# FINANCIAL STATEMENTS

**31ST MARCH 2000** 

Registered number: 3375345

# MICHAELIDES WARNER & CO LIMITED CERTIFIED ACCOUNTANTS LONDON



# FINANCIAL STATEMENTS

# for the year ended 31st March 2000

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# The following page does not form part of the statutory accounts

Detailed trading and profit and loss account Appendix 1

# **COMPANY INFORMATION**

## 31st March 2000

INCORPORATED England and Wales

NUMBER 3375345

CHAIRMAN Mrs K. Blackwood

OTHER DIRECTORS none

SECRETARY Mrs N. Wichmann

REGISTERED OFFICE 102 Fulham Palace Road

London W6 9PL

AUDITORS Michaelides Warner & Co Limited

Certified Accountants 102 Fulham Palace Road

Hammersmith LONDON W6 9PL

## **DIRECTOR'S REPORT**

## 31st March 2000

The director presents her report and the audited financial statements for the year ended 31st March 2000.

# Principal activity

The principal activity of the company was that of operating a nursing and care bureau.

#### Director

The director of the company during the year and her interests in the shares of the company as recorded in the register of directors' interests were as follows:

|                  | 31st March 2000<br>Ordinary<br>shares | 1st April 1999<br>Ordinary<br>shares |
|------------------|---------------------------------------|--------------------------------------|
| Mrs K. Blackwood | 2                                     | 2                                    |

## **Auditors**

Michaelides Warner & Co Limited have agreed to offer themselves for re-appointment as auditors of the company.

# Small company exemptions

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board

Mrs K. Blackwood Director

102 Fulham Palace RoadLondonW6 9PL

# STATEMENT OF DIRECTOR'S RESPONSIBILITIES

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the director is required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. She is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Mrs K. Blackwood Chairman

#### AUDITORS' REPORT

# Auditors' report to the members of

# Belgravia Nursing and Care BureauLimited

We have audited the financial statements on pages 5 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

# Respective responsibilities of directors and auditors

As described on page 3, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

# **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error or other irregularity. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st March 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Michaeliles Demorals Utd

Michaelides Warner & Co Limited Registered Auditors and Certified Accountants

12th James 2001

LONDON

# PROFIT AND LOSS ACCOUNT

# for the year ended 31st March 2000

|  | Note | 2000<br>£ | 1999<br>£ |
|--|------|-----------|-----------|
| Turnover   | 2    | 1,264,872 | 940,588   |
| Cost of sales  |      | (740,556) | (565,277) |
| Gross profit   |      | 524,316   | 375,311   |
| Net operating expenses   |      |           |           |
| Administrative expenses  |      | (330,835) | (192,507) |
| Profit on ordinary activities before interest                      |      | 193,481   | 182,804   |
| Interest receivable  |      | 1,754     |           |
| Profit on ordinary activities                                      |      |           |           |
| before taxation  |      | 195235    | 182,804   |
| Taxation   | 5    | (37,080)  | (38,662)  |
| Profit on ordinary activities after taxation retained for the year | 11   | 158,155   | 144,142   |
|  |      |           |           |

Movements in reserves are shown in note 11.

None of the company's activities were acquired or discontinued during the above two financial years.

There were no recognised gains and losses in 2000 or 1999 other than the profit for the year.

## **BALANCE SHEET**

## at 31st March 2000

|   |          | 2                    | 2000        |                      | 1999         |  |
|---|----------|----------------------|-------------|----------------------|--------------|--|
|   | Note     | £                    | £           | £                    | £            |  |
| Fixed assets                                    |          |                      |             |                      |              |  |
| Tangible assets                                 | 6        |                      | 37,410      |                      | 32,200       |  |
| Current assets                                  |          |                      |             |                      |              |  |
| Debtors Cash at bank and in hand                | 7        | 131,950<br>279,782   |             | 177,241<br>109,872   |              |  |
| Creditors: amounts falling due within one year  | 8        | 411,732<br>(132,899) | _           | 287,113<br>(161,226) |              |  |
| Net current assets                              | _        |                      | 278,833     | <u>.</u>             | 125,887      |  |
| Total assets less current liabilities           |          | _                    | 316,243     | _                    | 158,087      |  |
| Capital and reserves                            | ,        |                      | <del></del> | =                    |              |  |
| Called up share capital Profit and loss account | 10<br>11 |                      | 316,241     |                      | 2<br>158,085 |  |
| Total shareholders' funds                       | 9        | <del></del>          | 316,243     | ==                   | 158,087      |  |

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements on pages 5 to 9 were approved by the board of directors on 10<sup>th</sup> James 2001 and signed on its behalf by:

Mrs K. Blackwood

Chairman

#### NOTES ON FINANCIAL STATEMENTS

#### 31st March 2000

# 1 Accounting policies

# **Basis of accounting**

The financial statements have been prepared under the historical cost convention.

The company has taken advantage of the exemption from preparing a cash flow statement as conferred by Financial Reporting Standard No. 1 (Revised 1996) on the grounds that it qualifies as a small company under the Companies Act 1985.

#### Turnover

Turnover represents the amount derived from the provision of goods and services after deduction of trade discounts and value added tax.

