

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

**(A company limited by guarantee and
not having a share capital)**

REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 MARCH 2019**

Company Number: 3407765
Charity Number: 1063645

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CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
(A company limited by guarantee and not having a share capital)

YEAR ENDED 31 MARCH 2019

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CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
(A company limited by guarantee and not having a share capital)

REFERENCE AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2019

CHARITY NUMBER: 1063645

COMPANY NUMBER: 3407765

REGISTERED OFFICE: 19 South Road
Hampton
Middlesex
TW12 3PE

BOARD OF TRUSTEES: Antonia Beary (Chair)
Antony Hudson (Vice Chair & Treasurer)
Michael Kennedy
Stephen Oliver
Sarah Conrad
James Murphy O'Connor
John Patterson
Hilary Blake
Nicholas Cuddihy (appointed May 2019)
David Buxton (appointed May 2019)
Michael Connolly (Vice Chair, resigned June 18th 2019)
Richard Robson (resigned September 1st 2018)

GENERAL SECRETARY: Maureen Glackin (appointed 25th September 2018)
Raymond Friel (resigned 18th June, 2018)

AUDITORS: Moore Kingston Smith LLP
Devonshire House
60 Goswell Road
London EC1M 7AD

SOLICITORS: Stone King
13 Queen Street
Bath BA1 2HJ

BANKERS: Allied Irish Bank
Mayfair Branch
10 Berkeley Square
Mayfair, London W1J 6AA

HSBC
55 Corporation St
Coventry
West Midlands CV1 1GX

Hodge Bank
One Central Square
Cardiff CF10 1FS

Santander Business Banking
Bridle Road
Bootle
Merseyside L30 4GB

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
BOARD OF MANAGEMENT REPORT
YEAR ENDED 31 MARCH 2019**

The Board of Management, who are also directors, present their annual report together with the financial statements for the year ended 31 March 2019.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Catholic Independent Schools' Conference (CISC) was incorporated in 1997 as a company limited by guarantee (no. 3407765) and is also a registered charity (No. 1063645). The governing document of the charity is the Memorandum and Articles of Association, which can be found on the website at www.catholicindependentschools.com > About > Key Documents and Policies.

CISC is administered by a Board of Management, whose members are its directors and trustees for the purposes of Company and Charity law respectively. The names of the directors/trustees are shown on page 1.

The Board of Management is elected by the membership. Candidates must be full members (see: definition of full member on the website at www.catholicindependentschools.com > Membership > Membership Types). Board members serve for a period of six years. The Board of Management elects the Chair of the Board for a period of four years. Antonia Beary was elected Chair in January 2016.

In their committed work for CISC, the trustees have regard to the guidance issued by the Charity Commission on public benefit, in particular with reference to the documents above.

At the end of June 2018, Raymond Friel, the General Secretary, left CISC to take up his new role as CEO of Plymouth CAST. In June 2018, after a selection process, Dr Maureen Glackin was successful in being appointed as General Secretary. Maureen remained in post in her position at St Mary's University, Twickenham, until September 25th at which point she took up her role full-time at CISC.

RISK ASSESSMENT

The most recent Risk Statement and Risk Register were approved by the committee (board of management) at a full meeting on 16 May 2018. These will be reviewed, updated and approved at the next full meeting of the committee due to take place on 19th September, 2019.

OBJECTIVES AND ACTIVITIES

The Company's (CISC's) Objects, as described in the Memorandum and Articles of Association (1997) are:

"To promote education in schools which teach the Catholic faith principally by providing the head teachers or principals of those schools with the opportunity to meet, discuss, analyse and consider common concerns and to disseminate the outcome of such meetings."

In a year of transition, CISC has focused on:

- Ensuring the success of Conference, January 2019 with reference to quality of delegate experience and financials.
- Review and revision of the charity's suite of policies (May 2019), reflective of updates in policy and practice with reference to the sector to include development of a GDPR policy and supporting documentation with external consultants in October 2018 (accessible at: <https://drive.google.com/file/d/1Ff2Z9ofpDMC3J3y0nedBzTR-YnGV0jls/view> and

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YEAR ENDED 31 MARCH 2019**

https://drive.google.com/file/d/1thnu_nJiQ3FZk-8EPoiMwkl9Q2duD3ga/view). All policies accessible at: www.catholicindependentschools.com > About > Key Documents and Policies.

