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THE ROYAL AERO CLUB TRUST LIMITED
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2010

WEDNESDAY



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COMPANIES HOUSE

THE ROYAL AERO CLUB TRUST LIMITED

INDEX TO THE FINANCIAL STATEMENTS

1. Information Sheet
2. Report of the Trustees and Directors Responsibilities
3. Independent Accountant's Report
4. Profit and Loss Account
5. Balance Sheet
6. Notes to the Financial Statements
7. Profit and Loss Account
(for Management Purposes Only)

THE ROYAL AERO CLUB TRUST LIMITED

INFORMATION SHEET

DIRECTORS

J Crocker
F O Marsh
P Crispin
R J Poole
A Dawrant
R Dilworth
D Hempleman-Adams

SECRETARY

P Crispin

TRUSTEES

J Crocker
F O Marsh
P Crispin
R J Poole
A Dawrant
R Dilworth
D Hempleman-Adams

REGISTERED OFFICE

Chacksfield House
31 St. Andrews Road
Leicester LE2 8RE

**HONORARY
REPORTING ACCOUNTANTS**

Messrs. Jackson Feldman and Company
Alexander House
3 Shakespeare Road
Finchley
London
N31XE

BANKERS

C A F Bank Limited
25 Kings Hill Avenue
West Malling
Kent
ME19 4JQ

REGISTERED NUMBER

3346344

THE ROYAL AERO CLUB TRUST LIMITED
REPORT OF THE TRUSTEES AND DIRECTORS RESPONSIBILITIES

Your directors submit their annual report on the affairs of the Trust together with the unaudited accounts for the year ended 31st December 2010

ACTIVITIES

The principal activities of the Trust are

- a To advance the education of the public in all aspects of aviation particularly by the preservation and conservation of the collection of exhibits relating to flying and the history of flying in such ways as the Committee may from time to time determine,
- b To promote the development of young persons in achieving their full physical, intellectual, social and spiritual potential by participation in aviation related activities
- c To promote research into air sport and to publish the useful results of such research

STATE OF AFFAIRS

Your company made a surplus of £4151 (2009 £44676 surplus) before taxation

ALAN BRAMSON SCHOLARSHIP

Included in the surplus for the year ended 31st December 2010 was a donation made by the late Mrs M Branson in respect of her husband, Mr Alan Bramson, of £10,000 The scholarship is for specific use and therefore shown separately in Reserves on note 4.

TRUSTEES

The Trustees and movements during the period in the membership are as shown on page 1.

PAYMENTS TO TRUSTEES

No Trustee has received any remuneration in respect of their services to the Trust.

REGISTERED CHARITY

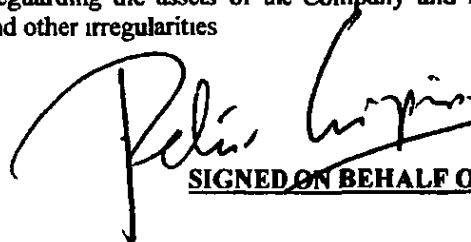
The Trust is a registered Charity and its Charity Number is 3346344

DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the Directors have:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated that applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepared the financial statements on the going concern basis

The Directors have ensured that proper accounting records have been kept which disclose with reasonable accuracy at any time the financial position of the Company to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities



SIGNED ON BEHALF OF THE TRUST
SECRETARY
P CRISPIN

Dated: 16 March 2011

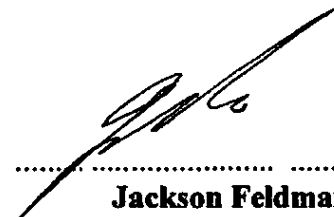
ROYAL AERO CLUB TRUST LIMITED
ACCOUNTANT'S REPORT TO THE MEMBERS AND DIRECTORS
ON THE UNAUDITED ACCOUNTS OF ROYAL AERO CLUB TRUST LIMITED

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of Royal Aero Club Limited for the year ended 31st December 2010, set out on pages 4 to 7 from the accounting records and information and explanations you have given to us.

