

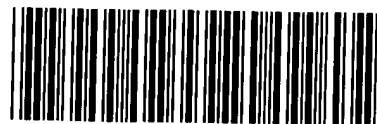
**GATESHEAD CROSSROADS CARING FOR CARERS**  
(A charitable company limited by guarantee)

**REPORT AND FINANCIAL STATEMENTS**

**31 MARCH 2020**

**Registered company number 3245594**  
**Registered charity number 1059917**

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# **GATESHEAD CROSSROADS CARING FOR CARERS**

## **REPORT AND FINANCIAL STATEMENTS**

**31 MARCH 2020**

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**GATESHEAD CROSSROADS CARING FOR CARERS**  
**REFERENCE AND ADMINISTRATIVE INFORMATION**

**Board of Trustees**

Mr G C Pointer	(Chairperson)
Mr G Eggleston	(Treasurer)
Mr M O'Hare	
Mrs S Pickering	
Mrs V Taylor	
Mrs A L Hedley	(Resigned on 15 October 2019)
Mr R A Smith	(Resigned on 4 September 2019)

**Secretary**

Miss G Fake

**Registered company number** 3245594

**Registered charity number** 1059917

**Website** [www.carerstrusttw.org.uk](http://www.carerstrusttw.org.uk)

**Chief Executive** Miss P V Steele

**Registered office**

The Old School  
Smailes Lane  
Highfield  
Rowlands Gill  
NE39 2DB

**Accountants**

Joseph Miller  
Milburn House  
Dean Street  
Newcastle upon Tyne  
NE1 1LE

**Bankers**

Lloyds Bank plc  
PO Box 1000  
Andover  
BX1 1LT

# **GATESHEAD CROSSROADS CARING FOR CARERS**

## **REPORT OF THE BOARD OF TRUSTEES**

The Board of Trustees is pleased to present its report together with the unaudited financial statements for the year ended 31 March 2020 which are also prepared to meet the requirements for a directors' report and financial statements for Companies Act purposes.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **Structure, governance and management**

#### Governing document

The charity is a company limited by guarantee, not having a share capital and is also registered with the Charity Commission. It is governed by its memorandum of association (last revised 25 April 2012) and articles of association (last revised 5 November 2014) and in the event of the charity being wound up, the maximum liability of each member is £5.

#### Appointment of trustees

Members of the Board of Trustees are elected by the Board of Trustees following a recruitment process of application and interview. Trustees are all company directors for the purposes of company law. Members of the Board of Trustees elect from amongst their own number a chair, and treasurer.

#### Induction and training of trustees

Members of the Board of Trustees receive an induction covering key areas of governance, finance, services, quality and people. Key documents are supplied to each trustee. Ongoing training is offered to support individual trustees as required.

#### Organisation

The charity is governed by the Board of Trustees who meet approximately six times per annum. The Chief Executive has day to day responsibility for the operations of the charity.

There are sub-committees of trustees and staff which meet as required to review priority areas.

Training and development continue to be a priority. Mandatory training takes place in house for care staff. Nearly all direct care staff have undertaken NVQ 2 and NVQ 3 training, with managers undertaking NVQ 4 and NVQ 5 or specialist training.

The Board of Trustees recognises and values the support of both its staff and volunteers.

#### Relationships with other charities and organisations

The charity is a network partner of Carers Trust, the largest UK wide carers charity, which works with networks partners across the UK to provide hands on practical support to carers in their communities. The charity works within a national Carers Trust framework of policies, procedures and guidance.

Gateshead Crossroads Caring for Carers (operating as Carers Trust Tyne & Wear) works in partnership with statutory bodies and other grant and trust making bodies such as Gateshead Council, Newcastle Gateshead Clinical Commissioning Group, Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust and Garfield Weston Foundation.

# **GATESHEAD CROSSROADS CARING FOR CARERS**

## **REPORT OF THE BOARD OF TRUSTEES**

### **Structure, governance and management** *(continued)*

The charity is also committed to close collaboration with other agencies to provide direct services and to campaign and advocate for continued community development for carers and vulnerable people.

#### **Risk management**

The Board of Trustees actively reviews the potential risks faced by the charity and the systems that have been established to mitigate those risks. This includes the establishment of a risk register, which is reviewed on an annual basis by the Board of Trustees. In October 2019 the charity was assessed and is maintained compliance with the ISO9001 quality mark.

Gateshead Crossroads Caring for Carers operates within a quality assurance framework and complies with standards of care described in the National Care Standards Regulations. It is a registered provider with the Care Quality Commission, and in the most recent inspection in March 2020 was assessed as overall “Good” in all five areas that were inspected.

This year, we have received additional support and guidance from external partners. We completed a year-long partnership with the Pilotlight programme and commissioned the support of Mark Butcher Associates. Both have supported us to explore developing our governance and a new business strategy.

The impact of the COVID-19 pandemic on service delivery, staffing and income is difficult to predict.

### **Objectives and activities**

Carers Trust Tyne & Wear aims to relieve the stresses experienced by carers and beneficiaries. The area of benefit is the Borough of Gateshead, Tyne & Wear and surrounding areas.

The charity is committed to providing services which are of high quality, by well qualified and managed staff in a manner which is specific to the needs of carers and provided in a responsive, flexible and timely manner. This is achieved through the provision of a Care Service, Young Carers Service and Community Services. A key overall aim is to improve the lives of carers.

In setting the objectives for the year and planning the charity’s activities, the Board of Trustees has considered the Charities Commission’s guidance on public benefit.

The main areas of activity during the year included the expansion of the charity’s services and the further development of the care centre and the residential short break facility of Kites Rise. These activities are described more fully in the achievements and performance section below.

### **Achievements and performance**

Carers Trust Tyne & Wear continues to work hard to improve the lives of carers. We are constantly looking at new and innovative ideas to achieve this, as well as delivering our already very successful services for carers of all ages.

The Care Service provided 37,490 hours of care in 2019-2020 across a variety of contracts covering a diverse range of age and disability. Care was provided in the home, within the local community and from our Kites Rise short break facility.

# **GATESHEAD CROSSROADS CARING FOR CARERS**

## **REPORT OF THE BOARD OF TRUSTEES**

### **Achievements and performance (*continued*)**

The Young Carers Service continued to support those aged 5 to 17 years. As we began the first of a five-year contract with Gateshead Council and Newcastle Gateshead CCG, the service has made use of an online system for Young Carer Assessments, developed by a network partner and designed with young carers from our Expert Panel.

Over the year, young carers received a range of services, including:

- 132 young carers received a formal assessment of their caring responsibilities;
- 268 young carers attended at least one of 260 activities;
- 46 young carers took part in a programme of one-to-one emotional support with staff;
- 34 received support as part of a peer group with other young carers;
- 48 primary school age young carers took part in a resilience and positive relationships programme;
- 179 young carers took part in a drop-in, either at school or Gateshead Library;
- 21 young carers took part in a cooking workshop delivered by Gateshead College; and
- 54 young carers attended a physical health and exercise activity.

This year we received a grant from the Transform Foundation to develop a new website. We worked with designers at Raising IT for six months to create a site where carers, professionals and the public can access services and information. The site will also act as a fundraising platform, cutting out the need for third party payment processing sites.

Links that have been strengthened with the statutory sector; a 'Carer Awareness' training co-production between Gateshead Crossroads Caring for Carers and CNTW, continues to increase awareness of the organisation as well as the issues surrounding carers. Referrals have increased as a result. Regular presence at meetings which includes: the Mental Health & Wellbeing Board, Carer Forum, Service User and Carer reference group has helped to forge closer links with Health and Social Care professionals.

