

Mailroom In Action Limited

**Director's report and financial
statements**

Registered number 3281505

31 December 2001



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Director's report

The director presents his annual report and the audited financial statements for the year ended 31 December 2001.

Principal activities

The principal activity of the company is the organisation of mailing industry technological exhibitions.

Business review

The company has not traded during the current and preceding years.

Proposed dividend and transfer to reserves

The director does not recommend the payment of a dividend (2000:£nil).

The company has not traded during the current and preceding years therefore no profit has been retained for the financial year (2000:£nil).

Director and director's interests

The director who held office during the year was as follows:

RJ George (Chairman)

The director who held office at the end of the financial year had no disclosable interest in the shares of the company. The director's interest in the shares of PFE International Limited the ultimate parent company, is disclosed in the directors' report of that company.

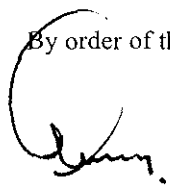
Political and charitable contribution

There were no political or charitable donations in the year (2000:£ nil)

Auditors

KPMG were re-appointed auditors on at the last Annual General Meeting of the company. However, since that date their business was transferred to a limited liability partnership, KPMG LLP. Accordingly KPMG resigned as auditors on 13 June 2002 and the directors thereupon appointed KPMG LLP to fill the vacancy arising. A resolution for the reappointment of KPMG LLP as auditors of the company is to be proposed at the forthcoming Annual General Meeting.

By order of the board



RJ George
Director

6 September 2002

PFE International House
Oakwood Hill Industrial Estate
Oakwood Hill
Loughton
Essex
IG10 3TZ

Statement of director's responsibilities

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss for that period. In preparing those financial statements, the director is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the financial statements comply with the Companies Act 1985. He has general responsibility for taking such steps as are reasonably open to him to safeguard the assets of the company and to prevent and detect fraud and other irregularities.



Aquis Court
31 Fishpool Street
St Albans
Hertfordshire, AL3 4RF

Independent auditor's report to the members of Mailroom In Action Limited

We have audited the financial statements on pages 4 to 8.

Respective responsibilities of director and auditors

The director is responsible for preparing the director's report and, as described on page 2, the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and by our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the director's report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding director's remuneration and transactions with the company is not disclosed.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2001 and of its result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

KPMG LLP

KPMG LLP
Chartered Accountants
Registered Auditor

25 DEC 2002

Profit and loss account
for the year ended 31 December 2001

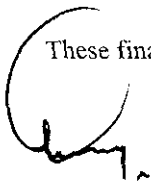
During the financial year and the preceding financial year the company did not trade and received no income and incurred no expenditure. Consequently during those years the company made neither a profit or a loss.

Balance sheet
at 31 December 2001

	Note	2001 £000	2000 £000
Current assets			
Debtors	6	8	1
Cash at bank and in hand		-	8
		<u>8</u>	<u>9</u>
Creditors: amounts falling due within one year	7	<u>(6)</u>	<u>(7)</u>
Net current assets		<u>2</u>	<u>2</u>
Net assets		<u>2</u>	<u>2</u>
Capital and reserves			
Called up share capital	8	-	-
Profit and loss account		<u>2</u>	<u>2</u>
Equity shareholders' funds		<u>2</u>	<u>2</u>

These financial statements were approved by the Director on

6 September 2002



RJ George
Director

Notes

(forming part of the financial statements)

1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Basis of preparation

The financial statements have been prepared in accordance with applicable accounting standards, and under the historical cost accounting rules.

Under FRS 1 (revised 1996) the company is exempt from the requirement to prepare a cash flow statement on the grounds that a parent company includes the company in its own published consolidated financial statements.

As the company is a wholly owned subsidiary of PFE International Limited, the company has taken advantage of the exemption contained in FRS 8 and has therefore not disclosed transactions or balances with entities which form part of the group.

Taxation

The charge for taxation is based on the result for the year and takes into account taxation deferred because of timing differences between the treatment of certain items for taxation and accounting purposes. Provision is made for deferred tax only to the extent that it is probable that an actual liability will crystallise.

Turnover

Turnover represents the amounts (excluding value added tax) derived from the provision of goods and services to customers.

2 Result for the year

The auditor's remuneration for the company for the current and preceding years is paid by the ultimate parent company, PFE International Limited.

3 Remuneration of director

The director is also a director of other group companies and does not receive any emoluments for his services to this company.

Notes *(continued)*

4 Staff numbers and costs

The director was the only member of staff employed during the year.

5 Taxation

	2001	2000
	£000	£000
UK corporation tax	-	-

There was no deferred tax provided or unprovided at 31 December 2001.

6 Debtors

	2001	2000
	£000	£000
Amounts owed by group undertakings	8	1

7 Creditors: amounts falling due within one year

	2001	2000
	£000	£000
Amounts owed to group undertakings	6	7

Notes *(continued)*

8 Called up share capital

	2001 £	2000 £
<i>Authorised</i>		
Equity: 100 Ordinary shares of £1 each	100	100
<i>Allotted, called up and fully paid</i>		
Equity: 100 Ordinary shares of £1 each	100	100

9 Commitments

No unprovided capital commitments existed at the end of the financial.

10 Ultimate parent company

The company is a wholly owned subsidiary of PFE International Limited, which is controlled by Mr RJ George, the company's ultimate controlling party.

PFE International Limited heads the only group in which the results of the company are consolidated. A copy of the consolidated financial statements can be obtained from:

PFE International House
Oakwood Hill Industrial Estate
Oakwood Hill
Loughton
Essex
IG10 3TZ