# Grant Thornton

# Financial Statements By Word of Mouth Limited

For the period ended 30 June 2011



# Company information

**Company registration number** 

3310603

**Registered office** 

53 Mountney Bridge Industrial Estate

Eastbourne Road

Westham Pevensey East Sussex BN24 5NH

**Directors** 

J Tinne

R Perry

A A Roestenburg Sir F H Mackay

Secretary

S J Ives

**Bankers** 

Barclays Bank plc

Level 6

1 Churchill Place

London E14 5HP

Auditor

Grant Thornton UK LLP Chartered Accountants Registered Auditor Enterprise House 115 Edmund Street Birmingham B3 2HJ

# Index

Report of the directors	3 - 4
Report of the independent auditor	5 - 6
Principal accounting policies	7 - 8
Profit and loss account	9
Balance sheet	10
Notes to the financial statements	11 _ 16

# Report of the directors

The directors present their report and the financial statements of the company for the 14 month period ended 30 June 2011

#### Principal activities and business review

The principal activity of the company during the period was the provision of catering services. During the year the company changed its year end to 30 June

There was a profit for the period after taxation amounting to £316,992 (year ended 30 April 2010 loss £175,289) The directors have not recommended a dividend

The directors are satisfied with the performance of the business during the year

#### Financial risk management objectives and policies

The company's principal financial instruments comprise intra group borrowings, cash and short-term deposits. The main purpose of these financial instruments is to raise finance for the company's operations. The company has various other financial instruments such as trade debtors and trade creditors, which arise directly from its operations. The company does not enter into derivative transactions.

It is, and has been throughout the period under review, the company's policy that no trading in financial instruments shall be undertaken. The main risks arising from the company's financial instruments are liquidity risk, and credit risk. The board reviews and agrees policies for managing each of these risks and they are summarised below.

### Liquidity risk

The company seeks to manage financial risk by ensuring sufficient liquidity is available to meet foreseeable needs and to invest cash assets safely and profitably. The group directors prepare detailed cashflow forecasts incorporating all companies within the group and funds are transferred around the group to ensure sufficient liquidity is maintained at all times.

### Credit risk

The company trades with only recognised, creditworthy third parties. It is company policy that all customers who wish to trade on credit terms are subject to credit vetting procedures. In addition, receivable balances are monitored on an ongoing basis with the result that the company's exposure to bad debts is not significant.

#### **Directors**

The directors who served the company during the period were as follows

J Tinne R Perry A A Roestenburg Sir F H Mackay (appointed 11 November 2010) B H C Watson (resigned 17 September 2010)

# Report of the directors (continued)

#### **Directors' responsibilities**

The directors are responsible for preparing the Report of the directors and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accounting Practice (United Kingdom Generally Accounting Standards and company law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs and profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable United Kingdom Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as each of the directors are aware

- there is no relevant audit information of which the company's auditors are unaware, and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

#### Auditor

A resolution to re-appoint Grant Thornton UK LLP as auditor for the ensuing year will be proposed at the annual general meeting in accordance with section 489 of the Companies Act 2006

BEHALF OF THE BOARD

Company Secretary

Date 30 September 2011

Company No 3310603



# Report of the independent auditor to the members of By Word of Mouth Limited

We have audited the financial statements of By Word of Mouth Limited for the period ended 30 June 2011 which comprise the principal accounting policies, the profit and loss account, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities statement set out on page 4, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www frc ork uk/apb/scope/private cfm

### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 30 June 2011 and of its profit for the period then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial period for which the financial statements are prepared is consistent with the financial statements



# Report of the independent auditor to the members of By Word of Mouth Limited (continued)

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

Mark Taylor

Senior Statutory Auditor for and on behalf of Grant Thornton UK LLP

Statutory Auditor, Chartered Accountants BIRMINGHAM

Date 30/09/2011

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# Principal accounting policies

#### **Basis of accounting**

The financial statements have been prepared in accordance with applicable United Kingdom accounting standards and under the historical cost convention. The principal accounting policies of the company remain unchanged and are set out below

#### Going concern

The financial statements have been prepared on a going concern basis as the parent undertaking has pledged to continue to offer financial support for the foreseeable future. The group directors have prepared cashflow forecasts for 12 months from the date of signing these financial statements, which make certain assumptions regarding trading. On the basis of these assumptions the forecasts demonstrate that the group has sufficient finance facilities available to allow it to continue for the foreseeable future. The directors have also confirmed they will continue to support the group in the unlikely event of a cash shortfall during the 12 months following the signing of the financial statements.

#### **Cash flow statement**

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is wholly owned and its parent publishes a consolidated cash flow statement

#### Related parties transactions

The company is a wholly owned subsidiary of Graysons Hospitality Associates Limited, the consolidated accounts of which are publicly available. Accordingly, the company has taken advantage of the exemption in Financial Reporting Standard No 8 from disclosing transactions with members or investees of Graysons Hospitality Associates Limited group

#### Turnover

The turnover shown in the profit and loss account represents the total value of goods supplied and services provided, exclusive of Value Added Tax and is recognised on delivery of the service. Deposits received in connection with catering events to be held at a later date are deferred until the event has taken place.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation and any required impairment

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Leasehold property - over the life of the lease
Kitchen equipment - 25% reducing balance
Motor vehicles - 25% reducing balance
Office equipment - 25% reducing balance
Fixtures and fittings - 25% reducing balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items

# Principal accounting policies (continued)

#### **Operating lease agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

#### **Pension costs**

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company in independently administered funds. The annual contributions payable are charged to the profit and loss account.

