### **COMPANY REGISTRATION NUMBER 03279177**

# Europa Group Limited ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2011

WEDNESDAY

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12/09/2012 COMPANIES HOUSE

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### Europa Group Limited OFFICERS AND PROFESSIONAL ADVISERS

The board of directors B M Hulbert

S A Salter M-A King A C Powell

Company secretary M-A King

Registered office Europa House

Midland Way Thornbury Bristol BS35 2JX

Auditor Shaw Gibbs LLP

**Chartered Certified Accountants** 

& Statutory Auditor 264 Banbury Road

Oxford OX2 7DY

Bankers National Westminster Bank Plc

Corporate Division Abbey Street Reading RG1 3BA

### THE DIRECTORS' REPORT

### YEAR ENDED 31 DECEMBER 2011

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 December 2011

### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company during the year was that of an insurance intermediary

The directors are satisfied with the performance of the company during the year. During 2011, development commenced to increase the office space available within Europa House with work scheduled to be completed in May 2012.

The company is authorised and regulated by the Financial Services Authority, registration number 309794

### **FUTURE DEVELOPMENTS**

The business is well placed to achieve its strategic objectives for 2012 and beyond

### **RESULTS AND DIVIDENDS**

The profit for the year, after taxation, amounted to £878,329 The directors have not recommended a dividend

### FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES

The company does not have material exposures to financial risks and has maintained a strong cash position. The company does not hold and has not issued any financial instruments. Credit risk is managed through the company's control procedures and all the company's current liabilities can be met from liquid funds.

### DIRECTORS

The directors who served the company during the year were as follows

B M Hulbert S A Salter M-A King A C Powell

### **EMPLOYMENT POLICIES**

The company treats all staff and job applicants equally. Selection, recruitment, advancement and promotion are based on merit and not on any consideration of age, gender, marital status, colour or religion. The company aims to comply, as far as is possible, with the Code of Good Practice on the Employment of Disabled People issued by the Employment Service.

### TRAINING AND DEVELOPMENT

The Training Department provides training for all of the company's key services. Company policy is to deliver consistently high client service through continuous monitoring and feedback on sales and administration activities, assisted by regular in-house coaching, tutoring and development courses. Staff are encouraged, where applicable, to qualify through examination with the Chartered Insurance Institute. The company meets the costs of training materials and examination fees and additionally provides time and tuition within normal working hours.

### **FSA COMPLIANCE**

The Compliance Manager monitors continuously those matters falling within the Financial Services Authority rules and guidelines

### **CORPORATE GOVERNANCE**

The directors act as the Internal Audit Committee on Corporate Governance and hold regular meetings to review policies and procedures. The company consults, where applicable, with senior industry professionals and strives continuously for high professional standards.

### RISK MANAGEMENT

Business Risks and Disaster Recovery Plans are reviewed regularly by the directors. Similarly policies to detect and avoid Money Laundering are in place and reviewed regularly.

### **POLICY ON THE PAYMENT OF CREDITORS**

Company policy is to pay all suppliers within 30 days or within any credit period granted if longer

### THE DIRECTORS' REPORT (continued)

### YEAR ENDED 31 DECEMBER 2011

### **DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware

- there is no relevant audit information of which the company's auditor is unaware, and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

### ALIDITOR

Shaw Gibbs LLP are deemed to be re-appointed under section 487(2) of the Companies Act 2006

Registered office Europa House Midland Way Thornbury Bristol BS35 2JX Signed by order of the directors

Company Secretary

Approved by the directors on 30 MAKCH 2012

Europa Group Limited
INDEPENDENT AUDITOR'S REPORT TO EUROPA GROUP LIMITED
UNDER SECTION 449 OF THE COMPANIES ACT 2006

We have examined the abbreviated accounts, together with the financial statements of Europa Group Limited for the year ended 31 December 2011 prepared under Section 396 of the Companies Act 2006

This report is made solely to the company, in accordance with Section 449 of the Companies Act 2006. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company for our work, for this report, or for the opinions we have formed.

### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

The directors are responsible for preparing the abbreviated accounts in accordance with Section 445 of the Companies Act 2006. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with the regulations made under that section and to report our opinion to you

### **BASIS OF OPINION**

We conducted our work in accordance with Bulletin 2008/4 issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared.

### **OPINION**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 445(3) of the Companies Act 2006, and the abbreviated accounts have been properly prepared in accordance with the regulations made under that section

S.J. Wether all

STEPHEN JOHN WETHERALL (Senior Statutory Auditor) For and on behalf of SHAW GIBBS LLP Chartered Certified Accountants & Statutory Auditor

264 Banbury Road Oxford OX2 7DY

31 March 2012

### Europa Group Limited ABBREVIATED PROFIT AND LOSS ACCOUNT YEAR ENDED 31 DECEMBER 2011

TURNOVER	Note	2011 £ 4,960,976	2010 £ 4,502,803
Administrative expenses		3,577,893	3,215,918
OPERATING PROFIT	2	1,383,083	1,286,885
Interest receivable Interest payable and similar charges	5	10,755 (91,574)	7,256 (111,304)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		1,302,264	1,182,837
Tax on profit on ordinary activities	6	423,935	354,973
PROFIT FOR THE FINANCIAL YEAR		878,329	827,864

All of the activities of the company are classed as continuing

The company has no recognised gains or losses other than the results for the year as set out above

The notes on page 5 form part of these abbreviated accounts.

### **ABBREVIATED BALANCE SHEET**

### **31 DECEMBER 2011**

		2011		2010	
	Note	£	£	£	
FIXED ASSETS					
Intangible assets	7			_	
Tangible assets	8		5,165,573	4,492,954	
			5,165,573	4,492,954	
CURRENT ASSETS					
Debtors	9	426,383		477,522	
Investments	10	26,199		25,391	
Cash at bank		3,493,076		2,365,245	
CREDITORS. Amounto folling due within one		3,945,658		2,868,158	
CREDITORS: Amounts falling due within one year	11	1,753,146		1,126,356	
NET CURRENT ASSETS			2,192,512	1,741,802	
TOTAL ASSETS LESS CURRENT LIABILITIES			7,358,085	6,234,756	
CREDITORS: Amounts falling due after more					
than one year	12		3,350,000	3,350,000	
PROVISIONS FOR LIABILITIES					
Provisions	13		245,000	_	
			3,763,085	2,884,756	
CAPITAL AND RESERVES					
Called-up equity share capital	15		100,000	100,000	
Profit and loss account	16		3,663,085	2,784,756	
SHAREHOLDERS' FUNDS	17		3,763,085	2,884,756	

These abbreviated financial statements have been prepared in accordance with the special provisions for medium-sized companies under section 445(3) of the Companies Act 2006

These abbreviated accounts were approved by the directors and authorised for issue on 30 MARCH, and are signed on their behalf by

M-A King 1. A LU Director

Company Registration Number 03279177

S A Salter Director

The notes on page 6 form part of these abbreviated accounts.

### 1 ACCOUNTING POLICIES

### 1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention

As the company is a wholly owned subsidiary undertaking of Blue Boar Holdings Limited, the company has taken advantage of the exemption in FRS 8 and has therefore not disclosed transactions with entities which form part of the group

### 12 Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is wholly owned and its parent publishes a consolidated cash flow statement

### 13 Turnover

The turnover shown in the profit and loss account represents commission and other income from insurance broking operations booked in the period

### 14 Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Goodwill write off is varied according to the nature of business acquired up to a maximum of 5 years

### 15 Fixed assets

All fixed assets are initially recorded at cost

### 16 Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Freehold Building - Over 50 years
Plant and Machinery - Over 10 years
Computer Equipment - Over 3 - 5 years
Fixtures, Fittings & Office Equipment - Over 3 - 5 years
Motor Vehicles - Over 4 years