# Tangible fixed assets

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

| Office improvements   | 25% reducing balance basis |
|-----------------------|----------------------------|
| Motor vehicles        | 25% reducing balance basis |
| Fixtures and fittings | 25% reducing balance basis |

## Leases and hire purchase contracts

Rentals paid under operating leases are charged to income as incurred.

#### Deferred taxation

Deferred taxation is provided on the liability method in respect of the taxation effect of all timing differences to the extent that tax liabilities are likely to crystallise in the foreseeable future.

#### 2 Turnover

In the opinion of the directors, none of the turnover of the company is attributable to geographical markets outside the UK (1999 nil).

# 3 Operating profit

| •   | 2000   | 1999                                    |
|---|--------|---|
|   | £      | £                                       |
| Operating profit is stated after            |        |   |
| charging:                                   |        |   |
| Auditors' remuneration                      | 750    | 750                                     |
| Operating leases:                           |        |   |
| Hire of assets other than plant & machinery | •      | 110                                     |
| <del>-</del>                                |        |   |
| Depreciation of tangible fixed assets       |        |   |
| (note 6):                                   |        |   |
| Owned assets                                | 12,470 | 10,733                                  |
|   |        | ======================================= |

# NOTES ON FINANCIAL STATEMENTS

# 31st March 2000

| 4 | Directors |
|---|-----------|
|   |           |

|                       | 2000<br>£ | 1999<br>£ |
|-----------------------|-----------|-----------|
| Directors' emoluments | 44,500    | 41,643    |

The company operates a defined contribution scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £59,833 (1999 £0).

# 5 Taxation

|   | 2000        |         | 1999 |        |
|---|-------------|---------|------|--------|
|   | £           | £       | £    | £      |
| UK Corporation tax:                     |             |         |      |        |
| Current tax on income for the period    |             |         |      |        |
| at 20% (1999 21%)                       |             | 39,417  |      | 38,662 |
| Adjustments in respect of prior periods |             | (2,337) |      | -      |
|   | <del></del> |         | -    |        |

# 6 Tangible fixed assets

| Tangiore fixed assets | Plant and<br>Machinery<br>etc |
|-----------------------|-------------------------------|
| Cost                  | £                             |
| 1st April 1999        | 45,344                        |
| Additions             | 17,680                        |
| 31st March 2000       | 63,024                        |
| Depreciation          |                               |
| 1st April 1999        | 13,144                        |
| Charge for the year   | 12,470                        |
| 31st March 2000       | 25,614                        |
| Net book amount       |                               |
| 31st March 2000       | 37,410                        |
| 4.4.4.200             | 22.200                        |
| 1st April 1999        | 32,200                        |
| Dahtars               |                               |

# 7 Debtors

| <b>2000</b> | 1999<br>£       |
|-------------|-----------------|
| a.          | ~               |
| 130,650     | 177,241         |
| 1,300       | -               |
|             |                 |
| 131,950     | 177,241         |
|             | £ 130,650 1,300 |

# NOTES ON FINANCIAL STATEMENTS

# 31st March 2000

| 8  | Creditors: amounts falling due               |                  |             |                  |           |
|----|--|------------------|-------------|------------------|-----------|
|    | within one year                              |                  | 20          | 00               | 1999      |
|    |  |                  |             | £                | £         |
|    | Bank overdrafts                              |                  | 60,3        | 15               | <u>-</u>  |
|    | Trade creditors                              |                  | 9,8         |                  | -         |
|    | Corporation tax                              |                  | 39,4        |                  | 40,999    |
|    | Other taxation and social security           |                  | 21,8        |                  | 117,877   |
|    | Other creditors                              |                  | 1,5         |                  | 2,350     |
|    |  |                  | 132,8       | 99               | 161,226   |
|    |  |                  | <del></del> | <del></del>      |           |
| 9  | Reconciliation of movements in share         | reholders' funds |             |                  |           |
|    |  |                  | 20          | 000              | 1999      |
|    |  |                  |             | £                | £         |
|    | Profit for the financial year representing a |                  | 158,        | 155              | 144,142   |
|    | Net addition to shareholders' funds          |                  |             |                  |           |
|    | Opening shareholders' funds                  |                  | 158,6       | )88              | 13,945    |
|    | Closing shareholders' funds                  |                  | 316,2       | 243              | 158,087   |
| 10 | Called up share capital                      |                  |             |                  |           |
|    | · ·  | 2000             | )           | 1                | 999       |
|    |  | Number of shares | £           | Number of shares | £         |
|    | Authorised                                   |                  |             |                  |           |
|    | Authorised share capital - ordinary          | 1,000            | 1,000       | 1,000            | 1,000     |
|    | Allotted, called up                          |                  |             |                  |           |
|    | and fully paid                               |                  |             |                  |           |
|    | Authorised share capital - ordinary          | 2                | 2           | 2                | 2         |
| 11 | Profit and loss account                      |                  |             |                  |           |
|    |  |                  |             |                  | 2000<br>£ |
|    | 1st April 1999                               |                  |             |                  | 158,086   |
|    | Retained profit for the year                 |                  |             |                  | 158,155   |
|    | •  |                  |             |                  |           |
|    | 31st March 2000                              |                  |             |                  | 316,241   |