

3293551

**REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013
FOR
RSA ENVIRONMENTAL HEALTH LIMITED**

WEDNESDAY



A2GPOD2X

A28

11/09/2013

#24

COMPANIES HOUSE

RSA ENVIRONMENTAL HEALTH LIMITED

CONTENTS OF THE FINANCIAL STATEMENTS **for the year ended 31 March 2013**

	Page
Company Information	1
Report of the Directors	2
Report of the Independent Auditor	4
Profit and Loss Account	5
Balance Sheet	6
Notes to the Financial Statements	7
Trading and Profit and Loss Account	12

RSA ENVIRONMENTAL HEALTH LIMITED

COMPANY INFORMATION for the year ended 31 March 2013

DIRECTORS:

S A King
N C Coote
S P Letley

SECRETARY:

L E Young

REGISTERED OFFICE:

The Old Church
31 Rochester Road
Aylesford
Kent
ME20 7PR

REGISTERED NUMBER:

03293551 (England and Wales)

AUDITORS:

Crowe Clark Whitehill LLP
Chartered Accountants & Registered Auditors
10 Palace Avenue
Maidstone
Kent
ME15 6NF

RSA ENVIRONMENTAL HEALTH LIMITED

REPORT OF THE DIRECTORS **for the year ended 31 March 2013**

The directors present their report with the financial statements of the Company for the year ended 31 March 2013

PRINCIPAL ACTIVITY

The principal activity of the Company in the year under review was that of providing consultancy services and training in respect of general health and safety, together with the sale of associated health and safety and other products

REVIEW OF BUSINESS

The performance of RSA Environmental Health Limited (RSA) in 2012/13 was as anticipated and outlined in last year's review, in that the contraction of the Local Authority market continued, albeit with a smaller percentage reduction than in the previous year. Despite significant expenditure related to the promotion of the SafetyMARK service for schools, RSA's final performance stabilised. The uptake of the SafetyMARK service was a significant positive for RSA, combined with success in upselling the complementary SafetyTEAM support service for schools. Furthermore, the company added strong, school-specific training courses to its portfolio and was successful in gaining the Institute of Occupational Safety and Health (IOSH) accreditation for them. These have proved to be extremely popular, particularly as they are now delivered by RSA on behalf of the National Association of School Business Management (NASBM).

As set out last year, the financial model shows RSA making a return to profitability in 2013/14 when second year of income from existing SafetyMARK scheme members filters through together with income from new members in their first year. Given the increasing profile of the company in the school sector, it is now targeting larger contracts with groups of schools via trusts, academy chains and clusters.

DIVIDENDS

No dividends were paid during the year ended 31 March 2013 (2012 - nil)

DIRECTORS

The directors during the year under review were

S A King
N C Coote
S P Letley

POLITICAL AND CHARITABLE CONTRIBUTIONS

No charitable donations (2012 - nil) were made by the Company during the year

INTERNAL CONTROLS

The directors acknowledge their responsibilities for the Company's systems of internal control. The directors consider all major business and financial risks and resolve strategic decisions. Accepting that no system of control can provide absolute assurance against material misstatement or loss, the directors believe that the established systems for internal control within the Company are appropriate to the business.

PRINCIPAL RISKS AND UNCERTAINTIES

The management of the business and the execution of the Company's strategy are subject to a number of risks and uncertainties. As the Company is a 100% subsidiary of PHSC plc, it is appropriate to consider these in the context of the Group as a whole. Further discussion is provided on pages 9 and 10 of the Group's annual report that does not form part of these financial statements.

RSA ENVIRONMENTAL HEALTH LIMITED

REPORT OF THE DIRECTORS

for the year ended 31 March 2013

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

GOING CONCERN

The directors confirm that they consider the going concern basis to be remain appropriate. The Company can access support from its holding company, PHSC plc, that has considerable financial resources together with long-term agreements with a number of customers based in different geographic areas. As a consequence, the directors have a reasonable expectation that the Company, will be able to continue in operational existence for the foreseeable future.