### 1 7 Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

### 18 Deferred taxation

Deferred tax arises as a result of including items of income and expenditure in taxation computations in periods different from those in which they are included in the company's accounts. Deferred tax is provided in full on material timing differences which result in an obligation to pay more (or less) tax at a future date, at the average tax rates that are expected to apply when the timing differences reverse, based on current tax rates and laws

Deferred tax is not provided on timing differences arising from the revaluation of fixed assets where there is no commitment to sell the asset

### 1 ACCOUNTING POLICIES (continued)

### 19 Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

### 2 OPERATING PROFIT

Operating profit is stated after charging

	2011	2010
	£	£
Depreciation of owned fixed assets	283,771	279,827
Loss on disposal of fixed assets	53,165	_
Auditor's remuneration		
- as auditor	12,800	12,100

2011

1,658,494

2010

1,519,318

### 3 PARTICULARS OF EMPLOYEES

The average number of staff employed in the company during the financial year amounted to

Number of administrative staff	2011 No 55	2010 No 56
The aggregate payroll costs of the above were		
	2011	2010

Included in wages and salaries above are social security costs totalling £137,924 (2010 £139,829)

### 4 DIRECTORS' REMUNERATION

Wages and salaries

The directors' aggregate remuneration in respect of qualifying services were

Remuneration receivable	2011 £ 307,714	2010 £ 286,656
Remuneration of highest paid director:	2011	2010
Total remuneration (excluding pension contributions)	130,714 ———	99,750 ———
INTEREST PAYABLE AND SIMILAR CHARGES		
Other similar charges payable	2011 £ 91,574	2010 £ 111,304
	Remuneration of highest paid director:  Total remuneration (excluding pension contributions)  INTEREST PAYABLE AND SIMILAR CHARGES	Remuneration receivable  Remuneration of highest paid director:  Total remuneration (excluding pension contributions)  INTEREST PAYABLE AND SIMILAR CHARGES  2011 £ 2011 £ 2011 £

### 6 TAXATION ON ORDINARY ACTIVITIES

### (a) Analysis of charge in the year

Current tax	2011 £	2010 £
UK Corporation tax based on the results for the year	423,935	354,973
Total current tax	423,935	354,973

### (b) Factors affecting current tax charge

The tax assessed on the profit on ordinary activities for the year is higher than the standard rate of corporation tax in the UK of 26 50% (2010 - 28%)

	2011 £	2010 £
Profit on ordinary activities before taxation	1,302,264	1,182,837
Profit on ordinary activities by rate of tax	345,011	331,194
Non-allowable expenses  Depreciation and loss on disposal of fixed assets for period in excess of	58,660	12,466
capital allowances	20,264	11,313
Total current tax (note 6(a))	423,935	354,973

### 7 INTANGIBLE FIXED ASSETS

	Goodwill £
COST At 1 January 2011 and 31 December 2011	195,492
AMORTISATION At 1 January 2011 and 31 December 2011	195,492
NET BOOK VALUE At 31 December 2011	_
At 31 December 2010	-

### 8 TANGIBLE FIXED ASSETS

	Freehold			Fixtures, Fittings &		
	Land &	Plant and	Computer	Office	Motor	
	Building	Machinery	Equipment	Equipment	Vehicles	Total
	3	3	£	£	£	£
COST						
At 1 Jan 2011	3,717,633	498,272	655,715	380,590	37,166	5,289,376
Additions	729,362	_	138,539	144,779	_	1,012,680
Disposals	_	_	(9,575)	(133,686)	(17,632)	(160,893)
At 31 Dec 2011	4,446,995	498,272	784,679	391,683	19,534	6,141,163
DEPRECIATION						
At 1 Jan 2011	30,981	72,243	534,725	124,613	33,860	796,422
Charge for the year	18,587	52,487	120,124	89,267	3,306	283,771
On disposals	_	_	(2,527)	(84,444)	(17,632)	(104,603)
At 31 Dec 2011	49,568	124,730	652,322	129,436	19,534	975,590
			<del></del>			
NET BOOK VALUE						
At 31 Dec 2011	4,397,427	373,542	132,357	262,247		5,165,573
At 31 Dec 2010	3,686,652	426,029	120,990	255,977	3,306	4,492,954
	· · · · · · · · · · · · · · · · · · ·					

Freehold property additions consist of assets in the course of construction. As the construction was not complete at the year end date, no depreciation has been charged on these assets

	Capital commitments	2011	2010
	Contracted but not provided for in the financial statements	£ 1,300,000	£ 
9	DEBTORS		
	Trade debtors Amounts owed by group undertakings Other debtors Prepayments and accrued income	2011 £ 202,748 97,528 16,161 109,946 426,383	2010 £ 184,069 190,443 150 102,860 477,522
10	INVESTMENTS	======	
	Listed investments at market value	2011 £ 26,199	2010 £ 25,391

### NOTES TO THE ABBREVIATED ACCOUNTS

### YEAR ENDED 31 DECEMBER 2011

### 11 CREDITORS: Amounts falling due within one year

		2011	2010
		£	£
	Trade creditors	581,112	254,340
	Amounts owed to group undertakings	10,247	42,550
	Taxation and social security	<b>571,356</b>	492,896
	Other creditors and accruals	590,431	336,570
		1,753,146	1,126,356
12	CREDITORS Amounts falling due after more than one year		
		2011	2010
		£	£
	Term loan	2,350,000	2,750,000
	Amounts owed to group undertakings	1,000,000	600,000
		3,350,000	3,350,000
		-	

The term loan, which is unsecured, is repayable in full on or before 31 December 2016. Interest is payable at 2.5% above 3 month LIBOR per annum

The amount owed to group undertaking represents a loan from the ultimate parent company. The loan is interest free with a repayment notice period of at least one year.

### 13 PROVISIONS

15

Property maintenance and refurbishment provision:

Movement for year

245,000

2011

The provision for property maintenance and refurbishment is in respect of anticipated costs for fixed assets, general maintenance and upgrading to ensure ongoing compliance with any necessary building regulations and as a consequence of the current building construction. It is anticipated that much of this expenditure will be incurred in the next financial year.

### 14 COMMITMENTS UNDER OPERATING LEASES

At 31 December 2011 the company had annual commitments under non-cancellable operating leases as set out below

	2011		2010	
	Land and buildings £	Motor vehicles £	Land and buildings £	Motor vehicles £
Operating leases which expire				
Within 1 year	-	-	2,833	-
Within 2 to 5 years	-	10,562	-	•
		10.500	0.000	
	<u>-</u>	10,562	2,833	
	<del></del>			
SHARE CAPITAL				
Allotted, called up and fully paid				
	2011		2010	
	No	£	No	£
100,000 Ordinary shares of £1 each	100,000	100,000	100,000	100,000
			<del></del>	

### 16 PROFIT AND LOSS ACCOUNT

	Balance brought forward Profit for the financial year	2011 £ 2,784,756 878,329	2010 £ 1,956,892 827,864
	Balance carried forward	3,663,085	2,784,756
17	RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS		
	Profit for the financial year Opening shareholders' funds	2011 £ 878,329 2,884,756	2010 £ 827,864 2,056,892
	Closing shareholders' funds	3,763,085	2,884,756

### 18 ULTIMATE PARENT COMPANY

Blue Boar Holdings Limited, a company incorporated in the UK, held 100% of the issued share capital of the company at the balance sheet date (2010 100%) The ultimate controlling parties are Messrs Duggan and Saville, who together owned 58% of that company at 31 December 2011 (2010-58%)