- The range of activities to meet the charity's objectives has remained broadly similar to previous years however their means of delivery is under review in order to support the needs of members and financial sustainability.
- Understanding the terrain through pastoral support and visits, 1:1 conversations, study days and the promotion of Catholic education more widely through publications, keynote addresses and collaborations with other Catholic agencies
- Strategic conversations with dioceses and the Catholic Education Service on issues of importance to the sector: leadership formation, denominational inspection, policy and document development.

ACHIEVEMENTS AND PERFORMANCE

In January 2017, the committee approved a Strategic Plan for 2017-2020, which outlined five strategic aims. Therefore, in line with last year's report, achievement and performance will be evaluated against these five areas:

1. To support our members and promote the leadership of our schools, by –

- Providing resources and pastoral and spiritual support for current heads, including opportunities to meet.

Conference 2019 attracted 147 delegates, including sponsors. Feedback revealed a high level of satisfaction.

The General Secretary has visited 34 schools offering individual support and sharing conversations that will allow for the development and revision of the strategic plan in 2020.

- Developing a CISC Leadership Programme, to include *Introduction to Catholic Leadership* for those with potential to lead a Catholic school and the *Development of Catholic Leadership* for those serving heads who wish to deepen their understanding of the Catholic mission and for governors to develop their understanding of the Catholic mission of their schools.

15 members of Cohort B concluded their programme in June 2019. The programme will be revised and relaunched in AY 19/20.

Head teachers who oversee more than one school will be invited to join the CES Executive Leadership course

CISC heads will participate in The National School of Formation programme in AY 19/20

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
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- Supporting special school heads by providing an effective network for them and to allow their best practice and insights into Catholic mission to be more widely disseminated.

General Secretary has met special school heads five times in year in to work on the draft denominational inspection framework in collaboration with the CES.

The CES and CISC are keen to develop these collaborative approaches further with reference to policy and document development.

2. To develop communication and resources to support Catholic education, by –

- Upgrading the website and digital strategy with resources and best practice show-cases for schools.

The website has seen enhanced use with an average of 4297 page views per month and 1,047 sessions.

Discussions continue with web developers to enhance performance within accepted costings.

- Increasing frequency of newsletters and developing content

October 2018 through to July 2019, 6 newsletters have been circulated: October, December February, April, June and July. Informal feedback has been positive regarding content and frequency: a more formal evaluative tool may be employed in the coming year order to ensure it is meeting members' needs.

- Leading and co-ordinating campaigns and strategic positions relevant to CISC and Catholic education (e.g. response to denominational inspection national consultation).

CISC has worked closely with the CES and dioceses in drafting elements of the denominational inspection framework. The General Secretary was an invited member of a working party on the development of the new Religious Education Curriculum Directory by the CES.

The General Secretary contributed an opinion piece to The Tablet for its feature on independent schools and CISC also contributed to the national consultation on TPS.

The General Secretary is scheduled to meet with the Chartered College of Teaching.

3. To develop training and development opportunities for CISC members' schools and the wider Catholic community, by –

- Reviewing structure and content of study days to ensure challenging issues are addressed e.g. financial support, SEND?

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
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YEAR ENDED 31 MARCH 2019**

Study days have had some success throughout the year, notably heads and bursars (September 2018) and Chaplains (March 2019), however the Heads of RS had to be cancelled, as did an additional day on TPS due to low numbers.

As a result, the format of study days is under review: the potential to collaborate with dioceses on CPD delivery is a consideration supporting a localised but bespoke approach for CISC schools.

- Developing a training offer for CISC schools on Catholic mission (e.g. INSET days, twilight sessions).

The website highlights the free INSET offer to CISC schools as a member benefit. The General Secretary has so far supported 2 CISC schools with talks on Catholic mission as well as non-CISC schools at the CES executive training conferences.

- Focusing on development of training of RE teachers in CISC schools.

Comment: See bullet point 1

4. To co-ordinate opportunities for students in CISC schools and the wider Catholic community, by –

- Extending the scope and challenge of annual competitions (e.g. by introducing a poetry competition).

The poetry competition, on the theme of 'Seeds', had over 70 entries across the junior and senior sections.

- Providing a platform for leadership among the students (e.g. students as guest bloggers) and leadership development.

The General Secretary supported and spoke at an international conference on Youth Leadership at Mount St. Mary's, in April 2019.

- Developing opportunities for spiritual growth for students (e.g. prayer resources, CISC pilgrimage to Taizé?)

The Chaplains' Day conference provided support, resources and ideas for facilitating students' spiritual growth.

The poetry and art competitions provided opportunities for reflection on the themes of 'Seeds' and 'Child of Our Planet' respectively.

With reference to a CISC pilgrimage to Taizé, Mount St Mary's has taken a lead in offering to organise this for interested schools.

5. To develop and extend the partnerships which promote Catholic education, by -

- Promoting and developing partnerships with the Catholic maintained sector with a view to contributing to the common good and public benefit.

The partnership projects emanating from the grant funding received in 2017 to support collaborations with maintained schools are ongoing and fruitful. Projects include:

Nature's Wonders and Science's Powers of explanation and prediction;

Eye gaze technology for pupils with complex learning needs;

Visually impaired access technologies - Sightbox

- Developing constructive partnerships and links with Catholic ecclesial bodies, especially the Bishops' Conference, CES, Diocesan Directors of Education, religious orders, local deaneries and parishes.

CISC has worked very closely and formatively with the CES this year across a range of issues including governance, denominational inspections, the Religious Education Curriculum Directory and leadership development.

The General Secretary has contacted all diocesan education directors and met with a number of them to promote strategic conversations and further develop the dialogue and relationship between individual dioceses and CISC schools.

The General Secretary has also met with the European Director of JECSE, the organisation for Jesuit schools, to better understand and support our shared mission.

- To develop partnerships with other Catholic agencies, especially CATSC, Networking, EducareM, Ten Ten Theatre Company, Redemptorist Publications, and CAFOD.

Funding for Networking has been sustained and the magazine continues to be a conduit for the work of CISC across the broader Catholic education sector.

Rise Theatre Company, Ten Ten theatre, CAFOD and Redemptorist publications are frequent contributors to Conference and their services are taken up by CISC schools

CISC's partnership with EducareM has been further developed and there will be a number of CISC heads embarking on the National School of Formation retreat this year.

- To develop, as appropriate, constructive partnerships with the independent school associations and encourage CISC members to play an active role in their associations

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
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Contact has been made and conversations had with the DfE's Independent School and Safeguarding Division, The Chartered College of Teaching and the GSA.

CISC committee members are active within associated professional bodies and some also sit on their committees, for example the GSA, HMC, ISI and diocesan inspectorates.

THE FUTURE

The coming year will see a focus on:

- The development of a new strategic plan (the current one concludes in 2020)
- The format of Day Conferences
- Web development, with a consideration of online resources and virtual learning opportunities.
- The re-launch of the Leadership programme
- Building collaborative partnerships with dioceses and key stakeholders for mutual benefit

All activities and developments will be evaluated in terms of their effectiveness against three criteria - mission, market and morality.

FINANCIAL REVIEW

The end of year balance for March 2019 saw a deficit of £48,109 compared to a deficit of £22,920 in 2018. The recurring deficit is due to a range of reasons.

- One-off costs associated with the appointment process for a new General Secretary
- Investment in additional administration hours to support the transition between the outgoing and incoming General Secretaries
- Higher than usual costs associated with the CISC Conference 2019
- Historical invoices presented for payment in year
- Reduction in income from Day Conferences
- Losses associated with the Leadership Programme

The increase in administration costs are in line with strategic decisions made by the trustees and will be partly offset by a reduction in other administrative costs relating to conference. This will be tracked in the coming year.

Reserves have been called upon to maintain the running costs of CISC this year; despite this they remain healthy.

The remainder of the grant funding from Porticus and the Jesuit Institute is shown as Restricted Funds and is not set against income and expenditure. Expenditure of £4,500 was incurred relating to the Porticus fund resulting in total carried forward restricted funds of £14,323 at 31 March 2019.

