

**Report of the Directors and
Financial Statements for the Year Ended 31st March 2011
for
Ilford Business Improvement
District Limited
(a company limited by guarantee)**



Kingston Smith LLP
Chartered Accountants, Statutory Auditor
Orbital House
20 Eastern Road
Romford
Essex
RM1 3PJ

**Ilford Business Improvement
District Limited (Registered number 03375025)
(a company limited by guarantee)**

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for the Year Ended 31st March 2011**

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**Ilford Business Improvement
District Limited
(a company limited by guarantee)**

**Company Information
for the Year Ended 31st March 2011**

DIRECTORS:

R Holdstock
M F Myers (Chairman)
C Hobbs
N M Driver
S J Daly
N D Hayes
S Pomerance
B Benn

SECRETARY:

N M Driver

REGISTERED OFFICE:

Treviot House
186-192 High Road
Ilford
Essex
IG1 1LR

REGISTERED NUMBER:

03375025 (England and Wales)

AUDITORS:

Kingston Smith LLP
Chartered Accountants, Statutory Auditor
Orbital House
20 Eastern Road
Romford
Essex
RM1 3PJ

**Ilford Business Improvement
District Limited (Registered number: 03375025)
(a company limited by guarantee)**

**Report of the Directors
for the Year Ended 31st March 2011**

The directors present their report with the financial statements of the company for the year ended 31st March 2011

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the promotion of Ilford Town Centre and development of the Ilford Business Improvement District

A levy is received from businesses within the district and spent with a view to improving Ilford as a business district

DIRECTORS

The directors shown below have held office during the whole of the period from 1st April 2010 to the date of this report

R Holdstock
M F Myers (Chairman)
C Hobbs
N M Driver
S J Daly
N D Hayes
S Pomerance
B Benn

DIRECTORS' INTERESTS

The company is limited by guarantee and therefore has no share capital

In accordance with the company's Memorandum and Articles of Association there are seven classes of membership as follows

Class A Major retail commercial businesses with at least 4 outlets and a turnover in excess of £2 million
Class B Retail commercial businesses not eligible for Class A membership
Class C Non-retail commercial businesses
Class D Commercial and non-commercial leisure businesses
Class E Commercial and non-commercial clinics, health centres and educational establishments
Class F Voluntary sector organisations
Class G The London Borough of Redbridge

Each class of membership is allowed to appoint directors in accordance with the terms set out in the company's Memorandum and Articles of Association

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

**Ilford Business Improvement
District Limited (Registered number: 03375025)
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**Report of the Directors
for the Year Ended 31st March 2011**

STATEMENT OF DIRECTORS' RESPONSIBILITIES - continued

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

AUDITORS

The auditors, Kingston Smith LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



N M Driver - Director

24th October 2011

**Report of the Independent Auditors to the Members of
Ilford Business Improvement
District Limited**

We have audited the financial statements of Ilford Business Improvement District Limited for the year ended 31st March 2011 on pages six to eleven. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken for no purpose other than to draw to the attention of the company's members those matters we are required to state to them in a Report of the Auditors addressed to them. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the financial statements to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31st March 2011 and of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Report of the Independent Auditors to the Members of
Ilford Business Improvement
District Limited**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Report of the Directors

Kingston Smith LLP

Brian Pope (Senior Statutory Auditor)
for and on behalf of Kingston Smith LLP
Chartered Accountants, Statutory Auditor
Orbital House
20 Eastern Road
Romford
Essex
RM1 3PJ

Date *26 October 2011*

**Ilford Business Improvement
District Limited (Registered number: 03375025)
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**Profit and Loss Account
for the Year Ended 31st March 2011**

		Year Ended 31 3 11 £	Period 1 6 09 to 31 3 10 £
	Notes		
TURNOVER		450,970	387,023
Cost of sales		<u>312,061</u>	<u>143,237</u>
GROSS PROFIT		138,909	243,786
Administrative expenses		<u>112,856</u>	<u>89,185</u>
OPERATING PROFIT	2	26,053	154,601
Interest receivable and similar income		<u>158</u>	<u>112</u>
		26,211	154,713
Interest payable and similar charges		<u>-</u>	<u>3</u>
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		26,211	154,710
Tax on profit on ordinary activities	3	<u>33</u>	<u>24</u>
PROFIT FOR THE FINANCIAL YEAR		<u>26,178</u>	<u>154,686</u>

The notes form part of these financial statements

**Ilford Business Improvement
District Limited (Registered number 03375025)
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**Balance Sheet
31st March 2011**

	Notes	2011 £	£	2010 £	£
FIXED ASSETS					
Tangible assets	4		874		1,165
CURRENT ASSETS					
Debtors	5	94,803		75,050	
Cash at bank and in hand		159,558		186,188	
		<u>254,361</u>		<u>261,238</u>	
CREDITORS					
Amounts falling due within one year	6	56,488		89,834	
NET CURRENT ASSETS			<u>197,873</u>		<u>171,404</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>198,747</u>		<u>172,569</u>
RESERVES					
Members funds	7		<u>198,747</u>		<u>172,569</u>
			<u>198,747</u>		<u>172,569</u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Directors on 24th October 2011 and were signed on its behalf by



M F Myers (Chairman) - Director



N M Driver - Director

The notes form part of these financial statements

**Ilford Business Improvement
District Limited (Registered number: 03375025)
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**Notes to the Financial Statements
for the Year Ended 31st March 2011**

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated)

Exemption from preparing a cash flow statement

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company

Turnover

Turnover represents levy payments received from businesses in the Ilford Business Development District (the "BID"), voluntary contributions and other income generated in the course of promoting Ilford Town Centre

Grants of a revenue nature are credited to the profit and loss account in the year in which they accrue

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life

Computer equipment - 25% on cost

2 OPERATING PROFIT

The operating profit is stated after charging

	Year Ended 31.3.11	Period 1 6 09 to 31 3 10
	£	£
Depreciation - owned assets	291	487
Auditors' remuneration	<u>3,532</u>	<u>4,545</u>
Directors' remuneration and other benefits etc	<u>-</u>	<u>-</u>

**Ilford Business Improvement
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**Notes to the Financial Statements - continued
for the Year Ended 31st March 2011**

3 TAXATION

Analysis of the tax charge

The tax charge on the profit on ordinary activities for the year was as follows

	Year Ended 31.3.11 £	Period 1 6 09 to 31 3 10 £
Current tax		
UK corporation tax	<u>33</u>	<u>24</u>
Tax on profit on ordinary activities	<u><u>33</u></u>	<u><u>24</u></u>

The company's activities do not constitute trading and accordingly it has no liability to corporation tax on surplus income in the year

Corporation tax at 21% is however payable on interest received

4 TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1st April 2010 and 31st March 2011	<u>1,948</u>
DEPRECIATION	
At 1st April 2010	783
Charge for year	<u>291</u>
At 31st March 2011	<u>1,074</u>
NET BOOK VALUE	
At 31st March 2011	<u><u>874</u></u>
At 31st March 2010	<u><u>1,165</u></u>

5 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2011 £	2010 £
Trade debtors	94,793	75,050
VAT	<u>10</u>	<u>-</u>
	<u><u>94,803</u></u>	<u><u>75,050</u></u>

**Ilford Business Improvement
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**Notes to the Financial Statements - continued
for the Year Ended 31st March 2011**

6 CREDITORS' AMOUNTS FALLING DUE WITHIN ONE YEAR

	2011	2010
	£	£
Trade creditors	23,757	17,126
Tax	33	-
PAYE	-	2,202
VAT	-	6,112
Other creditors	26,258	10,058
Levy received in advance	-	44,736
Accrued expenses	6,440	9,600
	<u>56,488</u>	<u>89,834</u>

7 RESERVES

	Members funds £
At 1st April 2010	172,569
Profit for the year	26,178
	<u>198,747</u>
At 31st March 2011	<u>198,747</u>

Members Funds represent the excess of income received over expenditure in the year

Included in reserves is £16,462 received from London Borough of Redbridge for a vacant unit cover up project which will be utilised in forthcoming years when suitable sites permit

The excess this year was due to the effects of the national periodic business rateable value review. This has the effect of increasing levy income by approximately 28% or £85,000, subject to rate appeals. The board are mindful the effect of levy repayments due to rate appeals is uncertain, but having considered the matter are internally setting aside an initial reserve of £35,000 to cover such eventualities. This reserve will be considered each year and as the effect of rateable value appeals are evaluated.