Charity Log ensures accountability, that priorities are well managed and that the work is performed to a high standard.

### **Financial review**

The principal funding sources for the charity are contract income, spot purchase from Gateshead Council and individual carers.

Overall activity levels were similar to last year and resulted in a deficit for the year of £154,418 (2019: surplus of £48,087) as shown in the statement of financial activities on page 8.

### **Reserves policy**

The Board of Trustees has established a policy whereby the charity holds unrestricted income funds not invested in tangible fixed assets in a General Fund as reserves. The trustees consider that the minimum level of the reserves should be equivalent to two month's operating costs, which is approximately £180,000.

Reserves are needed to provide financial stability, to allow the charity to meet existing commitments not covered by future income and to enable the charity to take advantage of development opportunities in advance of available funding.

At the balance sheet date, the level of reserves stood at £269,423 (2019: £393,892). The trustees have reviewed both the reserves policy and the actual level of reserves at 31 March 2020 and are satisfied that the reserves are adequate.

**REPORT OF THE BOARD OF TRUSTEES**

**Plans for future periods**

The potential impact of the COVID-19 pandemic is referred to in note 12. Currently we are operating below normal service delivery and we will be following national government guidelines and legislation in order to meet COVID-19 requirements.

We will have to revise our new three-year strategy in line with new requirements, and we will also have to tailor our business approach accordingly. Where we were planning to bid to grant makers, we will now have to be aware of their new and evolving priorities, as many of them are only awarding money to those organisations who deal directly with the impact of the COVID-19 pandemic.

We will also be looking at the staffing structure of the organisation, as our Operations Manager left us early this year. We will be reviewing the requirements for managing the two service delivery areas.

We will strive to deliver to carers of all ages services of a high quality, and will strive to reach those carers who do not yet receive any support from us. In order to do this, we will maintain and improve our profile to the external world and will maintain and improve relationships with commissioners and external stakeholders.

**Responsibilities of the Board of Trustees in relation to the financial statements**

The trustees (who are also the directors of Gateshead Crossroads Caring for Carers for the purposes of company law) are responsible for preparing the report of the Board of Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board of Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Board of Trustees is required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Board of Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charity Act 2011, Companies Act 2006, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**GATESHEAD CROSSROADS CARING FOR CARERS**

**REPORT OF THE BOARD OF TRUSTEES**

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the Board of Trustees



Mr G C Pointer  
Chairperson  
5 August 2020



**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**GATESHEAD CROSSROADS CARING FOR CARERS**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2020, which are set out on pages 8 to 18.

**Responsibilities and basis of report**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the Act 2006').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's report**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those accounting records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D R GOLD FCA  
Independent examiner  
Joseph Miller  
Milburn House  
Dean Street  
Newcastle upon Tyne  
NE1 1LE  
11 August 2020

**GATESHEAD CROSSROADS CARING FOR CARERS**

**STATEMENT OF FINANCIAL ACTIVITIES**  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

**FOR THE YEAR ENDED 31 MARCH 2020**

	<b>Note</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds 2020</b>	<b>Total funds 2019</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income from:</b>					
<i>Donations:</i>					
Grants and donations		26,953	59,411	86,364	117,297
<i>Charitable activities:</i>					
Contract funding		639,473	201,647	841,120	1,254,308
Other income		345	-	345	-
<b>Total income</b>	<b>4</b>	<b>666,771</b>	<b>261,058</b>	<b>927,829</b>	<b>1,371,605</b>
<b>Expenditure on:</b>					
Raising funds		37,002	13,917	50,919	30,575
Charitable activities		784,996	246,332	1,031,328	1,292,943
<b>Total expenditure</b>	<b>5</b>	<b>821,998</b>	<b>260,249</b>	<b>1,082,247</b>	<b>1,323,518</b>
<b>Net (expenditure) income</b>		<b>(155,227)</b>	<b>809</b>	<b>(154,418)</b>	<b>48,087</b>
<b>Transfers between funds</b>		<b>(1,162)</b>	<b>1,162</b>	<b>-</b>	<b>-</b>
<b>Net (expenditure) income and net movement in funds</b>		<b>(156,389)</b>	<b>1,971</b>	<b>(154,418)</b>	<b>48,087</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		444,280	136,421	580,701	532,614
<b>Total funds carried forward</b>	<b>9</b>	<b>287,891</b>	<b>138,392</b>	<b>426,283</b>	<b>580,701</b>

