%s/105477/015

THE COMPANIES ACTS 1985 to 1989

PRIVATE COMPANY LIMITED BY SHARES

DRAFT

MEMORANDUM OF ASSOCIATION

OF

HIRECOPSE LIMITED

(As amended by Members' Resolutions on 20th February 1997)

The Company's name is "HIRECOPSE LIMITED".

1,

- 2. The Company's registered office is to be situated in England and Wales.
- *3. (i) The object of the Company is to carry on business as a general commercial company.
- (ii) Without prejudice to the generality of the object and the powers of the Company derived from Section 3A of the Act the Company has power to do all or any of the following things:
- (a) To establish bursaries at particular schools to be administered by the headmasters or headmistresses as they think fit.

^{*} Objects clause 3(ii) of the Memorandum of Association was amended by the insertion of paragraphs (a) to (k) and the relettering of subsequen. paragraphs by special resolution of the Company passed on 20th February 1997.

14-03-97

ks/105477/015

- (b) To pay the school fees or make contributions towards the school fees of children requiring education and in particular of children recommended to the directors.
- (c) To appeal for collect and accept donations contributions (whether periodical or otherwise) and legacies as the directors may think fit including power to purchase Annuity Policies and accept assignments of Annuity Certain Policies and Annuity Policies and subject to such conditions and provisions (if any) as the case may be acceptable to the directors and to accept legacies donations or contributions on any special charitable educational trusts and so that every legacy donation or contribution so accepted shall be held subject to the terms and conditions of the gift.
- (d) To use as income all or any moneys subject to the provisions hereof including in particular moneys invested or consisting of accumulations of income.
- (e) To act as trustees or managers of any real or personal property given or held upon charitable trust for educational purposes and to accept gifts of any real or personal property for the general purposes of the Company or for any particular purpose thereof.
- (f) To promote any charitable company or companies for the purpose of carrying on any educational activity.
- (g) To purchase take on lease or in exchange hire or otherwise acquire any real or personal property and any rights or privileges which will assist the promotion of its objects, and to construct, maintain and alter any buildings or erections which will assist the work of the Company.
- (h) To sell, let, mortgage, dispose of or turn to account all or any of the property or assets of the Company as may be thought necessary with a view to the promotion of its objects.
- (i) To borrow or raise money for the purposes of the Company on such terms and on such security as may be thought fit and in particular but without

ke/105477/035

prejudice to the generality of the foregoing by the issue of debentures or debenture stock charged upon all or any of the Company's property.

- (j) To pay reasonable annual sums or premiums for or towards the provision of pensions for officers or servants for the time being of the Company or their dependants being in need.
- (k) To offer scholarships, exhibitions and prizes and to make grants and allowances to students or prospective students at any school or institution owned by the Company.
- (1) To purchase or by any other means acquire and take options over any property whatever, and any rights or privileges of any kind over or in respect of any property.
- (m) To apply for, register, purchase, or by other means acquire and protect, prolong and renew, whether in the United Kingdom or elsewhere any patents, patent rights, brevets d'invention, licences, secret processes, trade marks, designs, protections and concessions and to disclaim, alter, modify, use and turn to account and to manufacture under or grant licences or privileges in respect of the same, and to expend money in experimenting upon, testing and improving any patents, inventions or rights which the Company may acquire or propose to acquire.
- (n) To acquire or undertake the whole or any part of the business, goodwill, and assets of any person, firm, or company carrying on or proposing to carry on any of the businesses which the Company is authorised to carry on and as part of the consideration for such acquisition to undertake all or any of the liabilities of such person, firm or company, or to acquire an interest in, amalgamate with, or enter into partnership or into any arrangement for sharing profits, or for co-operation, or for mutual assistance with any such person, firm or company, or for subsidising or otherwise assisting any such person, firm or company, and to give or accept, by way of consideration for any of the acts or things aforesaid or property acquired, any shares, debentures, debenture stock or securities that may be agreed upon, and to

xs/105877/015

hold and retain, or sell, mortgage and deal with any shares, debentures, debentures,

