# FINANCIAL STATEMENTS

31ST MARCH 1999

Registered number: 3375345

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COMPANIES HOUSE 26/01/00

MICHAELIDES WARNER & CO LIMITED

CERTIFIED ACCOUNTANTS

LONDON



# FINANCIAL STATEMENTS

# for the year ended 31st March 1999

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# **COMPANY INFORMATION**

#### 31st March 1999

INCORPORATED England and Wales

NUMBER 3375345

CHAIRMAN Mrs K. Blackwood

OTHER DIRECTORS none

SECRETARY Mrs N. Wichmann

REGISTERED OFFICE Highland House

Albert Drive Burgess Hill RH15 9TN

AUDITORS Michaelides Warner & Co Limited

Certified Accountants 102 Fulham Palace Road

Hammersmith LONDON W6 9PL



#### **DIRECTOR'S REPORT**

#### 31st March 1999

The director present her report and the audited financial statements for the year ended 31st March 1999.

# Principal activity

The principal activity of the company was that of operating a nursing and care bureau.

#### Director

The director of the company during the year and her interests in the shares of the company as recorded in the register of directors' interests were as follows:

	31st March 1999 Ordinary shares	1st April 1998 Ordinary shares	
Mrs K. Blackwood	2	2	

#### **Auditors**

Michaelides Warner & Co Limited have agreed to offer themselves for re-appointment as auditors of the company.

# Small company exemptions

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board

Mrs N. Wichmann Secretary

Highland House Albert Drive Burgess Hill RH15 9TN

# BELGRAVIA NURSING AND CARE BUREAU LIMITED STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Mrs K. Blackwood Chairman

# BELGRAVIA NURSING AND CARE BUREAU LIMITED AUDITORS' REPORT

# Auditors' report to the members of

#### Belgravia Nursing and Care Bureau Limited

We have audited the financial statements on pages 4 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

# Respective responsibilities of directors and auditors

As described on page 3, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error or other irregularity. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st March 1999 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

LONDON

Michaelides Warner & Co Limited
Registered Auditors and
Certified Accountants

24/1/200



# PROFIT AND LOSS ACCOUNT

# for the year ended 31st March 1999

	Note	1999 £	1998 £
Turnover	2	940,588	368,372
Cost of sales		(565,277)	(220,748)
Gross profit		375,311	147,624
Net operating expenses			
Administrative expenses		(192,507)	(131,344)
Profit on ordinary activities before taxation		182,804	16,280
Taxation	5	(38,662)	(2,337)
Profit on ordinary activities after taxation retained for the year	11	144,142	13,943
		<del>*/</del>	

Movements in reserves are shown in note 11.

None of the company's activities were acquired or discontinued during the above two financial years.

There were no recognised gains and losses in 1999 or 1998 other than the profit for the year.



# **BALANCE SHEET**

# at 31st March 1999

		j	1999		1998	
	Note	£	£	£	£	
Fixed assets						
Tangible assets	6		32,200		34,276	
Current assets						
Debtors Cash at bank and in hand	7	177,241 109,872		43,147 13,194		
Creditors: amounts falling due within one year	8	287,113 (161,226)		56,341 (76,672)		
Net current assets/(liabilities)	~		125,887		(20,331)	
Total assets less current liabilities			158,087		13,945	
Capital and reserves				<del></del>	<del></del>	
Called up share capital Profit and loss account	10 11		2 158,085		2 13,943	
Total shareholders' funds	9	_	158,087		13,945	

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements on pages 4 to 9 were approved by the board of directors on 2(/(/200)) and signed on its behalf by:

Mrs K. Blackwood Chairman

#### NOTES ON FINANCIAL STATEMENTS

#### 31st March 1999

# 1 Accounting policies

#### Basis of accounting

The financial statements have been prepared under the historical cost accounting rules.

The company has taken advantage of the exemption from preparing a cash flow statement as conferred by Financial Reporting Standard No. 1 (Revised 1996) on the grounds that it qualifies as a small company under the Companies Act 1985.

#### Turnover

Turnover represents the amount derived from the provision of goods and services falling within the company's activities after deduction of trade discounts and value added tax.

### Tangible fixed assets

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Office improvements	25% reducing balance basis
Motor vehicles	25% reducing balance basis
Fixtures and fittings	25% reducing balance basis

# Leases and hire purchase contracts

Rentals paid under operating leases are charged to income as incurred.

#### Deferred taxation

Deferred taxation is provided on the liability method in respect of the taxation effect of all timing differences to the extent that tax liabilities are likely to crystallise in the foreseeable future.

### 2 Turnover

In the opinion of the directors, none of the turnover of the company is attributable to geographical markets outside the UK (1998 nil).

# 3 Operating profit

	1999 £	1998 £
Operating profit is stated after		
charging:		
Auditors' remuneration	750	2,500
Operating leases:		
Hire of assets other than plant & machinery	110	-
Depreciation of tangible fixed assets		
(note 6):		
Owned assets	10,733	2,411



# NOTES ON FINANCIAL STATEMENTS

# 31st March 1999

4	Directors		
		1999	1998
		£	£
	Directors' emoluments	41,643	27,077
5	Taxation		
3	1 ayatton	1999	1998
		£	£
	Corporation tax on profit on ordinary		
	activities at 21% (1998 21%)	38,662	2,337
6	Tangible fixed assets		
			Plant and Machinery
	_		etc
	Cost		£
	1st April 1998		36,687
	Additions		8,657
	31st March 1999		45,344
	Depreciation		
	1st April 1998		2,411
	Charge for the year		10,733
	31st March 1999		13,144
	Net book amount		***************************************
	Net book amount		
	31st March 1999		32,200
	1st April 1998		34,276
7	Debtors		
•		1999	1998
		£	£
	Amounts falling due within one year		
	Trade debtors	177,241	43,005
	Other debtors	111,441	142
		· · · · · · · · · · · · · · · · · · ·	
		177,241	43,147



# NOTES ON FINANCIAL STATEMENTS

# 31st March 1999

8	Creditors: amounts falling due within one year				
	,		19	99	1998
				£	£
	Trade creditors			_	38,765
	Corporation tax		40,9	90	2,337
	Other taxation and social security		117,8		2,537 35,570
	Other creditors		2,3		-
			161,2	<del></del> 26	76,672
9	Reconciliation of movements in sha	rohaldara! funda			
7	Reconculation of movements in sua	itenoiders innus	19	99	1998
				£	£
	Profit for the financial year		144,1	42	13,943
	New share capital subscribed				2
	Net addition to				
	shareholders' funds		144,1	42	13,945
	Opening shareholders' funds		13,9	45	
	Closing shareholders' funds		158,0	87 <del></del>	13,945
10	Called up share capital				
		199	9	_	98
		Number of shares	£	Number of shares	£
	Authorised Authorised share capital - ordinary	1,000	000,1	1,000	1,000
	Addionised share capital - ordinary		1,000 ==================================	1,000	1,000
	Allotted, called up and fully paid				
	Authorised share capital - ordinary		2	2	2
11	Profit and loss account				
					1999 £
	1st April 1998				13,943
	Retained profit for the year				144,142
	31st March 1999	$ \mathcal{M} $			158,085
	J 15t Wigi vii 1.777	Accountants 1/			136,063