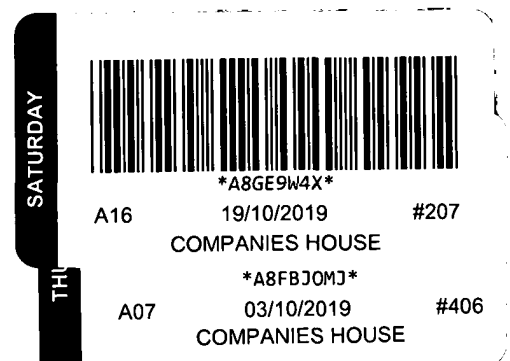


Charity Registration No. 1058565

Company Registration No. 3254207 (England and Wales)

HAWK AND OWL TRUST
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019



HAWK AND OWL TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	P Merricks P J Holms D C Missen J Parry-Jones MBE M S Reader Professor S M Redpath H C W Robinson M Rogers H Shaw
Chief Operations Director	A Blumfield
Charity number	1058565
Company number	3254207
Principal address	Turf Moor Road Fakenham Norfolk NR21 9GN
Registered office	Turf Moor Road Fakenham Norfolk NR21 9GN
Independent examiner	Mapus- Smith & Lemmon LLP 48 King Street Kings Lynn Norfolk PE30 1HE

HAWK AND OWL TRUST

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HAWK AND OWL TRUST

CHAIRMAN'S REPORT

FOR THE YEAR ENDED 31 MARCH 2019

I am pleased to report that the financial period ending 31st March 2019 has proved to be another successful year for the Hawk and Owl Trust. Our membership numbers, which support our charitable objectives in working for birds of prey and their habitats, have remained stable.

The Trust has continued to recruit extremely capable Board members who act as Directors of the Trust. A recent development has been the establishment of a Finance and General Purposes committee under the able chairmanship of our honorary treasurer David Missen, the retired partner of a well known firm of Norfolk accountants. At the same time, our Strategic Governance Review Group under the capable chairmanship of Henry Shaw, continues to ensure that our governance and strategic direction is fully with Charity Commission guidelines.

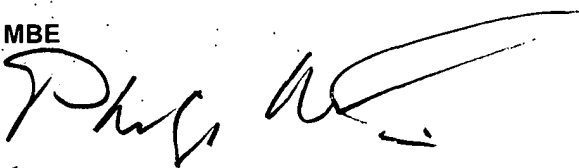
A major development this year is a grant enabling us to purchase of two large parcels of wildlife rich land immediately adjacent our freehold land at the Sculthorpe Nature Reserve. This is being funded by generous donations from many individual supporters together with the Heritage Lottery Fund.

May I conclude by giving my sincere thanks on behalf of my fellow Trustees for all of the huge amount of work put in throughout the year by both our volunteers and staff led by our Chief Operating Director. It is their dedication to birds of prey and all other wildlife that makes the work of the Trust so effective.

Philip Merricks MBE
Chairman

Date

29/09/2019



HAWK AND OWL TRUST

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2019

The Trustees present their report and financial statements for the year ended 31 March 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Hawk and Owl Trust's mission is to conserve wild birds of prey and their habitats and to encourage people to enjoy and understand these special birds.

The charity's objects are to conserve wild birds of prey (Raptors) and their habitats through conservation, research, and any other means and to undertake any activity which will enhance public education regarding Raptors.

It carries this out by:

- Creative conservation;
- Practical research; and
- Imaginative education

The trustees have, in accordance with section 17(5) of the Charities Act 2011, had regards to the Charity Commission's guidance on public benefit. In Particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

HAWK AND OWL TRUST

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2019**

Achievements and performance

Creative Conservation

Creative Conservation continues to form the heart of the work of the Trust, focusing on creating, improving and maintaining suitable nesting, roosting and feeding habitats for Raptors. As well as managing our reserves, our Conservation Officers and other members of staff work in close collaboration with other land managers and organisations to fulfil our Creative Conservation brief.

The Trust has been responsible for installing hundreds of nest boxes in the last few years through the various projects that it has initiated.

At our Sculthorpe Moor Nature Reserve in North Norfolk fundraising has continued towards purchasing the additional land and related 3-year project that will be delivered once purchased.

