

# Croydon Youth Development Trust

(A company limited by guarantee)

Directors' report and accounts  
for the year ended 31 March 1998

Company number 3246751

Registered Charity number 1058024



BINDER HAMLYN

## Directors and Officers

### Directors

Martin Beard

Pat Creighton

Councillor Clive Fraser

Rob Graham

Graham Harrup

Chief Inspector David Hewetson

Stuart Innes

Roy Nunn

Jane Stanley

Eric Trower

Denyse Watts

### Project Co-ordinator

Bernard Doswell

### Company Secretary

John Parker

### Registered Office

77-79 Rushey Green

Catford SE6 4AF

### Office for correspondence

67 Westcroft Gardens

Morden SM4 4DJ

### Bankers

Barclays Bank plc

### Auditors

Binder Hamlyn

17 Lansdowne Road

Croydon

CR9 2P

## Chairman's statement

For the year ended 31 March 1998

- 1 Throughout the year, the Trust has continued to make progress in developing its projects. It has realised that it seriously underestimated the time from the conception of an idea to its ultimate fruition. This has meant that it has been under funded for its development work. The Trustees have given attention to this issue and are hopeful of attracting funds specifically for this core function of its operation.
  - 1.1 It has continued to keep its administrative costs to a minimum so that its emphasis remains on its direct work with young people. Its Trustees take an active part in its day to day operation to ensure that the work both is owned by and rooted in the local community.
  - 1.2 Work with young people is always likely to invite local opposition, as adults perceive teenagers to be trouble with a big 'T'. Work with those young people who have committed offences, are disaffected or on the margins of society attracts even greater hostility. Whilst this does not deter the Trust from attempting to develop its work, but rather hardens its resolve so to do, it does nevertheless, have the effect of delaying or frustrating some of its plans.
  - 1.3 Fund-raising, spearheaded by Mike Butler, of Sawyer Edwards and Butler, continues successfully. The Board of Governors are grateful to him for his knowledge, skills and endeavours.
  - 1.4 The Board are most grateful to all those who have given generously to the work of the Trust. Without their help none of the work of the Trust would have been possible.
- 2 The Trust was established both to initiate innovative projects of its own and to assist other organisations, whose aims were consistent, in development work through collaboration.

- 2.1 The Trust operates the following projects, in various stages of development:

Croydon Auto & Bike Scheme (CABS)  
Grassroots Action Project (GAP)  
Beat the Street (BTS)  
Family Matters  
Accountants Anonymous (AA)  
Croydon Youth Music Workshop  
Croydon Cohort Study.

### Croydon Auto & Bike Scheme (CABS)

This project was established to provide a borough-wide response to young people who were brought to the attention of the youth justice system having committed an offence, or were at risk on engaging in auto-crime.

This programme provides practical workshop experiences as well as 'classroom' activities, which include road safety, first aid, the law. Social educational activities complement the more formal ones, concentrating on offending behaviour and social and life skills.

## Chairman's statement (continued)

The Trust's mini-bus, trailers and rally-karts are in constant use and the equipment stock has been increased with the acquisition of three additional motorbikes on which participants can work.

A new base has been established in Fieldway with the help of the local authority via a Single Regeneration Fund grant but its size confines CABS to operate motorbikes only.

It has been considering ways it can offer motorcars to those youngsters who prefer this mode of transport and for this purpose is seeking additional and more adequate premises.

The Trust is developing a number of alternative, temporary tracks, mainly based in local youth centre campuses. It is grateful to colleagues in the Youth Service for their co-operation.

### Grassroots Action Project (GAP)

This project, designed to fill a gap in the youth work provision in the North of the borough by establishing a café in the shopping centre in Norbury, has been consigned to the back burner due to the additional, but unforeseen, work required to ensure that CABS made progress. A detailed business plan has been produced and will enable a fund-raising initiative when the time comes.

### Beat the Street (BTS)

This scheme focuses on young people who have left school without functional literacy and numeracy and hopes to inculcate in them the motivation to gain such skills. Employing a detached youth work methodology it is designed to make contact with young people on the street, in public houses, in parks or wherever they congregate and eventually move them on to designated "learning centres" based in existing youth centres where they can be taught the basic skills. This will also include social education, computer literacy, and some work experience.

The Trust was delighted to receive start-up funding from the Weavers Company and the London Borough of Croydon; additionally the National Lottery Charities Fund offered 3 years funding. The Trust was able to employ its Project Worker, Robert Brown, to start early in 1998. He is currently treading the streets of South Norwood, undertaking the reconnaissance.

### Family Matters

In conjunction with CYDT, Croydon YMCA Training has continued its work with young mothers in providing them, and some of the fathers, with parenting skills. In addition it assists with health matters and literacy and numeracy. It is exploring the possibility of a peer-led project in local schools to acquaint teenage girls of the risk of casual unprotected sex.

## Chairman's statement (continued)

### Accountants Anonymous

This project, designed to assist other voluntary organisations by creating a cadre of people in Croydon with accounting skills, has necessarily been given a lower priority than the other projects.

### 3 Securing the resources

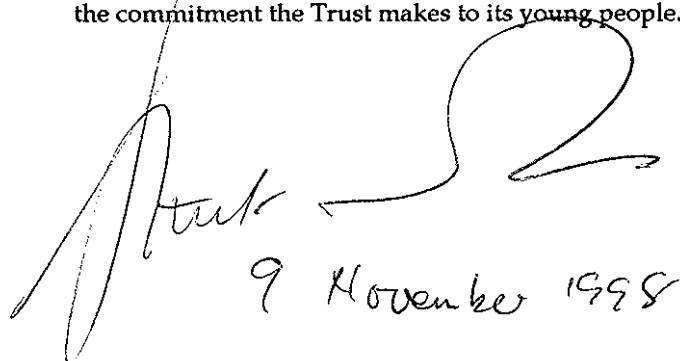
- 3.1 A substantial amount of money has been raised over the past year.
- 3.2 What is more important is the amount raised for subsequent years and promises of help once a project becomes a reality.
- 3.3 Many applications/bids have been made and are being considered by funders.
- 3.4 The accounts do not quantify the time and energy donated by volunteers, in whatever capacity. Few voluntary organisations can survive without their commitment and hard work, often unsung and unrewarded. CYDT is no different and wishes to place on record their thanks to those people who are, in reality, the life blood of the organisation.

### 4 Concluding remarks and prospects

- 4.1 The Trustees would like to thank all those who have assisted CYDT over the past year; officers of the local authority, members and staff of other voluntary organisations and, particularly, those Trusts and Foundations which have provided resources.
- 4.2 As explained above, progress has continued slowly. The Trust's determination to operate a low-budget administrative base is one factor. The necessary lead-in-time for new projects is being addressed by seeking development funding.
- 4.3 That being stated, the Trust is making headway, against what at times appears to be a force ten gale. It rests, however, on the threshold of an exciting period of development. CABS is well underway, BTS is financially secure and the Reconnaissance Phase is shortly to be completed. GAP is hopeful of starting within the next year. The Cohort Study has completed its pilot project and is moving to the main phase of the research programme. And increasingly the Trust is being recognised as having an expertise which others wish to tap into.

## Chairman's statement (continued)

- 4.4 Despite the hostile climate which faces any organisation working with the most disadvantaged youngsters, the Board of CYDT is more determined than ever to provide high quality programmes to assist these young people to make a contribution to the life of the local community. This is the acid test that they have finally made a successful transition from childhood to adulthood and in the process acquired all the skills needed to operate in the adult milieu. For this to happen they need opportunities and experiences from which they can learn. And these have to be purposive, not random; otherwise we are just wasting time and resources and denying the very youngsters we purport to be caring for those life chances that the rest take for granted. And, of course, they need support and encouragement as they make the journey through adolescence. For some that journey is more difficult than others but the Trust will be with them step by painful step. That is the commitment the Trust makes to its young people.



9 November 1998

## Directors' report

For the year ended 31 March 1998

The directors submit their annual report and the audited accounts for the year ended 31 March 1998. The company is limited by guarantee and liability is limited to £1 per member of the company.

The directors who served during the year were:

### Directors

Martin Beard  
Pat Creighton  
Graham Harrup  
Chief Inspector David Hewetson  
Stuart Innes  
Roy Nunn  
Jane Stanley  
Eric Trower  
Denyse Watts

Councillor Clive Fraser and Rob Graham were appointed after the year end.

### Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those accounts, the directors have:

- selected suitable accounting policies and then apply them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepared the accounts on the going concern basis.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Directors' report (continued)

### Principal activities

The Trust is a registered charity and a company limited by guarantee and is governed by its memorandum and articles of association.

Its mission is to promote innovative work with young people and research on adolescence.

### Results for the year

The operating surplus for the year amounted to £30,979 (1997: £31,575) of which £33,046 (1997: £26,725) was a surplus on restricted funds which can only be used for the specific purposes detailed in note 8 to the accounts.

### Small company exemptions

These accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 and the Financial Reporting Standard for smaller entities.

### Auditors

A resolution to re-appoint Binder Hamlyn will be put to the Annual General Meeting.

This report was approved by the directors on 9 November 1998.



Director



# BINDER HAMLYN

Andersen Worldwide

17 Lansdowne Road  
Croydon CR9 2PL

## Auditors' report

To the shareholders of Croydon Youth Development Trust

We have audited the accounts on pages 8 to 14 which have been prepared under the historical cost convention on the basis of the accounting policies set out on page 10.

### Respective responsibilities of directors and auditors

As described on page 1, the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

### Opinion

In our opinion the accounts give a true and fair view of the company's state of affairs at 31 March 1998 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

In our opinion funds from whatever source administered by the Trust for specific purposes have been properly applied for the intended purposes, and where relevant, managed in accordance with appropriate legislation for the year ended 31 March 1998.

Binder Hamlyn

Chartered Accountants and Registered Auditors

*[Signature]* 9 November 1998

Statement of financial activities incorporating an income  
and expenditure account  
for the year ended 31 March 1998

	Notes	Unrestricted funds £	Restricted funds £	Totals 1998 £	Totals 1997 £
<b>Incoming resources</b>					
Core funding		-	-	-	10,000
Donations and gifts		-	140,352	140,352	51,565
Investment income	2	-	1,040	1,040	595
<b>Total income</b>		-	141,392	141,392	62,160
<b>Resources expended</b>					
Direct charitable expenditure	3				
Support costs		-	82,586	82,586	17,080
<b>Other expenditure</b>					
Fund raising and publicity		612	25,760	26,372	12,848
Administration of the charity		1,455	-	1,455	657
<b>Total resources expended</b>		2,067	108,346	110,413	30,585
<b>Net incoming resources/(resources expended)</b>		(2,067)	33,046	30,979	31,575

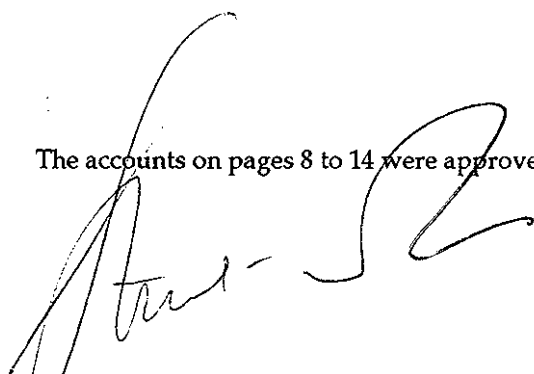
# Balance sheet

at 31 March 1998

	Notes	1998 £	1997 £
<b>Fixed assets</b>			
Tangible fixed assets	4	<u>16,500</u>	<u>-</u>
<b>Current assets</b>			
Debtors	5	9,486	46,000
Cash at bank and in hand		<u>50,807</u>	<u>33,693</u>
		60,293	79,693
Creditors: amounts falling due within one year	6	<u>(11,508)</u>	<u>(46,000)</u>
Net current assets		<u>48,785</u>	<u>33,693</u>
Net assets		<u>65,285</u>	<u>33,693</u>
<b>Funds</b>			
<b>Unrestricted funds</b>			
General funds	7	4,901	6,968
<b>Restricted funds</b>	8	<u>60,384</u>	<u>26,725</u>
<b>Total funds</b>	9	<u>65,285</u>	<u>33,693</u>

These accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 and the Financial Reporting Standard for smaller entities.

The accounts on pages 8 to 14 were approved by the directors on 9 November 1998.