CISC's transition to Business Internet Banking has enabled a more efficient, transparent and fluid method of account management.

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
BOARD OF MANAGEMENT REPORT
YEAR ENDED 31 MARCH 2019**

CISC finances are secure but with membership fees and monies generated by conference as the two main sources of income it is vulnerable to the vagaries of the education market. Increasing membership and developing strategic relationships with business providers and dioceses to reduce running costs and offer a broader membership package to our members will mitigate against this.

This has been an exceptional year in terms of one-off costs but with the General Secretary now appointed, a reduction in overall costs and a more cost-effective conference planned for January 2020, CISC should move towards profitability in academic year 2020/21 and hopefully before.

The General Secretary expresses thanks and gratitude for the support and professional wisdom of Liz Brown and Katie Smith at Princethorpe, Paula Hawkins at Serendipity Ink and Daniel Graham at Moore Kingston Smith.

REMUNERATION POLICY

The Charity has one paid employee, the General Secretary and administrative support is provided by a freelance colleague for which the budget is agreed by the Trustees. The General Secretary's salary is competitive and there is an annual appraisal and salary review, with the possibility of a salary increase subject to a successful completion of annual objectives.

RISK

Each year the risks to the Charity are kept under review. These include drop in membership (and therefore income), financial procedures, deviation from core activity, reputational damage to the organisation, ineffective governance, data loss, health and safety and safeguarding. These have been carefully considered and the likelihood and impact scored. The systems of the organisation for minimising risk are considered robust and the risk to the organisation is low. The risk register is reviewed annually and trustees are constantly mindful of the risks faced by the charity. The register can be viewed by members only in the Members' Area of the website.

RESERVES POLICY

At the committee meeting on 18 January 2017, the trustees agreed that £100k is the minimum amount which should be kept in the savings accounts. The trustees continually monitor the free reserves of the charity, which are defined as unrestricted funds less fixed assets and at March 2019 these totalled £100,921. The trustees consider that reserves of between six and twelve months' expenditure are required to ensure that the charity is able to meet its long term charitable objectives.

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
BOARD OF MANAGEMENT REPORT
YEAR ENDED 31 MARCH 2019**

STATEMENT OF BOARD OF MANAGEMENT RESPONSIBILITIES

The Board of Management (who are also directors of Catholic Independent Schools' Conference for the purposes of company law) are responsible for preparing the Board of Management's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law require the Board of Management to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Board of Management are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Board of Management are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Board of Management are aware:

- there is no relevant audit information of which the charity's auditor is unaware; and
- the Board of Management have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.


AUDITORS

Moore Kingston Smith LLP have been appointed as auditors to the company and a resolution to re-appoint them will be proposed at the AGM.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the Board


Antonia Beary
Chair

19/9/2019

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
INDEPENDENT AUDITOR'S REPORT
YEAR ENDED 31 MARCH 2019**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

Opinion

We have audited the financial statements of the Catholic Independent School's Conference ('the company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
INDEPENDENT AUDITOR'S REPORT
YEAR ENDED 31 MARCH 2019**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' annual report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report and from preparing a Strategic Report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 9, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
INDEPENDENT AUDITOR'S REPORT
YEAR ENDED 31 MARCH 2019**

Responsibilities of trustees (continued)

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
INDEPENDENT AUDITOR'S REPORT
YEAR ENDED 31 MARCH 2019**

Use of Report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Moore Kingston Smith LLP

Date 26/11/2019

Neil Finlayson (Senior Statutory Auditor)
for and on behalf of Moore Kingston Smith LLP, Statutory Auditor

Devonshire House
60 Goswell Road
London
EC1M 7AD

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
Statement of Financial Activities (incorporating income and expenditure account)
For the year ended 31 March 2019

	Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Income					
<i>Income from charitable activities</i>					
Grant income		-	-	-	35,000
Subscriptions		82,036	-	82,036	84,992
Sponsorship		17,408	-	17,408	15,500
Conference income		63,712	-	63,712	68,011
Programme for potential heads		6,120	-	6,120	10,100
Bank interest		267	-	267	2,417
Study days		2,235	-	2,235	6,575
Other income		2,031	-	2,031	2,734
Total Income		173,809	-	173,809	225,329
Expenditure					
Charitable Activities	3	216,547	4,500	221,047	248,249
Total Expenditure		216,547	4,500	221,047	248,249
Other losses					
Losses on disposal of tangible fixed assets		(871)	-	(871)	-
Net movement on funds	12	(43,609)	(4,500)	(48,109)	(22,920)
Total Funds Brought Forward	12	157,372	18,823	176,195	199,115
Total Funds Carried Forward		113,763	14,323	128,086	176,195

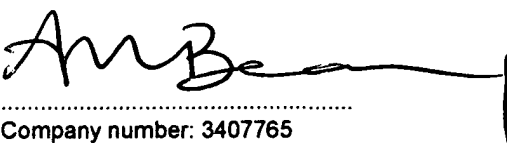
The Statement of Financial Activities includes all gains and losses recognised in the year.³

The notes on pages 16 to 21 form an integral part of these accounts.

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
Balance Sheet
As at 31 March 2019

	Note	2019 £	2019 £	2018 £	2018 £
Fixed Assets					
Intangible assets	6	12,605		16,770	
Tangible assets	7	<u>907</u>		<u>1,072</u>	
			13,512		17,842
Current Assets					
Debtors	9	1,744		3,202	
Short term deposits		145,840		209,246	
Cash and cash equivalents		<u>69,708</u>		<u>102,072</u>	
			217,292		314,520
Creditors: Amounts falling due within one year	10	<u>(102,718)</u>	(102,718)	<u>(156,167)</u>	(156,167)
Net Current Assets			<u>114,574</u>		<u>158,353</u>
Total Net Assets			<u><u>128,086</u></u>		<u><u>176,195</u></u>
Funds					
Unrestricted funds	12	113,763		157,372	
Restricted funds		14,323		18,823	
			<u><u>128,086</u></u>		<u><u>176,195</u></u>

Approved by the Board of Trustees on 19.09.19
and signed on their behalf by:

 | Miss Ann BEARY.
Company number: 3407765

The notes on pages 16 to 21 form an integral part of these accounts.

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
Notes to the Accounts
For the year ended 31 March 2019

1 Accounting Policies

Company information

Catholic Independent Schools' Conference is a charity limited by guarantee and incorporated in England and Wales. The registered office is 19 South Road, Hampton, England, TW12 3PE.

The following policies have been used consistently in the preparation of the charity's financial statements.

Basis of Preparation of the Financial Statements

These financial statements have been prepared under the historical cost convention and on the going concern basis which assumes the company will continue in operational existence for the foreseeable future.

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The charity is a public benefit entity for the purposes of FRS 102 and therefore the charity also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and the Charities Act 2011.

These financial statements for the year ended 31 March 2019 are prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland.

The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

Going concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Revenue recognition

All income is recognised when there is entitlement to the funds, the receipt is probable and the amount can be measured reliably. Subscriptions are accounted for in the period which the membership relates to and is included in deferred income when the membership relates to the next period.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is recognised once there is legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently at cost less depreciation and any impairment losses. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Office equipment and furniture	33.3% straight line
--------------------------------	---------------------

Office equipment and furniture

23.33% straight line

residual value of each asset over its expected useful life as follows:

and any impairment losses. Depreciation is provided at rates calculated to write off the cost less anticipated fixed assets are initially measured at cost and subsequently at cost less depreciation

measured reliably:

of economic benefits will be required in settlement and the amount of the obligation can be constructive obligation to transfer economic benefits to a third party, it is probable that a transfer any VAT which cannot be recovered. Expenditure is recognised once there is legal or Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of Expenditure

next period

membership relates to and is included in deferred income when the membership relates to the amount can be measured reliably. Subscriptions are accounted for in the period which the all income is recognised when there is entitlement to the funds, the receipt is probable and the Revenue recognition

continue as a going concern.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

company. Monetary amounts in these financial statements are rounded to the nearest pound.

The financial statements are prepared in sterling which is the functional currency of the

The charity is a Public Benefit Entity as defined by FRS 103

FRS 103. The Financial Reporting Standards applicable in the UK and Republic of Ireland

These financial statements for the year ended 31 March 2018 are prepared in accordance with

UK and Republic of Ireland (The FRS 103 Charities 2008) and the Charities Act 2011

preparing their accounts in accordance with the Financial Reporting Standard applicable in the statements in accordance with the Statement of Recommended Practice applicable to charities entity for the purposes of FRS 103 and therefore the charity also prepared its financial standard applicable in the UK and Republic of Ireland (FRS 103). The charity is a public benefit The financial statements have been prepared in accordance with the Financial Reporting for charities (FRS)

going concern basis which assumes the company will continue in operational existence for the These financial statements have been prepared under the historical cost convention and on the Basis of Preparation of the Financial Statements

statements

The following policies have been used consistently in the preparation of the charity's financial

England and Wales. The registered office is 12 South Road, Hampton, England, TW15 3BE Catholic Independent Schools. Conference is a charity limited by guarantee and incorporated in Company Information

1 Accounting Policies

For the year ended 31 March 2018

Notes to the Accounts

CATHOLIC INDEPENDENT SCHOOLS CONFERENCE

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
Notes to the Accounts
For the year ended 31 March 2019

1 Accounting Policies (continued)

Tangible fixed assets (continued)

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the SOFA.

Intangible fixed assets

Intangible fixed assets are initially measured at cost and subsequently at cost less amortisation and any impairment losses. Amortisation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Website development costs	20% straight line
---------------------------	-------------------

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

Basic financial instruments

Basic financial instruments are measured at amortised cost. The charity has no other financial instruments or basic financial instruments measured at fair value.

Debtors and creditors

Debtors and creditors receivable or payable within one year of the reporting date are carried at their transaction price and subsequently measured at amortised cost less any impairment.

Taxation

The organisation is a registered charity and therefore is not liable for income tax or corporation tax on income derived from its charitable activities as it falls within various exemptions available.

Fund Accounting

Funds held by the charity are:

Unrestricted funds - These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - These are funds held where the donor has provided for the donation to be spent in furtherance of a specific charitable purpose.

Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense. The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the board is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

expenditures

expenditures and other factors that are considered to be relevant. Actual results may differ from those estimated from other sources. The estimates and associated uncertainties are based on historical experience and assumptions about the carrying amount of assets and liabilities that are not readily in the application of the church's accounting policies. The point is defined to make judgments.

5 Critical accounting estimates and judgments

received.
any unused portion of the amount is recognized in the period in which the employee's services are rendered. The cost of short-term employee benefits are recognized as a liability and an expense. The cost of employee benefits

insurance of a specific charitable purpose.

Restricted funds - These are funds held where the donor has provided for the donation to be used in

the operation of the church.

Restricted funds - These are funds which can be used in accordance with the charitable objects of

funds held by the church.

Fund Accounting

on income derived from its charitable activities as it falls within various expenditure categories.

The organization is a registered charity and therefore is not liable for income tax or corporation tax

taxation

insurance office and subsequently measured at simulated cost less any impairment.

Deposits and creditors receivable or payable within one year of the reporting date are carried at their

Deposits and creditors

instruments or other financial instruments measured at fair value.

Basic financial instruments are measured at simulated cost. The church has no other financial

Basic financial instruments

from holding investments with original maturities of three months or less.

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-

Cash and cash equivalents

Available development costs

SOX standard file

value of each asset over its expected useful life, as follows:

and impairment losses. Valuation is provided in notes calculated to write off the cost less residual

intangible fixed assets are initially measured at cost and subsequently at cost less amortization and

intangible fixed assets

successes and the carrying value of the asset and is recognized in the SOFA.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale

Intangible fixed assets (continued)

4 Accounting Policies (continued)

For the year ended 31 March 2018

Notes to the Accounts

CATHOLIC INDEPENDENT SCHOOLS CONFERENCE

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE

Notes to the Accounts

For the year ended 31 March 2019

2 Critical accounting estimates and judgements (continued)

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no estimates and assumptions which have a significant risk.

3 Analysis of Expenditure

	2019 Total £	2018 Total £
Staff Costs (see note 4)	53,860	90,976
Other Costs (see below)	<u>167,186</u>	<u>157,273</u>
	<u>221,046</u>	<u>248,249</u>

Other costs are split as follows:

	2019 £	2018 £
Conference accommodation & catering	71,762	72,367
Use of premises	156	624
Professional fees	13,368	11,713
Printing, postage, stationery and advertising	1,367	2,164
Travelling and subsistence	6,830	13,409
Computer and office equipment	27,293	18,528
Depreciation	607	804
Amortisation	3,940	3,940
Telephone	763	1,083
Insurance	2,704	4,089
Networking	1,554	2,904
Other costs	6,750	9,471
Recruitment costs	30,092	-
Restricted projects	-	16,177
	<u>167,186</u>	<u>157,273</u>

4 Staff Costs

	2019 £	2018 £
a. Wages and Salaries	49,994	80,933
Social Security Costs	3,866	10,043
	<u>53,860</u>	<u>90,976</u>

The average number of employees for 2019 is 1 (2018:1).

Those higher earning employees are:

	2019	2018
In the band £80,000 - £89,999	-	1

The Trustees consider that the Company Secretary whose costs are detailed above, represents the key management of the charitable company.

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
Notes to the Accounts
For the year ended 31 March 2019

4 Staff Costs (continued)

b. Trustees' remuneration and reimbursed expenses

The trustees received no remuneration but 6 (2018: 6) trustees were reimbursed travel expenses totalling £2,018 during the year (2018: £3,357).

5 Net movement in funds is stated after charging

	2019 £	2018 £
This is stated after charging:		
Auditors' remuneration (net of VAT)	5,740	5,600
Amortisation charge	4,165	3,940
Depreciation charge	382	804
	<u> </u>	<u> </u>

6 Intangible Fixed Assets

	Website
Cost	
Balance at 1st April 2018	20,823
Additions	-
Balance at 31st March 2019	<u>20,823</u>
Amortisation	
Balance at 1st April 2018	4,053
Charge for the year	4,165
Balance at 31st March 2019	<u>8,218</u>
Net Book Value	
At 31st March 2019	<u>12,605</u>
At 31st March 2018	<u>16,770</u>

At 31st March 2018		<u>19,110</u>
At 31st March 2018		<u>15,802</u>
Net Book Value		
Balance at 31st March 2018		9,518
Charge for the year		4,168
Balance at 1st April 2018		4,063
Amortisation		
Balance at 31st March 2018		<u>30,032</u>
Acquired		
Balance at 1st April 2018		<u>30,853</u>
Cost		
Intangible Fixed Assets		
Depreciation Charge		<u>385</u>
Amortisation Charge		<u>4,168</u>
Acquired, revaluation (net of VAT)		<u>2,140</u>
The balance after charging		
Net movement in funds is stated after charging		
for the year ended 31 March 2018		
The figures received for revaluation for 2018		
Less: revaluation and impairment expenses		
Staff Costs (continued)		

For the year ended 31 March 2018
Notes to the Accounts
CATHOLIC INDEPENDENT SCHOOLS CONFERENCE

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
Notes to the Accounts
For the year ended 31 March 2019

7 Tangible Fixed Assets

Cost	Office Equipment
Balance at 1st April 2018	2,412
Additions	1,088
Disposals	<u>(2,412)</u>
Balance at 31st March 2019	1,088
Depreciation	
Balance at 1st April 2018	1,340
Charge for the year	382
Disposals	<u>(1,541)</u>
Balance at 31st March 2019	181
Net Book Value	
At 31st March 2019	<u>907</u>
At 31st March 2018	<u>1,072</u>

8 Financial instruments

	2019 £	2018 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost:	<u>-</u>	<u>754</u>
Carrying amount of financial liabilities		
Measured at amortised cost:	<u>44,464</u>	<u>105,606</u>

9 Debtors

	2019 £	2018 £
Prepayments & accrued income	1,744	3,202
	<u>1,744</u>	<u>3,202</u>

10 Creditors

	2019 £	2018 £
Subscriptions in advance (see note 11)	55,056	47,626
Accruals and other creditors	44,464	105,606
Taxation and Social Security	3,198	2,935
	<u>102,718</u>	<u>156,167</u>