Two areas of land were donated to the Trust during the year with a total value of £57,500, 0.46ha adjacent to the Sculthorpe visitor centre and 1.37ha by the residents of Fakenham.

The work at Shapwick Moor continues to meet the requirements of the new Countryside Stewardship agreement. Capital works spread over the five-year agreement will include the coppicing of bank side trees. Construction of water penning structure. New scrapes and gutters, ditch, dyke and rhine restoration and creation.

The main thrust of our work in the South West Project area continues to be the land advisory visits. These continue to be an important tool in our conservation armory, with a steady stream of new farmers coming on-board and wanting to do what they can to help owls and birds of prey on their land. A new project has been started with Aviva to increase the wildlife value of the site. Additional our educational outreach to local organisations, schools and groups continues.

The Urban Peregrine project and network has made significant steps with many of the various peregrine sites throughout the country coming together and sharing ideas.

In March 2019 the Trust took the decision to end its contract with Fylingdales Moor. The decision was reluctantly taken, but the Moors management company were not prepared to increase the 2009 funding level nor discuss a new management agreement. As the financial losses were unsustainable, a decision was made to withdraw. Two staff were transferred under TUPE, and the other members of staff were offered a new job.

Practical Research

Practical Research continues within the Trust on many levels. Our involvement with the Hen Harrier Satellite Tagging Project continues with data being fed into the national research project. The Trust continues to fund some projects and support university students carrying out projects.

Education

The Hawk and Owl Trust has continued to engage with teachers and in excess of 5,000 children through school visits. It is vital that we encourage children to understand the important role that Raptors play in our ecosystems if we are going to stand any chance of the successful conservation of them and their habitats going forward.

Educational programmes continue to be delivered at Sculthorpe and Shapwick, together with the Peregrine outreach. It really cannot be underestimated the importance of the educational aspect of the Trust's work.

Membership and Adopt A Box

Membership and Adopt A Box retention have been steady and constant: the Trust is maintaining levels comparative with other years for which we are very grateful.

Our Volunteers

Without our army of volunteers and the time and effort that they contribute, the Trust would not achieve a fraction of the results that we have done. Every volunteer hour is important to us, and we continue to recruit at every opportunity. Thank you to all who have supported us through the last year. During the last year, some 3000 volunteer days have been contributed.

HAWK AND OWL TRUST

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2019**

Legacies and Gifts in Memory.

Gifts in wills and donations in memory make a considerable difference to what the Trust can achieve, as well as generous, lasting tributes. We have over the past 12 months received several Legacy bequests and memorial donations which have added to the Sculthorpe Fen Project and Appeal.

Financial review

During the year to 31 March 2019, the Trustees have continued to manage the finances to support the activities of the Trust and to maintain reserves of around £350,000 in cash and deposits at the bank. Overall income for the year increased by 23% compared to that for 2018, largely due to fundraising for the Sculthorpe Fen Land Purchase Appeal and despite a significantly lower level of income from legacies. Total expenses rose from £635,293 to £675,326 the bulk of the increase, reflecting the increase in the number of staff in the post (2018 being the first full year of increased staff numbers).

During the past 12 months the Trust has received two gifts of land. 1.5 acres adjacent to the Sculthorpe visitor centre and 3 acres within the town of Fakenham.

At the year end, the charity had total funds of £1,572,740 (2018: £1,411,992). Unrestricted reserves were £278,681 (2018: £297,749) and restricted reserves were £1,294,059 (2018: £1,114,243).

Reserves policy

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to at least six months unrestricted expenditure, which is currently approximately £250,000 per annum. This provides sufficient funds to cover management and administration and support costs and respond to any emergency funding requirements, which may arise from time to time.

At the year end, the charity had free reserves of £278,681 (2018: £297,749). These are greater than the funds required of £250,000 per annum because the charity may need to use the additional reserves to help fund the acquisition of land at Sculthorpe Fen.

Restricted funds at year end amounted to £1,294,059 (2018: £1,114,243), of which £449,108 related to the Shapwick Reserve and £693,401 related to Sculthorpe including £435,141 for the acquisition of land at Sculthorpe Fen.

