

# SH04

## Notice of sale or transfer of treasury shares



Companies House

☒ **What this form is for**  
You may use this form to give  
notice of a sale or transfer of  
treasury shares.

☐ **What this form is NOT for**  
You cannot use this form to give  
notice of a cancellation of  
shares. To do this, please use form SH05.

FRIDAY



A25 \*AC8PDYKR\*  
28/07/2023 #98  
COMPANIES HOUSE

### 1 Company details

Company number 03407696

Company name in full British American Tobacco p.l.c.

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Treasury shares sold or transferred ①

| Class of shares<br>(E.g. Ordinary/Preference etc.) | Number of shares sold<br>or transferred | Nominal value of<br>each share | Date(s) shares were sold<br>or transferred |
|----------------------------------------------------|-----------------------------------------|--------------------------------|--------------------------------------------|
| Ordinary                                           | 1,987                                   | £0.25                          | 12 / 07 / 2023                             |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |

#### ① Treasury shares sold or transferred

Shares may only be transferred (as opposed to sold) from treasury for the purposes of, or in accordance with, an employees' share scheme.

### 3 Signature

I am signing this form on behalf of the company.

Signature

Signature

X 

This form may be signed by:  
Director ②, Secretary, Person authorised ③, Administrator, Administrative  
receiver, Receiver, Receiver manager, CIC manager.

#### ② Societas Europaea

If the form is being filed on behalf  
of a Societas Europaea (SE), please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership.

#### ③ Person authorised

Under either section 270 or 274 of  
the Companies Act 2006.

SH04

## Notice of sale or transfer of treasury shares

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Zoe Halbert**

Company name **British American Tobacco p.l.c.**

Address

Post town **London**

County/Region

Postcode **W C 2 R 2 P G**

Country **United Kingdom**

DX

Telephone

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have entered the correct information in section 2.
- ☐ You have signed the form.

**Important information**

**Please note that all information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**