



WEST YORKSHIRE POLICE
—•Community Trust•—



Annual Report
—•1996 - 1997•—



WEST YORKSHIRE POLICE
—•Community Trust•—

ACCOUNTS FOR THE PERIOD
19 July 1996 to 31 March 1997
together with Trustees' and Auditors' Reports

Company registered number: 3227212

Charity registered number: 1057368

ANNUAL REPORT 1996 - 1997

Contents

<i>Contents</i>	<i>Page</i>
Community Trust Objectives	1
Foreword by Chairman	2
Trustees and Advisors	3
The Trust and its Aims	4
Reach Out	5
Lifestyle	6
Repeat Victimisation - Wakefield	7
The Way Forward	8
Acknowledgement of Major Donors	9
The Trustees' Report	10
Financial Review	11
Auditors' Report	12
Statement of Financial Activities	13
Balance Sheet	14
Notes to the Financial Statements	15

Community Trust Objectives



WEST YORKSHIRE POLICE

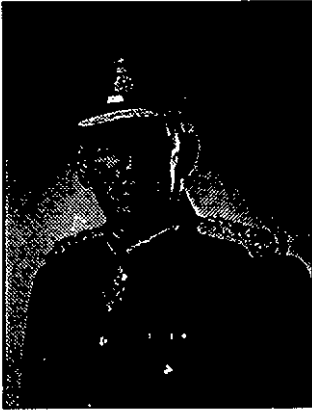
—•Community Trust•—

*To raise awareness of crime prevention
and through the protection of people and
property, encourage a better quality of life*

*To promote road safety as an integral
part of life to the people of West Yorkshire
through training, education, publicity and
special projects*

*To educate the people of West Yorkshire
in all matters relating to drug, alcohol
and other substance abuse thereby
helping to reduce drug related crime*

Foreword by the Chairman



It is just nine months since the West Yorkshire Police Community Trust was established, but much has been achieved. Our main aim for 1996 was to inaugurate the Trust, and on 19 July, at the McAlpine Stadium in Huddersfield after months of hard work, the Trust was launched before an audience of the county's business representatives.

In the short time since the inauguration, we have raised almost £100,000. This has enabled the Trust to contribute to local youth-based crime-fighting initiatives which have demonstrated many positive outcomes.

The enthusiasm and hard work shown by all those involved, especially the youngsters, has been outstanding. We are still a fledgling Trust, but we are looking forward to the future and know there is much we can achieve. I am in no doubt that the Trust will make a lasting impact on community safety and strengthen the relationship between West Yorkshire Police and the communities they serve.

Finally, I must give my thanks to all the individuals, and to companies and other organisations which have supported the Trust and express the hope that we can continue to count on their loyalty.

John Lyles CBE JP
Lord Lieutenant of West Yorkshire

Trustees and Advisors

Trustees

Mr John Lyles CBE, JP - Chairman
Mr Michael Beverley
Cllr Tom Brennan
Miss Elaine Gentles
Mr Richard Gregory
Mr Keith Hellawell
Ms Zahida P Manzoor
Bishop Nigel McCulloch
Mr Jeremy Walker

Lord Lieutenant of West Yorkshire
Managing Partner, Arthur Andersen
Chair, West Yorkshire Police Authority
Elaine Gentles & Company, Solicitors
Director of Broadcasting, Yorkshire Television
Chief Constable, West Yorkshire Police
Chair, Bradford Health Authority
Bishop of Wakefield
Regional Director, Government Office for Yorkshire
and Humberside

Auditors

Arthur Andersen
St Paul's House
Park Square
Leeds
LS1 2PJ

Bankers

Midland Bank Plc
66 Westgate
Wakefield
WF1 1XB

Registered Office

Police Headquarters
PO Box 9
Laburnum Road
Wakefield
WF1 3QP

Tel: 01924 292165
Fax: 01924 292349

<http://www.wypolice.gov.uk/wypolice/>

The Trust

The relationship between businesses and communities has been changing rapidly over the last few years. Organisations are beginning to recognise the benefits of combining their business objectives with their responsibilities to society.

The Community Trust was established by West Yorkshire Police to give businesses in the county a chance to participate in enterprises which directly benefit communities in West Yorkshire. We aim to raise funds to carry out crime prevention, drugs education, road safety and drug diversion projects which support the aims of the Trust and improve the quality of life for everyone.

It is now accepted that community involvement is the key to creating a safe environment in which people can live, work and play and in which business can prosper. The West Yorkshire Police Community Trust provides one approach to achieving partnerships where the police and others can work hand in hand to reach this goal.

The Aims of the Trust

Our intention for this year was to establish the Trust and form strong links with local businesses. Since the birth of the Trust in July 1996, we have achieved this aim and are now embarking on a plan of action for the coming years.

Many local companies have recognised the importance of becoming involved with the community. We have had considerable support all round from businesses, other organisations and from those participating in the work of the Trust.

All members of the community, young and old, stand to benefit from the work of the Trust. The partnerships formed this year between local businesses and the police have given people the chance to take part in a variety of activities which help them to help themselves and take pride in their achievements.

A range of initiatives is already proving successful in reducing crime, changing the attitudes of young people and improving community relations.

The Trust has aimed to support those initiatives which strive to lessen some of the problems faced by today's society relating to drug and solvent abuse. By becoming involved with practical crime prevention projects, people learn how to prevent crime and make their environments safer.

Through schemes such as Reach Out, young people are offered a chance to gain valuable skills and a sense of identity which helps them prepare for the future. They are encouraged to use their time positively and productively and the results so far have been outstanding.

Reach Out



Reach Out was devised in 1995 by Fran Smith, Youth Services Officer at Pudsey Police Station. Her desire to help young people with their choices in life led her to Leeds Outward Bound Association and the business community.

The fifteen to sixteen-year-olds taking part have been nominated by their schools as being ideal candidates for the scheme which is aimed at helping them achieve their full potential. They then spend the next twelve months on regular placement with a chosen company whilst still in full-time education.

Teenagers are challenged to raise funds to achieve their ultimate goal, a three week course with the Outward Bound Trust.

"The project has already proved its worth," said Constable Fran Smith, "the kids help raise some of the money themselves and although it costs around £1,000 to keep a teenager on the course for one year, this is nothing in comparison to the cost to society if youngsters go 'off the rails'. We are trying to teach young people about the three Rs - Respect for themselves, Regard for others and Responsibility for your actions."

Leeds-based companies taking part in the scheme include: Leeds United Football Club, McDonalds, Green Flag, IBM, British Gas, Airedale International Air Conditioning and Asda. Leeds Outward Bound Association has also been instrumental in helping and supporting *Reach Out*.



Lifestyle is a project backed by West Yorkshire Police which was piloted in the East Leeds area of the county. To enter, youngsters aged 11-18 are asked to team up with three or four friends with a responsible adult to act as an adviser. Each team sets to work on worthwhile projects during school summer holidays. Projects accomplished so far have included cleaning up graffiti, helping the elderly and raising money to buy specialist health equipment.

Lifestyle projects have a two-fold benefit: they give young people something worthwhile to do over the summer and the completed projects serve the best interests of the community as a whole.

At the end of the summer holidays in 1996, the entrants had two weeks in which to write up their 'Activity Log' and send it to the Lifestyle office, ready for judging. The winning team were the 'Golden Girls' who ran a Playscheme in the Halton Moor area. They won an adventure holiday in France and three runners up won holidays to Wales.

Lifestyle is supported by Yorkshire Electricity, the New 96.3 Aire FM, and generous donations from local people and businesses.

Repeat Victimisation - Wakefield



The Repeat Victimisation Scheme was launched jointly by West Yorkshire Police, West Yorkshire Probation Service and Wakefield Council's Housing Service after research showed that once a property has been burgled the chances of it happening again are very high.

When a house burglary has occurred in Wakefield, crime scene investigators advise on improved security. Where the victim is vulnerable and unable to pay for improved basic security, officers complete a home security survey. Improvements are then carried out by either the Local Authority Housing Department or offenders serving Community Service Orders.

The agreement of the victim is paramount when using the Community Services Team. Offenders participating in the scheme are carefully selected by the Probation Service and vetted by the police. Once on the job they are carefully supervised by experienced probation staff. So far their work has been greatly appreciated by the burglary victims they have helped.

Detective Chief Inspector Bancroft said, "This scheme is one of the measures we have employed to successfully reverse the rising number of burglaries in Wakefield. It makes the homes of vulnerable burglary victims safer from further attack. The scheme is successful and will continue to run as long as we can obtain funding to buy equipment. Particular thanks are owed to the Midland Bank for their tireless support and financial help which has enabled us to buy equipment to make the vulnerable safer in Wakefield".

'Working in West Yorkshire for a better future . . .' This is the mission statement for the Trust and provides a focus for our direction. In looking ahead the Trustees have identified that continued drug abuse poses a major threat to the community.

Consequently we have agreed that the focus for the Trust's activities over the next two years will be: *'Diversion from drugs (and other substance) abuse through education and increased awareness'*.

This will not preclude activity in relation to our other objectives, but a strong focus will be seen in the area of drugs. We will continue the successful associations with other groups and agencies which have been formed this year and strive to achieve the goals which we have identified as significant. This combination will be the catalyst for our development and growth over the next few years.

During the coming year we will develop our grant-making policy. Making decisions regarding the distribution of funds is lengthy and often difficult. With this in mind we will draw together people with experience in relevant fields in order to maximise the impact of the grants we make. Similarly, we will be active in enhancing our fund-raising strategy.

We look forward confidently to making a positive difference to the lives of people in West Yorkshire.

*'Working in West
Yorkshire for a better
future'*

Thanks to Donors

The West Yorkshire Police Community Trust would like to thank all those who have contributed to the charity and the schemes supported by it up to 31 March 1997, including the following:

Arthur Andersen Foundation
A Baldwin and Co Ltd
Barclays Bank PLC
Birmingham Midshires Building Society
Brook Hansen
Daily Mail
Garfield Weston Foundation
Gore Associates
Halifax Building Society
Beatrice Lang Trust
Ronald McDonald Child Charity
Midland Bank PLC
Newby Trust Limited
News International
Children of Ninelands Primary School
Post Office Counters Ltd
Sir Jules Thorn Charitable Trust
W & J Whitehead Ltd
Yorkshire Bank Charitable Trust
Yorkshire Building Society
Yorkshire Cable Communications Ltd
Yorkshire-Tyne Tees Television Holdings PLC

Trustees' Report

For the period 19 July 1996 to 31 March 1997

Trustees' responsibilities

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees have:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepared the financial statements on a going concern basis.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP), 'Accounting by Charities' in preparing the annual report and accounts of the Trust.

Constitution

The Trust is a registered charity and a company limited by guarantee and is governed by its memorandum and articles of association. The Trustees are also directors of the company.

Objectives

The principle objectives of the Trust are:

- 1 to promote for public benefit in and around the area of West Yorkshire a safer enhanced quality of life through the prevention of crime and the protection of people and property from criminal acts;
- 2 for the benefit of the public in and around the area of West Yorkshire to advance education on road safety matters through publicity and training or the implementation of specific projects which have a bearing on road safety or associated matters;
- 3 to secure the advancement of education for public benefit in all matters relating to alcohol, drugs and other substance abuse.

Financial Review

The surplus for the period amounted to £101,918 as set out in the financial statements. Of this amount £17,695 was a surplus on restricted funds which can only be used for the specific purposes detailed in note 6 to the financial statements.

Restricted Funds

The Trust has a number of restricted funds which are represented by assets as detailed in note 7 to the financial statements. The purpose of these funds is detailed on pages 5 to 7 of this annual report.

Trustees

The Trustees during the period were as follows:

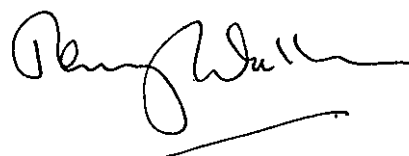
Mr John Lyles CBE, JP - Chairman	Lord Lieutenant of West Yorkshire
Mr Michael Beverley	Managing Partner, Arthur Andersen
Cllr Tom Brennan	Chair, West Yorkshire Police Authority
Miss Elaine Gentles	Elaine Gentles & Company, Solicitors
Mr Richard Gregory	Director of Broadcasting, Yorkshire Television
Mr Keith Hellowell	Chief Constable, West Yorkshire Police
Ms Zahida P Manzoor	Chair, Bradford Health Authority
Bishop Nigel McCulloch	Bishop of Wakefield
Mr Jeremy Walker	Regional Director, Government Office for Yorkshire and Humberside

All the Trustees, who were appointed on incorporation, retire at the forthcoming Annual General Meeting and being eligible offer themselves for election.

Auditors

A resolution proposing that Arthur Andersen be re-appointed as auditors of the company will be put to the Annual General Meeting.

This report was approved by the Board on 30 September 1997.



Mr Jeremy Walker
Trustee



Auditors' Report

To the members of West Yorkshire Police Community Trust

We have audited the accounts on pages 13 to 17 which have been prepared under the historical cost convention and on the basis of the accounting policies set out on pages 15 and 16.

Respective responsibilities of Trustees and Auditors

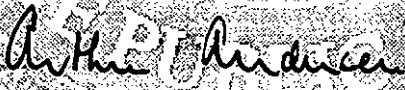
As described on page 10, the Trustees are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the Trust's state of affairs at 31 March 1997 and of its surplus for the period then ended and have been properly prepared in accordance with the Companies Act 1985.


Arthur Andersen
Chartered Accountants and Registered Auditors
St Paul's House
Park Square
Leeds
LS1 2PJ

30 September 1997

Statement of Financial Activities

(Incorporating an income and expenditure account)
For the period 19 July 1996 to 31 March 1997

	Notes	Unrestricted Funds £	Restricted Funds £	Total 1997 £
Incoming resources				
Donations		84,846	19,795	104,641
Bank Interest		2,975	-	2,975
Total incoming resources		<u>87,821</u>	<u>19,795</u>	<u>107,616</u>
Resources expended				
Direct Charitable Expenditure Projects		-	(2,100)	(2,100)
Other expenditure				
Fund-raising and publicity		(1,443)	-	(1,443)
Management and administration		(2,155)	-	(2,155)
Total resources expended		<u>(3,598)</u>	<u>(2,100)</u>	<u>(5,698)</u>
Net incoming resources and fund balance carried forward 31 March 1997	3,6	<u>84,223</u>	<u>17,695</u>	<u>101,918</u>

All of the above results are derived from continuing activities. The company has no other recognised gains and losses other than those stated above.