There were no recognised gains or losses for the year other than those shown above.  
All income and expenditure derives from continuing activities.

The notes on pages 11 to 18 form part of these financial statements.

**GATESHEAD CROSSROADS CARING FOR CARERS**  
COMPANY REGISTRATION NUMBER: 3245594

**BALANCE SHEET**

**AS AT 31 MARCH 2020**

	Note	£	2020 £	£	2019 £
<b>Tangible fixed assets</b>	6		11,041		11,592
<b>Current assets</b>					
Debtors	7	85,250		205,182	
Cash at bank and in hand		408,266		450,926	
			<u>493,516</u>	<u>656,108</u>	
<b>Creditors: amounts falling due within one year</b>	8	<u>(78,274)</u>		<u>(86,999)</u>	
<b>Net current assets</b>			415,242		569,109
<b>Net assets</b>			<u>426,283</u>		<u>580,701</u>
<b>Funds of the charity</b>					
Unrestricted income funds	9		287,891		444,280
Restricted income funds	9		138,392		136,421
<b>Total charity funds</b>			<u>426,283</u>		<u>580,701</u>

For the year ended 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- (i) The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- (ii) The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 5 August 2020 and were signed on its behalf by:



Mr G C Pointer  
Chairperson

The notes on pages 11 to 18 form part of these financial statements.

**GATESHEAD CROSSROADS CARING FOR CARERS**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 MARCH 2020**

	Note	2020 £	2019 £
<b>Net cash (used in) operating activities</b>	a)	<u>(35,713)</u>	<u>(105,816)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(6,947)</u>	<u>(424)</u>
<b>Decrease in cash</b>		(42,660)	(106,240)
Cash at 1 April		450,926	557,166
<b>Cash at 31 March</b>	b)	<u>408,266</u>	<u>450,926</u>

**a) Reconciliation of net (expenditure) income to net cash flow from operating activity**

Net (expenditure) income	(154,418)	48,087
(Decrease) increase in creditors	(8,725)	7,346
Decrease (increase) in debtors	119,932	(178,602)
Depreciation	6,236	17,353
Loss on disposal of fixed assets	1,262	-
<b>Net cash (used in) operating activities</b>	<u>(35,713)</u>	<u>(105,816)</u>

**b) Analysis of cash changes during the year**

Cash with Lloyds Bank Plc	408,198	388,028
Cash with Bank of Scotland Plc	-	62,481
Petty cash	68	417
	<u>408,266</u>	<u>450,926</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

**1. Legal status of the charity**

The charity is a company limited by guarantee and has no share capital. In the event of it being wound up, the maximum liability of each member is £5.

**2. Accounting policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**(a) Basis of preparation**

The financial statements have been prepared under the historical cost convention with items recognised at cost unless otherwise stated. They have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006.

Gateshead Crossroads Caring for Carers meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling which is the functional and presentation currency of the charity.

**(b) Preparation of the accounts on a going concern basis**

The charity has reviewed its future budget forecasts and there is a reasonable expectation that it has adequate resources to continue in operational existence for at least the next twelve months and on this basis, the trustees consider the charity to be a going concern.

**(c) Fund structure**

The charity has a number of sources of restricted income where funds have been given for a specific purpose and further details are provided in note 9 to the financial statements. Expenditure which meets the specific criteria for each fund is charged to that fund.

All other funds are unrestricted income funds.

