# Liquidator's Progress Report

**S.192** 

Pursuant to Sections 92A and 104A and 192 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

03365849

Name of Company

Lend Lease Dormant Holdings Limited

1 / We

Guy Charles David Harrison, 7th Floor Dashwood House, 69 Old Broad Street, London, EC2M 1QS

Paul Anthony Higley, 7th Floor Dashwood House, 69 Old Broad Street, London, EC2M 1QS

the liquidator(s) of the company attach a copy of my/our Progress Report under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 28/03/2013 to 27/03/2014

Signed \_\_\_\_\_

Date 22/05/2014

Price Bailey Insolvency and Recovery LLP 7th Floor Dashwood House 69 Old Broad Street London EC2M 1QS

Ref L10060/GCDH/PAH/AC

Software Supplied by Turnkey Computer Technology Limited Glasgow



## Lend Lease Dormant Holdings Limited (In Liquidation) Joint Liquidators' Abstract of Receipts & Payments

| From 28/03/2013<br>To 27/03/2014 |   | Statement of Affairs |
|----------------------------------|---|----------------------|
| NIL NIL                          | ASSET REALISATIONS O Shares & Investments | 2 00                 |
| NIL                              | -<br>)                                    | 2 00                 |
|                                  | REPRESENTED BY                            |                      |
| NIL                              |   |                      |

Note

Guy Charles David Harrison Joint Liquidator

# Lend Lease Dormant Holdings Limited (In Liquidation) Supplementary Information

#### Registered Office / Home Address

7th Floor Dashwood House 69 Old Broad Street London EC2M 1QS

#### **Registered Number**

03365849

#### **Appointment Details**

First Partner - Guy Charles David Harrison 7th Floor Dashwood House, 69 Old Broad Street, London, EC2M 1QS Appointment Date - 28/03/2013

Second Partner - Paul Anthony Higley
7th Floor Dashwood House, 69 Old Broad Street, London, EC2M 1QS
Appointment Date - 28/03/2013

#### **Changes to Office Holders**

None

#### **Additional Information**

#### Dividends / Distributions / Consigned Funds

| Dividend Type | Date | Admitted Number | Paid | p in £ |
|---------------|------|-----------------|------|--------|

No Dividends Paid

#### Unrealisable Assets

#### **Details of Basis of Remuneration**

That the Joint Liquidator's remuneration be agreed on a time cost basis, but limited to £1,500, according to the time properly spent by the Liquidator and his staff in their duties in relation to the liquidation

That the Joint Liquidators' disbursements (including all category 2 disbursements as detailed in the information provided to creditors regarding Price Bailey Insolvency and Recovery LLP's charge-out rates) be reimbursed in full from the funds available in the liquidation

That the Joint Liquidators' fee for convening the aforementioned meeting and for assisting in the preparation of the Company's Declaration of Solvency be £1,000 plus disbursements and VAT

Lend Lease Dormant Holdings Limited (In Liquidation) Statement of Remuneration / Expenses For period 28/03/2013 to 27/03/2014

| Account | Incurred<br>In Period | Accrued<br>In Period<br>For Last Period | Accrued<br>In Period | Total<br>In Period |  |
|---------|-----------------------|---|----------------------|--------------------|--|
|         | 0 00                  | 0 00                                    | 0 00                 | 0 00               |  |

Your ref

L10060/GCDH/AC\*



Direct Line: 0207 382 7418 E-mail guy harrison@pricebailey co uk

21 May 2014

PRIVATE & CONFIDENTIAL

To: All Members

Dear Sirs

LEND LEASE DORMANT HOLDINGS LIMITED (In Members' Voluntary Liquidation)

**Company Registration Number:** 

Former Registered Office Address:

Former Trading Address:

Liquidators' Names:

Liquidators' Address:

Liquidators' Date of Appointment:

Registered Office Address:

03365849 7th Floor, Dashwood House, 69 Old

**Broad Street, London EC2M 1QS** 

20 Triton Street, Regent's Place,

London, NW1 3BF

None

**Guy Charles David Harrison** 

**Paul Anthony Higley** 

7th Floor, Dashwood House, 69 Old

**Broad Street, London EC2M 10S** 

28 March 2013

I am pleased to enclose my report to members following the first anniversary of the liquidation of the above Company

#### LIQUIDATORS' ACTIONS SINCE APPOINTMENT

The administration of this case is now concluded and corporation tax clearance has been granted Certain matters with the Shareholder remain outstanding and as soon as these are resolved the liquidation will be closed.

