

**The Norfolk Shrievalty Trust
Limited by Guarantee
Operating as Norfolk PACT**

Financial statements
Registered number 3383805
30 June 1999



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Charity information

Charity number

1062899

Address

Partnership House
Avenue Road
Wymondham
Norfolk
NR18 0QT

Directors

Sir Nicholas Bacon Bt, DL.
TJ Byles
R Garnett
AG Hardman
Mrs P Seligman OBE, JP
P Snowball
KR Williams

Auditors

KPMG
Holland Court
The Close
Norwich
NR1 4DY

Solicitors

Eversheds
Holland Court
The Close
Norwich
NR1 4DX

Trustees' report

The trustees, who act as directors for the purposes of company law, present their report for the period ended 30 June 1999.

Objects

The Norfolk Shirevalty Trust was incorporated on 9 June 1997 as a company limited by guarantee and operates under the heading Norfolk PACT. It is a registered charity and acts as a catalyst in forming partnerships between industry, commerce, the public sector and the people of Norfolk. The objects of the charity are to advance the education of the public and promote awareness and greater understanding of crime, its social implications and harmful effects on the community in and around Norfolk; to enhance the protection of people and property from criminal activity (including drug abuse) and to encourage greater public participation in the prevention and detection of crime for the benefit of the Norfolk public generally.

Governance

The directors who served during the year are listed on page 1 with the exception of Mr M Morrall who resigned on 5 July 1999. Day to day running of Norfolk PACT is delegated to a general manager.

Activities review

During the year Norfolk PACT has been involved in the following activities.

Norfolk Safe and Secure

During the year the scheme has been expanded to cover the entire county. The scheme provides a free security upgrade and repair service to people who have been burgled or are identified as being vulnerable. Since launching in September 376 homes have been visited and over £19,000 of hardware installed. Grants were received from Councils throughout Norfolk, supported by RG Carter Builders, British Gas and AC Leigh.

Drug Information Help card

Norfolk PACT joined forces with The Drug Action Team under the theme of "Tackling Drugs Together in Norfolk" to produce a card giving immediate help and advice to people being released from prison as well as being available in the visitor centres.

WHAM

WHAM is designed to provide young people with an opportunity to show that they can make a valuable contribution to their local community by making it a cleaner, safer and more caring place to be and live, whilst at the same time improving their standing within the local community, through undertaking challenging projects. There is a competitive element that rewards the most effective and imaginative projects with prize holidays. Our thanks go to First Eastern Counties Buses whose grant support has ensured that this hugely successful initiative has continued for a second year.

Focus on Kings Lynn and West Norfolk

Following a successful fund-raising event hosted by Searles of Hunstanton, Norfolk PACT were able to support two local projects. The Olive Tree Campaign aims to raise the awareness of domestic abuse and to promote a co-ordinated approach by all the agencies involved. The Lend-a-camera scheme provides access to a mobile CCTV camera for Swaffham business and individuals.

Victim Support Mobile Phones

The provision of mobile phones to Great Yarmouth Victim Support and the constant use to which they have been put, generated requests from Schemes across the county for similar support. In partnership with the Mobile Phone Centre, Norfolk PACT now has a total of 28 phones available for loan to vulnerable victims or potential victims of crime.

Trustees' report (continued)

Activities review (continued)

The Norfolk PACT Millennium Award Scheme

A £393,000 grant has been made available for young people throughout the County thanks to a partnership between the Millennium Commission, Norfolk PACT and Norfolk Youth and Community Service. The scheme provides a unique opportunity for young people aged 16-24 years to make a real difference in their local community. The scheme seeks to harness their energy and enthusiasm by encouraging them to identify and tackle local problems through challenging projects that will deliver significant benefits to their community. Equally important to the scheme is the development of the individual involved, in terms of self confidence, leadership, interpersonal skills and the learning of new skills.