Investment policy

The Board adopts what it considers to be a conservative investment policy, taking professional advice before implementing any changes to its investment portfolio. In the light of the current uncertainties in financial markets and the potential need to contribute towards the acquisition of land at Sculthorpe, the bulk of trust funds are now held in bank deposits. When opportunities arise to diversify into a broader and balanced spectrum of low risk investments, the trustees are likely to take the opportunity to do so.

Risk Management

The trustees have reviewed the significant risks that the charity faces. They intend to review these risks at least annually. The trustees are implementing improvement to the systems of internal control to mitigate operational and business risks, this being now under the management of the Chief Operations Director.

Procedures and policies have been put in place to mitigate these risks and are regularly reviewed.

Plans for future periods

The Trust plans to continue to raise funds for the Sculthorpe Fen Land Appeal and deliver a 3 year project to improve the Norfolk Nature Reserve.

There are not expected to be any significant changes to the overall operations of the Trust in the immediate future.

HAWK AND OWL TRUST

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

Structure, governance and management

The company is limited by guarantee (registration number 3254207) incorporated on 24 September 1996 and registered as a charity (registration number 1058565) on 24 November 1997. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

P Merricks
P J Holms
D C Missen
J Parry-Jones MBE
M S Reader
Professor S M Redpath
H C W Robinson
M Rogers
H Shaw

A Blumfield also served during the year as Chief Operations Director.

Recruitment, Appointment, Induction, and Training of Trustees

All members of the charity are eligible to seek election to the board of trustees. One-quarter of the trustees stand down each year on rotation and are eligible to stand for re-election. New trustees receive an induction pack designed to provide them with an understanding of their roles and responsibilities. They are also encouraged to visit the charity's key operational offices. An annual trustees' skills audit is carried out to help identify future requirements to ensure the board has the necessary skills. The expertise the board is looking for is promoted in the membership magazine, *Peregrine*.

Organisation

The Trustees are responsible for the overall governance and strategic direction of the Trust. The board of the Trust consists of a maximum of twelve elected Trustees plus the Chief Operation Director. The board meets four times per year. In between board meetings, two subcommittees meet. The Strategy and Governance Review Group, and the Finance and General Purposes Committee. The day to day operations of the Trust is managed by the Chief Operations Director.

Key Management Personnel

Key management personnel is considered to be the trustees (who are not remunerated), the Chief Operations Director, Adrian Blumfield and Nigel Middleton.

Related parties

There are no related parties which either control or significantly influence the decisions and operations of the Hawk and Owl Trust.

The Trustees report was approved by the Board of Trustees.

.....

P Merricks

Trustee

Dated: 29/09/2019

HAWK AND OWL TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HAWK AND OWL TRUST

I report to the Trustees on my examination of the financial statements of Hawk and Owl Trust (the trust) for the year ended 31 March 2019.

Responsibilities and basis of report

As the Trustees of the trust (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the trust are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the trust's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the trust as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Sharon Edwards
Mapus- Smith & Lemmon LLP

48 King Street
Kings Lynn
Norfolk
PE30 1HE

Dated: 02/10/2019

HAWK AND OWL TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2019

	Notes	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
Income from:					
Donations and legacies	2	60,187	293,628	353,815	318,516
Charitable activities	3	150,425	222,790	373,215	263,662
Other trading activities	4	14,581	94,040	108,621	96,334
Investments	5	423	-	423	108
Total income		225,616	610,458	836,074	678,620
Expenditure on:					
Raising funds	6	43,210	24,992	68,202	62,939
Charitable activities	7	221,973	385,151	607,124	572,354
Total resources expended		265,183	410,143	675,326	635,293
Net gains/(losses) on investments	11	-	-	-	(1,587)
Net (outgoing)/incoming resources before transfers		(39,567)	200,315	160,748	41,740
Gross transfers between funds		20,499	(20,499)	-	-
Net movement in funds		(19,068)	179,816	160,748	41,740
Fund balances at 1 April 2018		297,749	1,114,243	1,411,992	1,370,252
Fund balances at 31 March 2019		278,681	1,294,059	1,572,740	1,411,992