#### RECEIPTS AND PAYMENTS ACCOUNT

As there have been no realisations in this liquidation, a receipts and payments account has not been prepared

Price Balley insolvency and Recovery LLP is a limited Bability partnership registered In England and Wates, Causeway House 1 Dane Street Sishop a Stortford Herts CM23 3BT there à list of members is kept

With offices in London City



#### **LIQUIDATORS' REMUNERATION**

My remuneration was previously authorised by the Members at a meeting held on 28 March 2013 to be drawn on a time cost basis, but capped at £2,500.00 plus VAT and disbursements. This is to be paid by a third party. My total time costs as at 27 March 2014 amount to £1,157 50 representing 8.50 hours work at an average charge out rate of £136.17 per hour

I have not received any remuneration in this matter.

A schedule of my time costs incurred to date is attached

A description of the routine work undertaken in the Liquidation to date is as follows:

#### 1 Administration and Planning

- Preparing the documentation and dealing with the formalities of appointment.
- Statutory notifications and advertising
- Preparing documentation required.
- Dealing with all routine correspondence.
- Maintaining physical case files and electronic case details on IPS.
- · Review and storage.
- · Case bordereau.
- Case planning and administration.
- Preparing reports to members.
- Convening and holding meetings of members.
- Maintaining and managing the liquidator's cashbook and bank account.
- Ensuring statutory lodgements and tax lodgement obligations are met.

#### 2. Creditors

- Dealing with creditor correspondence and telephone conversations.
- Preparing reports to creditors.
- Maintaining creditor information on IPS.
- Reviewing and adjudicating on proofs of debt received from creditors

#### 3. Realisation of Assets

- Corresponding with debtors and attempting to collect outstanding book debts
- Liaising with the company's bank regarding the closure of the account

A copy of 'A Members' Guide to Liquidators' Fees', together with an explanatory note which shows Price Barley Insolvency and Recovery LLP's fee policy are available at the link <u>www pricebailey co uk/creditors</u> by downloading document numbers 13 and 14 respectively. A hard copy of both documents can be obtained on request from the address below.

#### **LIQUIDATOR'S EXPENSES**

My expenses as at 27 March 2014 amount to £292.29, details of which are on the attached Statement of Expenses.

I have not drawn any expenses in this matter.



#### **FURTHER INFORMATION**

A member may, with the permission of the court or with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report.

A member may, with the permission of the court or with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

#### **COMPLAINTS**

At Price Bailey Insolvency and Recovery LLP we always strive to provide a professional and efficient service, however we recognise that it is in the nature of insolvency proceedings for disputes to arise from time to time. If you should have cause to complain about the way that we are acting, you should, in the first instance, put details of your complaint in writing to our complaints officer Paul Pittman at 7<sup>th</sup> Floor, Dashwood House, 69 Old Broad Street, London, EC2M 1QS. This will formally invoke our complaints procedure and we will endeavour to deal with your complaint under the supervision of a senior partner unconnected with the appointment.

Most disputes can be resolved amicably either through the provision of further information or following negotiations. However, in the event that you have exhausted our complaints procedure and you are not satisfied that your complaint has been resolved or dealt with appropriately, you may complain to the regulatory body that licences the insolvency practitioner concerned. Any such complaints should be addressed to The Insolvency Service, IP Complaints, 3rd Floor, 1 City Walk, Leeds, LS11 9DA; or you may email <a href="mailto:ip.complaints@insolvency gsi gov.uk">ip.complaints@insolvency gsi gov.uk</a>; or you may phone 0845 602 9848 - calls are charged at between 1p and 10.5p per minute from a land line, for mobiles, between 12p and 41p per minute if you're calling from the UK.

#### CONCLUSION

The Liquidation will remain open until the outstanding matters have been resolved and it's anticipated that this will be within the next six weeks.

Should you have any queries regarding this report, or the Liquidation in general, please contact me or my case administrator, Alicia Clough.

Yours faithfully

G C.D. Harrison MIPA MABRP

JOINT LIQUIDATOR

Authorised to Act in the UK by the Department for Business, Innovation and Skills

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#### LEND LEASE DORMANT HOLDINGS LIMITED

(In Members' Voluntary Liquidation)

Analysis of Time Costs for the period 28 March 2013 to 27 March 2014

| Classification of Work      |       | olvency<br>litioners | Ма    | nagers   | Admi  | nistrators | Į.    | tants and<br>port Staff | Total<br>Hours | Time Cost | Average<br>Hourly<br>Rate |
|-----------------------------|-------|----------------------|-------|----------|-------|------------|-------|-------------------------|----------------|-----------|---------------------------|
|                             | Hours | Cost (£)             | Hours | Cost (£) | Hours | Cost (£)   | Hours | Cost (£)                |                | £         | £                         |
| Administration and Planning | 0 50  | 150 00               |       |          | 7 10  | 958 50     | 0 90  | 49 00                   | 8 50           | 1,157 50  | 136 18                    |
| Creditors                   |       |                      |       |          |       |            |       |                         |                |           |                           |
| Investigations              |       |                      |       |          |       |            |       |                         |                |           |                           |
| Realisation of Assets       |       |                      |       |          |       |            |       |                         |                |           |                           |
| Trading                     |       |                      |       |          |       | !          |       | :                       |                |           |                           |
| Other Matters               |       |                      | İ     |          |       |            |       | į                       |                |           |                           |
| Total                       | 0 50  | 150 00               |       |          | 7 10  | 958 50     | 0 90  | 49 00                   | 8 50           | 1,157 50  | 136 18                    |
| Average Hourly Rate, £      |       | 300 00               |       |          |       | 135 00     |       | 54 44                   |                |           |                           |

## INFORMATION TO ASSIST CREDITORS IN MAKING AN INFORMED DECISION ON ANY RESOLUTION SEEKING APPROVAL OF THE OFFICE HOLDERS REMUNERATION

#### PRICE BAILEY INSOLVENCY AND RECOVERY LLP CHARGE OUT RATES

Our current charge-out rates which may be amended from time to time are as follows

| POSITION                                     | HOURLY CHARGE<br>OUT RATE (£) |
|--|-------------------------------|
| Insolvency Practitioners                     | 265 - 375                     |
| Managers                                     |                               |
| <ul> <li>Qualified Senior Manager</li> </ul> | 250 - 315                     |
| - Senior Manager                             | 225 - 285                     |
| - Manager                                    | 195 - 2 <b>4</b> 5            |
| Administrators                               |                               |
| <ul> <li>Senior Administrator</li> </ul>     | 165 - 210                     |
| - Administrator                              | 135 - 170                     |
| Assistants & Support Staff                   |                               |
| - Assistant                                  | <b>75 - 125</b>               |
| - Cashiering                                 | 25 - <b>7</b> 5               |
| - Secretarial                                | 25 - 40                       |
|  |                               |

Support staff charge for work carried out that is directly attributable to the relevant insolvency case Time will be recorded by all categories of staff in 6 minute units

Details of our historic charge out rates can be viewed at www pricebailey co uk/creditors

Should you require clarification on any of the above, do not hesitate to contact Price Bailey Insolvency and Recovery on 020 7065 2660

### LEND LEASE DORMANT HOLDINGS LIMITED

(In Members' Voluntary Liquidation)

## JOINT LIQUIDATORS' STATEMENT OF EXPENSES FOR THE PERIOD 28 MARCH 2013 TO 27 MARCH 2014

|   | 28/03/2013 to 27/03/2014 |         |  |  |
|---|--------------------------|---------|--|--|
| Breakdown of Joint Liquidators' Disbursements | Incurred, £              | Paid, £ |  |  |
| Category 1 Expenses                           |                          |         |  |  |
| Statutory Insurance Bond                      | 20 00                    | -       |  |  |
| Statutory Advertising                         | 253.80                   | -       |  |  |
| Postage                                       | 9 94                     | -       |  |  |
| Category 2 Expenses                           |                          |         |  |  |
| Internal Photocopying                         | 8 55                     | -       |  |  |
|   | 292 29                   | -       |  |  |
|   |                          |         |  |  |