part of their CISC membership subscription.

The increased activities of CISC over this period have been financed by an increase in members' subscriptions.

Financial Results for the Year

The surplus for the year was £14,398 (1999 : £14,002) details of which are shown in the accounts. The financial position of the Conference at 31 March 2000 was satisfactory.

Board of Management

The members of the current Board are detailed on page 1. Since the last annual report Dermot Gogarty, Rev. G F L Chamberlain and Mrs Maureen Ribbins have retired from the Board.

Statement of Board's Responsibilities

We are required under company law to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period.

In preparing these accounts we are required to :

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether accounting standards have been followed, and give details of any departures
- prepare the accounts on a going concern basis unless in our view the charity will be unable to continue in business.

We are also responsible for :

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

REPORT OF THE BOARD OF MANAGEMENT

Year Ended 31 March 2000

Auditors

Booth Ainsworth offer themselves for reappointment as auditors of the company.

By order of the Board of Management

A handwritten signature in black ink, appearing to read 'Frances Orchard', written in a cursive style.

Sr Frances Orchard IBVM
General Secretary

20 September 2000

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

AUDITORS' REPORT

to the members of Catholic Independent Schools' Conference (Limited by Guarantee)

We have audited the accounts on pages 5 to 9, which have been prepared under the accounting policies, set out on page 7.

Respective responsibilities of the board and auditors

As described on pages 2 and 3, the charity's board of management are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the board in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the charitable company's affairs as at 31 March 2000 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Booth Ainsworth
Registered Auditors
Chartered Accountants

Ashfield House
Ashfield Road
Cheadle
Cheshire
SK8 1BE

3 November 2000

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2000

			2000		1999
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Incoming resources					
Turnover		79,115	-	79,115	64,823
Grants and donations		-	-	-	-
Other income	3	1,045	-	1,045	749
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		80,160	-	80,160	65,572
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Resources expended					
Direct charitable expenditure	2	64,762	-	64,762	50,570
Management and administration of the charity		1,000	-	1,000	1,000
Interest payable and similar charges		-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		65,762	-	65,762	51,570
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Net income/(expenditure)		14,398	-	14,398	14,002
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Balances brought forward at 1 April 1999		23,424	-	23,424	9,422
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Balances carried forward at 31 March 2000		37,822	-	37,822	23,424
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 7 to 9 form part of these accounts

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

BALANCE SHEET

at 31 March 2000

	Note	£	2000	£	£	1999	£
Fixed assets	5			2,177			2,071
Current assets							
Cash at bank and in hand			36,145			22,903	
Creditors : Amounts falling due within one year	6		(500)			(1,550)	
Net current assets				35,645			21,353
Total assets less current liabilities				<u>37,822</u>			<u>23,424</u>
Funds							
Unrestricted	7			<u>37,822</u>			<u>23,424</u>

The financial statements were approved by the Board of Management on the 20 September 2000.

The members have taken advantage of the exemptions conferred by Section A of Part III of Schedule 8 to the Companies Act on the basis that the company qualifies as a small company.

Giles Mercer

Giles Mercer

Sr. Frances Orchard

Sr. Frances Orchard

The notes on pages 7 to 9 form part of these accounts

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

NOTES ON ACCOUNTS

at 31 March 2000

1 Principal Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost accounting rules and in accordance with applicable accounting standards.

Cash flow statement

The charity has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard No 1 on the grounds that it is entitled to the exemptions available in sections 246 to 247 of the Companies Act 1985 for small companies.

Expenditure

Expenditure is charged to the income and expenditure account on the accruals basis.

2 Direct charitable expenditure

	2000 £	1999 £
General Secretary's remuneration	15,000	1,250
Secretarial salaries	4,817	2,500
Honorarium	-	10,000
Travelling and subsistence	5,640	5,342
Conference accommodation and catering	30,167	25,769
Audit and Accountancy	1,460	1,180
Stationery and postage	2,613	2,063
Printing and advertising	1,447	1,458
Telephone	824	321
Out of pocket expenses	-	54
Bank charges	60	-
Sundries	190	100
Repairs and servicing	-	133
Computer support	1,063	400
Training Courses	423	-
Depreciation	1,058	-
	<hr/>	<hr/>
Total	64,762	50,570
	<hr/>	<hr/>

3 Other income

	2000 £	1999 £
Bank interest receivable	961	599
Sundries	84	150
	<hr/>	<hr/>
	1,045	749
	<hr/>	<hr/>

4 Taxation

As the company is a registered charity (No 1063645) there is no liability for UK Corporation Tax.

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

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NOTES ON ACCOUNTS

at 31 March 2000

5 Fixed assets

Cost

Cost brought forward 1.4.99	2,071
Additions	1,164
	<u>3,235</u>

Depreciation

Depreciation brought forward	-
Charge for year	1,058
	<u>1,058</u>

Net book value

31/3/00	2,177
31/3/99	2,071

6 Creditors : Amounts falling due within one year

	2000 £	1999 £
Accruals	500	1,550

7 Reconciliation of funds

	2000 £	1999 £
Surplus for the financial year	14,398	14,002
Net addition to funds	14,398	14,002
Opening funds	23,424	9,422
Closing funds	<u>37,822</u>	<u>23,424</u>

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE**(Limited by Guarantee)****NOTES ON ACCOUNTS****at 31 March 2000****8 Capital commitments**

	2000	1999
	£	£
Contracted at 31 March 2000	Nil	Nil
	<u> </u>	<u> </u>
Authorised by the members of the Board but not contracted for at 31 March 2000	Nil	Nil
	<u> </u>	<u> </u>