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HAWK AND OWL TRUST

BALANCE SHEET

AS AT 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
Fixed assets					
Tangible assets	12	589,601		561,342	
Heritage assets	13	415,074		344,173	
Investments	14	-		2,900	
		<u>1,004,675</u>		<u>908,415</u>	
Current assets					
Stocks	16	10,997		9,769	
Debtors	17	238,466		104,751	
Cash at bank and in hand		353,362		425,622	
		<u>602,825</u>		<u>540,142</u>	
Creditors: amounts falling due within one year	18	(34,760)		(36,565)	
Net current assets			568,065		503,577
Total assets less current liabilities		<u>1,572,740</u>		<u>1,411,992</u>	
Income funds					
Restricted funds	20	1,294,059		1,114,243	
Unrestricted funds		278,681		297,749	
		<u>1,572,740</u>		<u>1,411,992</u>	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2019. The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 29/09/2019

P Merricks
Trustee

Company Registration No. 3254207

HAWK AND OWL TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
Cash flows from operating activities					
Cash generated from operations	26		65,683		49,909
Investing activities					
Purchase of tangible fixed assets		(79,729)		(37,054)	
Purchase of heritage assets		(61,537)		-	
Proceeds on disposal of investments		2,900		-	
Interest received		423		108	
Net cash used in investing activities			(137,943)		(36,946)
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(72,260)		12,963
Cash and cash equivalents at beginning of year			425,622		412,659
Cash and cash equivalents at end of year			353,362		425,622

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

Charity information

Hawk and Owl Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Turf Moor Road, Fakenham, Norfolk, NR21 9GN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The trust is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies

Donations are recognised when the Charity has been notified in writing of both the amount and the settlement date. In the event that a donation is subject to conditions that require a level of performance by the Charity before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and the settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the Charity.

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

Donated services and facilities

Volunteers carry out a wide range of tasks for the charity including conservation work such as habitat creations, manning stands at events and shows and assisting in the visitor centre. During the year volunteers contributed some 3,000 days of work to the charity. Given the absence of a reliable measurement basis, the contributions of volunteers are not included as income in the accounts in accordance with the Charities SORP.

Grants receivable

Income from government and other grants, whether 'capital' or 'revenue' grants, is accounted for using the performance model. It is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred

Investment income

Interest is recognised once the interest has been declared and notification has been received of the interest due.

1.5 Resources expended

All expenditure is recognised once there is a legal or constructive obligation to that expenditure. It is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It included both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements, including audit, strategic movement and Trustee's meetings and reimbursed expenses.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Individual fixed assets costing £250 or more are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold property	2% straight line
Fixtures and fittings	25% straight line
Equipment	25% straight line
Motor vehicles	25% straight line
Reserve infrastructure	10% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Heritage assets

Heritage assets are assets of historic or scientific importance that are held to advance the preservation, conservation and educational objectives of the charity and through public access contribute to the nation's culture and education at either a national or local level. Freehold nature reserves are included in heritage assets as the cost of acquisition. No depreciation is charged as the reserves are considered to have an indefinite life. The charity aims to preserve and enhance its reserves, which are not held for their resale potential.

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first-in, first-out (FIFO) method.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

1.12 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the trust's contractual obligations expire or are discharged or cancelled.

1.13 Taxation

The Charity is exempt from taxation in respect of income and capital gains tax received within categories by Chapter 3 Part 12 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.14 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.15 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

1.16 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2019 £	2019 £	2019 £	2018 £
Donations and gifts	35,434	279,628	315,062	243,244
Legacies receivable	24,753	-	24,753	74,282
Donated capital and stock items	-	14,000	14,000	990
	<u>60,187</u>	<u>293,628</u>	<u>353,815</u>	<u>318,516</u>
For the year ended 31 March 2018	<u>52,857</u>	<u>265,659</u>		<u>318,516</u>
Donations and gifts				
Donations from individuals	1,683	249,172	250,855	193,919
Donations from community groups	11,311	8,083	19,394	10,718
Gift aid reclaimed	22,440	22,373	44,813	38,607
	<u>35,434</u>	<u>279,628</u>	<u>315,062</u>	<u>243,244</u>