This report is made to the company's Board of Directors, as a body, in accordance with the terms of engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors as a body, for our work or for this report

We have carried out this engagement in accordance with technical guidance issued by the Chartered Association of Certified Accountants and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31st December 2010 your duty to ensure that the company has kept adequate accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.


.....
Jackson Feldman and Co.

Alexander House
3 Shakespeare Road
Finchley
London N3 1XE

Dated: 22 March 2011

THE ROYAL AERO CLUB TRUST LIMITED
PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2010

		<u>2010</u>	<u>2009</u>
	<u>NOTES</u>	£	£
<u>INCOME</u>		13016	56415
Charitable Expenses		8536	11467
Administrative Expenses		448	410
		<hr/>	<hr/>
<u>NET SURPLUS</u>		4032	44538
Bank Interest Received		119	138
		<hr/>	<hr/>
<u>SURPLUS BEFORE TAXATION</u>	4	4151	44676
Corporation Tax		-	-
		<hr/>	<hr/>
<u>SURPLUS AFTER TAXATION</u>		4151	44676
		<hr/>	<hr/>

The notes on pages 6 and 7 form part of these financial statements.

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

THE ROYAL AERO CLUB TRUST LIMITED**BALANCE SHEET****AS AT 31ST DECEMBER 2010**

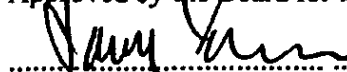
	<u>Notes</u>	£	<u>2010</u> £	£	<u>2009</u> £
<u>FIXED ASSETS</u>					
Paintings			3065		3065
Microfilm Record			570		570
Silverware			20000		20000
			<hr/>		<hr/>
			23635		23635
<u>CURRENT ASSETS</u>					
Debtors	3	110		1494	
Cash at Bank		63196		57378	
		<hr/>		<hr/>	
		63306		58872	
		<hr/>		<hr/>	
<u>CREDITORS</u>. Amounts falling due within one year.					
Creditors		283		-	
		<hr/>		<hr/>	
<u>NET CURRENT ASSETS</u>					
			63023		58872
			<hr/>		<hr/>
<u>TOTAL NET ASSETS</u>					
			86658		82507
			<hr/>		<hr/>
<u>CAPITAL AND RESERVES</u>					
Retained Reserves	4		86658		82507
			<hr/>		<hr/>

For the financial year ended 31st December 2010 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board for issue on 22 MARCH 2011


.....
J Crocker - Director


.....
R J Poole - Director

THE ROYAL AERO CLUB TRUST LIMITED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2010

1. ACCOUNTING POLICIES

1a. Accounting Convention.

The financial statements are prepared under the Historical Cost Convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

- b. **Compliance with Accounting Standards** The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

2 INCOME

The income comprises of donations made (including tax recovered thereon) including those made to cover the cost of specific activities.

3. <u>DEBTORS</u>	£	£
	<u>2010</u>	<u>2009</u>
Amount due from Inland Revenue	110	1494
	<hr/>	<hr/>
	110	1494
	<hr/>	<hr/>
4. <u>RETAINED RESERVES</u>	<u>2010</u>	<u>2009</u>
<u>GENERAL RESERVE</u>		
Retained Surplus Brought Forward	82507	37531
(Deficit)/Surplus for the Year	(5851)	44676
	<hr/>	<hr/>
Retained Surplus Carried Forward	76656	82507
	<hr/>	<hr/>

THE ROYAL AERO CLUB TRUST LIMITED
NOTES TO THE ACCOUNTS (CONT)
FOR THE YEAR ENDED 31ST DECEMBER 2010

SPECIFIC RESERVE

ALAN BRAMSON SCHOLARSHIP

A bequest was made by Mrs M Bramson as a specific legacy and therefore is shown as a specific reserve fund.