PROVISION OF INFORMATION TO AUDITORS

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that

- so far as that director is aware, there is no relevant audit information of which the Company's auditor is unaware, and
- that director has taken all the steps that ought to have taken as a director in order to be aware of any information needed by the Company's auditor in connection with preparing its report and to establish that the Company's auditor is aware of that information

AUDITORS

Crowe Clark Whitehill LLP will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

ON BEHALF OF THE BOARD:



S King - Director
31 July 2013

REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF RSA ENVIRONMENTAL HEALTH LIMITED

We have audited the financial statements of RSA Environmental Health Limited for the year ended 31 March 2013, set out on pages 5 to 12. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Company's shareholders, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's shareholders those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

As explained more fully in the statement of directors' responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements.

We read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent misstatements or inconsistencies we consider the implications for our report. A description of the scope of an audit of financial statements is provided on the Auditing Practices Board's website at www.frc.org.uk/apb/scope/private.cfm.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 March 2013 and of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.

Keith Newman (Senior statutory auditor)

for and on behalf of

CROWE CLARK WHITEHILL LLP

Statutory Auditors

10 Palace Avenue, Maidstone, Kent ME15 6NF

31 July 2013

RSA ENVIRONMENTAL HEALTH LIMITED

PROFIT AND LOSS ACCOUNT

for the year ended 31 March 2013

	Note	31 3 13 £	31 3 12 £
TURNOVER	2	420,734	474,280
Cost of sales		<u>(219,499)</u>	<u>(278,103)</u>
GROSS PROFIT		201,235	196,177
Administrative expenses		<u>(202,306)</u>	<u>(211,506)</u>
OPERATING LOSS	4	(1,071)	(15,329)
LOSS ORDINARY ACTIVITIES BEFORE TAXATION			
Tax on ordinary activities	5	<u>-</u>	<u>21</u>
LOSS FOR THE FINANCIAL YEAR AFTER TAXATION		<u>(1,071)</u>	<u>(15,308)</u>

CONTINUING OPERATIONS

All turnover and operating loss is derived from continuing activities

TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the losses for the year

Accounting policies and notes on pages 7 to 11 form part of these financial statements

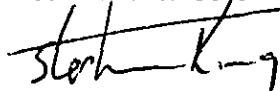
RSA ENVIRONMENTAL HEALTH LIMITED

BALANCE SHEET

31 March 2013

	Note	31 3 13 £	£	31 3 12 £	£
FIXED ASSETS					
Intangible assets	6		418,882		420,132
Tangible assets	7		3,847		4,304
			<u>422,729</u>		<u>424,436</u>
CURRENT ASSETS					
Stock	8	400		400	
Debtors	9	88,668		103,110	
Cash at bank		<u>46,831</u>		<u>27,897</u>	
		135,899		131,407	
CREDITORS					
Amounts falling due within one year	10	<u>(556,561)</u>		<u>(552,705)</u>	
NET CURRENT LIABILITIES			<u>(420,662)</u>		<u>(421,298)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>2,067</u>		<u>3,138</u>
CAPITAL AND RESERVES					
Called up share capital	12		840		840
Profit and loss account	13		<u>1,227</u>		<u>2,298</u>
SHAREHOLDERS' FUNDS			<u>2,067</u>		<u>3,138</u>

ON BEHALF OF THE BOARD:



S A King - Director



N C Coote - Director

Approved by the Board and authorised for issue on 31 July 2013

Accounting policies and notes on pages 7 to 11 form part of these financial statements

RSA ENVIRONMENTAL HEALTH LIMITED

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2013

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and are in accordance with applicable UK accounting standards

Accounting standards require the directors to consider the appropriateness of the going concern basis when preparing the financial statements. The directors confirm that they consider that the going concern basis remains appropriate. The directors have taken notice of the Financial Reporting Council guidance 'Going Concern and Liquidity Risk Guidance for Directors of UK Companies 2009' which requires the reasons for this decision to be explained. The directors regard the going concern basis as remaining appropriate as the Company has adequate resources to continue in operational existence for the foreseeable future based upon forecasts. Further details are provided in the directors' report.