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

3 Charitable activities

	2019 £	2018 £
Subscriptions	148,017	136,252
Sponsorship	8,176	5,000
Grants receivable	217,022	122,410
	<u>373,215</u>	<u>263,662</u>
Analysis by fund		
Unrestricted funds	150,425	
Restricted funds	222,790	
	<u>373,215</u>	
For the year ended 31 March 2018		
Unrestricted funds		110,197
Restricted funds		153,465
		<u>263,662</u>

4 Other trading activities

	Unrestricted funds	Restricted funds	Total	Total
	2019 £	2019 £	2019 £	2018 £
Publications and products	1,705	30,961	32,666	31,989
Teaching	176	1,819	1,995	2,801
Conservation management	12,700	61,260	73,960	61,544
	<u>14,581</u>	<u>94,040</u>	<u>108,621</u>	<u>96,334</u>
Other trading activities				
	<u>4,593</u>	<u>91,741</u>		<u>96,334</u>
For the year ended 31 March 2018				
	<u>4,593</u>	<u>91,741</u>		<u>96,334</u>

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

5 Investments

	Unrestricted funds	Total
	2019 £	2018 £
Interest receivable	423	108

6 Raising funds

	Unrestricted funds	Restricted funds	Total	Total
	2019 £	2019 £	2019 £	2018 £
<u>Fundraising and publicity</u>				
Other direct costs of generating voluntary income	6,679	9,192	15,871	11,140
Staff costs	13,621	-	13,621	13,274
Support costs	21,250	-	21,250	19,244
	<u>41,550</u>	<u>9,192</u>	<u>50,742</u>	<u>43,658</u>
<u>Trading costs</u>				
Cost of goods sold	1,660	15,800	17,460	19,281
	<u>43,210</u>	<u>24,992</u>	<u>68,202</u>	<u>62,939</u>
For the year ended 31 March 2018				
Fundraising and publicity	40,507	3,151		43,658
Trading costs	1,554	17,727		19,281
	<u>42,061</u>	<u>20,878</u>		<u>62,939</u>

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

7 Charitable activities

	Education	Conservation and research	Support costs	Total 2019	Total 2018
	2019 £	2019 £	2019 £	£	£
Staff costs	74,986	109,770	-	184,756	221,784
Education - other costs	3,513	-	-	3,513	1,817
Conservation and research - other costs	-	95,790	-	95,790	71,685
	<u>78,499</u>	<u>205,560</u>	<u>-</u>	<u>284,059</u>	<u>295,286</u>
Share of support costs (see note 8)	-	-	310,713	310,713	260,543
Share of governance costs (see note 8)	-	-	12,352	12,352	16,525
	<u>78,499</u>	<u>205,560</u>	<u>323,065</u>	<u>607,124</u>	<u>572,354</u>
Analysis by fund					
Unrestricted funds	2,504	44,929	174,540	221,973	210,348
Restricted funds	75,995	160,631	148,525	385,151	362,006
	<u>78,499</u>	<u>205,560</u>	<u>323,065</u>	<u>607,124</u>	<u>572,354</u>
For the year ended 31 March 2018					
Unrestricted funds	1,556	23,895	184,897		210,348
Restricted funds	76,264	193,571	92,171		362,006
	<u>77,820</u>	<u>217,466</u>	<u>277,068</u>		<u>572,354</u>

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

8 Support costs

	Support costs £	Governance costs £	2019 £	2018 £
Staff costs	118,883	-	118,883	84,844
Depreciation	42,106	-	42,106	53,051
Premises costs and general overheads	149,724	-	149,724	122,648
Printing and stationery for fundraising and membership departments	21,250	-	21,250	19,244
Other non audit services	-	-	-	(1,445)
Legal and professional	-	2,231	2,231	107
Cost of trustees' meetings	-	8,877	8,877	8,923
Insurance	-	294	294	1,985
Accountancy fees	-	950	950	6,955
	<u>331,963</u>	<u>12,352</u>	<u>344,315</u>	<u>296,312</u>
Analysed between				
Fundraising	21,250	-	21,250	19,244
Charitable activities	310,713	12,352	323,065	277,068
	<u>331,963</u>	<u>12,352</u>	<u>344,315</u>	<u>296,312</u>

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year.