Donation during the year	£10,000
Interest	2
	<hr/>
Retained Surplus Carried Forward	£10,002
	<hr/> <hr/>

5. **SHARE CAPITAL**

The Company does not have any share capital but is incorporated under the Companies Acts with liability limited by guarantee.

THE ROYAL AERO CLUB TRUST LIMITED
PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2010

	<u>2010</u>	<u>2009</u>
	£	£
<u>INCOME</u>		
Donations and Grants Received	2712	51075
Income Tax Recoverable	304	1593
Renovation of RAeC Artefacts	-	2522
Bursary Sponsorships, Net of Cancelled Bursaries	-	1000
Sales	-	225
Bramson Bequest Specific Funds	10000	-
<u>TOTAL INCOME</u>	<u>13016</u>	<u>56415</u>
<u>EXPENDITURE</u>		
<u>CHARITABLE EXPENDITURE</u>		
Hedges Butler Albums	-	3977
Materials	26	303
RAeC Minute Books	-	147
Bursaries	7500	4066
Other Conservation	1010	-
Fundraising Expenses	-	2974
	<u>8536</u>	<u>11467</u>
<u>ADMINISTRATIVE EXPENDITURE</u>		
Travelling Expenses	48	39
Stationery, Telephone and Postage	67	30
Insurance	283	271
Companies House filing fees	15	15
Subscriptions	35	35
Bank Confirmation Letters	-	20
<u>TOTAL ADMINISTRATIVE EXPENSES</u>	<u>448</u>	<u>410</u>
<u>TOTAL EXPENDITURE</u>	<u>8984</u>	<u>11877</u>
<u>SURPLUS BEFORE INTEREST</u>	<u>4032</u>	<u>44538</u>
Bank Interest Received	119	138
<u>SURPLUS BEFORE TAXATION</u>	<u>4151</u>	<u>44676</u>
Corporation Tax	-	-
<u>SURPLUS FOR THE YEAR AFTER TAXATION</u>	<u>4151</u>	<u>44676</u>
<u>RETAINED SURPLUS BROUGHT FORWARD</u>	<u>82507</u>	<u>37831</u>
<u>RETAINED SURPLUS CARRIED FORWARD</u>	<u>86658</u>	<u>82507</u>

THE ROYAL AERO CLUB TRUST



Advancing the cause of air sport and aviation

Reply to:

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Chairman of Trustees,
Howell & Co Solicitors
1341 Stratford Road,
Hall Green,
Birmingham
B328 9HW

Tel 0121 778 5031

Fax 0121 777 3967

E-mail jcrocker@howell-solicitors.co.uk

ROYAL AERO CLUB TRUST ANNUAL REPORT FOR 2010

INTRODUCTION

The Royal Aero Club Trust was founded as a Charity in 1998. The Trust has two principal objectives -

- (i) The conservation of the collection of memorabilia of the Royal Aero Club of the United Kingdom (RAeC) and the dissemination of its contents to a much wider public.
- (ii) Promoting the development of young people by helping them achieve their physical, social and spiritual potential through participation in air sports and aviation related activities. Full details of the Trust activities can be found on its website www.royalaeroclubtrust.org

PERIOD COVERED BY THIS REPORT

This report covers the period from 1st January 2010 to 31st December 2010

PUBLIC BENEFIT SUMMARY

The records and artefacts in the conservation programme are available to all members of the public seeking further information from the archives of the RAeC through an application to the Trust or to the Royal Air Force Museum Hendon. Copies of specific records are available for a small fee.

The Flying for Youth programme grants a number of bursaries each year, which are available to applicants providing those applicants raise a similar sum from their own resources or through their own efforts.