#### **Deferred taxation**

Deferred tax is recognised on all timing differences where the transactions or events that give the company an obligation to pay more tax in the future, or a right to pay less tax in the future, have occurred by the balance sheet date. Deferred tax assets are recognised when it is more likely than not that they will be recovered. Deferred tax is measured using rates of tax that have been enacted or substantively enacted by the balance date. Deferred tax assets and liabilities are not discounted.

### **Financial instruments**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity

# Profit and loss account

	Note	Period ended 30 June 2011 £	Year ended 30 April 2010 £
Turnover	1	5,049,439	3,204,484
Cost of sales		3,166,815	2,013,596
Gross profit		1,882,624	1,190,888
Other operating charges	2	1,541,384	1,322,227
Operating profit/(loss)	3	341,240	(131,339)
Attributable to Operating profit/(loss) before exceptional operating items Exceptional operating items	2	341,240 - 341,240	(124,581) (6,758) (131,339)
Interest payable and similar charges	6	(24,248)	(43,950)
Profit/(loss) on ordinary activities before taxation		316,992	(175,289)
Tax on profit/(loss) on ordinary activities	7	-	-
Profit/(loss) for the financial period	16	316,992	(175,289)

All of the activities of the company are classed as continuing

The company has no recognised gains or losses other than the profit/(loss) for the period as set out above

# Balance sheet

	Note	2011 £	2010 £
Fixed assets			
Tangible assets	8	175,803	52,832
Current assets		<del></del>	
Stocks	9	52,285	37,770
Debtors	10	833,161	441,692
Cash at bank and in hand		536,194	776,502
		1,421,640	1,255,964
Creditors amounts falling due within one year	11	(1,345,443)	(1,373,788)
Net current assets/(habilities)		76,197	(117,824)
Total assets less current liabilities		252,000	(64,992)
Capital and reserves			
Called-up equity share capital	15	18,401	18,401
Profit and loss account	16	233,599	(83,393)
Shareholders' funds/(deficit)	17	252,000	(64,992)

These financial statements were approved by the directors and authorised for issue on 30 September 2011 and are signed on their behalf by

# Notes to the financial statements

#### 1 Turnover

The turnover and profit/(loss) before tax are attributable to the one principal activity of the company An analysis of turnover is given below

Period	
ended	Year ended
30 June 2011	30 April 2010
£	£
United Kingdom 5,049,439	3,204,484

# 2 Other operating charges

	Period	
	ended	Year ended
30	June 2011	30 April 2010
	£	£
Administrative expenses	1,541,384	1,315,469
Redundancy and reorganisation expenses		6,758
	1,541,384	1,322,227

# 3 Operating profit/(loss)

Operating profit/(loss) is stated after charging/(crediting)

	Period	
	ended	Year ended
30 Ju	ne 2011	30 April 2010
	£	£
Management charge	200,000	250,000
Depreciation of owned fixed assets	25,412	21,793
Profit on sale of fixed assets	(599)	-
Auditor's remuneration		
- Audit fees	3,320	7,160
- Taxation	8,300	2,785
Operating lease costs	•	
- Land and buildings	72,766	68,182
- Other	46,395	27,763
Redundancy and reorganisation expenses	-	6,758

# 4 Directors and employees

5

The average number of staff employed by the company during the period amounted to

Perio ende 30 June 20 N	d Year ended 11 30 April 2010
Number of catering staff	4 6 11 10 11 31 66 47
The aggregate payroll costs of the above were	
	Year ended 11 30 April 2010 £
Wages and salaries       1,443,54         Social security costs       148,78         Other pension costs       14,24         1,606,56       1,606,56	35 103,831 10 12,683
Directors	
Remuneration in respect of directors was as follows	
<del>-</del>	
Emoluments receivable Value of company pension contributions to money purchase schemes  275,42  3,42	2,810
278,92	233,641
Emoluments of highest paid director  Periodente ende 30 June 20	
Total emoluments (excluding pension contributions)  161,3	135,654

# 5 Directors (continued)

6

The number of directors who accrued benefits under company pension schemes was as follows

	Period ended 30 June 2011 No	30 April 2010
Money purchase schemes	1	1
Interest payable and similar charges		
	Period ended 30 June 2011 £	Year ended 30 April 2010 £
Other similar charges payable	24,248	43,950

#### 7 Taxation on ordinary activities

There is no tax charge for the year

Tax losses of fnil (2010 f164,356) are available to offset against future trading profits of the same trade. The deferred tax asset not provided in connection with these losses due to the uncertainty of when they will be recovered, amounts to fnil (2010 f46,020)

Factors affecting current tax charge

	Period	
	ended	Year ended
	30 June 2011	30 April 2010
	£	£
Profit/(loss) on ordinary activities before taxation	316,992	(175,289)
Profit/(loss) on ordinary activities by standard rate of corporation tax in the		
UK of 27 57% (2010 28%)	87,403	(49,081)
Depreciation in excess of capital allowances	3,361	(2,203)
Group rehef surrendered	(56,513)	) · · · ·
Expenses not deductible for tax purposes	6,209	5,264
Unrelieved tax losses	-	46,020
Other short term timing differences	(194)	) -
Utilisation of tax losses	(40,266)	-
Total current tax	-	

# By Word of Mouth Limited Financial statements for the period ended 30 June 2011

# 8 Tangible fixed assets

Tangible fixed as	ssets					
	Leasehold property	Kitchen equipment	Motor vehicles		Fixtures and fittings	Total
Cost	£	£	£	£	£	£
At 1 May 2010	70,719	179,136	30,030	42,462	_	322,347
Additions	126,540	14,399	50,050	1,311	6,133	148,383
Disposals	,-	-	(20,925)	-,	-,	(20,925)
At 30 June 2011	197,259	193,535	9,105	43,773	6,133	449,805
Deprectation		<del></del>				
At 1 May 2010	68,793	145,089	25,753	29,880	-	269,515
Charge for the year	1,037	13,998	1,663	7,404	1,310	25,412
Disposals	-	-	(20,925)	-	-	(20,925)
At 30 June 2011	69,830	159,087	6,491	37,284	1,310	274,002
Net book value	<del></del>		<del></del>	<del></del>		<del></del>
At 30 June 2011	127,429	34,448	2,614	6,489	4,823	175,803
At 30 April 2010	1,926	34,047	4,277	12,582	-	52,832
Stocks						
					30 June 2011	30 April 2010
					£	£
Goods for resale					52,285	37,770

### 10 Debtors

9

	30 June 2011	30 Aprıl 2010
	£	£
Trade debtors	554,453	349,997
Other debtors	-	468
Prepayments and accrued income	108,708	91,227
Amounts owed from group undertaking	170,000	
	833,161	441,692

# 11 Creditors: amounts falling due within one year

	30 June 2011 £	30 April 2010 £
Payments received on account	342,253	397,336
Trade creditors	310,636	109,102
Amounts owed to group undertakings	234,200	623,302
PAYE and social security	43,884	32,117
VAT	202,479	125,745
Other creditors	7,340	47,922
Accruals and deferred income	204,651	38,264
	1,345,443	1,373,788

# By Word of Mouth Limited Financial statements for the period ended 30 June 2011

### 12 Leasing commitments

At 30 June 2011 the company had annual commitments under non-cancellable operating leases as set out below

	30 June 2011		30 April 2010	
	Land & Buildings £	Other Items £	Land & Buildings £	Other Items £
Operating leases which expire Within one year Within 2 to 5 years	65,850	3,883 28,478	65,850	13,110 6,513

### 13 Capital commitments

There were no capital commitments at 30 June 2011 or 30 April 2010

### 14 Contingent liabilities

The company is party to a multi-lateral guarantee given to the group's bankers and providers of finance to secure all monies due or to become due from members of the group headed by The Simply Smart Group Limited At 30 June 2011 there was a maximum contingent liability under this guarantee amounting to £442,449 (30 April 2010 £719,628)

### 15 Share capital

Authorised share capital

				2011 £	2010 £
	18,401 Ordinary shares of £1 each			18,401	18,401
	Allotted, called up and fully paid				
		2011		2010	
		No	£	No	£
	Ordinary shares of £1 each	18,401	18,401	18,401	18,401
16	Profit and loss account				
				2011	2010
				£	£
				z.	£
	Balance brought forward			(83,393)	91,896
	Profit/(loss) for the financial period			316,992	(175,289)
	Balance carried forward			233,599	(83,393)

### 17 Reconciliation of movements in shareholders' funds/(deficit)

	2011 £	2010 £
Profit/(loss) for the financial period Opening shareholders' (deficit)/funds	316,992 (64,992)	(175,289) 110,297
Closing shareholders' funds/(deficit)	252,000	(64,992)

#### 18 Parent undertaking and controlling party

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The company's ultimate controlling party is Graysons Hospitality Associates Limited, a company incorporated in Great Britain, by virtue of its 100% shareholding in the immediate controlling party, The Simply Smart Group Limited Graysons Hospitality Associates Limited is itself controlled by Sir Francis Mackay

The parent undertaking of the largest and smallest group for which consolidated accounts are prepared is Graysons Hospitality Associates Limited Copies of Graysons Hospitality Associates Group's financial statements are available from 53 Mountney Bridge Industrial Estate, Eastbourne Road, Westham, Pevensey, East Sussex, BN24 5NH

In the opinion of the directors Dunedin Capital Partners Limited was the company's ultimate controlling party, by virtue of its shareholding in The Simply Smart Group Limited as at 30 April 2010 From 11 November 2010 the controlling related party is Graysons Hospitality Associates Limited (formerly Food RN Limited)