Once the internal rateable value appeals and vacant coverup reserves are accounted for, there was a net excess of expenditure in the year of £5,284 which was funded from previous years' net underspend.

The unallocated reserves carried forward of £147,285 will be utilised for numerous future projects. In the 2011-12 year there is a particular focus on educating and promoting Ilford Town Centre to help combat negative effects of the new Stratford City shopping centre and with promoting later opening times.

The company is limited by guarantee. The directors have an interest as guarantors for an amount not exceeding £1. Each member of the company has agreed to contribute up to £1 in the event of a winding up.

8 RELATED PARTY DISCLOSURES

The company incurred accountancy and clerical fees of £7,620 (2010: £8,463) from Davis Grant LLP, an entity in which N Driver, a director of the company, has an interest as a member. In addition £1,575 was incurred for assistance with a tax matter relating to a company issue before the time of Ilford Business Improvement District Limited.

9 ULTIMATE CONTROLLING PARTY

The directors do not consider that any one party controls the company.

**Ilford Business Improvement
District Limited (Registered number. 03375025)
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**Notes to the Financial Statements - continued
for the Year Ended 31st March 2011**

10 COMPARATIVE FIGURES FOR 2010

The results for 2011 and 2010 are not comparable. In 2010 the Business Improvement District had just been established and as a result did not incur a full year of costs.

**Ilford Business Improvement
District Limited (Registered number: 03375025)
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**Trading and Profit and Loss Account
for the Year Ended 31st March 2011**

	Year Ended 31 3.11		Period 1 6 09 to 31 3 10	
	£	£	£	£
Turnover				
BID Levy	397,118		303,414	
London Borough of Redbridge	50,000		50,000	
Street market income	3,852		8,609	
Vacant Shop front	-		20,000	
Ilford mall contribution	-		5,000	
		450,970		387,023
Cost of sales				
Levy collection charge	19,494		15,089	
Town centre policing	107,346		69,333	
ITAC	16,667		-	
Street cleaning	26,054		7,336	
Flowers and greenery	21,983		3,240	
Shop cover-ups	3,538		1,750	
Enhanced street cleaning	39,082		-	
Street markets	6,006		12,583	
Town centre events	434		-	
Media relations	18,950		11,640	
Ilford business events	3,530		-	
Other promotions	3,792		9,060	
Marketing and advertising	5,793		500	
Christmas events	36,878		12,706	
Summer festival etc	2,514		-	
		312,061		143,237
GROSS PROFIT		138,909		243,786
Other income				
Deposit account interest	158		29	
Other interest received	-		83	
		158		112
		139,067		243,898
Expenditure				
Recruitment costs	-		2,200	
Wages	46,045		23,377	
Social security	6,103		2,566	
Computer and office costs	2,824		839	
Telephone	1,624		2,065	
Printing, post and stationery	2,597		4,161	
Travelling	1,984		1,202	
Temporary staff	17,439		9,857	
Insurance	987		3,002	
Subscriptions	1,535		1,647	
Website costs	5,930		-	
Sundry expenses	185		2,333	
Bank charges	-		125	
Carried forward	87,253	139,067	53,374	243,898

This page does not form part of the statutory financial statements

**Ilford Business Improvement
District Limited (Registered number: 03375025)
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**Trading and Profit and Loss Account
for the Year Ended 31st March 2011**

	Year Ended 31.3.11		Period 1.6.09 to 31.3.10	
	£	£	£	£
Brought forward	87,253	139,067	53,374	243,898
Conferences/seminars	1,280		385	
Clerical	4,865		5,663	
Accountancy	2,940		2,800	
Consultancy fees	3,540		210	
Legal fees	3,175		-	
Auditors' remuneration	3,532		4,545	
Depreciation of tangible fixed assets				
Computer equipment	291		487	
Bad debts	5,980		17,707	
BID setup costs	-		4,014	
		112,856		89,185
		26,211		154,713
Finance costs				
Bank interest		-		3
NET PROFIT		26,211		154,710

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