Expenses amounting to £4,854 (2018: £4,690) were paid to 6 (2018: 7) Trustees in respect of travel costs and accommodation.

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2019 Number	2018 Number
Conservation and research	6	10
Education	3	5
Administration	6	3
Membership services	1	1
	<u>16</u>	<u>19</u>

Employment costs

	2019 £	2018 £
Wages and salaries	287,507	209,130
Social security costs	18,530	13,836
Other pension costs	11,223	4,390
	<u>317,260</u>	<u>227,356</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel for the Charity were £75,944 (2018 - £68,458).

11 Net gains/(losses) on investments

	Unrestricted funds	Total
	2019 £	2018 £
Revaluation of investments	<u>-</u>	<u>(1,587)</u>

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

12 Tangible fixed assets

	Freehold property £	Fixtures and fittings £	Equipment £	Motor vehicles £	Reserve infrastructure £	Total £
Cost						
At 1 April 2018	893,084	77,372	55,059	42,865	74,866	1,143,246
Additions	32,301	2,289	4,884	25,303	14,952	79,729
Transfer to Heritage Assets	(9,364)	-	-	-	-	(9,364)
At 31 March 2019	916,021	79,661	59,943	68,168	89,818	1,213,611
Depreciation and impairment						
At 1 April 2018	357,120	73,573	44,662	34,931	71,618	581,904
Depreciation charged in the year	25,983	1,779	5,410	6,529	2,405	42,106
At 31 March 2019	383,103	75,352	50,072	41,460	74,023	624,010
Carrying amount						
At 31 March 2019	532,918	4,309	9,871	26,708	15,795	589,601
At 31 March 2018	535,964	3,799	10,397	7,934	3,248	561,342

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

12 Tangible fixed assets

(Continued)

The Trust holds the lease of land at Scarning Water Meadows, Dereham, Norfolk. The freehold of this land is held by Breckland District Council. The Lease is over 99 years commencing in 2005, and a peppercorn rent of £1 per annum is paid. The use of this land is restricted to that of management for nature conservation. As such, the Trustees have determined that it is not appropriate to apportion any value to this lease.

13 Heritage assets

	Land £
At 1 April 2018	344,173
Purchases	51,537
Donated assets	10,000
Transfer from Tangible Fixed Assets	9,364
At 31 March 2019	415,074

In respect of heritage assets, there were no purchases, donations, disposals or impairment charges within the last five years. The heritage assets are land held at Shapwick (Somerset) and Sculthorpe (Norfolk) which is used as a nature reserve.

14 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2018	2,900
Disposals	(2,900)
At 31 March 2019	-
Carrying amount	
At 31 March 2019	-
At 31 March 2018	2,900

15 Financial instruments

	2019 £	2018 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	13,536	20,895
Equity instruments measured at cost less impairment	-	2,900
Carrying amount of financial liabilities		
Measured at amortised cost	29,960	25,733

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

16 Stocks

	2019 £	2018 £
Finished goods and goods for resale	10,997	9,769

The cost of stock recognised as an expense in the year amounted to £12,657 (2018 - £16,371).

17 Debtors

	2019 £	2018 £
Amounts falling due within one year:		
Trade debtors	13,536	16,581
Other debtors	5,119	4,314
Prepayments and accrued income	219,811	83,856
	<u>238,466</u>	<u>104,751</u>

18 Creditors: amounts falling due within one year

	2019 £	2018 £
Other taxation and social security	4,800	10,832
Trade creditors	25,075	17,169
Accruals and deferred income	4,885	8,564
	<u>34,760</u>	<u>36,565</u>

19 Retirement benefit schemes

Defined contribution schemes

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £11,223 (2018 - £9,692).