Registered Office

Chacksfield House, 31 St Andrew's Road, Leicester, LE2 8RE
Tel 0116 244 0182 Fax 0116 2440645

www.royalaeroclubtrust.org

The Royal Aero Club Trust Limited. A company limited by guarantee.
Registered in England No. 3346344 Registered Charity No. 1068451

Furthermore a new online search facility has been developed and will be available in March 2011 at www.royalaeroclubcollection.org The Minute Books dating back 100 years and featuring names such as Lord Brabazon of Tara and Charles Rolls the joint founder of the Rolls Royce motor car Company have been scanned and digitised. This enables them to be searched online whilst at the same time preserving the originals

THE ROYAL AERO CLUB COLLECTION

GENERAL

The collection includes more than 900 files (500 boxes) of archival material including albums, books, publications and reference works, Aviators' Certificates (dating back to pre WWI), more than 70 paintings and sculptures and numerous items of historic silverware. The collection is a significant part of the United Kingdom's 19th and 20th Century aviation heritage and continues to grow. During the course of the year new and valuable artefacts have been discovered

Most valuable items are kept at the RAF Museum Hendon but some are also held at other locations including the Museum of Science & Industry, Manchester. It should be noted that some items are on public display and others are stored

The conservation of the Collection and its continuing maintenance is as in previous years a cause for concern to the Trustees and the RAeC who recognise its National importance and the responsibility we owe to future generations. Despite limited funds the Trust accomplished a great deal as will be seen later in this report

PAINTINGS and SCULPTURES

The catalogue of all RAeC paintings and sculptures prepared over several years continues to be updated by one of our Trustees, Dick Poole to whom the Trust is extremely grateful. This catalogue is published on the Trust website and is worthy of an inspection

CUPS, TROPHIES and SILVERWARE

The Trust's catalogue of all RAeC cups, trophies and silverware has, as previously reported, been completed and continues to be updated and maintained. The catalogue enables the Trust to identify those items which are in need of conservation and repair. Due to limited funds the Trustees follow a careful selection process so as to prioritise the items in most need of conservation and/or restoration

2010 marked the 100th anniversary of the first non-stop return flight across the Channel by the Hon C S Rolls. The Trust and the RAeC were pleased to loan a number of trophies from the Collection to the Rolls-Royce Exhibition at Dover Museum in celebration of that historic achievement

Amongst the quite incredible and unique collection of Trophies is the '1st Aero Club Cup'. This is the very first aviation trophy to be presented in World Aviation. It was awarded to the winner of an Air Race in London in 1906. This trophy which is important to Global Aviation

history is on display at the RAF Museum Hendon. It is also displayed each year at the RAeC Annual Awards ceremony. This quite amazing trophy will also be on public display at major aviation events throughout the U K.

ROYAL AERO CLUB AVIATORS' CERTIFICATES

As mentioned in previous reports it is not widely known throughout the aviation community that until 1950 the RAeC and not HM Government issued civilian pilots with their Certificates (Licences). The Trust maintains approximately 28,000 index cards and 34 photograph albums of aviators who were issued with their flying licences by the RAeC from 1910-1950. As well as civilian pilots the RAeC issued the very first licences to military and naval personnel who became pilots.

The First Aviator's Certificate was awarded by the RAeC more than 100 years ago on 8th March 1910.

At the risk of being repetitive the Trust must thank Cross & Cockade International and its volunteers for their continued support with unlimited research on our behalf.

THE RAeC ARCHIVES and NADFAS VOLUNTEERS

The Trust continues to receive outstanding support from volunteers from NADFAS (National Association of Decorative & Fine Arts Societies).

These volunteers ably led by Trustee Andrew Dawrant spend many thousands of hours preserving and conserving historical records. These records are absolutely vital for the Nation and for future generations. The NADFAS volunteers have the thanks of the Trust for this vitally important work which would otherwise be beyond the financial means of the Trust. The RAeC of the United Kingdom has also recorded its thanks to the Trust and especially its volunteers.

As always, thanks must again go to the Royal Air Force Museum Hendon and its Director General, Air Vice-Marshal Peter Dye (Retired), and Staff for its and their invaluable contribution to storage and conservation of important historical records.