Vehicle Watch and the Under 25 Scheme

Recognising that the theft of vehicles or their contents is one of the most prolific types of crime in Norfolk, stickers have been produced which people can place on their vehicle if either the vehicle is not ordinarily used between midnight and 5:00 am or it is not normally driven by anyone under the age of 25. The presence of stickers invites police to stop and check drivers seen on the roads outside of these guidelines. Our thanks go to Chrysler Holden Jeep who hosted the launch.

Norfolk Drug Arrest Referral Scheme - Cordless Phone

Norfolk PACT, in conjunction with the West Norfolk Crime Prevention Panel have been running a pilot scheme at King's Lynn Police Station to encourage people to use the scheme by providing a cordless phone. People using the scheme can then take comfort and reassurance from the fact that their call is being made in complete confidence.

Financial review

Income and expenditure results are presented on page 6.

Year 2000 compliance

The directors are aware of the difficulties that may arise with computer software on 31 December 1999. Facilities continue to be made available by the Norfolk Constabulary and the directors do not expect any significant problems in this area.

Reserves policy

Our reserves are reviewed along with all other financial accounts information at our meetings. The directors are satisfied that resources are sufficient to meet liabilities on a fund by fund basis.

Future development and strategy

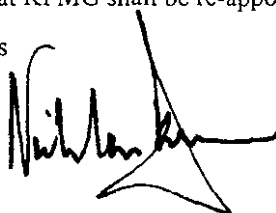
With the support of our members we intend to continue introducing new projects as well continuing our successful projects. Future plans include a Domestic Violence Survival Card, Motor Bike Scheme, and Community Safety Dogs.

Auditors

The directors propose that KPMG shall be re-appointed as auditors.

On behalf of the Trustees

Sir Nicholas Bacon
Trustee



Partnership House
Wymondham
Norfolk
NR18 0QT

8 November 1999

Statement of trustees' responsibilities

Law applicable to incorporated charities requires the trustees, who are also directors of the company, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.



Holland Court
The Close
Norwich
NR1 4DY

Auditors' report to the members of The Norfolk Shrievalty Trust, Limited by Guarantee and Operating as Norfolk PACT

We have audited the financial statements on pages 6 to 10.

Respective responsibilities of directors and auditors

As described on page 4 the trustees who are also the directors of The Norfolk Shrievalty Trust, are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charitable company as at 30 June 1999 and of its incoming resources and application of resources, including its income and expenditure, in the year ended 30 June 1999 and have been properly prepared in accordance with the Companies Act 1985.

*Chartered Accountants
Registered Auditors*

8 November 1999

Statement of financial activities
for the period ended 30 June 1999

	<i>Note</i>	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 1999 £	Total funds 1998 £
Income and expenditure						
Incoming resources						
Subscriptions		14,169	-	-	14,169	17,858
Donations and gifts		1,020	2,026	58,815	61,861	74,411
Investment income		1,015	-	3	1,018	903
Total incoming resources		16,204	2,026	58,818	77,048	93,172
Resources expended						
Direct charitable expenditure	2	5,463	2,858	53,391	61,712	41,266
Fund-raising and publicity	3	-	-	8,667	8,667	5,380
Management and administration of the charity	4	4,606	-	328	4,934	5,820
Total resources expended		10,069	2,858	62,386	75,313	52,466
Net incoming/(outgoing) resources before transfers						
		6,135	(832)	(3,568)	1,735	40,706
Transfer between funds		103	(591)	488	-	-
Fund brought forward		1,954	10,949	27,803	40,706	-
Fund carried forward		£8,192	£9,526	£24,723	£42,441	£40,706

The notes on pages 8 to 10 form part of these financial statements.

