# REPORT OF THE DIRECTORS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

**FOR** 

THE BEXHILL REGENERATION PARTNERSHIP LTD LIMITED BY GUARANTEE

A86 USE 29/01/05

### CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

	Page
Company Information	1
Report of the Directors	2
Report of the Independent Auditors	4
Profit and Loss Account	6
Balance Sheet	7
Notes to the Financial Statements	8

### COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2003

**DIRECTORS:** 

S H Earl

B Gadd

Mrs G D Hamilton
Mrs J M Hughes
H J M Izzard
B Kentfield
M O Mitcheson
Inspector M Mosley
C H Nicholson
A Campbell
M P Conn
J N Page
Mrs L Bresnihan

R Gadsden

SECRETARY:

D Sailows FCA

**REGISTERED OFFICE:** 

20 Eversley Road Bexhill on Sea

EAST SUSSEX

**REGISTERED NUMBER:** 

3276428 (England and Wales)

**AUDITORS:** 

ASHDOWN HURREY Chartered Accountants Registered Auditor 28 Wilton Road Bexhill on Sea East Sussex TN40 1EZ

### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2003

The directors present their report with the financial statements of the company for the year ended 31 December 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of promoting and assisting others in promoting the economic regeneration of the town of Bexhill on Sea.

#### **DIRECTORS**

The directors during the year under review were:

S P Ayres - resigned 30.1.03

S H Earl B Gadd

Mrs G D Hamilton

T J Hemmings - resigned 29.8.03

Mrs J M Hughes H J M Izzard B Kentfield

M O Mitcheson

Inspector M Mosley

H Pratt - resigned 4.12.03

C H Nicholson

D Turner - resigned 30.5.03

A Campbell M P Conn J N Page

Mrs L Bresnihan - appointed 30.5.03 R Gadsden - appointed 30.5.03

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The auditors, ASHDOWN HURREY, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2003

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

D Sallows FCA - Secretary

Date: 15th December 2004

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE BEXHILL REGENERATION PARTNERSHIP LTD LIMITED BY GUARANTEE

We have audited the financial statements of The Bexhill Regeneration Partnership Ltd Limited by Guarantee for the year ended 31 December 2003 on pages six to eleven. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described on page two the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **Basis of audit opinion**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE BEXHILL REGENERATION PARTNERSHIP LTD LIMITED BY GUARANTEE

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2003 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Ashul

H

ASHDOWN HURREY Chartered Accountants Registered Auditor 28 Wilton Road Bexhill on Sea East Sussex TN40 1EZ

Date:

#### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2003

		2003	2002
	Notes	£	£
TURNOVER		215,844	140,190
Administrative expenses		239,776	86,575
		(23,932)	53,615
Other operating income		2,875	
OPERATING (LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	2	(21,057)	53,615
Tax on (loss)/profit on ordinary activities	3		
(LOSS)/PROFIT FOR THE FINAL AFTER TAXATION	NCIAL YEAR	(21,057)	53,615
Retained profit brought forward		184,495	130,880
RETAINED PROFIT CARRIED FO	DRWARD	£163,438	£184,495

#### BALANCE SHEET 31 DECEMBER 2003

		200:	3	200	2
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	5		315,319		-
CURRENT ASSETS:					
Debtors	6	896		-	
Cash at bank		110,767		311,245	
		111,663		311,245	
CREDITORS: Amounts falling	_				
due within one year	7	48,065		126,750	
NET CURRENT ASSETS:			63,598		184,495
TOTAL ASSETS LESS CURRENT LIABILITIES:			378,917		184,495
CREDITORS: Amounts falling					
due after more than one year	8		215,479		
			£163,438		£184,495
RESERVES:					
Profit and loss account			163,438		184,495
			£163,438		£184,495
			· · · · · · · · · · · · · · · · · · ·		

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

ON BEHALF OF THE BOARD:

M O Mitcheson - Director

Approved by the Board on 15th Decomber 2004

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

Turnover represents grants received from various bodies together with donations from local traders.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings - 10% on cost

#### Bank and cash transactions

With the exception of the Making Bexhill Brighter Fund, no cash transactions are undertaken by the company as Rother District Council acts as the company's accounts department and carries out the finance function on the instructions of the company's officers.

The council also acts as banker for the company.

It is the company's policy to account for only those monies over which it has direct control.

#### 2. **OPERATING (LOSS)/PROFIT**

The operating loss (2002 - operating profit) is stated after charging:

	2003	2002
	£	£
Depreciation - owned assets	8,085	_
Auditors' remuneration	1,000	500
	<u> </u>	
Directors' emoluments and other benefits etc	-	_
	_	=

2002

2002

#### 3. TAXATION

#### Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31 December 2003 nor for the year ended 31 December 2002.

#### 4. STATUS

The company is limited by guarantee. The liability of it's members in the event of the company being wound up is limited to £1.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 5. TANGIBLE FIXED ASSETS

	Land and buildings
	£
COST: Additions	323,404
At 31 December 2003	323,404
<b>DEPRECIATION:</b> Charge for year	8,085
At 31 December 2003	8,085
NET BOOK VALUE: At 31 December 2003	315,319

Freehold property owned by the company is Jameson Mews, Jameson Road, Bexhill on Sea. This building has been purchased by the company to become a Community Learning Centre for the town.

A 10 year lease has been granted to Bexhill College to run the centre on behalf of the company and Rother District Council. All costs associated with running the centre are to be paid by the lessee, without recourse to the company.

See also the note regarding loans to the company.

### 6. DEBTORS: AMOUNTS FALLING

	DUE WITHIN ONE YEAR	2003 £	2002 £
	Prepayments	896 ===	_
7.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2003	2002
		£	£
	Bank loans and overdrafts	20,565	-
	Deferred grant funding	26,500	126,250
	Accruals	1,000	500
		48,065	126,750

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

### 8: CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

Bank loans	2003 £ 215,479 ———	2002 £
Amounts falling due in more than five years:		
Repayable by instalments Bank loans	112,125	

Loans on the company's balance sheet are from The Charity Bank and Rother District Council to finance the purchase of Freehold property as described in the Fixed asset notes.

These loans are serviced by Bexhill College and Bexhill High School, who have been granted a lease to operate the Community Learning Centre. The capital element of these loan repayments is shown under income received in these accounts. The sums are paid directly by the lessee to the lenders with the interest element being accounted for by them.

The loan from The Charity Bank is interest only for the first year.

#### 9. SECURED DEBTS

The following secured debts are included within creditors:

	2003	2002
	£	£
Bank loans	226,979	-

Rother District Council and The Charity Bank Ltd each hold a £115,000 charge over the company's property at Jameson Mews, Jameson Road, Bexhill on Sea.

#### 10. CAPITAL COMMITMENTS

South East England Development Agency (SEEDA) have made a grant of £84,575 towards the purchase of the freehold property. Further sums were provided to fund renovation and refurbishment of the building, although these sums have not been accounted for by the company.

The total grant made by SEEDA was £161,658.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 11. CASH AT BANK

The following represents the funds held by Rother District Council, on behalf of the Company.

It can be broken down as:

	2003	2002			
	£	£			
General fund	_	11,669			
Website & Strategy fund	4,183	4,183			
Town Centre Business Plan fund	50	50			
Making Bexhill Better fund	105,969	271, <del>94</del> 8			
		207 070			
	110,202	287,850			
The following represents the funds held by Natwest bank.					
Making Bexhill Brighter fund	565	23,395			
Total Funds:	110,767	311,245			
		<u>—'—</u>			