

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 03376392

Company name in full ARCO ENGINEERING LIMITED

→ Filling in this form

Please complete in typescript or
bold black capitals.

2 Liquidator's name

Full forename(s) ROBERT LEONARD HARRY

Surname KNIGHT

3 Liquidator's address

Building name/number GLOBAL HOUSE

Street 1 ASHLEY AVENUE

Post town EPSOM

County/Region SURREY

Postcode KT18 5AD

Country

4 Liquidator's name ①

Full forename(s) MARK STEPHEN

Surname WILLIS

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number GLOBAL HOUSE

Street 1 ASHLEY AVENUE

Post town EPSOM

County/Region SURREY

Postcode KT18 5AD

Country

② Other liquidator

Use this section to tell us about
another liquidator.

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6	Period of progress report															
From date	d	2	d	1	m	1	m	2	y	2	y	0	y	2	y	0
To date	d	2	d	0	m	1	m	2	y	2	y	0	y	2	y	1
7	Progress report															
<input checked="" type="checkbox"/> The progress report is attached																
8	Sign and date															
Liquidator's signature	<div style="display: flex; align-items: center;"> X X </div>															
Signature date	d	2	d	0	m	0	m	1	y	2	y	0	y	2	y	2

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	R Knight									
Company name	Greenfield Recvery Ltd									
Address	Global House									
	1 Ashley Avenue									
Post town	Epsom									
County/Region	Surrey									
Postcode	K	T	1	8		5	A	D		
Country										
DX										
Telephone	01372 822828									

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

ARCO ENGINEERING LIMITED
(In Members' Voluntary Liquidation)

Company No: 03376392

Annual Progress Report to 20th December 2021

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2. Additional Information in relation to Liquidator's Fees

1. INTRODUCTION

The purpose of this report is to detail my acts and dealings of the Joint Liquidators of Arco Engineering Limited ("the Company") for the year ended 20th December 2021.

M S Willis and I were appointed as Joint Liquidators on 21st December 2020. Our firm was then Compass FRI but is now Greenfield Recovery. It was expected that the liquidation would be completed prior to the anniversary of our appointment. However, as a result of the COVID-19 pandemic, considerable delays have arisen in obtaining the necessary clearances from H M Revenue and Customs.

2. ASSET REALISATIONS

A Receipts and Payment Account for the year ending 20th December 2021 is attached at Appendix 1.

The assets shown on the Declaration of Solvency comprised a balance at bank (£291,161), a trade debtor (£1,282), a VAT refund (£420), a freehold property (£875,000), plant and machinery (£2,000) and a motor vehicle (£2,000).

The bank balance realised £290,460.60, the "under recovery" being the result of some final bank charges and an incorrect understanding regarding an outstanding payment.

The trade debt is due from Arco Engineering (Architectural Metal Workers) Ltd, which company is in creditors voluntary liquidation. It is apparent that the debt will not be recovered in full, but it is hoped that a partial recovery will be achieved in early/mid 2022.

The VAT refund has been received.

The freehold property, the plant and machinery and the motor vehicle were all distributed in specie to the Members. It was found that the freehold property was subject to an Option to Tax and so its distribution to the Members was a chargeable transaction as regards Vat meaning that £175,000 was payable in this regard.

A rates refund (£437.94) was established as being due, which has been received.

Other than the trade debt and a small amount of investment income no further realisations are anticipated.

3. CREDITORS

The Declaration of Solvency recorded that the Company was believed to have no outstanding liabilities.

A Notice was placed in the London Gazette (31st December 2021) requiring any creditors to submit details of any claims and we liaised directly with H M Revenue and Customs to seek their confirmation that they have no claim and to obtain the VAT refund.

No claims were received in response to the Notice, but five creditors were found to exist. These are detailed on Appendix 1, as are the sums paid to them.

It is not believed that H M Revenue & Customs have any claim against the Company, but confirmation in this regard is still awaited.