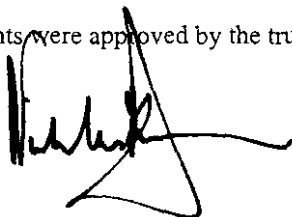
Balance sheet

at 30 June 1999

	Note	1999 £	1998 £
Current assets			
Cash at bank and in hand		62,241	55,409
Liabilities: amounts falling due within one year	6	(19,800)	(14,703)
Net current assets		<u>£42,441</u>	<u>£40,706</u>
Funds			
Restricted	7	24,723	27,803
Designated	8	9,526	10,949
Unrestricted		8,192	1,954
		<u>£42,441</u>	<u>£40,706</u>

These financial statements were approved by the trustees on ~~8 November 1999~~ and were signed on its behalf by:

Sir Nicholas Bacon
 Trustee



The notes on pages 8 to 10 form part of these financial statements.

Notes

(forming part of the financial statements)

1 Accounting policies

(a) Basis of preparation

The financial statements have been prepared in accordance with applicable accounting standards and statements of recommended practice.

The effects of events relating to the period ended 30 June 1999 which occurred before the date of approval of the financial statements have been included to the extent required to show a true and fair view of the state of affairs at 30 June 1999 and of the results for the period ended on that date.

The company has taken advantage of the exemption for small companies in not preparing a cash flow statement.

(b) Income

Income represents monies receivable from donations, appeals, grants and other forms of voluntary income or benefit to the charity.

(c) Unrestricted funds

Funds received for non-specific purposes have been included in the financial statements as unrestricted.

(d) Designated funds

Certain unrestricted funds have been set aside by the directors for use on specific projects. These are classed as designated funds.

(e) Restricted funds

Where funds have been received for projects specified by the donor they are treated as restricted funds.

2 Direct charitable expenditure

	Unrestricted funds £	Designated funds £	Restricted funds £	Total 1999 £	Total 1998 £
Provision of services and grants	5,463	2,858	51,466	59,787	39,544
Support costs	-	-	1,925	1,925	1,722
	<u>£5,463</u>	<u>£2,858</u>	<u>£53,391</u>	<u>£61,712</u>	<u>£41,266</u>

Notes (continued)

3 Fund-raising and publicity

	Unrestricted funds £	Designated funds £	Restricted funds £	Total 1999 £	Total 1998 £
Publicity	-	-	8,667	8,667	4,942
Research	-	-	-	-	438
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	£-	£-	£8,667	£8,667	£5,380
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

4 Management and administration of the charity

	Unrestricted funds £	Designated funds £	Restricted funds £	Total 1999 £	Total 1998 £
Public liability and contents insurance	-	-	328	328	118
Other office costs	4,576	-	-	4,576	904
Legal and professional fees	-	-	-	-	3,783
Repairs	-	-	-	-	1,015
Bank charges	30	-	-	30	-
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	£4,606	£-	£328	£4,934	£5,820
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

5 Staff resources

All staff resource and cost has been donated by the Norfolk Constabulary.

6 Liabilities: amounts falling due within one year

	1999 £	1998 £
Prepaid subscriptions	8,541	7,075
Creditors	11,259	7,628
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	£19,800	£14,703
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Notes (continued)

7 Restricted funds

	Balance 30 June 1998 £	Movement in resources		Balance 30 June 1999 £
		Incoming £	Outgoing £	
Wham	18,880	10,165	29,045	-
Norfolk Safe & Secure	8,923	22,104	21,087	9,940
Vehicle Watch	-	1,701	1,701	-
Millennium Award Scheme	-	14,466	12,128	2,335
Millennium Motor Cycle Project	-	2,313	-	2,313
Dog Project	-	10,212	80	10,132
	<u>£27,803</u>	<u>£60,961</u>	<u>£64,041</u>	<u>£24,723</u>

In 1999, Norwich Safe & Secure and Broadland Safe & Secure joined with Norfolk Safe & Secure to provide a countywide scheme.

8 Designated funds

	Balance 30 June 1998 £	Movement in resources		Balance 30 June 1999 £
		Incoming £	Outgoing £	
Millennium Award Scheme	8,500	-	1,000	7,500
Potters	1,824	409	2,233	-
Searles	625	-	625	-
Victim Support Mobile Phones	-	2,026	-	2,026
	<u>£10,949</u>	<u>£2,435</u>	<u>£3,858</u>	<u>£9,526</u>