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 1 April 2018	Incoming resources	Resources expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
Somerset	460,960	34,325	(46,177)	-	449,108
Fylingdales	15,000	57,679	(65,685)	(6,994)	-
Sculthorpe	265,631	131,995	(139,366)	-	258,260
Norwich Cathedral	16,548	18,531	(7,034)	-	28,045
Heritage Lottery Fund	60,693	(6,650)	(30,712)	-	23,331
Star Meadow (Fakenham)	-	48,252	(188)	-	48,064
FOSM	43,301	1,097	(463)	-	43,935
Lewis Raptor Fund	1,000	-	-	-	1,000
Education Centre Norfolk	1,289	980	(704)	-	1,565
Community Owl	407	152	-	-	559
Volunteer Co-ordinator	32,001	5,000	(14,602)	(22,399)	-
East Midlands Group	2,500	-	-	-	2,500
Sculthorpe Fen	212,125	285,961	(62,943)	-	435,143
Bath Peregrines	441	111	(560)	8	-
Livestock	1,521	-	-	-	1,521
Bath Group	826	27	175	-	1,028
South West	-	32,998	(41,884)	8,886	-
	<u>1,114,243</u>	<u>610,458</u>	<u>(410,143)</u>	<u>(20,499)</u>	<u>1,294,059</u>

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

20 Restricted funds

(Continued)

The specific purposes for which the funds are to be applied are as follows:

The purpose of each restricted fund is indicated by the name given to each fund. Most funds have been set up to provide funding in specific reserves (Sculthorpe, Fylingdales and Shapwick), in specific locations or areas of the country, for specific breeds of raptor or for specific habitats.

There is also specific funding for education (school visits, guided walks, talks etc.) at the Sculthorpe (Norfolk) and Shapwick (Somerset) Nature Reserves.

A grant was received from the Heritage Lottery Fund to cover the costs of recruiting and delivering skills training to new and existing volunteers.

A grant was received from the Heritage Lottery Fund to cover the costs of a Peregrine officer.

The Norwich Cathedral fund was for the purchase of a trailer for the Peregrine monitoring station at the Cathedral.

The FOSM fund relates to funds held by the charity on behalf of Friends of Sculthorpe Moor.

The Lewis Raptor fund relates to the production of Nest Boxes.

The Sculthorpe Fen fund relates to monies raised for the purchase of land surrounding the existing reserve at Sculthorpe Moor.

The Bath Peregrines fund relates to the management of Peregrine monitoring station at Bath.

The Livestock fund relates to monies provided for the purchase of a new ram which is to be used for breeding.

The East Midlands Group and Bath Group funds relate to monies held on behalf of local groups working with the charity for the conservation of all birds of prey and owls.

The Star Meadow (Fakenham) funds related to monies raised for the purchase of the land at Star Meadow.

21 Analysis of net assets between funds

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
Fund balances at 31 March 2019 are represented by:				
Tangible assets	590	589,011	589,601	561,342
Heritage assets	-	415,074	415,074	344,173
Investments	-	-	-	2,900
Current assets/(liabilities)	278,091	289,974	568,065	503,577
	<u>278,681</u>	<u>1,294,059</u>	<u>1,572,740</u>	<u>1,411,992</u>

HAWK AND OWL TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

22 Operating lease commitments

At the reporting end date the trust had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2019 £	2018 £
Within one year	7,924	11,039
Between two and five years	21,838	28,530
In over five years	2,876	4,066
	<u>32,638</u>	<u>43,635</u>

23 Events after the reporting date

The purchase of 150 acres of land adjacent to Sculthorpe Moor Nature Reserve was completed in June 2019. The Heritage Lottery Fund have now granted permission to commence the 3 year delivery phase of the Sculthorpe Project to run from the 1st July 2019 – 30th June 2022.

24 Related party transactions

Other than the expenses reimbursed to Trustees, as disclosed in note 10, there were no disclosable related party transactions during the year.

25 Charity status

The Charity is a company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the Charity in the event of liquidation.

26 Cash generated from operations

	2019 £	2018 £
Surplus for the year	160,748	41,740
Adjustments for:		
Investment income recognised in statement of financial activities	(423)	(108)
Fair value gains and losses on investments	-	1,587
Depreciation and impairment of tangible fixed assets	42,106	53,051
Movements in working capital:		
(Increase) in stocks	(1,228)	(5,130)
(Increase) in debtors	(133,715)	(40,777)
(Decrease) in creditors	(1,805)	(454)
Cash generated from operations	<u>65,683</u>	<u>49,909</u>