4. DISTRIBUTIONS TO MEMBERS

In addition to the distribution, on 9th February 2021, in specie referred to above a cash distribution of £75 per share (so £75,000 in total) was paid to the Members on 12th February 2021.

5. LIQUIDATORS REMUNERATION

At the General Meeting held on 21st December 2020 a resolution was passed to the effect that the Joint Liquidators' remuneration be set as £4,500 plus disbursements and VAT. The resolution also provided approval to the fee being drawn on account from time to time, and to date £2,000 has been drawn.

The disbursements incurred have been Statutory Advertising (£259.95 plus VAT) and an Insolvency Bond of £325 (of which only £162.50 has been paid).

In addition, DMH Stallard (solicitors) have been paid for their work relating to the transfer of the freehold property and a Deed of Covenant.

We attach as Appendix 2 additional information in relation to this firm's policy on staffing, the use of subcontractors, disbursements, and details of our current charge-out rates by staff grade.

6. FURTHER INFORMATION

Members of the Company with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the Court, may request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report.

Members of the Company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the court, may apply to court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred on the grounds that they are excessive or inappropriate, within 8 weeks of receipt of this report.

7. CONCLUSION

As explained above the administration of the liquidation cannot be completed until the necessary clearances have been obtained from H M Revenue and Customs.

R L H KNIGHT

Joint Liquidator

Licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales and bound by the Insolvency Code of Ethics

Appendix 1

ARCO ENGINEERING LIMITED

Liquidators' Receipts and Payments Account for the period 21st December 2020 to 20th December 2021

		£
	<i>Per D of S*</i>	
Receipts		
Cash at Bank	291,161	290,460.60
Debtors Trade	1,282	
VAT	420	420.00
Freehold Property	875,000	see note
Plant and Machinery	2,000	see note
Motor Vehicle	2,000	see note
Prepayment - Rates		437.94
Investment Income		11.22
VAT reclaimed		
		<hr/>
		291,329.76
Payments		
Insolvency Bond		162.50
Statutory Advertising		259.95
Bank Charges		
Creditor	B Gas	184.92
	Walsh	126.12
	BT	385.05
	O2	25.33
	Alphabet	500.00
VAT re Freehold		175,000.00
Deed of Covenant		400.00
Legal Fees, inc. Land Registry		2,285.00
Liquidator's Fee - on account		2,000.00
VAT - reclaimable		998.21
		<hr/>
		182,327.08
Distributed to Members		75,000.00
Balance in Hand		<hr/>
		34,002.68

** Per D of S records figures on Declaration of Solvency*

Note

Freehold	Distributed in specie
Plant and Machinery	Distributed in specie
Motor Vehicle	Distributed in specie

Appendix 2

Additional Information in relation to Liquidator's Fees pursuant to Statement of Insolvency Practice 9 (SIP9)

Policy

Detailed below is Compass FRI's policy in relation to Staff allocation and the use of subcontractors, Professional advisors and Disbursements

Staff allocation and the use of subcontractors

The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.

When fees are calculated on the basis of time spent the staff involved will charge their time to the case in units of 6 minutes. The charge out rate schedule below provides details of all grades of staff and their experience level.

We have not utilised the services of any sub-contractors in this case.

Professional advisors

We have been assisted by Haslers (Accountants) in finalising the tax affairs of the Company.

Disbursements

Category 1 disbursements do not require approval by members or creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also, chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval by members or creditors. These disbursements can include costs incurred by Compass FRI for the provision of services which include an element of

recharged overhead, for example, room hire or document storage. On this case we have made no charge in respect of Category 2 disbursements.

Charge-out Rates

A schedule of Greenfield Recovery's charge-out rates effective from 1st January 2020 is detailed below.

Category of Staff	Per hour £
Partner	350
Manager	270
Administrator	165

The above rates did not apply in this case as a fixed fee was agreed.