- (o) To improve, manage, construct, repair, develop, exchange, let on lease or otherwise, mortgage, charge, sell, dispose of, turn to account, grant licences, options, rights and privileges in respect of, or otherwise deal with all or any part of the property and rights of the Company.
- (p) To invest and deal with the moneys of the Company not immediately required in such manner as may from time to time be determined and to hold or otherwise deal with any investments made.
- (q) To lend and advance money or give credit on any terms and with or without security to any person, firm or company (including without prejudice to the generality of the foregoing any holding company, subsidiary or fellow subsidiary of, or any other company associated in any way with, the Company), to enter into guarantees, contracts of indemnity and suretyships of all kinds, to receive money on deposit or loan upon any terms, and to secure or guarantee in any manner and upon any terms the payment of any sum of money or the performance of any obligation by any person, firm or company (including without prejudice to the generality of the foregoing any such holding company, subsidiary, fellow subsidiary or associated company as aforesaid).
- (r) To borrow and raise money in any manner and to secure the repayment of any money borrowed, raised or owing by mortgage, charge, standard security, lien or other security upon the whole or any part of the Company's property or assets (whether present or future), including its uncalled capital, and also by a similar mortgage, charge, standard security, lien or security to secure and guarantee the performance by the Company of any obligation or liability it may undertake or which may become binding on it.
- (s) To draw, make, accept, endorse, discount, negotiate, execute and issue cheques, bills of exchange, promissory notes, bills of lading, warrants, debentures, and other negotiable or transferable instruments.

ks/105477/015

- (t) To apply for, promote, and obtain any Act of Parliament, order, or licence of the Department of Trade or other authority for enabling the Company to carry any of its objects into effect, or for effecting any modification of the Company's constitution, or for any other purpose which may seem calculated directly or indirectly to promote the Company's interests, and to oppose any proceedings or applications which may seem calculated directly or indirectly to prejudice the Company's interests.
- (u) To enter into any arrangements with any government or authority (supreme, municipal, local, or otherwise) that may seem conducive to the attainment of the Company's objects or any of them, and to obtain from any such government or authority any charters, decrees, rights, privileges or concessions which the Company may think desirable and to carry out, exercise, and comply with any such charters, decrees, rights, privileges, and concessions.
- (v) To subscribe for, take, purchase, or otherwise acquire, hold, sell, deal with and dispose of, place and underwrite shares, stocks, debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any other company constituted or carrying on business in any part of the world, and debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any government or authority, municipal, local or otherwise, in any part of the world.
- (w) To control, manage, finance, subsidise, co-ordinate or otherwise assist any company or companies in which the Company has a direct or indirect financial interest, to provide secretarial, administrative, technical, commercial and other services and facilities of all kinds for any such company or companies and to make payments by way of subvention or otherwise and any other arrangements which may seem desirable with respect to any business or operations of or generally with respect to any such company or companies.
- (x) To promote any other company for the purpose of acquiring the whole or any part of the business or property or undertaking of any of the liabilities of the Company, or of undertaking any business or operations which may appear

ks/105477/015

likely to assist or benefit the Company or to enhance the value of any property or business of the Company, and to place or guarantee the placing of, underwrite, subscribe for, or otherwise acquire all or any part of the shares or securities of any such company as aforesaid.

