

# Liquidator's Progress Report

# S.192

Pursuant to Sections 92A and 104A and 192  
of the Insolvency Act 1986

To the Registrar of Companies

Company Number

03346497

Name of Company

First Light (London) Limited

I / We

David Elliott, Victory House, Quayside, Chatham Maritime, Kent ME4 4QU

the liquidator(s) of the company attach a copy of my/our Progress Report  
under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 23/02/2014 to 22/02/2015

Signed

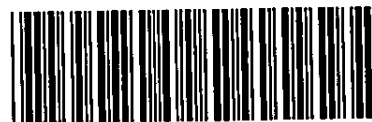
Date

10/04/15

Moore Stephens LLP  
Victory House  
Quayside  
Chatham Maritime  
Kent ME4 4QU

Ref C65804/DRE/SXK/LJC/JZB

SATURDAY



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11/04/2015

#233

COMPANIES HOUSE

**First Light (London) Limited**  
**(In Liquidation)**  
**Liquidator's Abstract of Receipts & Payments**

Statement of Affairs	From 23/02/2014 To 22/02/2015	From 23/02/2012 To 22/02/2015
2,500 00	FIXED CHARGE ASSETS	
	Goodwill	NIL
		NIL
(1,119 00)	FIXED CHARGE HOLDER	
	HSBC Bank plc	NIL
		NIL
1,522 00	ASSET REALISATIONS	
23,050 00	Furniture & Equipment	1,522 00
9,535 00	Stock & DJ Equipment	24,478 00
	Director's Loan Account	NIL
	Cash at Bank	504 35
		26,504 35
	OTHER REALISATIONS	
	Interest Gross of Tax	22 47
		22 47
	COSTS OF ADMINISTRATION	
	Preparation of S of A	5,000 00
	Accountancy Fees	265 00
	Stationery & Postage	32 39
	Statutory Advertising	382 50
	Specific Penalty Bond	80 00
	Storage	1,059 00
	Office Holders Fees	8,956 95
	Office Holders Outlays	17 00
		(15,792 84)
(80,729 61)	UNSECURED CREDITORS	
(15,150 20)	Trade & Expense Creditors	NIL
(51,244 61)	H M Revenue & Customs - PAYE	NIL
	H M Revenue & customs - VAT	NIL
		NIL
(2 00)	CONTRIBUTORIES	
	Ordinary Shareholders	NIL
		NIL
(111,638.42)		10,733.98
	REPRESENTED BY	
	VAT Receivable	10 00
	Bank 2 - Current (F)	10,815 78
	Suspense Account	(91 80)
		10,733.98

# **MOORE STEPHENS**

**Strictly Private & Confidential**

**FIRST LIGHT (LONDON) LIMITED ("THE COMPANY")**

**Report to the members and creditors in accordance with Rule 4.49C CVL of the Insolvency Rules 1986**

**10 April 2015**

Moore Stephens LLP  
Victory House  
Quayside  
Chatham Maritime  
Kent ME4 4QU

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## **Contents**

- 1 Statutory Information
- 2 Progress To Date
- 3 Investigations
- 4 Liquidator's Remuneration and Category 2 Disbursements
- 5 Liquidator's Expenses
- 6 Creditors' Rights
- 7 Liabilities

## **Appendices**

- |              |   |
|--------------|---|
| Appendix I   | Receipts and Payments account for the period 23 February 2014 to 22 February 2015 |
| Appendix II  | Breakdown of time costs and category 2 disbursements                              |
| Appendix III | Schedule of expenses incurred during the period                                   |

This report is intended for use by those parties entitled to a copy thereof under Rule 4.49C CVL of the Insolvency Rules 1986. It may contain information that is privileged, confidential or exempt from disclosure and any dissemination, distribution or copying of it and its attachments is strictly prohibited. It is not suitable to be relied upon by any other person, or for any other purpose, or in any other context.

Any estimated outcomes for creditors are for illustration only and cannot be relied upon as guidance as to the actual outcome for creditors.

David Elliott is authorised in the UK to act as an insolvency practitioner by the Institute of Chartered Accountants in England and Wales.