**(d) Income recognition**

All income is included in the statement of financial activities when the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The following specific policies are applied to particular categories of income:

Contract funding and grants are treated as deferred income where:

- received in advance of the period in which they must be used; or
- entitlement is subject to specific performance conditions which have not been fulfilled at the balance sheet date.

Donated services and facilities are recognised in income when the charity has control over the item, any conditions associated with the donated item has been met, the receipt of the economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market, a corresponding amount is then recognised in expenditure in the period of receipt.

**(e) Expenditure recognition**

Expenditure is recognised when a liability is incurred. Resources expended include attributable VAT which can not be recovered.

Costs of expenditure on raising funds comprise the costs incurred in raising income from grants and donations, together with expenditure on fundraising activities.

Governance costs include those costs incurred in connection with compliance with constitutional and statutory requirements and costs associated with the strategic management of the charity.

Support costs include central services and are allocated to cost categories on the basis of staff costs.

# GATESHEAD CROSSROADS CARING FOR CARERS

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 2. Accounting policies (*continued*)

#### (f) Fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation.

Depreciation is calculated to write off the cost less estimated residual value of tangible fixed assets over their expected useful lives as follows:

Leasehold property	- straight line over the lease period
Furniture and fittings	- 15% per annum straight line
Office equipment	- 25% per annum straight line

#### (g) Cash at bank

Cash at bank includes a business account, a call account and a treasurers account, all of which are instant access.

#### (h) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

#### (i) Financial instruments

The charity only has financial instruments and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially measured at transaction value and subsequently measured at their settlement value.

#### (j) Pension costs

Employees of the charity are entitled to join a defined contribution scheme. The charity contribution in the year is disclosed in note 5. The charity has no liability beyond making its contribution and paying across the deductions for employees' contributions.

### 3. Net (expenditure) income

<b>2020</b>	<b>2019</b>
<b>£</b>	<b>£</b>

Net (expenditure) income for the year is stated after charging:

Audit and accountancy services:

Audit services	-	3,090
Accountancy services	7,950	6,180
Depreciation of tangible fixed assets	6,236	17,352

### 4. Total income

	Grants and donations	Contract funding	Other income	Total 2020	Total 2019
General Fund	26,814	11,900	345	39,059	53,269
Care Service	139	631,017	-	631,156	1,022,483
Community Service	-	7,322	-	7,322	106,876
Young Carers	59,411	190,881	-	250,292	188,977
	86,364	841,120	345	927,829	1,371,605

**GATESHEAD CROSSROADS CARING FOR CARERS**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

<b>5. Total expenditure</b>	<b>Raising funds</b>	<b>Charitable activities</b>	<b>Governance costs</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Direct costs</b>					
Staff costs	-	612,283	-	612,283	621,390
Travelling expenses	-	36,084	-	36,084	42,263
Activity costs	-	77,243	-	77,243	217,751
Other costs	-	69,411	3,105	72,516	75,969
Depreciation	-	3,639	-	3,639	13,199
Audit fees	-	-	-	-	3,090
Accountancy fees	-	-	3,461	3,461	1,557
<b>Allocated support costs</b>					
Staff costs	42,637	135,661	13,502	191,800	255,467
Office costs	8,282	67,230	2,623	78,135	84,056
Depreciation	-	2,597	-	2,597	4,153
Accountancy fees	-	4,489	-	4,489	4,623
<b>Total resources expended</b>	<b>50,919</b>	<b>1,008,637</b>	<b>22,691</b>	<b>1,082,247</b>	<b>1,323,518</b>

Governance costs 22,691

**Total expenditure on charitable activities** 1,031,328

<b>Expenditure on charitable activities:</b>	<b>Direct costs</b>	<b>Support costs</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General fund	129,558	1,179	130,737	53,560
Care Service	495,877	149,011	644,888	969,408
Community Service	8,627	1,541	10,168	80,119
Young Carers	164,599	58,246	222,845	167,025
	<b>798,660</b>	<b>209,977</b>	<b>1,008,637</b>	<b>1,270,112</b>

<b>Staff costs:</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Wages and salaries	691,684	816,985
Social security costs	45,259	52,347
Redundancy costs	56,949	-
Pension contributions	10,191	7,525
	<b>804,083</b>	<b>876,857</b>

**GATESHEAD CROSSROADS CARING FOR CARERS**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**5. Total expenditure (continued)**

The average number of employees for the year, analysed by function was as follows:

	<b>No.</b>	<b>No.</b>
Care Service	35	38
Community Service	-	4
Young Carers	9	9
Project support	3	4
	<u>47</u>	<u>55</u>

The charity considers that during the year, its key management personnel comprised the Chief Executive and the Operations Manager.

The total employment benefits of the key management personnel were £77,382 (2019: £83,696).

None of the trustees received any emoluments during the year.

The aggregate amount of expenses reimbursed to the trustees during the year was £nil (2019: £134).

The number of trustees reimbursed for travelling expenses was nil (2019: 1).

No employees received remuneration above £60,000.

**6. Tangible fixed assets**

	<b>Leasehold property</b>	<b>Furniture and fittings</b>	<b>Office equipment</b>	<b>Total</b>
<b>Cost</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1 April 2019	72,520	36,557	48,907	157,984
Additions	-	-	6,948	6,948
Disposals	(51,129)	(15,246)	(9,334)	(75,709)
At 31 March 2020	<u>21,391</u>	<u>21,311</u>	<u>46,521</u>	<u>89,223</u>
<b>Depreciation</b>				
At 1 April 2019	72,506	31,627	42,259	146,392
Charge for year	14	2,654	3,568	6,236
On disposals	(51,129)	(13,999)	(9,318)	(74,446)
At 31 March 2020	<u>21,391</u>	<u>20,282</u>	<u>36,509</u>	<u>78,182</u>
<b>Net book value</b>				
At 31 March 2020	<u>-</u>	<u>1,029</u>	<u>10,012</u>	<u>11,041</u>
At 31 March 2019	<u>14</u>	<u>4,930</u>	<u>6,648</u>	<u>11,592</u>



**GATESHEAD CROSSROADS CARING FOR CARERS**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

<b>7. Debtors</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Contract income receivable	35,705	165,208
Prepayments	3,658	9,223
Accrued income	44,698	21,921
Other debtors	1,189	8,830
	<b>85,250</b>	<b>205,182</b>

<b>8. Creditors: amounts falling due within one year</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,662	1,063
Other taxation and social security	9,393	9,501
Other creditors	6,184	13,737
Accruals	58,714	62,698
Deferred income	2,321	-
	<b>78,274</b>	<b>86,999</b>

**9. Funds**

	<b>At 1 April</b>	<b>Movement in funds</b>			<b>At 31 March</b>
	<b>2019</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Restricted funds</b>					
General Fund	4,333	990	(5,886)	563	-
Care Service	4,408	2,454	(3,334)	599	4,127
Community Service	48,812	7,322	(10,677)	-	45,457
Young Carers	78,868	250,292	(240,352)	-	88,808
	<b>136,421</b>	<b>261,058</b>	<b>(260,249)</b>	<b>1,162</b>	<b>138,392</b>
<b>Unrestricted funds</b>					
General Fund	398,557	38,069	(125,283)	(37,642)	273,701
Care Service	45,723	628,702	(696,715)	36,480	14,190
	<b>444,280</b>	<b>666,771</b>	<b>(821,998)</b>	<b>(1,162)</b>	<b>287,891</b>
<b>Total funds</b>	<b>580,701</b>	<b>927,829</b>	<b>(1,082,247)</b>	<b>-</b>	<b>426,283</b>

# GATESHEAD CROSSROADS CARING FOR CARERS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2020

#### 9. Funds *(continued)*

##### **Unrestricted funds:**

Income for the year includes £314,167 mainstream funding from Gateshead Council for the charity's care service.