- (y) To sell or otherwise dispose of the whole or any part of the business or property of the Company, either together or in portions, for such consideration as the Company may think fit, and in particular for shares, debantures, or securities of any company purchasing the same.
- (z) To act as agents or brokers and as trustees for any person, firm or company, and to undertake and perform sub-contracts.
- (AA) To remunerate any person, firm or company rendering services to the Company either by cash payment or by the allotment to him or them of shares or other securities of the Company credited as paid up in full or in part or otherwise as may be thought expedient.
- (BB) To distribute among the Members of the Company in kind any property of the Company of whatever nature.
- (CC) To pay all or any expenses incurred in connection with the promotion, formation and incorporation of the Company, or to contract with any person, firm or company to pay the same, and to pay commissions to brokers and others for underwriting, placing, selling, or guaranteeing the subscription of any shares or other securities of the Company.
- (DD) To support and subscribe to any charitable or public object and to support and subscribe to any institution, society, or club which may be for the benefit of the Company or its Directors or employees, or may be connected with any town or place where the Company carries on business; to give or award pensions, annuities, gratuities, and superannuation or other allowances or benefits or charitable aid and generally to provide advantages, facilities and services for any persons who are or have been Directors of, or who are or have been employed by, or who are serving or have served the Company, or any company which is a subsidiary of the Company or the holding company of the

Company or a fellow subsidiary of the Company or the predecessors in business of the Company or of any such subsidiary, holding or fellow subsidiary company and to the wives, widows, children and other relatives and dependants of such persons; to make payments towards insurance including insurance for any Director, officer or Auditor against any liability as is referred to in Section 310(1) of the Act; and to set up, establish, support and maintain superannuation and other funds or schemes (whether contributory or non-contributory) for the benefit of any of such persons and of their wives, widows, children and other relatives and dependants; and to set up, establish, support and maintain profit sharing or share purchase schemes for the benefit of any of the employees of the Company or of any such subsidiary, holding or fellow subsidiary company and to lend money to any such employees or to trustees on their behalf to enable any such purchase schemes to be established or maintained.

(EE) Subject to and in accordance with a due compliance with the provisions of Sections 155 to 158 (inclusive) of the Act (and so far as such provisions shall be applicable), to give, whether directly or indirectly, any kind of financial assistance (as defined in Section 152(1)(a) of the Act) for any such purpose as is specified in Section 151(1) and/or Section 151(2) of the Act.

(FF) To procure the Company to be registered or recognised in any part of the world.

(GG) To do all or any of the things or matters aforesaid in any part of the world and either as principals, agents, contractors or otherwise, and by or through agents, brokers, sub-contractors or otherwise and either alone or in conjunction with others.

(HH) To do all such other things as may be deemed incidental or conducive to the attainment of the Company's object or of any of the powers given to it by the Act or by this Clause.

And so that:

- Clause shall be restrictively construed but the widest interpretation shall be given to each such provision, and none of such provisions shall, except where the context expressly so requires, be in any way limited or restricted by reference to or inference from any other provision set forth in such subclause, or by reference to or inference from the terms of any other subclause of this Clause, or by reference to or inference from the terms of any other subclause of this Clause, or by reference to or inference from the terms of any other subclause.
- (2) The word "company" in this Clause, except where used in reference to the Company, shall be deemed to include any partnership or other body of persons, whether incorporated or unincorporated and whether domiciled in the United Kingdom or elsewhere.
- (3) In this Clause the expression "the Act" means the Companies Act 1985, but so that any reference in this Clause to any provision of the Act shall be deemed to include a reference to any statutory modification or re-enactment of that provision for the time being in force.
- The liability of the Members is limited.
- *5. The Company's share capital is £5,000,000 divided into 5,000,000 shares of £1 each.

Increased by ordinary resolution of the Company on 20th February 1997 from a share capital of £1,000 by the creation of an additional 4,999,000 shares of £1 each.

%\$/105477/Q1S

WE, the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum; and we agree to take the number of shares shown opposite our respective names.

Names and addresses of Subscribers

Number of shares taken by each Subscriber

I. For and on behalf of Instant Companies Limited I Mitchell Lane Bristol BS1 6BU

One

 For and on behalf of Swift Incorporations Limited 1 Mitchell Lane Bristol BS1 6BU

One

Total shares taken

Two

Dated the 3rd day of January 1997

Witness to the above Signatures:

Mark Anderson 1 Mitchell Lane Bristol BS1 6BU