## **1. Statutory information**

Company Name	First Light (London) Limited
Company Number	03346497
Registered Office	Victory House Quayside Chatham Maritime Kent ME4 4QU
Date of Appointment	23 February 2012
Liquidator	David Elliott
Liquidator's Address	Victory House Quayside Chatham Maritime Kent ME4 4QU

## **2 Progress to date**

- 2 1 The receipts and payments account attached in Appendix I details the asset realisations to date
- 2 2 As previously reported, assets of the Company included stock and DJ equipment with an estimated to realise value of £23,050 as per the director's statement of affairs
- 2 3 DJC Events Limited, the purchaser of the stock and DJ equipment, entered into a sale agreement with MacMillan Browne (UK) Limited and the sum of £1,000 per month was due to be paid for 24 months, the first of such payment was due on 22 March 2012. The first payment was not however received until 2 February 2012
- 2 4 Payments totalling £24,478 have now been realised in full and final settlement of the amount due
- 2 5 The Company's assets also included a director's loan account, which according to the statement of affairs was considered to be recoverable in full. I have been in extensive correspondence with various parties in this respect including the director, the Company's former bookkeeper and Company's accountants.
- 2 6. The accountants eventually provided information suggesting that Mr Chapman has discharged the overdrawn director's loan account. However, I remain of the opinion that an overdrawn director's loan account existed as at the date of Liquidation and there is a debt that needs to be recovered from Mr Chapman. Further information has been requested and I am continuing to make enquires in this respect
- 2 7 Bank interest of £15.73 has also been received during this period

## **3. Investigations**

- 3 1 An appropriate report/return on the actions of the directors has been forwarded to the Disqualification Unit of the Department for Business Innovation & Skills in accordance with the liquidator's statutory duties. Please note that the content of this report/return is of a confidential nature and so cannot be disclosed to third parties

## **4. Liquidator's remuneration and category 2 disbursements**

- 4 1 At the initial meeting of creditors held on 23 February 2012 the following resolutions were passed
- That the fee for convening the meeting of creditors and preparing the Statement of Affairs, to be paid from the assets of the Company, be fixed at £5,000 plus VAT and disbursements as follows

**Rule 4.38**

Preparation of statement of affairs in statutory form by Moore Stephens LLP	£1,500
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**Rule 4.62**

Summoning, advertising and holding of creditors' meeting by Moore Stephens LLP	£1,500
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General advice in connection with the liquidation proceedings by Moore Stephens LLP	£2,000
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<b>Total</b>	£5,000
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- That the remuneration of the liquidator be fixed by reference to the time properly given by the liquidator and his staff in attending to matters arising in the liquidation in accordance with Rule 4.127(2)(b) of the Insolvency Rules 1986
- The liquidator shall be authorised to draw his firm's internal costs and expenses in dealing with the estate, including photocopying, printing, facsimile, document storage, mileage and room hire, as and when funds permit

- 4.2 The fee for convening the meeting of creditors and preparing the statement of affairs has been drawn in accordance with the resolutions passed
- 4.3 The time costs incurred to date have arisen primarily as a result of as a result of realising the funds due under the terms of the sale agreement and investigations into the directors loan account. In addition we have dealt with the statutory functions required under the Insolvency Act and Rules and also enquiries from creditors
- 4.4 A detailed breakdown of liquidator's time costs and category 2 disbursements, together with current charge out rates is attached in Appendix II
- 4.5 Fees of £8,956.95 have been drawn in this respect to date
- 4.6 Should you wish to receive a copy of "A Creditors' Guide to Liquidators' Fees" this is available on the Moore Stephens website <http://www.moorestephens.co.uk/corporaterecovery.aspx> or by requesting a copy from this office in writing or by telephone

**5 Liquidator's Expenses**

- 5.1 A schedule of all expenses incurred has been detailed in Appendix III
- 5.2 Invicta Archive Storage Limited have been paid the sum of £1,059 in respect of their fees for the secure storage of the company's physical books and records

**6. Creditors' Rights**

- 6.1 Within 21 days of receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) or any unsecured creditor with the permission of the court may request in writing that the liquidator provide further information about his remuneration or expenses which have been itemised in the progress report

Within 14 days of receipt of the request, I must provide all of the information asked for, except so far as I consider that

- the time or cost of preparation of the information would be excessive, or
- disclosure of the information would be prejudicial to the conduct of the liquidation or might reasonably be expected to lead to violence against any person, or

- I am subject to an obligation of confidentiality in respect of the information

I am also required to give reasons for not providing all of the requested information

- 6.2** Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may, within 8 weeks of receipt of this progress report make an application to court on the grounds that the basis fixed for the liquidator's remuneration, the remuneration charged, or the expenses incurred by the liquidator as set out in the progress report are excessive

**7 Liabilities**

**7.1 Secured creditors**

HSBC Bank Plc hold fixed and floating charges over the assets of the company securing their lending under a debenture which was created on 9 December 2003 and registered at Companies House on 12 December 2003. The amount outstanding to HSBC Bank plc is approximately £1,119 and therefore it is anticipated that the Bank will be repaid in full from the fixed charge assets.

**7.2 Preferential creditors**

I am not aware of any preferential creditors.

**7.3 Unsecured creditors**

All creditors have been advised of the liquidation and invited to send details of their claim in the proceedings. I have received 11 non-preferential claims totalling £99,498.06 compared to £147,124 shown in the statement of affairs. There remain a number of creditors who have not submitted their claim in the proceedings but I would invite them to do so by completing and returning the proof of debt form attached to my earlier report.

The prospect of a dividend distribution is currently uncertain and will be dependent on the outcome of enquires into the directors' loan account.



David Elliott  
Liquidator

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[Saadia.Khan@moorestephens.com](mailto:Saadia.Khan@moorestephens.com)

## Liquidator's receipts and payments account

## First Light (London) Limited (In Liquidation)

	Statement of affairs £	From 23/02/2014 To 22/02/2015 £	From 23/02/2012 To 22/02/2015 £
<b>RECEIPTS</b>			
Goodwill	2,500 00	0 00	0 00
Furniture & Equipment	1,522 00	0 00	1,522 00
Stock & DJ Equipment	23,050 00	4,000 00	24,478 00
Director's Loan Account	9,535 00	0 00	0 00
Cash at Bank		0 00	504 35
Interest Gross of Tax		15 73	22 47
Suspense Account		0 00	91 80
		<u>4,015 73</u>	<u>26,618 62</u>
<b>PAYMENTS</b>			
Preparation of S of A		0 00	5,000 00
Accountancy Fees		0 00	265 00
Stationery & Postage		0 00	32 39
Statutory Advertising		0 00	382 50
Specific Penalty Bond		0 00	80 00
Storage		336 00	1,059 00
Office Holders Fees		8,956 95	8,956 95
Office Holders Outlays		0 00	17 00
		<u>9,292 95</u>	<u>15,792 84</u>
Net Receipts/(Payments)		<u>(5,277 22)</u>	<u>10,825 78</u>
<b>MADE UP AS FOLLOWS</b>			
VAT Receivable			10 00
Bank 2 - Current (F)			10,815 78
Vat Control Account			0 00
			<u>10,825 78</u>



## Breakdown of time costs and category 2 disbursements

## First Light (London) Limited - In Creditors' Voluntary Liquidation

## Summary of Moore Stephens' time-costs from 23/02/2014 to 22/02/2015

	Partner / Associate	Director / Manager	Administrator	Support staff	Total hours	Time cost (£)	Av rate £/h
Statutory compliance, administration and planning	1 65	0 35	5 10	8 55	15 85	2,120 75	135 51
Realisation of assets	0 65	0 60	1 65	-	2 90	506 50	174 31
Creditors	-	2 85	-	-	2 85	541 50	190 00
<b>Total hours</b>	<b>2 30</b>	<b>3 60</b>	<b>6 75</b>	<b>8 55</b>	<b>21 40</b>		
<b>Total time costs £</b>	<b>862.50</b>	<b>680.00</b>	<b>791.50</b>	<b>833.75</b>		<b>3,187.75</b>	<b>148.03</b>