Funding of £288,070 was received from various sources in respect of spot purchase.

"Take a Break" services funding received from Newcastle Gateshead Clinical Commissioning Group amounted to £26,326.

- £5,000 from Garfield Weston Foundation to fund support costs.
- £18,000 from Transform Foundation for the development of the website.

##### **Restricted funds:**

Income for the year includes the following:

- CQUINN funding of £990 from the Newcastle Gateshead Clinical Commissioning Group for innovation and quality.

##### *Care Service*

- Newcastle Gateshead Clinical Commissioning Group funding of £2,019 for the Crossroads Intensive Support Service.
- Newcastle Gateshead Clinical Commissioning Group funding of £435 towards an adult mental health service.

##### *Community Service*

- Newcastle Gateshead Clinical Commissioning Group funding of £5,784 for a primary care worker and towards an adult mental health service.
- £1,538 from Gateshead Council for benefits advice.

##### *Young Carers*

- £5,047 from Newcastle Gateshead Clinical Commissioning Group "Take a Break" services funding.
- £2,500 from Gateshead Council for young carers assessment services.
- £183,333 from Gateshead Council for young carers support services.
- £39,989 from Children in Need to support various costs for young carers.
- £9,994 from Children in Need to fund an activity coordinator and other related costs.
- £3,000 from Linden Family Fund to support a summer holiday programme for young carers.

**GATESHEAD CROSSROADS CARING FOR CARERS**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**10. Analysis of net assets between funds**

	<b>Tangible fixed assets £</b>	<b>Net current assets £</b>	<b>Total 2020 £</b>
<b>Restricted funds</b>			
General Fund	-	-	-
Care Service	3	4,124	4,127
Community Service	687	44,770	45,457
Young Carers	2,760	86,048	88,808
	<u>3,450</u>	<u>134,942</u>	<u>138,392</u>
<b>Unrestricted funds</b>			
General Fund	4,278	269,423	273,701
Care Service	3,313	10,877	14,190
	<u>7,591</u>	<u>280,300</u>	<u>287,891</u>
<b>Total funds</b>	<u>11,041</u>	<u>415,242</u>	<u>426,283</u>

*Analysis of net assets between funds - prior year*

	<b>Tangible fixed assets £</b>	<b>Net current assets £</b>	<b>Total 2019 £</b>
<b>Restricted funds</b>			
General Fund	896	3,437	4,333
Care Service	3	4,405	4,408
Community Service	1,938	46,874	48,812
Young Carers	914	77,954	78,868
	<u>3,751</u>	<u>132,670</u>	<u>136,421</u>
<b>Unrestricted funds</b>			
General Fund	4,665	393,892	398,557
Care Service	3,176	42,547	45,723
	<u>7,841</u>	<u>436,439</u>	<u>444,280</u>
<b>Total funds</b>	<u>11,592</u>	<u>569,109</u>	<u>580,701</u>

**11. Operating leases**

The total future minimum lease payments under non-cancellable operating leases are as follows:

	<b>2020 £</b>	<b>2019 £</b>
Not later than 1 year	14,993	18,858
Later than 1 year and not later than 5 years	<u>7,643</u>	<u>3,980</u>
	<u>22,637</u>	<u>22,837</u>

**GATESHEAD CROSSROADS CARING FOR CARERS**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**12. Post balance sheet events**

The trustees have considered the impact of the COVID-19 pandemic, which has not resulted in any adjustment to these financial statements.

There is a potential loss of income from grants and donations and the charity has taken steps in the current financial year to apply for available emergency funding.

At this stage, it is impossible to estimate the longer term financial implications for the charity. However, the trustees consider that the reserves and financial position of the charity mitigate the immediate risk.