The magnitude of the tasks facing all volunteers cannot be overstated. It will still take several years to complete the current projects. These projects could not be carried out at all if they had to be undertaken on a commercial basis.

There is attached to this Report an Appendix itemising the additional work carried out during the year.

BRITISH AVIATION PRESERVATION COUNCIL

The Trust is a member of the British Aviation Preservation Council, an organisation "linking national, local authority, independent and service museums with private collections, voluntary groups and other organisations in the advancement of aviation preservation".

CONSERVATION OF UNIQUE ITEMS

The Trust continues to thank the Museum of Science & Industry Manchester for storing free of charge security copies of Archival Microfilm in temperature controlled conditions. This results in the microfilm being preserved for the next 250 years

THE FLYING FOR YOUTH PROGRAMME

FLYING BURSARIES

During 2010 the Trustees awarded flying bursaries to young people to assist them to progress from a basic level in their air sport to a higher level of skill and competence. In addition to the bursaries funded by the Trust itself, the Trust awards bursaries sponsored by The Royal Aeronautical Society. Also in particular the Trust thanks Peter Cruddas CRAeC and Dr. Brian Bramson for their financial and other support which has led directly to the preservation of an important part of the Nations aviation heritage and has directly supported Flying Bursaries.

FLIGHT SIMULATOR BURSARIES AWARDED TO PERSONAL COMPUTER PILOTS

A major objective of the Trust is to encourage young people to become involved in all forms of recreational and leisure activities in the air including air sport. Many young people still perceive air sport and its related leisure activities to be expensive and elitist and consequently an adventure activity beyond their wildest dreams. To dispel this notion the Trust offers bursaries to qualified PC pilots to provide real or hands-on experience of flying as well as activities such as parachuting and designing, building and flying model aeroplanes and rockets.

Up to date information concerning the successful applicants who were awarded bursaries is displayed on the Trust's website.

OTHER ACTIVITIES

DISPLAY STANDS

As mentioned earlier in this report we continue to thank Air Vice-Marshal Peter Dye (Retired) (and the Trustees of the Royal Air Force Museum for the enormous support they provide. A major part of the Trust's collection of memorabilia, Trophies, etc, are on public display at the Museum and archived material can be accessed there.

FUND RAISING

The major task of the Trust is to raise funds for its various conservation and preservation projects. Fund-raising activities take a tremendous amount of time and energy. This is particularly so in the economic recession which has now continued for several years. The Trustees would like to pay tribute to and thank HRH The Duke of York for the time he gives as Patron of the Trust. This commitment by HRH has without doubt assisted in fund raising against all odds.

Despite the terrible economic climate the Trust was delighted to receive the Bramson bequest of £10,000 to fund a bursary in perpetuity and by the promise of a further gift of £10,000 from the Cruddas Foundation. The Royal Aeronautical Society Centennial Fund granted £1,000 towards the Trust's bursary programme and the RAeC agreed to contribute £6,000 to pay for the Club's Minute Book conservation and imaging.

FRIENDS OF THE ROYAL AERO CLUB TRUST

It should be noted that our benefactors are not only corporate sponsors. During 2010 the number of Friends declined slightly but it is hoped to reverse this trend in 2011. A list of some of the sponsors and benefactors is displayed on the Trust website.

TRUST ADMINISTRATION, VOLUNTEERS and BENEFACTORS

In addition to the thanks previously expressed in this report the Trustees wish to place on record their thanks to the following:-

Messrs Jackson, Feldman and Company the Trust's Honorary Reporting Auditors

The British Model Flying Association for permitting use of its Leicester offices as the Trust's Registered Office

The Director and staff of the Royal Air Force Museum, Hendon

Mr Eric Grimes for continuing to undertake the immense task of indexing the contents of the Hedges Butler Albums which are now on display on the Trust website

Mr David Tait for his work on the digitised images of the Frank Hedges Butler Albums so as to enhance the website with illustrations

Mr Franz la Rosée and Breitling for making their Boardroom available free of charge to the Trust for meetings.

