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# JOHNSTON JAMES LIMITED

REPORT AND ACCOUNTS

YEAR ENDED 31st MARCH 1999

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# JOHNSTON JAMES LIMITED INDEX TO THE FINANCIAL STATEMENTS for the year ended 31st March 1999

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#### COMPANY INFORMATION

# for the year ended 31st March 1999

DIRECTORS:

R J Smith

C Phillips

SECRETARY:

M G Ray

REGISTERED OFFICE: 20 - 22 Bedford Row

London WC1R 4JS

REGISTERED NUMBER: 3300180

# REPORT OF THE DIRECTORS for the year ended 31st March 1999

The directors present their report with the accounts of the company for the year ended 31st March 1999.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the provision of management consultancy and training.

#### DIRECTORS

The directors during the year under review were:

R J Smith C Phillips

The beneficial interests of the directors holding office on 31st March 1999 in the issued share capital of the company were as follows:

Ordinary fl sh	ares	31.3.99	31.3.98
R Smith		99	99
C Phillip	į,	1	1

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare accounts for each year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

#### JOHNSTON JAMES LTD

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Acts 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### AUDIT

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s249A(1) Companies Act 1985. No notice from any shareholder such as to require an audit has been deposited per the provisions of s249B.

#### SMALL COMPANY RULES

In preparing this report the directors have taken advantage of the special exemptions applicable to small companies and this report is prepared in accordance with the provisions of Part VII of the Companies Act 1985.

ON BEHALF OF THE BOARD

R Smith - Director

Dated: 15th November 1999

#### PROFIT & LOSS ACCOUNT

#### YEAR ENDED 31st MARCH 1999

		1999	<u>199</u> 8
	Notes	£	£
TURNOVER	2	95,836	144,978
GROSS PROFIT		95,836	144,978
Administrative expenses		85,714	51,074
OPERATING PROFIT	3	10,122	93,904
Interest receivable		1,380	320
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	<b>,</b>	11,502	94,224
Tax on profit on ordinary activities	4	2,477	19,836
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		9,025	74,388
RETAINED PROFIT CARRIED FORWA	RD	83,413	74,388 =====

#### CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current year.

#### TOTAL RECOGNISED GAINS AND LOSSES

The company had no recognised gains or losses other than the profits for the current year.

The notes on pages 7 and 8 form part of these accounts.

#### BALANCE SHEET

#### AT 31st MARCH 1999

FIXED ASSETS	<u>Note</u>	<u>s</u>	<u>1999</u>	<u>199</u> 8
Tangible assets	5		32,161	-
CURRENT ASSETS: Debtors Cash at bank	6	10,347 56,876	67,223	62,734 39,417 102,151
CREDITORS: Amounts falling due within one year	7		15,871	27,663
NET CURRENT ASSETS			51,352	74,488
TOTAL ASSETS LESS CURRENT LIABILITIES			83,513	74,488 =====
CAPITAL AND RESERVES				
Called up share capital Profit & loss account	8		100 <u>83,413</u>	100 <u>74,388</u>
Shareholders' funds	9		83,513 =====	74,488 =====

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s249A(1) Companies Act 1985. No notice from any shareholder such as to require an audit has been deposited per the provisions of s249B.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s221 Companies Act 1985, and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31st March 1999 and of its profit or loss for the year then ended in accordance with the requirements of s226, and which otherwise comply with the requirements of the Act relating to the accounts, so far as applicable to the company.

#### JOHNSTON JAMES LTD

In preparing the accounts the directors have taken advantage of the special exemptions as provided by Part VII of the Companies Act 1985 and has done so on the grounds that the company qualifies as a small company as defined in section 247 Companies Act 1985.

These accounts were approved by the board on 15th November 1999 and signed on its behalf.

R Smith - Director

The notes on pages 7 to 9 form part of these accounts.

#### NOTES TO THE ACCOUNTS TO 31st MARCH 1999

## 1. ACCOUNTING POLICIES

#### (a) Basis of preparation

The accounts are prepared under the historical cost convention and include the results of the company's operations which are described in the Directors' Report, all of which are continuing.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small company

#### (b) Turnover

Turnover includes net invoiced sales, exclusive of Value Added Tax.

#### (c) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment	20%	straight lin	ne basis
Motor vehicles	25%	on reducing	balance

#### (d) Pension costs

The pension charge represents payments to the personal pension plan of one of the Directors, the assets of which are held separately from those of the company and are independently administered.

#### 2. TURNOVER

The turnover and profit before taxation are attributable to the principal activity of the company.

#### 3. OPERATING PROFIT

The operating profit is stated after charging:

	<u> 1999</u>	<u> 1998</u>
Directors' emoluments (including pension)	£22,558	19,500
Pension contributions	742	~
Depreciation - owned assets	£9,448	_

#### 4. TAXATION

The tax charge on the profit on the ordinary activities for the year was as follows:

_	<u> 1999</u>	<u> 1998</u>
Based on the adjusted results of the year:		
UK Corporation Tax @ 21%	£2,476	9,836

## 5. TANGIBLE FIXED ASSETS

	<u>Total</u>	Motor Cars	Equipment
Cost at 1.4.98	_		-
Additions	41,60	9 22,516	19,093
Disposals	_		
Cost at 31.3.99	41,60	9 22,516	19,093 =====
Depreciation At 1.4.98		-	•••
Charge for year	9,44	8 5,629	3,819
Disposals			
At 31.3.99	9,44	•	3,819 =====
Net Book Value At 31.3.99	32,16	•	15,274 =====
At 1.4.98	_	- = =====	-
6. DEBTORS: AMOUNTS DUE WITHIN ON	IE YEAR		
		<u>1999</u>	1998
Trade debtors Other debtors		£ 8,993 <u>£ 1,354</u> £10,347	62,566 <u>168</u> 62,734
7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		<u> 1999</u>	<u>1998</u>
Trade creditors & accruals Corporation tax Value Added Tax Social security and other taxes		9,159 2,477 2,402 1,833	3,399 19,836 557 <u>3,871</u>
		15,871 =====	27,663 =====

#### 8. CALLED UP SHARE CAPITAL

Authorised	4000	
Ordinary shares of fl each	<u>1999</u> 100	<u>1998</u> 100
·	===	=1112
Allotted, Called Up and Fully Paid		
Ordinary shares of £1 each	100	100 ===

#### 9. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	<u>1999</u>	<u>1998</u>
Profit for year Share capital issued	9,025	74,388 <u>100</u>
NET ADDITION TO SHAREHOLDERS' FUNDS	9,025	74,488
Opening shareholders' funds	74,488	
CLOSING SHAREHOLDERS' FUNDS	83,513 =====	74,488 =====

#### 10. RELATED PARTY TRANSACTIONS

The company purchased services to the value of £14,050 in the ordinary course of business from Richard Smith & Co., a business owned by one of the directors, R J Smith. The company also purchased the tangible fixed assets of Richard Smith & Co. comprising vehicles, furniture and equipment at their written down value which totalled £41,609.