



Companies House

— for the record —

Company Name

NETWORK SECRETARIAL  
SERVICES LIMITED

## 363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Company Type

Private Company Limited By  
Shares

Company Number

3277809

Information extracted from  
Companies House records on  
22nd October 2005

### Section 1: Company details



A16 \*AYZMOAE5\* 436  
COMPANIES HOUSE 15/11/2005

Ref: 3277809/03/10

#### Current details

An...

<p>&gt; Registered Office Address</p> <p><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p>Field Place Broadbridge Heath Horsham West Sussex RH12 3PB</p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>																												
<p>&gt; Register of Members</p> <p><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p><b>Address where the Register is held</b></p> <p>At Registered Office</p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>																												
<p>&gt; Register of Debenture Holders</p> <p><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p>Not Applicable</p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>																												
<p>&gt; Principal Business Activities</p> <p><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p> <p>&gt; Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</p>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>7483</td> <td>Secretarial &amp; translation</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	7483	Secretarial & translation											<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description												
SIC Code	Description																													
7483	Secretarial & translation																													
SIC CODE	Description																													

41

## Section 2: Details of Officers of the Company

	Current details	Amended details
<p><b>&gt; Company Secretary</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Company Secretary must be notified on form 288a.</p>	<p><b>Name</b> Irene BROAD</p> <p><b>Address</b> Field Place Broadbridge Heath Horsham West Sussex RH12 3PB</p>	<p><b>Name</b> _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b> _____ _____ _____</p> <p><b>UK Postcode</b>    _ _ _ _ _</p> <p><b>Date of change</b>    _ _ / _ _ / _ _ _ _</p> <p><b>Date Irene BROAD</b> <b>ceased to be secretary (if applicable)</b>                               _ _ / _ _ / _ _ _ _</p>
<p><b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288a.</p>	<p><b>Name</b> Dagmar Eve PRICHARD-JONES</p> <p><b>Address</b> Field Place Broadbridge Heath Horsham West Sussex RH12 3PB</p> <p><b>Date of birth</b>    19/02/1946</p> <p><b>Nationality</b>    British</p> <p><b>Occupation</b>    Company Director</p>	<p><b>Name</b> _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b> _____ _____ _____</p> <p><b>UK Postcode</b>    _ _ _ _ _</p> <p><b>Date of birth</b>        _ _ / _ _ / _ _ _ _</p> <p><b>Nationality</b>        _____</p> <p><b>Occupation</b>        _____</p> <p><b>Date of change</b>    _ _ / _ _ / _ _ _ _</p> <p><b>Date Dagmar Eve PRICHARD-JONES</b> <b>ceased to be director (if applicable)</b>                               _ _ / _ _ / _ _ _ _</p>

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> Ordinary <b>Nominal value of each share</b> £1.00 <b>Number of shares issued</b> 2 <b>Aggregate Nominal Value of issued shares</b> £2.00	<b>Class of share</b> _____ <b>Nominal value of each share</b> _____ <b>Number of shares issued</b> _____ <b>Aggregate Nominal Value of issued shares</b> _____
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> 2 <b>Total Nominal value of shares issued</b> £2.00	<b>Total number of shares issued</b> _____ <b>Total Nominal value of shares issued</b> _____
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "*Amended details*" or "*Shares transferred*" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
> Shareholder Name		Name				
NETWORK LEGAL SERVICES LTD						
Address		Address				
Field Place						
Broadridge Heath Horsham						
West Sussex						
RH12 3PB		UK Postcode		<b>Shares transferred by NETWORK LEGAL SERVICES LTD</b>		
<b>Shares held</b>		<b>Shares held</b>		<b>Class</b>	<b>Number</b>	<b>Date of transfer</b>
Class	Number	Class	Number			
Ordinary	2					/   /
						/   /

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			



**Companies House**  
— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☒ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £30.

Signature

*[Signature]*  
(Director/Secretary)

Date

14 / 11 / 2005

*This date must not be earlier than the return date at 2 below*

#### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

### 2. Date of this return

- ☐ This AR is made up to 13/11/2005 If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **13th November 2006** please give the new date here:

\_\_ / \_\_ / \_\_\_\_

### 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

Network Secretarial Services Ltd.

Telephone number *inc code*

0 1 4 0 3 2 5 9 1 6 6

Address

Field Place, Broadbridge Heath

DX number *if applicable*

\_\_\_\_\_

Horsham West Sussex RH12 3PB

DX exchange

Postcode

RH12 3PB