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CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

REPORT OF THE BOARD OF MANAGEMENT

AND ACCOUNTS

Year Ended 31 March 1999

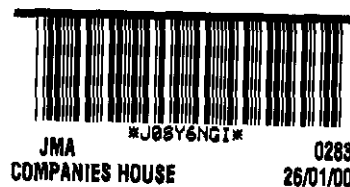
Company No : 3407765

Registered Charity No 1063645

HLB KIDSONS

CHARTERED ACCOUNTANTS

Manchester



CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

ACCOUNTS

for the year ended 31 March 1999

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CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

COMPANY INFORMATION

31 March 1999

Board of Management

Dermot Gogarty (Chairman)
Rev. G F L Chamberlain
Mrs Maureen Ribbins
Dr Giles Mercer
Mrs Wanda Nash
Phil Sweeney

General Secretary

Sr. Frances Orchard IBVM

Registered Office

Devonshire House
36 George Street
Manchester
M1 4HA

Bankers

HSBC Bank
69 Pall Mall
London
SW1Y 5EY

Auditors

Booth Ainsworth
Chartered Accountants
Ashfield House
Ashfield Road
Cheadle
Cheshire
SK8 1BE

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE**(Limited by Guarantee)****REPORT OF THE BOARD OF MANAGEMENT****31 March 1999**

The Board submits their report and accounts for the year to 31 March 1999.

Principal Activities and Review of the Year

The principal activity of the charity is to promote education in schools, which teach the Catholic Faith principally by providing the Headteachers or Principals of these schools with the opportunity to meet to discuss, analyse and consider common concerns and to disseminate the outcome of such meetings.

The company was incorporated on 23 July 1997 and registered with the Charity Commission on 29 July 1997. It is the Board's wish to continue the work in Catholic Schools successfully carried out since 1990 by the Catholic Independent Schools Conference - 1990's Group.

The annual conference, attended by a record number of delegates and guests, was held at Bristol in January 1999.

Financial Results for the Year

The surplus for the year was £14,002 (1998 : £5,928) details of which are shown in the accounts.

The surplus for the year was achieved as a result of the increase in sponsorship income. This was £15,833 in the year as compared with £7,750 in the previous period. The Conference in Bristol was the first to be held in a hotel rather than at a members school. Charges for attendance were therefore at hotel market rates and the excellent numbers attending produced an overall surplus for the Conference of £4,071.

Francis Floyd retired as Secretary and Sister Frances Orchard IBVM was appointed the full-time General Secretary in March 1999.

Board of Management

The members of the Board are detailed on page 1.

Statement of Board's Responsibilities

We are required under company law to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period.

In preparing these accounts we are required to :

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether accounting standards have been followed, and give details of any departures
- prepare the accounts on a going concern basis unless in our view the charity will be unable to continue in business.

We are also responsible for :

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

Auditors

Booth Ainsworth were re-appointed auditors of the company.

By order of the Board of Management


Sr Frances Orchard

General Secretary

17 November 1999

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE**(Limited by Guarantee)****AUDITORS' REPORT****to the members of Catholic Independent Schools' Conference (Limited by Guarantee)**

We have audited the accounts on pages 4 to 8, which have been prepared under the accounting policies, set out on page 6.

Respective responsibilities of the board and auditors

As described on page 2, the charity's board of management are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the board in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the charity's affairs as at 31 March 1999 and of its surplus for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.



Booth Ainsworth
Registered Auditors
Chartered Accountants

Ashfield House
Ashfield Road
Cheadle
Cheshire
SK8 1BE

31 December 1999

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 1999

	Note	Unrestricted funds			1998
		Undesignated funds £	Designated funds £	Total funds £	Total funds £
Turnover		35,133	29,840	64,973	42,113
Administrative expenses	2	(25,801)	(25,769)	(51,570)	(36,376)
Operating surplus		9,332	4,071	13,403	5,737
Investment income	3	599	-	599	191
Retained surplus for the year/period		9,931	4,071	14,002	5,928

There are no recognised gains and losses other than the surplus for the year

The notes on pages 6 to 8 form part of these accounts

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

BALANCE SHEET

at 31 March 1999

	Note	£	1999	£	£	1998	£
Fixed assets	5			2,071			-
Current assets							
Cash at bank and in hand			22,903			17,479	
Creditors : Amounts falling due within one year	6		(1,550)			(8,057)	
Net current assets				21,353			9,422
Total assets less current liabilities				23,424			9,422
Funds							
Unrestricted	7			23,424			9,422

The financial statements were approved by the Board of Management on the 17 November 1999.

The members have taken advantage of the exemptions conferred by Section A of Part III of Schedule 8 to the Companies Act on the basis that the company qualifies as a small company.

Dermot Gogarty

Sr. Frances Orchard

The notes on pages 6 to 8 form part of these accounts

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

NOTES ON ACCOUNTS

at 31 March 1999

1 Principal Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost accounting rules and in accordance with applicable accounting standards.

Cash flow statement

The charity has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard No 1 on the grounds that it is entitled to the exemptions available in sections 246 to 247 of the Companies Act 1985 for small companies.

Expenditure

Expenditure is charged to the income and expenditure account on the accruals basis.

2 Administrative expenses

	Unrestricted funds			
	1999			1998
	Undesignated funds	Designated funds	Total funds	Total funds
	£	£	£	£
General Secretary's remuneration	1,250	-	1,250	-
Secretarial salaries	2,500	-	2,500	2,573
Insurance	-	-	-	1,382
Honorarium	10,000	-	10,000	8,000
Travelling and subsistence	5,342	-	5,342	5,609
Conference accommodation and catering	-	25,769	25,769	11,250
Audit and Accountancy	2,180	-	2,180	1,057
Stationery and postage	2,063	-	2,063	2,184
Printing and advertising	1,458	-	1,458	3,436
Telephone	321	-	321	338
Out of pocket expenses	54	-	54	463
Bank charges	-	-	-	59
Sundries	100	-	100	25
Repairs and servicing	133	-	133	-
Computer support	400	-	400	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total	25,801	25,769	51,570	36,376
	<hr/>	<hr/>	<hr/>	<hr/>

3 Investment income

	1999 £	1998 £
Bank interest receivable	599	191
	<hr/>	<hr/>

4 Taxation

As the company is a registered charity (No 1063645) there is no liability for UK Corporation Tax.

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

NOTES ON ACCOUNTS

at 31 March 1999

5 Fixed assets

Cost

Cost brought forward 1.4.98

-

Addition

2,071

2,071

Depreciation

Depreciation brought forward

-

Charge for year

-

-

Net book value

31/3/99

2,071

31/3/98

NIL

6 Creditors : Amounts falling due within one year

1999
£

1998
£

Accruals

1,550

8,057

7 Reconciliation of funds

1999
£

1998
£

Surplus for the financial year/period

14,002

5,928

Net addition to funds

14,002

5,928

Opening funds

9,422

3,494

Closing funds

23,424

9,422

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

(Limited by Guarantee)

NOTES ON ACCOUNTS

at 31 March 1999

8	Capital commitments	1999 £	1998 £
	Contracted at 31 March 1999	Nil	Nil
		<u> </u>	<u> </u>
	Authorised by the members of the Board but not contracted for at 31 March 1999	Nil	Nil
		<u> </u>	<u> </u>
9	Analysis of net assets between funds	1999 Net current assets £	1998 Net current assets £
	Unrestricted funds		
	Undesignated funds	19,353	8,971
	Designated funds	4,071	451
		<u> </u>	<u> </u>
		23,424	9,422
		<u> </u>	<u> </u>