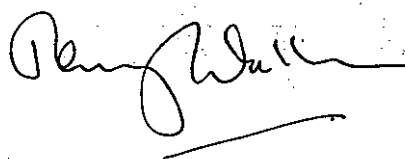
HLE *H4SQH2TF* 138
COMPANIES HOUSE 13/01/98

Balance Sheet

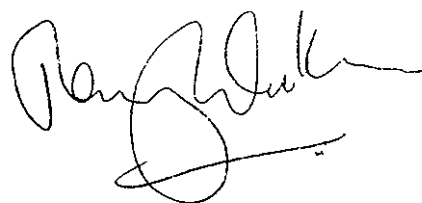
As at 31 March 1997

	Notes	Total 1997 £
Fixed assets		
Tangible assets	5	<u>5,165</u>
Current assets		
Other debtors		3,392
Cash at bank		<u>94,361</u>
		<u>97,753</u>
Creditors: Amounts falling due within one year		
Accruals and deferred income	— —	<u>(1,000)</u>
Net current assets		<u>96,753</u>
Total assets less current liabilities		<u>101,918</u>
Funds		
Unrestricted funds	6	84,223
Restricted funds	6	<u>17,695</u>
Total funds		<u>101,918</u>

Financial statements on pages 13 to 17 were approved by the trustees and signed on their behalf by:



Mr Jeremy Walker
Trustee
30 September 1997



Notes to Financial Statements

Notes to the financial statements

For the period 19 July to 31 March 1997

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared under the historical cost convention. The accounts have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting by Charities" and applicable accounting standards.

b) Company Status

The Trust is a company limited by guarantee. The guarantors are the Trustees named on page three. The liability in respect of the guarantee, as set out in the memorandum, is limited to £1 per member of the company. The Trust has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act 1985 and adapted the Companies Act format to reflect the special nature of the company's activities.

c) Fund Accounting

General funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Trust.

Designated funds comprise general funds which have been set aside at the discretion of the Trustees for specific purposes. The purpose and use of the designated funds is set out in the notes to the financial statements.

Restricted funds are funds subject to restriction conditions imposed by founders or by the purpose of the appeal. The purpose and use of the restricted funds is set out in the notes to the financial statements.

All income and expenditure is shown in the Statement of Financial Activities.

d) Resources Expended

Direct charitable expenditure comprises expenditure related to the direct furtherance of the Trust's charitable objectives. All other direct expenses are shown as either fund raising and publicity or management and administration. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with use of the resources. Central overheads are allocated on the basis of their use with the aim of ensuring that those costs remaining within administration relate to the management of the Trust's assets, organisation, administration and compliance with constitutional statutory requirements.

e) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost including any incidental expense of acquisition. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computer software - over 3 years

Notes to Financial Statements

1 Accounting policies (continued)

f) Cash flow statement

The Trust is exempt from the requirement of FRS1 to include a cash flow statement as part of its financial statements as it is entitled to the exemption available in section 246 to 249 of the Companies Act 1985 for small companies.

2 Accounting period

These financial statements cover the period from incorporation to 31 March 1997. In future, financial statements will be prepared annually to 31 March.

3 Net incoming resources is stated after charging

Auditors' remuneration

1997

£

1,000

4 Trustees

The Trustees neither received nor waived any emoluments during the period. No out of pocket expenses were reimbursed to Trustees.

5 Tangible fixed assets

Computer
software
£

Cost

Additions and at 31 March 1997

6,165

Depreciation

Charge for the period and at 31 March 1997

1,000

Net book value

31 March 1997

5,165

Notes to Financial Statements

6 Statement of funds

	Income £	Expenditure £	Balance 31 March 1997 £
Unrestricted funds:			
General fund	87,821	3,598	84,223
Restricted funds:			
Reach Out	6,060	2,100	3,960
Repeat Victimisation (Wakefield Scheme)	3,000	-	3,000
Lifestyle Project	10,735	-	10,735
Total restricted funds	19,795	2,100	17,695
Total funds	107,616	5,698	101,918

The nature and purpose of the restricted funds are detailed on pages 5 to 7 of this annual report.

7 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fund balances at 31 March 1997 are represented by:			
Tangible fixed assets	5,165	-	5,165
Current assets	80,058	17,695	97,753
Current liabilities	(1,000)	-	(1,000)
Total net assets	84,223	17,695	101,918