Turnover and annual contracts

Turnover, which excludes value added tax, represents the amount receivable in respect of services provided to customers. Revenue from services is recognised as the services are provided. In respect of services invoiced in advance, amounts are deferred until provision of the service. Income derived from annual contracts is recognised at the point at which a fair value can be attributed to the various components of the contract. Where it is not possible to attribute a fair value, consideration is given to whether sums received are non-refundable.

Goodwill

A sum of £12,500 paid in connection with the acquisition of a business during the year ended 31 March 2005, is being amortised evenly over 10 years. This has given rise to an amortisation charge of £1,250 (2012 £1,250) in the year ended 31 March 2013.

The Directors believe that goodwill attached to the acquisition of In House The Hygiene Management Company Limited on 31 March 2010, has an indefinite useful economic life. In accordance with Financial Reporting Standard 10 "Goodwill and Intangible assets" the directors conduct an annual impairment review to ensure that the estimated recoverable amount (defined as the higher of net realisable value and value in use) has not fallen below its carrying value. Any fall in carrying value below its estimated recoverable amount is charged to the profit and loss account as an impairment charge in the year.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment - 25% on reducing balance

Stock

Stock is stated at the lower of cost and net realisable value.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive a refund of tax.

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into the replacement assets and charged only to tax where the replacement assets are sold.

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted. Deferred tax balances are not discounted.

RSA ENVIRONMENTAL HEALTH LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2013

Operating lease commitments

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged against profit on a straight line basis over the period of the lease

Pensions

The Company operates a defined contribution pension scheme. The assets for the Scheme are held separately from those of the Company in an independently administered fund. Contributions payable for the year are charged in the profit and loss account.

2 TURNOVER

The turnover and profit before taxation are attributable to the one principal activity of the Company and all within the UK.

3 STAFF COSTS

	31 3 13	31 3 12
	£	£
Wages and salaries	210,632	262,009
Social security costs	20,612	26,948
Other pension costs	7,728	7,928
	<u>238,972</u>	<u>296,885</u>

The average monthly number of employees during the year was as follows

	31 3 13	31 3 12
	£	£
Directors	3	3
Consultants	4	5
Administration	2	2
	<u>9</u>	<u>10</u>

4 OPERATING LOSS

The operating profit/loss is stated after charging	31 3 13	31 3 12
	£	£
Depreciation – owned assets	1,282	1,435
Goodwill amortisation	1,250	1,250
Operating lease charges – motor vehicles	<u>17,646</u>	<u>21,843</u>
Directors' emoluments and other benefits	<u>58,123</u>	<u>57,651</u>
During the year one director (2012– 1) participated in a defined contribution pension scheme		
Company contributions to pension scheme on behalf of director	<u>1,583</u>	<u>1,560</u>
Company contributions to the defined contribution pension scheme	<u>7,728</u>	<u>7,928</u>
Fees payable to Company auditors for audit of financial statements	<u>3,000</u>	<u>3,600</u>

Fees payable to the Company's auditors for non-audit services to the Company are not required to be disclosed because the consolidated financial statements are required to disclose such fees on a consolidated basis.

RSA ENVIRONMENTAL HEALTH LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2013

5 TAXATION

Analysis of the tax charge

The tax charge on the profit on ordinary activities for the year was as follows

	31 3 13	31 3 12
	£	£
Current tax	-	-
UK corporation tax at 20% (2012 – 20%)	-	-
Corporation tax (over)/under provision in respect of prior years	-	(21)
Tax (credit)/charge on profit on ordinary activities	-	(21)

Factors affecting the tax charge

The tax assessed for the year is higher (2012 – higher) than the standard rate of corporation tax in the UK

The difference is explained below

	31 3 13	31 3 12
	£	£
Loss on ordinary activities before tax	(1,071)	(15,329)
Loss on ordinary activities multiplied by the lower rate of corporation tax in the UK of 20% (2012 20%)	(214)	(3,066)
Effects of		
Depreciation in excess of capital allowances claimed	(72)	105
Disallowed expenses and adjustments	57	298
Over provision in prior periods	-	(21)
Group relief surrendered before payment	229	2,663
Current tax (credit)/charge	-	(21)

6. INTANGIBLE FIXED ASSETS

	Goodwill £
COST	
At 1 April 2012 and 31 March 2013	430,132
AMORTISATION	
At 1 April 2012	10,000
Charge for year	1,250
At 31 March 2013	11,250
NET BOOK VALUE	
31 March 2013	418,882
31 March 2012	420,132

RSA ENVIRONMENTAL HEALTH LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2013

7. TANGIBLE FIXED ASSETS

	Office Equipment £
COST	
At 1 April 2012	33,524
Additions	825
At 31 March 2013	<u>34,349</u>
DEPRECIATION	
At 1 April 2012	29,220
Charge for year	1,282
At 31 March 2012	<u>30,502</u>
NET BOOK VALUE	
31 March 2013	<u>3,847</u>
31 March 2012	<u>4,304</u>

8. STOCK

	31 3 13 £	31 3 12 £
Stock	<u>400</u>	<u>400</u>

9. DEBTORS

	31 3 13 £	31 3 12 £
Trade debtors	85,171	92,596
Amount owed by group undertakings	-	162
Prepayments and accrued income	<u>3,497</u>	<u>10,352</u>
	<u>88,668</u>	<u>103,110</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 3 13 £	31 3 12 £
Trade creditors	11,722	9,582
Amounts owed by group undertakings	470,847	470,299
Social security and other taxes	5,609	8,640
VAT	20,507	13,287
Accrued expenses	9,167	10,919
Deferred income	<u>38,709</u>	<u>39,978</u>
	<u>556,561</u>	<u>552,705</u>

On 1 October 2008, the Company and PHSC plc Group entered into an unlimited multilateral guarantee with HSBC plc. This facility is reviewed annually. The Company's balance as at 31 March 2013 was £46,831 (2012 £27,897) within the Group's cash at bank and in hand figure of £216,088 (2012 £902,582).

RSA ENVIRONMENTAL HEALTH LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2013

11 OPERATING LEASE COMMITMENTS

The Company had aggregate annual commitments under non-cancellable operating leases as follows	31 3 13 £	31 3 12 £
Expiring		
Within one year motor vehicles	<u>1,547</u>	<u>-</u>
Within two to five years motor vehicles	<u>11,691</u>	<u>16,326</u>

12 SHARE CAPITAL

Authorised Number	Class	Nominal value	31 3 13 £	31 3 12 £
10,000	Ordinary	£0 10	<u>1,000</u>	<u>1,000</u>
Allotted, issued and fully paid Number	Class	Nominal value	31 3 13 £	31 3 12 £
8,400	Ordinary	£0 10	<u>840</u>	<u>840</u>

13 RESERVES

	Profit and loss account £
At 1 April 2012	2,298
Loss for financial year	<u>(1,071)</u>
At 31 March 2013	<u>1,227</u>

14 RELATED PARTY DISCLOSURES

The Company is exempt from the requirement to disclose related party transactions with other group companies where there is a 100% relationship under the provisions of Financial Reporting Standard No. 8.

15 ULTIMATE CONTROLLING PARTY

PHSC plc, incorporated in the UK, is the ultimate parent company of the group. Mr S A King, Group Chief Executive, is the ultimate controlling party with 29.26% (2012 – 29.9%) of the issued share capital of PHSC plc. The parent company operates within the UK and its accounts may be obtained from the same registered office address as noted on page 1 of these accounts.

16 RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	31 3 13 £	31 3 12 £
Loss for the financial year	<u>(1,071)</u>	<u>(15,308)</u>
Net reduction shareholders' funds	(1,071)	(15,308)
Opening shareholders' funds	<u>3,138</u>	<u>18,446</u>
Closing shareholders' funds	<u>2,067</u>	<u>3,138</u>
Equity interest	<u>2,067</u>	<u>3,138</u>