## Summary of Moore Stephens' time-costs from 23/02/2012 to 22/02/2015

	Partner / Associate	Director / Manager	Administrator	Support staff	Total hours	Time cost (£)	Av rate £/h
Statutory compliance, administration and planning	3 15	10 35	6 00	29 00	48 50	6,610 00	136 29
Investigations	-	1 70	0 25	5 40	7 35	720 75	98 06
Realisation of assets	0 65	4 45	4 25	3 30	12 65	1,981 20	155 04
Creditors	2 10	6 35	1 25	0 50	10 20	2,132 00	209 02
Tax	-	0 05	0 50	-	0 55	80 25	145 91
Case specific matters	-	1 15	-	-	1 15	212 75	185 00
<b>Total hours</b>	<b>5 90</b>	<b>24 05</b>	<b>12 25</b>	<b>38 20</b>	<b>80 40</b>		
<b>Total time costs £</b>	<b>2,656.25</b>	<b>4,235.75</b>	<b>1,627.50</b>	<b>3,197.45</b>		<b>11,716.95</b>	<b>145.73</b>

Total remuneration drawn on account

8 956 95

## Charge out rates -

Rates effective from	1st-Nov 2012	1st Nov-2010
Partner/ Associate	£320-£530	£310-£510
Director / Manager	£155-£300	£150-£290
Administrator	£55-£155	£53-£150
Support staff	£30-£115	£30-£109

Time charged in 3 minute units or multiples thereof

## Examples of work generally undertaken but not limited to

## Statutory compliance, administration and planning

- Compliance with other regulatory requirements
- Statutory reporting and compliance
- Case planning
- Administrative set up
- Appointment notification
- Maintenance of records

## Investigations

- SIP 2 review
- CDDA reports
- Investigating antecedent transactions

## Realisation of assets

- Identifying, securing, insuring assets
- Retention of title
- Property, business and asset sales
- Debt collection
- Tax reclaims

## Creditors

- Communication with creditors
- Creditors' claims (including employees and other preferential creditors)

## Tax

- Corporation tax returns
- VAT returns
- Capital gains tax calculations

## Case specific matters

- Pension issues

## Breakdown of time costs and category 2 disbursements continued

## First Light (London) Limited - In Creditors' Voluntary Liquidation

## Summary of Moore Stephens' disbursements

	Undrawn costs brought forward from previous period(s) £	This period 23/02/2014 to 22/02/2015		Cumulative 23/02/2012 to 22/02/2015	
		Costs incurred £	Costs drawn £	Costs incurred £	Costs drawn £
Car mileage	-	-	-	6 85	6 85
Photocopying / printing	-	-	-	0 15	0 15
Storage	-	70 00	70 00	280 00	280 00
Total		70 00	70 00	287 00	287 00
Total undrawn costs to carry forward					287 00

## Category 2 disbursement rates -

Type	Rate
Car mileage	£0.45 per mile maximum
Photocopying/printing	£0.15 per sheet
Colour photocopying	£2.50 per sheet
Fax	£0.40 per sheet
Storage - standard box	£3.90 per box per quarter (min £30 per quarter)
Room hire	£30-£50 per hour

## Summary of accrued and drawn costs

## First Light (London) Limited - In Creditors' Voluntary Liquidation

Cost Description	Undrawn costs brought forward from previous period(s) £	This period 23/02/2014 to 22/02/2015		Cumulative 23/02/2012 to 22/02/2015	
		Costs incurred £	Costs drawn £	Costs incurred £	Costs drawn £
Accountancy fees	-	-	-	10 00	10 00
Postage	-	-	-	32 39	32 39
Statutory advertising	-	-	-	382 50	382 50
Specific penalty bond	-	-	-	80 00	80 00
Storage Costs	-	336 00	336 00	1,059 00	1,059 00
Total		336 00	336 00	1,563 89	1,563 89
Total undrawn costs to carry forward					

## Summary of professional services

Professional advisor	Nature of work	Fee arrangement
JLT Speciality Ltd	Insurance brokers	Risk based premium
Metsons Limited	Accountancy	Fixed Fee