The Naval & Military Club (In & Out) for providing free of charge facilities for meetings.

The Trustees are particularly appreciative of the generous donations from various benefactors without which the Trust could not continue its invaluable work.

The Trustees widened the search for a volunteer Press Officer but by the year end this search had proved unsuccessful.

All Trustees provide their time free of charge. The Trust does not have any paid employees.

PATRON, TRUSTEE, COMMITTEE MEMBERS and OTHER INFORMATION

Patron: HRH The Duke of York, KG, KCVO

President: Frederick Marsh

Vice-Presidents: Lord Stevens of Kirkwhelpington and Franz Ia Rosce, CRAeC

At the end of 2010 the Trustees and Committee members were:-

Chairman: James Crocker

Hon Secretary and Treasurer Peter Crispin

Trustees: James Crocker, Peter Crispin, Andrew Dawrant, Richard Dilworth, Frederick Marsh, Dick Poole and David Hempleman-Adams

Other Committee Members. David Bills - Bursary Administrator, Air Vice-Marshal Peter J. Dye, OBE, RAF, Miss Lucy Smeaton (Webmistress)

Honorary Reporting Auditors: Messrs Jackson, Feldman and Company

Bankers CAF Bank Limited

Registered Office

Chacksfield House, 31 St Andrew's Road, Leicester, LE2 8RE

Tel 0116 244 0182 & 0116 244 0028

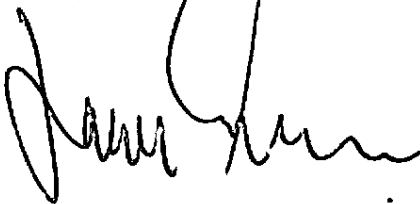
Fax 0116 244 0645

Royal Aero Club Trust website www.royalacrobclubtrust.org

The Royal Aero Club Trust Limited is a company limited by guarantee

Registered in England No 3346344

Registered with Charity Commission No. 1068451



James Crocker

Chairman - RAeC Trust

21st September 2011

ROYAL AERO CLUB
Report to Meeting on 30 September 2010

Main Archive Collection (900 files, 500 boxes)

- Stabilised
- Box listing on web-site (searchable)
 - Work in progress Systematically review contents of all boxes, starting with items dated before WWI
- Photograph, postcard and press cutting albums identified and listed
 - Further albums suitable for conservation in 2010 have been identified.
 - Next step: identify and list remaining ephemera (not files, not photographs, not albums), and prepare conservation plan
- Scanning and checking of 9,000+ photographs is now complete.
 - Scanning the postcards is now complete, pending checking
 - Work in progress Scanning of photograph albums
- 1,200 early aviation photographs (pre First World War) have been uploaded onto "Picasa".

Bev Snook Collection (42 boxes)

- Stabilised
- Box listing completed
- (Searchable) box listing added to web-site

Unnumbered Shelf Contents and Unprocessed Items (inc. Memorabilia)

- Listed, but require numbering and filing

Albums

- Aviators' Certificates: successfully launched on www.ancestry.co.uk
- Aviators' Certificate Albums 34 (minus Vol. 4 missing), plus Aeronautes/Airship Pilots album, conserved
 - Next step. Create "virtual" Vol. 4 album
- Hedges Butler Albums: 20 volumes conserved, 9 indexed
- Grahame-White Albums: 59 volumes conserved.
- R L Preston Aviation Postcard Collection. stabilised and scanned
 - Work in progress Upload "Mossy" Preston postcard collection onto "Picasa".
- Committee Minute Books (1901 – 1956): 20 volumes conserved, and early hand-written Minutes typed and proof-read.
 - SDS Heritage has scanned all the Committee Minute Books
 - Work in progress: Working with SDS Heritage to develop website platform for all elements of the RAeC Collection, but specifically including the Minute Books.
- Committee Minute Books (1956 – 1969)
 - Next step: Awaiting In & Out Club, to check their archives
- Committee Minute Books (1969 – 1987): 5 boxes stabilised and archived
- "Finding Aid" prepared that lists meeting dates and cross-refers to Aviators' Certificates
- "Finding Aids" prepared that cross-refer to Trophies and Medals, and to Fine Art