Director

# Notes to the accounts

for the year ended 31 March 1998

## 1 Accounting policies

### Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with Statement of Recommended Practice - Accounting by Charities and applicable accounting standards.

### Company status

The company is a registered charity and is limited by guarantee. The liability in respect of the guarantee is limited to £1 per member of the company.

### Fund accounting

General funds are available for use at the discretion of the directors in furtherance of the general objectives of the Trust.

Restricted funds are those for specific projects, currently CABS, Beat the Street, GAP and Family Matters.

### Core funding

Core funding is in the form of grants which are accounted for on a receivable basis.

### Resources expended

Support costs comprise expenditure, including staff costs directly attributable to the activity, or wholly or mainly in support of charitable expenditure, and include an appropriate proportion of the general overheads.

Those costs remaining within administration relate to organisational administration and compliance with constitutional and statutory requirements.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their estimated useful lives as follows:

Motor vehicles                      over 4 years

### Taxation

As a registered charity, the company is exempt from UK corporation tax.

## 2 Investment income

	1998	1997
	£	£
Bank interest receivable	<u>1,040</u>	<u>595</u>

# Notes to the accounts (continued)

for the year ended 31 March 1998

## 3 Resources expended

	Staff costs	Other direct costs	Total 1998	Total 1997
	£	£	£	£
Support costs	50,463	32,123	82,586	17,080
Fund raising and publicity	-	26,372	26,372	12,848
Administration	-	1,455	1,455	657
	<u>50,463</u>	<u>59,950</u>	<u>110,413</u>	<u>30,585</u>
<b>Staff costs</b>				
Wages and salaries			47,576	-
Social security costs			<u>2,887</u>	-
			<u>50,463</u>	-

No employee earned £40,000 or more. The directors neither received nor waived any emoluments during the year (1997: £nil).

The average number of employees, analysed by function was:

Direct charitable expenditure	<u>4</u>	<u>-</u>
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# Notes to the accounts (continued)

for the year ended 31 March 1998

## 4 Tangible fixed assets

	Motor vehicles £
<b>Cost</b>	
1 April 1997	-
Additions	16,500
31 March 1998	<u>16,500</u>
<b>Depreciation</b>	
1 April 1997	-
Charge for year	-
31 March 1998	<u>-</u>
<b>Net book value</b>	
31 March 1998	<u>16,500</u>

The fixed assets are all for direct charitable purposes.

## 5 Debtors

	1998 £	1997 £
Funds committed	<u>5,266</u>	<u>46,000</u>

## 6 Creditors: amounts falling due within one year

Other creditors	11,508	-
Deferred income	<u>-</u>	<u>46,000</u>
	<u>11,508</u>	<u>46,000</u>

## 7 General fund

At 1 April 1997	6,968
Net resources expended	<u>(2,067)</u>
At 31 March 1998	<u>4,901</u>

Notes to the accounts (continued)  
for the year ended 31 March 1998

8 Restricted funds

	Beat the Street £	CABS £	Family matters £	Total £
At 1 April 1997	-	26,725	-	26,725
Income	35,519	49,912	55,961	141,392
Expenditure	(11,095)	(51,746)	(44,892)	(107,733)
At 31 March 1998	<u>24,424</u>	<u>24,891</u>	<u>11,069</u>	<u>60,384</u>

9 Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	-	16,500	16,500
Current assets	4,901	55,392	60,293
Current liabilities	-	(11,508)	(11,508)
	<u>4,901</u>	<u>60,384</u>	<u>65,285</u>

## Notes to the accounts (continued)

for the year ended 31 March 1998

### 10 Donations and gifts

The following amounts were committed in the year to 31 March 1998:

Organisation Donation	Donation Received
	£
Anonymous	5,000
Barclays Bank plc	250
The Bothwell Charitable Trust	100
Bourjois Ltd	50
The Brand Trust	100
The Chiron Trust	500
City Parochial Foundation	10,000
Courts (Furnishers) plc	25
Croydon Relief in Need	12,000
London Borough of Croydon	8,000
The Hedley Foundation Ltd	1,000
The Lloyds TSB Foundation	4,000
The Mackie Foundation	100
National Lottery Charities Board	80,777
PF Charitable Trust	500
The Tudor Trust	12,000
The Worshipful Company of Weavers	5,000
The Yapp Charitable Trusts	950