11 Subscriptions in advance

	2019 £	2018 £
At beginning of the year	47,626	55,561
Released during the year	(47,626)	(74,083)
Additions in the year	55,056	66,148
At end of the year	<u>55,056</u>	<u>47,626</u>

CATHOLIC INDEPENDENT SCHOOLS' CONFERENCE
Notes to the Accounts
For the year ended 31 March 2019

12 Reserves	Balance at 1 April 2018	Income	Expenditure	Other losses	Balance at 31 March 2019
	£	£	£	£	
Unrestricted funds	157,372	173,809	(216,547)	(871)	113,763
Porticus	14,160	-	(4,500)	-	9,660
Jesuits in Britain	4,663	-	-	-	4,663
Restricted reserves	18,823	-	(4,500)	-	14,323
Total reserves	176,195	173,809	(221,047)	(871)	128,086

Reserves	Balance at 1 April 2017	Income	Expenditure	Other losses	Balance at 31 March 2018
	£	£	£	£	
Unrestricted funds	199,115	190,329	232,072	-	157,372
Porticus	-	30,000	15,840	-	14,160
Jesuits in Britain	-	5,000	337	-	4,663
Restricted reserves	-	35,000	16,177	-	18,823
Total reserves	199,115	225,329	248,249	-	176,195

Restricted funds

The Porticus funding is towards the CISC special schools projects and the CISC school partnership projects with the community.

Jesuits in Britain funding is towards the CISC leadership programme.

13 Company Status

The charity is a registered company limited by guarantee. The members liability is limited in the event of the company being wound up to a contribution of £1 towards the assets of the company. Members comprise the Board of Management.

14 Related Party Transactions

During the year the trustees approved the gift of computing equipment (previously capitalised by the charity) to Clive Dixon who resigned as Company Secretary on 18 June 2018. The net book value of this equipment was £871. This has created a loss on disposal in the Statement of Financial Activities of £871. With the exception of trustees reimbursements disclosed in note 4b there were no other related party transactions during the current and preceding year.

related back transactions during the current and preceding year.

of £81.1 With the exclusion of interest on investments disclosed in note 4b there were no other transactions disclosed in £81.1. This has resulted in a loss on disposal in the Statement of Financial Activities (SOCI) to £14,180. This loss is included in the Statement of Financial Activities on 18 June 2018. The net profit arising from the year the interest shown on the day of contributing equipment (donation) capitalised on the

14 Related Party Transactions

contribute to the Board of Management.

of the company being wound up to a contribution of £1 towards the assets of the company. We understand the charity is a registered company limited by guarantee. The members liability is limited in the event of the year the interest shown on the day of contributing equipment (donation) capitalised on the

13 Company's Status

yearly in Britain funding is towards the CISC (education) budget.

blocks with the community.

The portion funding is towards the CISC special schools projects and the CISC school partnership

Reserves

Total reserves	106,112	338,358	348,548	-	126,162
Reserves	-	32,000	18,111	-	18,833
Reserves in Britain	-	2,000	331	-	4,883
Portions	-	30,000	12,840	-	14,180

Unrestricted funds	106,112	180,358	338,017	-	121,325
Reserves	-	-	-	-	-
Balance at 1	-	-	-	-	-
Income	-	-	-	-	-
Expenditure	-	-	-	-	-
Other	-	-	-	-	-
Balance at 31	-	-	-	-	-

Total reserves	118,182	113,808	133,041	(811)	130,089
Reserves	18,833	-	(4,300)	-	14,333
Reserves in Britain	4,883	-	-	-	4,883
Portions	14,180	-	(4,300)	-	8,880

Unrestricted funds	121,325	113,808	(348,548)	(811)	113,193
Reserves	-	-	-	-	-
Balance at 1	-	-	-	-	-
Income	-	-	-	-	-
Expenditure	-	-	-	-	-
Other	-	-	-	-	-
Balance at 31	-	-	-	-	-

For the year ended 31 March 2018

Notes to the Accounts

CATHOLIC INDEPENDENT SCHOOLS CONFERENCE