**RAeC Council
Memorabilia Committee**

Action taken since last Council meeting

1. Nothing to Report

There is nothing further to report on this occasion under the following headings, on which progress was previously reported:

- **Scanning of Photographs** (continues as work in progress)
- **Display Cases** (require greater prominence at the RAF Museum)
- **Indexes to Frank Hedges Butler Albums** (work in progress by Eric Grimes)

2. Conservation

Further albums and posters, suitable for conservation, have been identified

The 900+ boxes in the main collection are now being systematically reviewed (starting with the earliest), to identify items of particular significance.

3. RAeC Minute Books

SDS Heritage has been appointed to scan and digitise the Minute Books (1901 – 1956). All the Minute Books have now been scanned. Work has begun on the design of the website, through which the scanned Minute Books will be made available, on a searchable basis, together with finding aids for other parts of the Club's collection

Contact from the Naval & Military Club (The In & Out) is awaited, regarding the proposed search for the "missing" Minute Books

4. Rolls-Royce 100th Anniversary Exhibition

Six trophies, a statuette, and a painting from the RAeC Collection have been loaned to Dover Museum for display at a special Exhibition that ran until 5 September. The return of the items is expected shortly.

5. The Registers of RAeC Aviators' Certificate Albums and RAeC Aviators' Cards

Plans have been initiated to produce "virtual" copy of Album No 4.

6. Databases for Photograph Collections

1,200 early aviation photographs (pre First World War) have been uploaded onto "Picasa". Work is in progress to upload the "Mossy" Preston postcard collection onto "Picasa" too

Enquiries Received and Answered by the Trust

Period	Via the Web Site	RAeC Direct	Other	Total
1 st quarter 2009	2	-	-	2
2 nd quarter 2009	4	2	-	6
3 rd quarter 2009	8	1	-	9
4 th quarter 2009	5	4	-	9
1 st quarter 2010	6	4	1	11
2 nd quarter 2010	7	2	3	12
3 rd quarter 2010	3	5	3	11

**Royal Aero Club Collection
Progress Summary 15 September 2010**

Name	Contents	Conservation	Digitisation	Indexation	Storage
Main collection	900 files 500 boxes	Stabilised		Box listing Evaluating pre-WWI items	
Bev Snook collection	41 boxes	Stabilised		Box listing	
Aviators' Certificates Albums, plus Aeronauts/ Airship Pilots' Album	34 (Vol 4 missing)	Conserved	Done (ancestry.com)	Done (ancestry.com) Create "virtual" Vol 4	Microfilm Hard Drive
Hedges Butler Albums	20	Conserved	On CD	9 done	Microfilm
R L (Mossy) Preston Aviation Postcard Collection	1,000+ in 11 Albums	Stabilised Conserved	Done	Uploading to "Picasa"	
Grahame White Albums • American Tour • Press Cuttings • London to M/r Flight	14 38 7	Conserved			
C S R (Rolls) Aeronautics Albums	3	Conserved	On CD		
Other Albums	As listed	Stabilised 5 London-Manchester Air Race Albums conserved More to be conserved	Scanning of photograph albums in progress	Listed	
Committee Minute Books • 1901 – 1956 • 1956 – 1969 • 1969 - 1987 • 1987 - date	20 Volumes Missing 5 boxes With RAeC	Conserved Awaiting In-and-Out Conserved	SDS Heritage appointed – scanning completed, website in progress		
Photographs	9,000+	Stabilised	Done	1,200 pre-WWI photographs uploaded onto "Picasa"	
Trophies & Medals/ Fine Art				Finding Aids	
Unnumbered Shelf Contents	As listed	Stabilisation required		Listed	