In accordance with Section 276 of the Companies Act 2006

CH03

Change of secretary's details

Please go to www companieshouse gov uk

You can use the WebFiling service to file this form online.

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/ What this form is for

You may use this form to change the details of an individual who is a secretary What this form is NOT for

You cannot use this form if you are changing the details of a corporate secretary. To do this, please use form CH04 'Change of corporate secretary's details'

For further information, please refer to our guidance at www.companieshouse gov.uk

Company name in full VolkerMatrix Limited Please complete in typescript or in bold black operates All fields are mandatory unless specified or indicated by * Secretary's current details on the Register Pull forename(s) All son Taylor Taylor Poster 3 Date of change of details Date of change of details Date of change of details Please complete the appropriate sections to indicate which of your details have changed 4 Change of name details Please enter your new name Title* MACS Sumame West 5 Change of service address Pull forename(s) Alison Taylor Sumame West 5 Change of service address Pull forename(s) Pease state The Company's Registered Office if your service address is recorded in the company's Registered Office if your service address as the company's sergistered office Peostoode If you growde your residential address of the company's sergistered office if you growde your residential address to service address as the company's sergistered office if you growde your residential address to service address as the company's sergistered office if you growde your residential address to service address as the company's sergistered office if you growde your residential address to service address is recorded in the company's sergistered office if you growde your residential address to service address is recorded in the company's sergistered office if you growde your residential address to the company's provided your residential address to the company's provided your residential address to the company's providential address to t	1	Company details	
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Change of secretary's details

6	Signature			
Signature	I am signing this form on behalf of the company Signature This form may be signed by Director Secretary, Person authorised Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager,	Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership Person authorised Under either section 270 or 274 of the Companies Act 2006		
	CIC manager, Judicial factor			

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Change of secretary's details

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	AT Foster
Company name	VolkerMatrix Limited
Address	Hertford Road
Post town	Hoddesdon
County/Region	Hertfordshire
Postcode	E N 1 1 9 B X
Country	United Kingdom
DX	
Telephone	01992 305000

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have entered in Section 3 the date of change of details
- You have entered the relevant change of details
- A new address must be a physical location. It cannot. be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have signed the form

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland¹

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk