FILE AND DATA STORAGE LIMITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2000



COMPANY INFORMATION

Directors A S Croft

C V Nash

S W Lockett (Appointed 8 September 2000)

C Brown (Appointed 8 September 2000)

V Matts (Appointed 8 September 2000)

Secretary Lodders Nominees Limited

Company number 3275112

Registered office Units 1 & 2

31 The Leys Evesham Worcestershire WR11 5AP

Accountants Hazlewoods

Windsor House Bayshill Road Cheltenham Gloucestershire GL50 3AT

Business address Units 1 & 2

31 The Leys Evesham Worcestershire WR11 5AP

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DIRECTORS' REPORT

for the year ended 31 December 2000

The directors present their report and financial statements for the year ended 31 December 2000.

Principal activities

The principal activity of the company continued to be that of record storage management.

Directors

The following directors have held office since 1 January 2000:

T J Ballinger (Resigned 15 September 2000)
A S Croft
C V Nash
S W Lockett (Appointed 8 September 2000)
C Brown (Appointed 8 September 2000)
V Matts (Appointed 8 September 2000)

Directors' interests

	Ordinary shares of £ 1 each	
	31 December 2000	1 January 2000
A S Croft	6,667	7,667
C V Nash	-	-
S W Lockett	8,667	-
C Brown	3,000	•
V Matts	-	

Kington Properties Limited, a company in which C V Nash holds a controlling interest, owns 9,667 shares in the company.

There were no other changes during the year.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

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On behalf of the board

S W Locket

25 May 20

ACCOUNTANTS' REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS OF FILE AND DATA STORAGE LIMITED

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31 December 2000, set out on pages 3 to 9 and you consider that the company is exempt from an audit. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities from the accounting records and information and explanations supplied to us.

Hazlewoods

Chartered Accountants

25 May 2001

Windsor House Bayshill Road Cheltenham Gloucestershire GL50 3AT

PROFIT AND LOSS ACCOUNT for the year ended 31 December 2000

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	Notes	2000 £	1999 £
Turnover		295,760	181,648
Cost of sales		(19,512)	(9,228)
Gross profit		276,248	172,420
Administrative expenses Other operating income		(258,155) 5,157	(169,078) 3,630
Operating profit	2	23,250	6,972
Interest receivable and similar income Interest payable and similar charges		117 (1,793)	46 (524)
Profit on ordinary activities before taxation		21,574	6,494
Tax on profit on ordinary activities	3	(3,596)	(2,240)
Profit on ordinary activities after taxation		17,978	4,254
Dividends		(5,650)	-
Retained profit for the year	9	12,328	4,254

BALANCE SHEET as at 31 December 2000

	Notes	£	2000 £	£	1999 £
Fixed assets					
Tangible assets	4		38,721		25,049
Current assets					
Stocks		1,155		311	
Debtors	5	77,316		44,895	
Cash at bank and in hand		129		4,641	
		78,600		49,847	
Creditors: amounts falling due within one year	6	(69,847)		(40,643)	
Net current assets			8,753	····	9,204
Total assets less current liabilities			47,474		34,253
Creditors: amounts falling due after more					
than one year	7		(10,891)		(10,000)
			36,583		24,253
					=
Capital and reserves					
Called up share capital	8		28,251		28,251
Share premium account	9		750		750
Profit and loss account	9		7,582		(4,748)
Shareholders' funds			36,583		24,253

BALANCE SHEET (CONTINUED) as at 31 December 2000

In preparing these financial statements:

- (a) The directors are of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(1) of the Companies Act 1985;
- (b) No notice has been deposited under Section 249B(2) of the Companies Act 1985, and
- (c) The directors acknowledge their responsibilities for:
 - (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
 - (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

The financial statements were approved by the Board on 25 May 2001

A S Croft **Director**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2000

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared under the historical cost convention, adopting the following principal accounting policies and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

1.2 Turnover

Turnover represents the amounts excluding value added tax receivable during the year for goods and services supplied.

1.3 Tangible fixed assets and depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Improvem't to leasehold property	over the term of the lease
Plant and equipment	25 % of cost per annum
Computer equipment	33 1/3 % of cost per annum
Motor vehicles	50 % of cost per annum

1.4 Cash Flow Statement

The company has not presented a cash flow statement on the grounds that the company qualifies as a small company within the meaning of financial Reporting Standard Number 1 and hence is exempt from the requirements thereof. The directors are of the opinion that the costs of preparing such a statement would outweigh the benefits to the company.

2	Operating profit	2000	1999
		£	£
	Operating profit is stated after charging:		
	Depreciation of tangible assets	23,740	17,411
	Directors' emoluments	52,531	28,127
	Rent payable	42,500	32,500
			====
3	Taxation	2000	1999
		£	£
	U.K. current year taxation		
	U.K. corporation tax at 20% (1999 - 20%)	3,596	2,240
			=====

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) for the year ended 31 December 2000

Improvem't to leasehold property	Plant and equipment	Computer equipment	Motor vehicles	Total
£	£	£	£	£
1,461	38,916	15,740	4,895	61,012
-	20,954	7,009	9,371	37,334
1,461	59,870	22,749	14,266	98,346
				
901	16,216	13,951	4,895	35,963
292	14,765	3,920	4,685	23,662
1,193	30,981	17,871	9,580	59,625
				
268	28,889	4,878	4,686	38,721
560	22,700	1,789		25,049
	to leasehold property £ 1,461	to leasehold property £ 1,461	to leasehold property equipment equipment £ £ £ 1,461 38,916 15,740 - 20,954 7,009 1,461 59,870 22,749 901 16,216 13,951 292 14,765 3,920 1,193 30,981 17,871 268 28,889 4,878	to leasehold property equipment equipment vehicles £ £ £ £ 1,461 38,916 15,740 4,895 - 20,954 7,009 9,371 1,461 59,870 22,749 14,266 901 16,216 13,951 4,895 292 14,765 3,920 4,685 1,193 30,981 17,871 9,580 268 28,889 4,878 4,686

The net book value of tangible fixed assets includes £9,370 (1999 - £-) in respect of assets held under hire purchase and finance leases. The depreciation charge in respect of such assets amounted to £4,685 (1999 - £-) for the year.

5	Debtors	2000 £	1999 £
	Trade debtors	71,623	40,999
	Other debtors	5,693	3,896
		77,316	44,895

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) for the year ended 31 December 2000

6	Creditors: amounts falling due within one year	2000 £	1999 £
	Bank loans and overdrafts	45,015	10,560
	Net obligations under finance leases	2,865	· -
	Trade creditors	-	5,220
	Corporation tax	3,596	2,240
	Other taxes and social security costs	11,823	9,176
	Other creditors	-	5,000
	Accruals and deferred income	6,548	8,447
		69,847	40,643
	The overdraft is secured.		
7	Creditors: amounts falling due after more than one year	2000	1999
	·	£	£
	Net obligations under finance leases	5,730	_
	Other creditors	5,161	10,000
		10,891	10,000
	Amalanda afilanna		
	Analysis of loans Wholly repayable within five years	10.256	10.000
	Included in current liabilities	10,356	10,000
	included in current habitudes	(5,195)	
		5,161 ===================================	10,000
8	Share capital	2000	1999
	•	£	£
	Authorised		
	100,000 Ordinary shares of £ 1 each	100,000	100,000
	Albert des D. Lenner, L.C. III. 113		
	Allotted, called up and fully paid 28,251 Ordinary shares of £ 1 each	28,251	28,251

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) for the year ended 31 December 2000

9 Statement of movements on reserves

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	Share premium account		
	£	£	
Balance at 1 January 2000 Retained profit for the year	750 -	(4,746) 12,328	
Balance at 31 December 2000	750	7,582	

10 Financial commitments

At 31 December 2000 the company had annual commitments under non-cancellable operating leases as follows:

	2000	1999
	£	£
Expiry date:		
Between two and five years	10,000	10,000
In over five years	28,000	28,000
	38,000	38,000

11 Control

The company is controlled by the directors.

12 Related party transactions

Included in other creditors is a loan of £10,356 from Mr and Mrs Nash, the parents of C V Nash who is a director of the company. Interest is payable at Bank of England base rate.

Non-executive directors' fees of £1,250 were paid in the year to Christopher Brown as a consultant.