

# **USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.**

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ARMADILLO HUL	-DINGS LIMITED
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	ase tick the box
<i>1</i> 1	pany was entitled to exemption under
	dance with section 249B(2) of the
ponsibility for: counting records which comply with sec	tion 221, and
and loss for the financial year, in accord	ance with the requirements of section
rd of Directors On J. U Hugust and if:	give the name, address, telephone number available, a DX number and Exchange of son Companies House should contact if any query.
MINECS LAD Contac	t details:
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July 2000

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GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form - if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- g. This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

a	Ompanies House	USE THIS FORM FOR ENDING ON OR AFT				
CHFP000	for the record		*			
	Company Number	00123456			•	
	Company Name in full	A Company Limited		***		
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.~	Balance Sheet as at	30 July 2000				
			Current Year		Previous Yea	
			2000		Frevious rea	
-	hare Capital not paid (See	_	100			
Cash at Bar	k and in Hand (See note	b. above) £	<u></u>		<u>L</u>	
NET ASSET	r <b>s</b>		£ 100		٤	
Authorised :	share capital:					
1000	ordinary shares of	£ 1.00 each		•		
Issued shar	e capital:					
100	ordinary shares of	£ 1.00 each				
SHAREHOL	LDERS' FUNDS	L	£ 100	•	2	
consideration 2. During the yestatements:	ear the company allotted .10 n received by the company we ear the company acted as an year ended .30 Ju	as £ 100 agent for a person - If thi	s applies please tic	k the box		
section (b) Membe Compa (c) The dir L ens	249AA(1) of the Companies and the content of the content of the content of the content of the company that the company the com	Act 1985. company to obtain an a consibility for: counting records which co	udit in accordance	with sect	ion 249B(2) of th	
fina 226	paring accounts which give a incial year, and of its profit and i, and which otherwise comply dicable to the company.	ed loss for the financial ye	ear, in accordance w f the Companies Act	Ith the required	uirements of section accounts, so far a	
These account	s were approved by the Board	Please give the name, address, telephone numb and, if available, a DX number and Exchange the person Companies House should contact there is any query. Contact details:				
Director(s)	30 August 2000 their behalf by:	Passave. g	• •	-		

## An example:

On 1 July 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 30 July 2000.

### Note:

The total of Net Assets should equal the total of Shareholders' Funds.

### Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

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Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland